

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, DECEMBER 23, 2013**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
December 2, 2013 Joint Meeting and December 9, 2013 Regular Meeting,**
- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**
- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – December 17**
 - C. Public Works – December 18**
 - D. Administrative/Intergovernmental – December 23**
 - E. Community Development – December 17**
- 7. UNFINISHED BUSINESS:**
 - A. Ordinance No. 1516, Budget Amendment – 2nd Reading for Action**
 - B. Ordinance No. 1517, Sewer Rates – 2nd Reading, for Action**
 - C. Ordinance No. 1518, Sewer Rates – 2nd Reading, for Action**
 - D. Ordinance No. 1519, 2014 Budget – 2nd Reading, for Action**
- 8. NEW BUSINESS:**
 - A. Community Garden Progress Report (CD)**
 - B. Resolution No. 2013-10, Salaries for Non-Represented Employees**
 - C. Resolution No. 2013-11, 2014 Position Allocation List**
 - D. Professional Services Contract, Jim Grow, City Attorney (Admin)**
- 9. COUNCIL COMMENTS**
- 10. MEDIA QUESTIONS**
- 11. EXECUTIVE SESSION: Negotiations**
- 12. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTONCITY COUNCIL MINUTES

Joint meeting
December 2, 2013

CALL TO ORDER: Mayor Warren, 6:00 P.M.

COUNCIL:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Beadles | <input checked="" type="checkbox"/> Manchester |
| <input checked="" type="checkbox"/> Provost | <input checked="" type="checkbox"/> Blackmon |
| <input checked="" type="checkbox"/> Nash | <input type="checkbox"/> Smith, absent |
| <input type="checkbox"/> Baumberger, absent | |

STAFF:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chief Cooper | <input checked="" type="checkbox"/> Chief Hastings |
| <input checked="" type="checkbox"/> Clerk Storey | <input checked="" type="checkbox"/> City Attorney Richards |
| <input checked="" type="checkbox"/> City Attorney Grow | |

OTHERS PRESENT:

City of Asotin – Vikki Bonfield, Jennifer Bly, Joe Appleton, , Jane Richards, Bill Derbonne, Greg Fry, Tiffany Rogers
Asotin County Fire District – Noel Hardin, Ken Klug, Pat Loeth
Asotin County - Jim Fuller, Brian Shinn, Jim Jeffords, Dan Halley, Jane Risley

Dispatch Contract Discussion:

Mayor Warren called the meeting to order at 6:00 p.m. Attendees introduced themselves.

Commissioner Shinn announced that this is the final item on the commissioners' agenda for their regular meeting today.

Shinn made an opening statement for the county. He said the agenda asks if two separate contracts would be considered and also asks to discuss an amendment to the current contract. Shinn said the county believes it is in the best interests of the citizens to work together. The current contracts are set to expire on June 30, 2014. He said the current commission was not in office when this agreement was put into place. He mentioned that several officials of the City of Clarkston were in office when the agreement was adopted and it seems there should have been questions at that time. The contract provides a process for amendments and it is the commissioner's intent to follow the contract. But, since these talks include Asotin, who does not have a contract, the commissioners respectfully decline to negotiate an amendment. They prefer to begin negotiations for the succeeding contract. Shinn said a trial balance has been provided that explains the costs involved. He asked that the documents be reviewed and specific issues be identified. Shinn said that auxiliary costs need to be identified and agreed upon before a new agreement can be negotiated.

Richardson clarified that the county is not willing to negotiate. Shinn said that is based on the terms in the contract. Richardson said the contract says the city should be paying a pro rata share of the cost of Whitcom plus a little for extra expenses. Richardson said the City's share of Whitcom (48%) is about \$81,000. Based on that, the city has been overcharged about \$127,000 every year. Warrant services do not appear to cost that much. Richardson said the city has asked several times to negotiate and the county is refusing. He said he would be interested to see the trial balance that Shinn mentioned. Jeffords said the City should have them.

Commissioner Jeffords said he spent a lot of time meeting with Richardson, Risley, and Mayor Warren. He said they tried to answer questions and provided data. Jeffords said he thought there was a mutual understanding of the numbers. He believes the county has made a good faith effort to provide the answers that were requested. Jeffords said both the current contract and the previous one were signed by the City, so he doesn't understand why there is suddenly so much heartburn.

Richardson said the city doesn't believe the figures justify the charges the city is paying. He said there were representations made when the city signed the current contract, but doesn't believe they were accurate.

Shinn said it seems we are back to the beginning. He said the question seems to be what is included in the cost of services. Richardson said the contract includes warrant related services. There is no way that can be

as much as the city is paying. Shinn read the annual fees from the contract and reiterated that the city signed this agreement. Richardson said there were misrepresentations made at the time the contract was presented. Shinn said he doesn't know what the commissioners said at the time.

Richardson referred to paragraph 2 of the contract which calls for the city to pay a pro rata share of the cost of services provided by Whitcom and arrest warrant related services.

Shinn said it seems it would be fair for each participant to pay their fair share.

Jeffords said the spreadsheet shows the revenue streams. It also lists the expenses. He suggested that Richardson did not understand the numbers provided. He said the city had to have known what was in the contract or why would they sign it. Richardson said the spreadsheet was never provided during contract negotiations. Richardson said the cost of Whitcom was set by contract. The city agreed to this contract because they had faith that the figures were accurate, but did not know what the Whitcom contract amount was.

Jane Richards said that the County paid zero to Whitcom in the first five years. Richards read from meeting minutes where Dan Halley explained where he got the figures for associated costs and said they were estimates.

Richardson said where we are hoping to go with this is that there are three entities who are willing to pay their fair share of the costs. The total cost must be determined and agreed upon before the entities can know what their share is.

