



City of Clarkston

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829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

PLANNING COMMISSION

AGENDA

Monday, January 4, 2016

CITY HALL

829 5TH STREET

CALL TO ORDER: 6:00 P.M.

ROLL CALL:

APPROVAL OF MINUTES:

December 21, 2015

REGULAR BUSINESS:

- A. Informational Discussion – Beekeeping**
- B. Discussion – Espresso / Food Stands and Food Trucks**

UNFINISHED BUSINESS:

COMMUNICATIONS:

- A. From Public
- B. Written
- C. From Planning Commission
- D. Staff Reports

ADJOURN:



TREE CITY USA.

**CITY OF CLARKSTON
PLANNING COMMISSION MINUTES
December 21, 2015**

CALL TO ORDER: 6:02 P.M., Clarkston City Hall, Chair Murray
ROLL CALL: John Murray, McCroskey; Owen Jr.;
Gilbertson, & Merrill absent
Staff: Jim Martin, Vickie Storey

APPROVAL OF MINUTES:

MOTION BY MURRAY/McCROSKEY to approve the minutes of the December 7, 2015 meeting. Motion carried.

REGULAR BUSINESS:

A. Findings of Fact, Conclusions of Law and Recommendation, Zoning Matrix Amendment re: Recreational and Medical Marijuana – Discussion and Approval

Chairman Murray said he has read the proposed findings and finds them appropriate. MOTION BY MURRAY/OWEN JR. to approve the Findings, Conclusions and Recommendation. Motion carried. The recommendation will be forwarded to the City Council.

UNFINISHED BUSINESS:

COMMUNICATIONS:

- A. Public: Colleen Squires, 1216 20th Ave, asked how someone can get appointed to a committee. Staff explained that some commissions require that you be a resident. Council standing subcommittees can have citizen at large representatives. Application forms are available.
- B. Written:
- C. From Planning Commission: Owen asked Martin if there will be a presentation of bee keeping in the near future. Martin said it has not been set up yet, but expects to have something scheduled soon. Murray suggested food trucks be a topic in January also.
- D. Staff Reports:

ADJOURNMENT:

Meeting adjourned at 6:11 p.m.

John Murray, Chair

City of Clarkston
Public Works Director
829 5th St.
(509) 758-1662
(509) 769-6019fax

Memo

To: Planning Commission
From: James E. Martin, PWD
CC:
Date: Dec. 30, 2015
Re: Jan. 4th Meeting

At your request, we will be having an educational opportunity on beekeeping with discussion and further discussion on Espresso / Food Stands / Food Trucks to help improve our zoning matrix.

I will be providing additional information at the meeting.

Thanks,



Jim

Planning Commission
Jan. 4, 2016
Discussion Points

Espresso / Food Stand / Truck:

Given the weak existing language for this use in the City it is important that we address all issues as best we can. Suggested discussion points are as follows...

Definitions:

Must be as comprehensive as possible. Consider mobile, stationary, what would constitute a restaurant rather than a food truck or stand.

Licenses Required:

City plus Health Dept. or other State requirements.

Application Process:

Submittal requirements such as site plan with parking layout, drive thru, vehicle stacking. Building size, utility locations, seating (covered & uncovered), restroom facilities, property ownership permission, set backs, Health Dept. approval etc.

Site Requirements: (design standards)

Similar to application process list. What do we want to include?

Violation / Penalties