

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
WEDNESDAY, DECEMBER 26, 2012**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
December 10, Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – no meeting**
 - C. Public Works – no meeting**
 - D. Administrative/Intergovernmental –**
 - E. Community Development – no meeting**

- 7. UNFINISHED BUSINESS:**
 - A. Ordinance No. 1509, 2012 Budget Amendment - 2nd Reading for Action**
 - B. Ordinance No. 1510, 2013 Budget - 2nd Reading for Action**
 - C. Ordinance No. 1511, Building Permit Valuations & Fees - 2nd Reading for Action**

- 8. NEW BUSINESS:**
 - A. Resolution No. 2012-14, Position Allocation**
 - B. Appoint Dick Jones to Public Safety Committee (PS)**

- 9 COUNCIL COMMENTS**
- 10. MEDIA QUESTIONS**
- 11. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
December 10, 2012

CALL TO ORDER: Mayor Warren, 7:00 P.M.

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Provost	<input checked="" type="checkbox"/> Baumberger
<input checked="" type="checkbox"/> Smith	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Manchester	

STAFF:

<input checked="" type="checkbox"/> Chief Hastings	<input checked="" type="checkbox"/> Chief Cooper	<input checked="" type="checkbox"/> PWD Martin
<input checked="" type="checkbox"/> Clerk Storey	<input checked="" type="checkbox"/> City Attorney Grow	

AGENDA CHANGES:

Councilmember Nash added a Stormwater report to committee reports.

APPROVAL OF MINUTES: MOTION BY BEADLES/SMITH to approve the minutes of the November 26, 2012, Regular Meeting and the November 20 and November 29 budget Workshops. Baumberger requested a change to the minutes of the November 20 meeting regarding his comments during the stormwater budget discussion. Motion to approve the minutes as corrected carried.

COMMUNICATIONS:

A. From the Public

Bernie McCabe, 1330 10th Street, spoke regarding information that he had distributed to council in executive session in November. McCabe said there was either incompetency in the administration or there is a cover-up in regard to his complaint. McCabe said there was no certified mail sent during the time period in question. He said since this is a strong mayor form of government it is possible to override what the council wants done. McCabe said he thinks there has been a cover-up. He suggested the council adopt some rules that would create some oversight.

Dan Cease, 1122 6th Street, represents the Clarkston Community Garden. Cease gave an overview of the progress of the Garden in its first 3 years of operation. Cease said the Garden is a non-profit organization with currently 34 gardeners and plans to add 16 spaces. In the three years of operation the Garden has provided two tons of food to the food bank. The Garden moved to its new site this past year on WWCC property with a renewable five year lease. 2013 will be the fourth year of operation. Councilmember Nash asked if any of the schools are involved. Cease said that there are several schools involved.

B. From the Mayor

C. From Staff

PWD Martin reported that the Sixth Street project is finally complete with the removal of overhead lines by Avista. He requested that council officially accept the project. MOTION BY SMITH/NASH to accept the project as complete. Motion carried.

Clerk Storey announced that the next meeting will be on Wednesday, December 26, due to the Christmas holidays.

COMMITTEE REPORTS:

Finance Committee:

Councilmember Provost reported all bills have been audited and approved. MOTION BY PROVOST/BEADLES to authorize payment of the bills, total expenditures for November 30, 2012 of

\$523.00 and December 10, 2012 of \$628,975.21. Motion carried.

Provost said that the committee also discussed formation of a Transportation Benefit District. Committee recommendation is to move forward with the formation since it is a lengthy process. Provost said the district would be authorized to levy a fee on vehicle license renewals. He said that a public hearing will be held prior to forming a TBD, but a public vote is not required. MOTION BY PROVOST/NASH to direct staff to begin preparing the documentation to create a Transportation Benefit District. Motion carried, 6-1, Smith opposed.

Public Safety: Councilmember Beadles said that Chief Hastings reviewed the changes resulting from Initiative 1502 dealing with marijuana. Lancer Casino wants to sponsor a motorcycle rally next year. Committee and staff are reviewing. Committee recommends that Dick Jones be appointed to serve again on Public Safety committee. Chief Cooper brought forward a past due EMS payment from a patient who is deceased. Committee is considering appropriate action.

Public Works: Councilmember Nash said committee met but does not have the minutes with him to make a report.

Admin Committee: Councilmember Manchester said committee met and reviewed several contracts that are on the agenda for approval. Committee had some concerns with the court appointing conflict public defenders. Chief Cooper said that the city has a contract for mutual aid with Clearwater Paper that automatically renews annually. Cooper also presented an agreement with Port of Wilma that did not get signed in 2012. It runs until 2014.

Community Development: No meeting.

Stormwater: Councilmember Nash said the committee discussed the requirements of Phase II Stormwater Regulations. More information will be provided as the committee determines what our requirements will be.