Jane Risley said the commissioners have said they are not willing to split the contract nor to negotiate the existing contract that only has seven months left in it.

Richardson said there are other ways to resolve this conflict and we may have to go there. He asked how the county proposes to move forward. Shinn said the county wants to proceed also. It seems there is an impasse over what the associated costs are and who pays what. Shinn said in a prior conversation with Mayor Warren he said he thought that everyone was on the same page as a result of a series of earlier meetings regarding dispatch costs. He asked her if the city didn't understand the information. She said she understood, the city just didn't agree. Shinn said no one said that at the time.

Jim Grow asked how it can be a pro rata share of costs and there is a surplus of over \$300,000. Jeffords asked Dan Halley to explain where the balance came from. Halley said that fund balance was there when he came to work in 2002. It was a reserve intended to be kept for infrastructure or emergencies. Halley said in order to receive reimbursement from the state, the county had to spend the money first and then ask for reimbursement. He said the county spent money above county revenues and then were eligible for reimbursement. Halley said there is an operational contract that has a list of items the county is eligible for. The county deposited the reimbursements in the reserve fund.

Halley said he contacted the city's department heads before the contract was presented to inform them what Whitcom's increase was going to be. Halley said they agreed that was a good price. Halley said he presented it to the council and talked about the other costs, such as mapping, MSAG and infrastructure. Much of the information was estimated because that was all he had.

Chief Derbonne asked Halley since there was no fee to the county for Whitcom, why was the City of Clarkston charged \$127,000 during those five years. Halley said he doesn't have that information. Jane Richards said Halley was quoted in a newspaper article that the county did not pay anything to Whitcom during the first five years. Shinn asked if it is correct that the County's share was paid to Whitcom with state funds. Richards asked if Clarkston and Asotin are not part of the county. Shinn said they are, but that money was designated for the county, not the cities.

Jeffords asked Halley if there is another entity within the Whitcom service area that is paying something like Clarkston. Richards said Moscow has a contract and pays based on call volume.

Richardson suggested we go back to discussing the future. He said the agreement between the County and the fire district is the same except for the inclusion of warrant costs. He said the City will not be interested in an agreement that treats the City of Clarkston differently than the other entities in the agreement. Jeffords agreed that it should be fair. Shinn agreed that fairness and equity should be the basis. Fuller said everyone's costs should be based on the same data.

Richardson said one area of concern is that Clarkston should be paying only for services that benefit the city. He cited repeaters that do not serve the city as costs that should not be included in our expense. He agreed that estimating the potential costs of equipment repairs is difficult, but we should be able to agree on which ones impact each entity. Councilmember Provost said one thing that we seem to be missing is the change in state

funding a few years ago. He suggested that those changes were not taken into account in the second contract.

Jeffords said Whitcom provided call volumes several months ago. Richardson said he thinks the easiest way to calculate the share is to use call volume from the year preceding the beginning of the contract year. Jeffords said the county is willing to look at both parts of the cost of the contract, but those figures need to be negotiated. He said those numbers need to be settled. Jim Grow said there has never been a contract that includes those other costs.

Derbonne said Asotin wants to move forward and enter into a contract and pay their fair share. He would like to settle the Whitcom cost portion and figure out the rest of the costs separately. Shinn said he does not see how one portion can be settled without the other. He doesn't believe there is any incentive for the entities to work on the other costs if Whitcom is settled.

Richardson said he believes there is an agreement in principal that the Whitcom costs should be based on a pro rata share that is based on call volume. Shinn said he feels that is agreeable. Shinn said he doesn't think everyone will agree on the other costs and not everyone will get everything they want.

Richardson asked the councils how they want to proceed. Should each entity appoint a couple of people to negotiate? Provost said he thinks the Whitcom portion should be settled and then address the other costs.

Jeffords asked what the opposition is to negotiating the other costs first.

Greg Fry said all Asotin has asked for is that the costs be justified and explained. Mayor Bonfield commented that the grant for the microwave tower was obtained by city of Asotin, so maybe that tower belongs to Asotin. She agreed that the County has never provided the justification that was requested. She said Asotin wants to participate fairly, but they want it to be justified. Halley said Jane Richards reviewed all his records. Richards said the records are lacking then. Halley said he only oversees the 911 costs and maintains those records.

Shinn asked about using actual costs from 2013 for determining the share. Everyone can review and ask questions and then they can discuss what should be allowable. He agreed it is logical that not all costs apply to all entities. Richards said that is a place to begin the discussion. Risley said if the County has to pay all the other costs up front, it is not in the county's best interests.

Shinn suggested each entity decide how many participants they would want on a committee.

Richards asked if the items on the spreadsheet are the items that the county proposes be included. Risley said some of the costs may not be able to be substantiated, but she is not the finance person.

Richardson said the request to amend was made in August, which would have been for a year, not just seven months. He said he doesn't feel the county is acting in good faith and asked the county to reconsider the request. Shinn objected to Richardson's statement that the county is not acting in good faith. He said it is within their purview to refuse to negotiate an amendment based on the terms of the contract.

Noel Hardin asked when the county will begin negotiations with Whitcom for the next contract. Halley said he has raised that issue with the Whitcom board. He expects it to begin any time. Richards said there should be an Interlocal agreement before the county can negotiate for the other entities. She said the county cannot obligate the other entities to a contract with Whitcom without an Interlocal agreement. Jeffords asked how the first two agreements happened without Clarkston being involved. Shinn said the county is obligated to provide 911 services. Derbonne said Asotin has been exploring other options. Shinn said they should be aware of what else is available, but he doesn't believe it is in the best interests of the citizens.