UNFINISHED BUSINESS:

A. Ordinance No. 1507, Sewer/Stormwater Rates – 2nd Reading for Action

Ordinance No. 1507 was read by title. MOTION BY BEADLES/NASH to adopt Ordinance No. 1507. Motion carried, 5-2; Smith and Blackmon opposed

B. Ordinance No. 1508, Sanitation Rates - 2nd Reading for Action

Ordinance No. 1508 was read by title. MOTION BY BEADLES/NASH to adopt Ordinance No. 1508. Motion carried, 5-2; Smith and Blackmon opposed.

NEW BUSINESS

A. Matt Jensen, MPO Update

Jensen referred to a handout he distributed to the council. His purpose this evening is to give the council an update on the MPO's activities. He said the MPO has received \$153,000 in federal money to do regional transportation planning. Two projects will benefit from the funding. One is the ADA Transition Plan Inventory. The plan will assess the condition of handicap accessibility and ramps. The data will be used to apply for funds and create a work plan to prioritize where improvements need to be made. Another project is the North Clarkston Circulation Study. \$30,000 is allocated for the project. It will mainly address the congestion on Bridge and Fair Streets. The MPO will solicit public input during the study. Jensen included several projects that the MPO has accomplished since 2006. Jensen said the MPO represents Clarkston and Asotin County at the quarterly WSDOT meetings.

Councilmember Provost asked for details on the North Clarkston study. Jensen said WSDOT has discussed some traffic changes in that corridor and the MPO will incorporate that information. Jensen said the study is not meant to target the congestion at WalMart/Costco. PWD Martin said MPO is looking for suggestions on how to improve the funnel effect of Bridge, Fair and 2nd Street. Councilmember Nash

asked if the MPO gets federal funds for big projects. Jensen said the MPO is mainly to do studies and planning. The MPO does not do actual projects, but helps facilitate translating plans to projects.

B. 2013 Contract, The Wesley Group

MOITON BY MANCHESTER.SMITH to authorize the mayor to sign the contract with Wesley. Motion carried.

C. 2013 Contract, Donna Manchester, Victim Witness Coordinator

MOITON BY BEADLES/PROVOST to authorize the mayor to sign the contract. Manchester said since the contract involves his wife, he was not involved in the discussion and will not vote. Motion carried, 6-0-1; Manchester abstained.

D. 2013 Contract, Neil Cox, Public Defender

MOTION BY MANCHESTER/SMITH to authorize the mayor to sign the agreement. Councilmember Beadles expressed concern with the number of cases assigned to alternate public defenders and the related cost, although they realize it is not an issue the public defender has any control over. City Attorney Grow said that many times a conflict attorney is appointed because there is more than one defendant and they have to have separate attorneys. Motion carried.

E. 2013 Contract, James Grow, City Attorney

MOTION BY MANCHESTER/BEADLES to authorize the mayor to sign the contract. Motion carried.

F. Ordinance No. 1509, 2012 Budget Amendment – 1st Reading

Ordinance No. 1509 was read by title.

G. Ordinance No. 1510, 2013 Budget – 1st Reading

Ordinance No. 1510 was read by title.

H. Ordinance No. 1511, Building Permit Valuations and Fees – 1st Reading

Ordinance No. 1511 was read by title. Councilmember Provost pointed out that it has been five years since values and fees have been adjusted. PWD Martin said this will bring the city's rates to a more current value and make them comparable with other entities in the valley.

I. Resolution No. 2012-13, Land Use Fees

Resolution No. 2012-13 was read by title. MOTION BY BEADLES/NASH to approve Resolution No. 2012-13. Motion carried.

J. Contract with Port of Wilma for Emergency Services

MOTION BY BEADLES/NASH to authorize the contract. Motion carried.

COUNCIL COMMENTS:

Councilmember Provost asked Chief Cooper to give a summary of the Christmas parade. Cooper said there were about 80 entries and the crowd was huge. Weather cooperated and everyone had a good time.

Councilmember Beadles thanked Jim Grow for his good work for the city.

Councilmember Blackmon suggested looking at a 2/10ths sales tax increase as an alternative to the license tab fee. He feels that would spread the funding to people who drive on the streets but don't necessarily live in Clarkston.

MEDIA QUESTIONS:

Brian Shinn said he agrees with the concept of spreading the funding to more than just the residents with a sales tax. He said that the County will be looking for city support to form a Public Facilities District to fund the aquatic center and it will also be supported by a sales tax if approved.