Mayor Warren said it would be good to have an idea of how large the group should be. Shinn suggested the next meeting should be the second week of January.

Meeting adjourned at 7:28.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

CLARKSTON CITY COUNCIL MINUTES
December 9, 2013

CALL TO ORDER: Mayor Warren, 7:00 P.M.

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Provost	<input checked="" type="checkbox"/> Baumberger
<input type="checkbox"/> Smith, excused	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Manchester	

STAFF:

<input checked="" type="checkbox"/> Chief Hastings	<input checked="" type="checkbox"/> Chief Cooper	<input checked="" type="checkbox"/> PWD Martin
<input checked="" type="checkbox"/> Clerk Storey	<input checked="" type="checkbox"/> City Attorney Grow	

AGENDA CHANGES: Councilmember Nash added a Stormwater report to Committee Reports.

APPROVAL OF MINUTES: MOTION BY BEADLES/NASH to approve the minutes of the November 25, 2013, Regular Meeting; the November 21 Joint Meeting and the November 26 Budget Workshop. Motion carried.

COMMUNICATIONS:

A. **From the Public:** Don Brigham, 414 Teresa Court, appeared on behalf of the Asotin County Library. The library is in its first year of sponsoring a Community Pride awards program to recognize good things in the county. He presented a certificate to the City for the entry sculpture at the east entrance to the city. He recognized PWD Jim Martin for his participation in the project. He said the end result of the project, which was the effort of many people and organizations, is something to be proud of.

Brian Shinn, 945 4th Street, reported that after conversation with Noel Hardin, the county has agreed to appoint staff members to the dispatch negotiating committee. The County has appointed Chris Kemp, Dan Halley and Butch Aiken to the committee.

B. **From the Mayor:** Mayor Warren reported that City Hall will close at 1:00 on December 24.

C. **From Staff:** Clerk Storey announced that since the election has been certified, Councilmembers Nash and Blackmon should be sworn in for their new terms. She administered the Oath of Office to Nash and Blackmon.

Storey also reported that the City has received the final audit report for 2011 and 2012. There were no findings or management letters, for the 13th consecutive year.

COMMITTEE REPORTS:

Finance: Councilmember Provost reported the bills were reviewed and approved for payment. Total expenditures for December 9, 2013, of \$581,351.79. MOTION BY PROVOST/BEADLES to approve the bills. Motion carried.

Public Safety: Councilmember Beadles reported that committee met on December 3. Melissa Welter spoke on behalf of EPIC, saying that there is a need to address the placement of alcohol in retail stores. It should be in a limited access area to discourage underage access. Welter also talked about the Firefighter Stair Climb event that raises funds for the Leukemia and Lymphoma Society.

Chief Cooper reported that the new repeater for police and fire radio service should be on line by the end of the month.

Committee recommends that Chief Cooper, Chief Hastings, City Attorney Richardson and Councilmember Baumberger represent the city for dispatch negotiations.

Chief Hastings presented the activity report for the School Resource Officer.

Chief Hastings reported on our recent WCIA audit. Public Safety departments have a very low claims experience.

Public Works: Public Works Committee met on December 4. Clerk Storey presented some information on Transportation Benefit Districts. We have some sample documents to get us started. The next step will be to schedule a public hearing.

PWD Martin said the Interlocal Agreement for Stormwater has been revised and is ready to adopt.

Admin Committee: Councilmember Manchester said committee met on December 9. They reviewed the contract renewal for Jim Grow. It will be placed on the agenda for the next meeting.

Community Development: No meeting.

Stormwater Committee: Councilmember Nash reported that there was a meeting today. A new director has been hired. The new director is Matt Carlson.

UNFINISHED BUSINESS:

NEW BUSINESS

A. Michelle Peters, Lodging Tax Committee Funding Recommendation

Michelle Peters, Hells Canyon Visitor Bureau, reported that the Lodging Tax Committee met and made recommendations for funding for 2014. The recommendation is to fund Hells Canyon Visitor Bureau for \$75,000, the Chamber for \$7,450, and the Rotary for \$3,275. Rotary is a new request and their plan is to develop a new bicycle event that could bring in several hundred visitors.

Peters gave a report on the impacts of travel and tourism in Asotin County. She said the total sales tax revenue for the area generated by tourists is about \$300,000. She said that the hotels are experiencing record years which indicates that the economy is doing well. Peters talked about the magazines that carry our advertising and articles about the valley.

Councilmember Provost thanked Peters for the work she does to promote the valley. Councilmember Blackmon asked for more information about the new bicycle event. She said they plan to have several courses, for different levels of riders.

B. Ordinance No. 1516, 2013 Budget Amendment – 1st Reading

Ordinance No. 1516 was read by title.

C. Ordinance No. 1517, Sewer Rates – 1st Reading

Ordinance No. 1517 was read by title.

D. Ordinance No. 1518, Sanitation Rates – 1st Reading

Ordinance No. 1518 was read by title.

E. Ordinance No. 1519, 2014 Budget – 1st Reading+

Ordinance No. 1519 was read by title.

F. Resolution No. 2013-09, Revised ILA, Stormwater

Resolution No. 2013-09 was read by title. PWD Martin explained that the original ILA addressed how the participants thought things would work. Now that it has been operating for a few years, this amendment addresses some issues that were not following the original agreement. Councilmember Beadles asked if the city attorney has reviewed the agreement. Grow said he has. MOTION BY BEADLES/NASH to approve Resolution No. 2013-09. Motion carried.

G. Appointment of Dispatch Negotiating Committee

MOTION BY BEADLES/BAUMBERGER to appoint Chief Hastings and Chief Cooper to negotiate for Clarkston. Councilmember Provost suggested Clarkston appoint a third person so there would be the same number for each entity. Commissioner Shinn said that Butch Aiken represents all the entities as emergency services director. Chief Cooper said there is a meeting set for December 19 of the users committee and they will probably set a date at that time, and may begin some early discussions. Motion carried.

COUNCIL COMMENTS:

Councilmember Nash reported that he and Blackmon attended the Newly Elected Officials meeting in Pullman. He thanked Pullman for providing the meeting place.

Councilmember Provost explained, for benefit of the audience, that ordinances require two readings and resolutions only require one reading.

MEDIA QUESTIONS:

ADJOURNMENT:

Meeting adjourned at 7:34p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

Total Fund Expenditures, 12/9/13	CK #55213, 55274-55345, 20131201-04	\$301,276.22
Total Payroll, 11/15/13	CK #55214-55273	\$280,075.57

Public Safety Committee

December 17, 2013

Attendance: Chief Hastings, Chief Cooper, Bill Provost, Dick Jones, Terry Beadles

The communications tower for the police and fire departments will be installed on Thursday (Dec 19th). The new tower will be installed on the Public Safety building roof.

The fire department has received the first check reimbursing training. WSP reimbursed the expense of fire fighter training as authorized by the council.

The annual fire department awards banquet will be held Saturday evening.

Chief Cooper and Chief Hastings believe that dispatch contract negotiations will be completed by the end of January.

Chief Hastings discussed the police department applying for state accreditation. This is a lengthy and detailed process. Few agencies in the state are accredited. There is a \$100.00 application fee, other expenses will be reimbursed. Commander Smith will oversee the process.

PUBLIC WORKS
12/18/13

J.Martin, V. Storey, G. Nash, L.Baumberger

1. TBD We are introducing the plan that Toppenish utilized
a timeline has also been formulated for your information
2. Dave Richard's place next door has been offered for \$105,000
With the \$10-15K and costs to fill in the basement and pave/gravel
the cost seems high.

Community Development Committee

December 17, 2013

Attendance: George Nash, Belinda Campbell, Terry Beadles

We discussed AWC Center for Quality Communities scholarship program. The city needs to nominate one outstanding young leader attending Clarkston High School for competition in the AWC scholarship program. The committee recommends that we contact Clarkston High for student nominees.

The South side entry park was discussed. The committee would like this project to move forward.

The Rotary bicycle ride for next summer was discussed. This should be a good tourist event for our community.

The community garden was mentioned. Much produce for the garden is donated to the Asotin County Food Bank.

ORDINANCE NO. 1516

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING ORDINANCE NO. 1510 WHICH ADOPTED THE 2013 BUDGET, AND AUTHORIZING THE NECESSARY ADJUSTMENTS.

WHEREAS, the City Council has determined that the 2013 budget should be amended to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2013 budget, now therefore,

THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 1510 passed by the City Council on December 26, 2012, shall be increased and amended as follows:

	EXPENDITURES	OTHER FINANCING USES
CURRENT EXPENSE (001)	59,550	
SEWER CONSTRUCTION (405)	2,208,670	313,470
SEWER REVENUE BOND (406)	17,250	
STORMWATER O&M (409)	3,040	
SANITATION (410)	(117,000)	
TOTALS	2,171,510	313,470

Section 2. Duties of City Treasurer. The City Treasurer of the City of Clarkston, Washington, is authorized to make the necessary changes to the 2013 budget on or before December 31, 2013, as set forth in attached Exhibit A.

Section 3. Severability Clause. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4. Effective Date. This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

DATED the 23rd day of December, 2013.

Authenticated:

Kathleen A. Warren, Mayor

Vickie Storey, City Clerk

**BUDGET AMENDMENT No 2 - 2013
ORDINANCE NO. 1516**

Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
STORMWATER O & M				
409 000 049 359 90 00 00	\$ 7,000	\$ 5,500	\$ 12,500	
Late Fees	\$ 7,000	\$ 5,500	\$ 12,500	
TTL REVENUES				
409 000 049 538 31 41 91	\$ -	\$ 740	\$ 740	Mapping
Other Professional Services	\$ -	\$ 740	\$ 740	
409 000 049 538 31 49 20	\$ 3,000	\$ 1,500	\$ 4,500	
Filing Fees	\$ 3,000	\$ 1,500	\$ 4,500	
409 000 049 538 38 31 10	\$ 500	\$ 800	\$ 1,300	
Office Supplies	\$ 500	\$ 800	\$ 1,300	
409 999 049 508 80 00 00	\$ 52,751	\$ 2,460	\$ 55,211	
Unreserved End Balance	\$ 52,751	\$ 2,460	\$ 55,211	
TTL EXPENDITURES	\$ 56,251	\$ 5,500	\$ 6,540	
SANITATION O & M				
410 000 150 537 80 10 00 00	\$ 299,400	\$ 25,000	\$ 324,400	Adjust Wages
Wages	\$ 299,400	\$ 25,000	\$ 324,400	
410 000 150 537 80 26 10	\$ 105,700	\$ 10,000	\$ 115,700	Coverage changes
Health Insurance	\$ 105,700	\$ 10,000	\$ 115,700	
410 000 150 537 80 35 10	\$ 160,000	\$ (154,000)	\$ 6,000	Did not purchase totes
Yardwaste Totes	\$ 160,000	\$ (154,000)	\$ 6,000	
410 000 150 537 80 47 31	\$ 60,000	\$ (15,000)	\$ 45,000	
Yardwaste Disposal	\$ 60,000	\$ (15,000)	\$ 45,000	
410 000 150 537 80 48 20	\$ 25,000	\$ 17,000	\$ 42,000	Unexpected repairs
Vehicle Repairs	\$ 25,000	\$ 17,000	\$ 42,000	
410 999 150 508 80 00 00	\$ 31,076	\$ 117,000	\$ 148,076	Adjust Ending Balance
Ending Balance	\$ 31,076	\$ 117,000	\$ 148,076	
TTL EXPENDITURES	\$ 681,176	\$ -	\$ 681,176	

**BUDGET AMENDMENT No 2 - 2013
ORDINANCE NO. 1516**

Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
GENERAL FUND				
001 000 001 313 10 00 00	\$ 1,480,000	\$ 70,000	\$ 1,550,000	Increased revenue
001 000 001 316 41 00 00	\$ 523,000	\$ (14,000)	\$ 509,000	Increased revenue
TTL REVENUES	\$ 2,003,000	\$ 56,000	\$ 2,059,000	
001 000 050 515 10 41 53	\$ 60,000	\$ 45,000	\$ 105,000	Skyline defense
001 000 060 594 21 63 00	\$ -	\$ 10,900	\$ 10,900	Remodel Expenses
001 000 080 594 22 63 00	\$ -	\$ 3,650	\$ 3,650	Remodel Expenses
001 999 001 508 80 00 00	\$ 628,057	\$ (3,550)	\$ 624,507	Adjust Ending Balance
TTL EXPENDITURES	\$ 688,057	\$ 56,000	\$ 744,057	
STREET FUND				
103 000 130 542 67 48 20	\$ 5,000	\$ 5,000	\$ 10,000	Additional repairs
103 000 132 595 10 41 12	\$ 29,275	\$ 4,500	\$ 33,775	
103 000 132 595 30 63 00	\$ 480,000	\$ (29,500)	\$ 450,500	12th Street
103 000 132 595 63 63 00	\$ -	\$ 20,000	\$ 20,000	6th St Lighting Retainage
TTL EXPENDITURES	\$ 514,275	\$ -	\$ 514,275	
SEWER CONSTRUCTION FUND				
405 000 145 361 11 00 00	\$ 2,000	\$ 6,500	\$ 8,500	
405 000 145 361 30 00 00	\$ -	\$ (1,413)	\$ (1,413)	
405 000 145 382 20 00 00	\$ 2,800,000	\$ 671,423	\$ 3,471,423	2013 Bond
405 000 145 382 80 00 00	\$ 8,000,000	\$ 1,373,458	\$ 9,373,458	
TTL REVENUES	\$ 10,802,000	\$ 2,049,968	\$ 12,851,968	
405 000 145 592 35 84 00	\$ -	\$ 60,360	\$ 60,360	Bond costs
405 000 145 594 35 63 00	\$ 10,000,000	\$ 2,000,000	\$ 12,000,000	Construction
405 000 145 594 35 63 10	\$ 9,860	\$ 9,710	\$ 19,570	WWTP upgrade
405 000 145 594 35 63 20	\$ 361,400	\$ 138,600	\$ 500,000	WWTP upgrade
405 000 145 597 35 00 50	\$ -	\$ 313,470	\$ 313,470	Reserve & Cap Interest
405 999 145 508 10 00 00	\$ 1,775,065	\$ (472,172)	\$ 1,302,893	
TTL EXPENDITURES	\$ 12,146,325	\$ 2,049,968	\$ 14,196,293	
SEWER REVENUE BOND FUND				
406 000 146 397 35 00 40	\$ 136,800	\$ 15,250	\$ 152,050	Cover interest on 2013 bond
406 000 146 397 35 00 50	\$ -	\$ 313,470	\$ 313,470	Reserve for 2013 bond
TTL REVENUES	\$ 136,800	\$ 328,720	\$ 465,520	
406 000 146 592 35 83 30	\$ 84,800	\$ 17,250	\$ 102,050	Int on 2013 Bond
406 999 146 508 10 00 00	\$ 135,106	\$ 313,470	\$ 448,576	
406 999 146 508 80 00 00	\$ 6,252	\$ (2,000)	\$ 4,252	
TTL EXPENDITURES	\$ 226,158	\$ 28,720	\$ 254,878	

ORDINANCE NO. 1517

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.06.060, WHICH ESTABLISHES RATES FOR SANITARY SEWER COLLECTION AND DISPOSAL

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 14.06 is hereby amended as follows:

14.06.060 Rates – Sanitary Sewer.

(a) The city council shall establish, by ordinance, rates for sewer service as provided in RCW 35.67.190.

(b) The following rates are hereby established, effective January 1, 2014:

Classification	Monthly Base Charge	Monthly Sewer Charge per 100 Cubic Feet of Water Consumed	Average Monthly Rate by Classification
Residential	\$11.20	\$2.36	\$27.55
Commercial	\$21.56	\$2.36	\$71.46

(c) The following accounts shall be billed at a rate equivalent to the monthly average for their classification:

1. Greenhouses
2. Concrete Processing Plants
3. Schools (in the months of July and August only)
4. Accounts not connected to the public water system.

(d) Automatic car washes shall be charged three (3) times the commercial average.

(e) Unmetered gas station/mini-mart/laundromat/car washes shall be charged seven (7) times the commercial average.

(f) Properties outside the corporate limits that have not fully participated in a City ULID shall have a rate 50% greater than the rate charged for similar service inside the City's corporate limits.

14.06.070 Rates –Storm and surface water.

Storm and surface water utility rates shall be based on a commonly accepted rate unit for surface water utilities, the equivalent residential unit (ERU). The ERU is used to relate a base rate fee charged to a single-family residential parcel to that which is charged to a non-residential parcel. The ERU is determined by using the current best available method, for verification purposes of a representative sample of single-family residences within the city limits and/or utilizing civil design and construction plans or record drawings. Using this methodology, the Public Works director shall determine the amount of impervious surface area on each nonresidential parcel. The city's standard ERU amount is 3,700 square feet of impervious surface area. The specific ERU calculation for each non-residential parcel will be established for each such parcel as the impervious surface information becomes available for such parcel, and will be calculated in accordance with the following table:

Classification	Monthly Rate
Residential	\$4.00 per parcel
Duplex, Triplex, Four-plex	\$1.75 x number of residential units
Non-residential	\$4.00 per ERU

SECTION 2.0

This ordinance shall be in full force and effect as of January 1, 2014 upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this 23rd day of December, 2013.

Kathleen A. Warren, Mayor

Authenticated:

Vickie Storey, City Clerk

ORDINANCE NO. 1518

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.18, WHICH ESTABLISHES REGULATIONS FOR GARBAGE COLLECTION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 7.06 is hereby amended as follows:

14.18.060 Rates.

1. The city council shall establish, by ordinance, rates for sanitation service as provided in RCW 35.92.020.

2. The following rates are hereby established, effective January 1, 2014:

(a) The following charges shall apply to properties using containers not larger than 34 gallons that are serviced once per week. The following rates shall also permit the pickup of yard waste (grass clippings, vegetation, and leaves) that is placed in a City provided 96-gallon mobile cart. The 96-gallon yard waste container is numbered and owned by the City and will be assigned to the property address by that number. The property owner shall be responsible for damages to the cart caused by misuse or neglect. Multi-unit residential properties larger than a four-plex, commercial properties with the exception of churches (and only upon written request to the City), and persons providing lawn care service for a fee, as evidenced by a city business license, are not subject to the City's yardwaste program.

Classification	One Container	Each Additional 33-Gallon Container	Each Additional Yard Waste Container
Residential	\$14.11	\$4.48	\$6.16
Multi-Residential -Per unit	\$14.11	\$4.48	\$6.16
Commercial	\$15.59	\$6.16	N/A
Churches w/yardwaste	\$17.27	\$6.16	\$6.40

(b) Dumpster Charges – All accounts using bins of one cubic yard or greater shall be charged according to the following schedule:

SANITATION RATES-DUMPSTERS							
	CHARGE	2X/WK	3X/WK	4X/WK	5X/WK	6X/WK	XTRA P.U.
1 CY	\$34.40	\$68.80	\$103.20	\$137.60	\$172.00	\$206.40	\$7.95
1.5 CY	\$51.60	\$103.20	\$154.80	\$206.40	\$258.00	\$309.60	\$11.95
2 CY	\$68.80	\$137.60	\$206.40	\$275.20	\$344.00	\$412.80	\$15.90
3 CY	\$103.20	\$206.40	\$309.60	\$412.80	\$516.00	\$619.20	\$23.85
4 CY	\$137.60	\$275.20	\$412.80	\$550.40	\$688.00	\$825.60	\$31.80
5 CY	\$172.00	\$344.00	\$516.00	\$688.00	\$860.005	\$1,032.00	\$39.75
6 CY	\$206.40	\$412.80	\$619.20	\$825.60	\$1,032.00	\$1,238.40	\$47.70
10 CY	\$344.00	\$688.00	\$1,032.00	\$1,376.00	\$1,720.00	\$2,064.00	\$79.50

3. Standby Charges. A service standby charge shall be assessed on the following schedule:

Classification	Standby Charge
Residential	\$5.00
Commercial	\$10.00

Service standby charges shall be suspended after sixty (60) days of vacancy.

4. Non-resident Charges. All accounts located outside Clarkston's city limits shall be charges at a rate of 50% greater than charges for identical service within the city limits.

5. Fees for Transporting Roll-off Containers. The charges for pickup and dumping of commercial roll-off units shall be:

Classification	Charges
Compaction Units	\$175.00 per trip
Demolition Units	\$175.00 per trip
Rent for 20 yd. Roll-off	\$35.00 per week
Rent for containers up to 5 c.yd.	\$25.00 per month
Tipping fees	Actual based on weight tickets

6. No later than November of each year the City Council shall review the rates for all classifications of service and adjust the rates as necessary to ensure that operating expenses of the utility are met. Rate changes shall be set by ordinance and become effective on January 1 of each year.

SECTION 2.0

This ordinance shall be in full force and effect as of January 1, 2014 upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this 23rd day of December, 2013.

Kathleen A. Warren, Mayor

Authenticated:

Vickie Storey, City Clerk

ORDINANCE NO. 1519

AN ORDINANCE OF THE CITY OF CLARKSTON, WASHINGTON, ADOPTING THE FINAL BUDGET OF THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2014 AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

WHEREAS, the Mayor of the City of Clarkston, Washington, completed and placed on file with the city clerk a proposed budget and estimate of the amount the moneys required to meet the public expenses, reserve funds and expenses of government of the City of Clarkston for the fiscal year ending December 31, 2014, and a notice was published that the council of said city would meet on the 25th day of November, 2013, at the hour of 7:00 p.m., at Clarkston City Hall, 829 5th Street, Clarkston, Washington for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and

WHEREAS, the City Council did meet at said time and place and did then consider the matter of the proposed 2014 budget; and

WHEREAS, the 2014 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Clarkston for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the City of Clarkston for the 2014 fiscal year and being sufficient to meet the various needs of the City of Clarkston during the 2014 fiscal year.

NOW, THEREFORE, the City Council of the City of Clarkston do ordain as follows:

Section 1. The budget for the City of Clarkston, Washington, for the year 2014 is hereby adopted at the fund level in its final form and content as set forth in the document entitled 2014 FINAL BUDGET, CITY OF CLARKSTON, three (3) copies of which are on file in the Office of the Clerk.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Clarkston, and aggregate totals for all such funds combined, for the year 2014 are set forth in summary form on Exhibit A (attached) and are hereby appropriated for expenditure at the fund level during the year 2014 as set forth on Exhibit A.

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the State Auditor's Office and the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect five (5) days after publication of the attached summary, which is hereby approved.

Dated this 23RD day of December, 2013.

Kathleen A. Warren, Mayor

Authenticated:

Vickie Storey, City Clerk

SUMMARY OF ORDINANCE NO. 1510
OF THE CITY OF CLARKSTON, WASHINGTON

On December 26, 2013, the City Council of the City of Clarkston, Washington, approved Ordinance No. 1510, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF CLARKSTON, WASHINGTON, ADOPTING THE FINAL BUDGET OF THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2014 AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

APPROVED by the City Council at their meeting of December 26, 2013.

Vickie Storey, City Clerk

Published: _____

2014 FINAL BUDGET

FUND	DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
001	CURRENT EXPENSE	\$ 714,178	\$ 3,611,850	\$ 497,085	\$ 4,298,530	\$ 195,000	\$ 329,583
004	CE RESERVE	\$ 524,594	\$ 1,000	\$ 60,000	-	-	\$ 585,594
006	EMP BENEFIT RESERVE	\$ 89,321	\$ 300	-	-	-	\$ 89,621
007	COMMUNITY PROJECTS	\$ 37,979	\$ 100	-	-	-	\$ 38,079
010	NATIONAL NIGHT OUT	\$ 3,420	\$ 500	-	\$ 900	-	\$ 3,020
011	VICTIM'S RIGHTS	\$ 48,696	\$ 5,100	-	\$ 5,000	-	\$ 48,796
016	VEHICLE REPLCMENT	\$ 319,907	\$ 128,800	-	-	\$ 268,500	\$ 180,207
017	D A R E	\$ 8,500	\$ 1,500	-	\$ 4,750	-	\$ 5,250
037	CDBG	\$ 44,571	-	-	\$ 100	\$ 25,000	\$ 19,471
102	RESCUE ONE	\$ 7,731	\$ 1,400	-	\$ 4,650	-	\$ 4,481
103	STREET FUND	\$ 98,210	\$ 616,500	\$ 105,000	\$ 816,850	-	\$ 2,860
105	STREET RESERVE	\$ 72,348	-	-	-	\$ 45,000	\$ 27,348

2014 FINAL BUDGET

FUND	DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
108	DRUG ENFORCEMENT	\$ 58,730	\$ 4,100	\$ -	\$ 16,000	\$ -	\$ 46,830
120	EMS / AMBULANCE	\$ 117,360	\$ 936,900	\$ 85,000	\$ 980,260	\$ 91,600	\$ 67,400
121	EMS CAP RESERVE	\$ 47,489	\$ 100	\$ 21,000	\$ -	\$ -	\$ 68,589
130	LODGING TAX FUND	\$ 538,442	\$ 81,200	\$ -	\$ 85,985	\$ -	\$ 533,657
202	MUNICIPAL CAP IMPRV	\$ 71,848	\$ 35,200	\$ -	\$ -	\$ -	\$ 107,048
400	SEWER O&M	\$ 649,118	\$ 1,597,500	\$ 60,000	\$ 1,044,755	\$ 677,700	\$ 584,163
401	SEWER EQUIP RSRV	\$ 55,317	\$ 150	\$ 20,000	\$ -	\$ -	\$ 75,467
402	SEWER LINE RESERVE	\$ 493,722	\$ 1,700	\$ 20,000	\$ -	\$ 60,000	\$ 455,422
403	SEWER CAPITAL REPLC	\$ 40,822	\$ 100	\$ 20,000	\$ -	\$ -	\$ 60,922
404	SEWER RESERVE	\$ 112,747	\$ 375	\$ -	\$ -	\$ -	\$ 113,122
405	WWTP CONSTRUCTION	\$ 1,048,201	\$ 1,000	\$ -	\$ 1,049,000	\$ -	\$ 201
406	SEWER REVENUE BOND	\$ 508,406	\$ 500	\$ 175,000	\$ 226,300	\$ -	\$ 457,606

2014 FINAL BUDGET

FUND	DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
407	PWTF LOAN	\$ 23,682	\$ -	\$ 360,000	\$ 30,000	\$ 352,950	\$ 732
408	SRF LOAN	\$ 115,469	\$ 200	\$ 82,700	\$ 23,350	\$ 32,205	\$ 142,814
409	STORMWATER O & M	23,854	323,100	0	338,130	0	8,824
410	SANITATION O&M	\$ 102,541	\$ 985,500	\$ 484,000	\$ 1,488,420	\$ 54,000	\$ 29,621
411	SAN. EQUIP RSRV	\$ 176,052	\$ 300	\$ 20,000	\$ -	\$ 150,000	\$ 46,352
TOTALS		\$6,153,255	\$ 8,334,975	\$ 2,009,785	\$ 10,412,980	\$ 1,951,955	\$4,133,080

RESOLUTION NO. 2013-10

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING SALARIES FOR NON-REPRESENTED EMPLOYEES.

WHEREAS, the City Council of the City of Clarkston determines the annual salary for non-represented employees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

Effective January 1, 2014 the following base salaries shall be in effect for the non-represented employees:

Fire Chief	\$70,782.00	Annually
Police Chief	\$70,782.00	Annually
Public Works Director	\$70,782.00	Annually
City Clerk/Treasurer	\$70,782.00	Annually
Commander, Police Dept.	\$ 5,685.00	Monthly

DATED this 23rd day of December, 2013.

Kathleen A Warren, Mayor

ATTEST:

Vickie Storey, City Clerk

RESOLUTION NO. 2013-11

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING THE 2014 POSITION ALLOCATION LIST.

THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Position Allocation List Approved. The 2014 Position Allocation List as set forth on Exhibit A, which is attached hereto and incorporated herein by this reference as if set forth in full, is hereby approved.

Section 2. Effective Date. All allocations for the various positions indicated on the attached Exhibit A will become effective January 1, 2014.

DATED this 23rd day of December, 2013.

Kathleen A Warren, Mayor

ATTEST:

Vickie Storey, City Clerk

EXHIBIT A
RESOLUTION NO. 2012-14
2013 POSITION ALLOCATION LIST

REPRESENTATION:

F - International Association of Fire Fighters - Local 2299
L - Street/Sanitation/Sewer/ Supervisory/Administrative - Local 1476-ACL-C
P - Clarkston Police Officers Guild
PS -Police Support

OTHER:

C - Contract
E - Elected
N - Non-Represented
T - Temporary
V – Volunteers
R – Reserves , Fire/Ambulance
(M) FLSA EXEMPTIONS:

CURRENT EXPENSE FUND

LEGISLATIVE

E Councilmember
E 7

EXECUTIVE

E Mayor
E 1

FINANCIAL AND RECORDS SERVICES

(ALSO see Street, Sewer and Sanitation for all positions in this unit)
N (M) City Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (13% Time)
L Secretary, (16% Time)
*N .25 - L .54

LEGAL

C City Attorney

C 1.0

LAW ENFORCEMENT

N (M) Police Chief
N Commander
P Senior Sergeant
P Senior Sergeant
P Jr./Senior Sergeant
P Police Officer 1st, 2nd or 3rd Class - Investigator
P Police Officer 1st, 2nd or 3rd Class
P Recruit/Police Officer 1st, 2nd or 3rd Class
P Police Officer 1st, 2nd or 3rd Class - DARE
P Police Officer 1st, 2nd or 3rd Class – Narcotics
P Police Officer 1st, 2nd or 3rd Class – School Resource Officer
PS Records Clerk
PS Support Services Specialist, .5 FTE
PS Support Services / Animal Control, .5 FTE
V Reserves/Volunteers
*P 12.0 - PS 2.0 - N 2.0

FIRE CONTROL

N (M) Fire Chief (70% Time)
F Fire Captain
F Firefighter 1st, 2nd or 3rd Class
F Firefighter 1st, 2nd or 3rd Class
F Firefighter 1st, 2nd or 3rd Class
F Firefighter, 1st, 2nd or 3rd Class
F Firefighter, 1st, 2nd or 3rd Class
L Secretary, .75 FTE (75% Time)
V Volunteer(s)
R Reserves
*N .7 - F 6.00 - L .56

HOUSING AND COMMUNITY DEVELOPMENT

N (M) Public Works Director/Building Inspector (35% Time)
L Building Inspector / Code Enforcement
N .35 – L 1.0

PARKS

L Park Caretaker (Parks, Streets, Sanitation Rover)
T Seasonal Park Laborer
L 1.0 – T .5

SUMMARY:

E - 8.00**
F - 6.00
L - 3.14
N - 3.30
P - 12.00
PS - 2.0
T - .5

CURRENT EXPENSE TOTAL ALLOCATED POSITIONS

26.94

** Not included in totals.

AMBULANCE / EMS

N (M) Fire Chief (30% Time)
F Fire/EMS Captain
F Fire/EMS Captain
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
L Secretary, .75 FTE (25% Time)
V Volunteer(s)

*N .3 - F 6.00 - L .19

EMS TOTAL ALLOCATE POSITIONS

6.45

STREET

Administrative Positions:

N (M) City Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (15% Time)
L Secretary (10% Time)

N (M) Public Works Director (17.5% Time)
L Superintendent - (70% Time)
L Equipment Operator
L Equipment Operator
L Equipment Operator
*N .425 - L 3.95

SUMMARY:

L - 3.95
N - .425

STREET TOTAL ALLOCATED POSITIONS

*4.375

SANITATION

Administrative Positions:

- N (M) City Clerk/Treasurer (25% Time)
 - N (M) Public Works Director (23.5% Time)
 - L Deputy Clerk/Treasurer (30% Time)
 - L Deputy Clerk/Treasurer (35% Time)
 - L Secretary (35% Time)

 - L Street Superintendent (30% Time)
 - L Driver
 - L Driver
 - L Driver
 - L Driver
 - L Driver - Yardwaste
 - T Seasonal (.5)
- *N .485 - L 6.30 - T 0.5*

L - 6.30
N - .485
T - .5

SANITATION TOTAL ALLOCATED POSITIONS

*7.285

SEWER

Administrative Positions:

- N (M) City Clerk/Treasurer (25% Time)
 - N (M) Public Works Director (24% Time)
 - L Deputy Clerk/Treasurer (30% Time)
 - L Deputy Clerk/Treasurer (35% Time)
 - L Secretary (35% Time)

 - L Superintendent
 - L Sewer Plant Operator
 - L Sewer Plant Operator
 - L Sewer Plant Operator
 - L Sewer Plant Operator
- *N .49 - L 5.83 *

L - 6.0
N - .49

SEWER TOTAL ALLOCATED POSITIONS

6.49

STORMWATER

Administrative Positions:

L Deputy Clerk/Treasurer (17%)

L Secretary (14%)

* L .31 *

.31

SUMMARY ALL DEPARTMENTS:

TOTALS

E - 8.00**

F/EMS - 12.00

N - 5.00

L - 19.75

P - 12.00

PS - 2.0

T - 1.0

TOTAL ALLOCATED POSITIONS (** Not included in totals)

*51.75

Elected: 8.00

Total: 59.75