ADJOURNMENT:

Meeting adjourned at 7:47 p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

Total Fund Expenditures 11/30/12	CK #20121108	\$523.00
Total Fund Expenditures, 12/10/12	CK #52509-91, 20121201-03	\$357,652.71
Total Payroll, 11/30/12	CK #52448-52508	\$271,322.50

DRAFT

ORDINANCE NO. 1509

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING ORDINANCE NO. 1497 WHICH ADOPTED THE 2012 BUDGET, AND AUTHORIZING THE NECESSARY ADJUSTMENTS.

WHEREAS, the City Council has determined that the 2012 budget should be amended to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2012 budget, now therefore,

THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 1497 passed by the City Council on December 26, 2011, shall be increased and amended as follows:

	EXPENDITURES	OTHER FINANCING USES
CURRENT EXPENSE (001)	19,550	
SANITATION O & M	30,000	
TOTALS	49,550	

Section 2. Duties of City Treasurer. The City Treasurer of the City of Clarkston, Washington, is authorized to make the necessary changes to the 2012 budget on or before December 31, 2012, as set forth in attached Exhibit A.

Section 3. Severability Clause. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4. Effective Date. This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

DATED the 26th day of December, 2012.

Authenticated:

Kathleen A. Warren, Mayor

Vickie Storey, City Clerk

**BUDGET AMENDMENT No 2 - 2012
ORDINANCE NO. 1509**

Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
GENERAL FUND				
001 000 001 313 10 00 00	\$ 1,456,000	\$ 14,000	\$ 1,470,000	Increased revenue
001 000 001 316 41 00 00	\$ 510,000	\$ 17,000	\$ 527,000	Increased revenue
TTL REVENUES	\$ 1,966,000	\$ 31,000	\$ 1,997,000	
001 000 059 519 90 49 14	\$ 2,500	\$ 2,550	\$ 5,050	Catch up with Fiscal Year
001 000 080 522 10 10 10	\$ 30,000	\$ 5,000	\$ 35,000	Overtime
001 000 080 522 10 26 10	\$ 63,660	\$ 12,000	\$ 75,660	Underestimated
001 999 001 508 80 00 00	\$ 628,057	\$ 11,450	\$ 639,507	Adjust Ending Balance
TTL EXPENDITURES	\$ 724,217	\$ 31,000	\$ 755,217	
SANITATION O & M				
410 000 150 537 80 10 00 00	\$ 290,000	\$ 9,000	\$ 299,000	Adjust Wages
410 000 150 537 80 26 10	\$ 90,500	\$ 12,000	\$ 102,500	Coverage changes
410 000 150 537 80 35 10	\$ 5,000	\$ 2,000	\$ 7,000	Adjust for actual cost
410 000 150 537 80 48 20	\$ 25,000	\$ 7,000	\$ 32,000	Unexpected repairs
410 999 150 508 80 00 00	\$ 226,081	\$ (30,000)	\$ 196,081	Adjust Ending Balance
TTL EXPENDITURES	\$ 636,581	\$ -	\$ 636,581	
TOTAL REVENUES		\$ 31,000		
TOTAL EXPENDITURES		\$ 31,000		

ORDINANCE NO. 1510

AN ORDINANCE OF THE CITY OF CLARKSTON, WASHINGTON, ADOPTING THE FINAL BUDGET OF THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2013 AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

WHEREAS, the Mayor of the City of Clarkston, Washington, completed and placed on file with the city clerk a proposed budget and estimate of the amount the moneys required to meet the public expenses, reserve funds and expenses of government of the City of Clarkston for the fiscal year ending December 31, 2013, and a notice was published that the council of said city would meet on the 26th day of November, 2012, at the hour of 7:00 p.m., at Clarkston City Hall, 829 5th Street, Clarkston, Washington for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said city an opportunity to be heard upon said budget; and

WHEREAS, the City Council did meet at said time and place and did then consider the matter of the proposed 2013 budget; and

WHEREAS, the 2013 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Clarkston for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of the City of Clarkston for the 2013 fiscal year and being sufficient to meet the various needs of the City of Clarkston during the 2013 fiscal year.

NOW, THEREFORE, the City Council of the City of Clarkston do ordain as follows:

Section 1. The budget for the City of Clarkston, Washington, for the year 2013 is hereby adopted at the fund level in its final form and content as set forth in the document entitled 2013 FINAL BUDGET, CITY OF CLARKSTON, three (3) copies of which are on file in the Office of the Clerk.

Section 2. Estimated resources, including fund balances or working capital for each separate fund of the City of Clarkston, and aggregate totals for all such funds combined, for the year 2013 are set forth in summary form on Exhibit A (attached) and are hereby appropriated for expenditure at the fund level during the year 2013 as set forth on Exhibit A.

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the State Auditor's Office and the Association of Washington Cities.

Section 4. This ordinance shall be in force and take effect five (5) days after publication of the attached summary, which is hereby approved.

Dated this 26th day of December, 2012.

Kathleen A. Warren, Mayor

Authenticated:

Vickie Storey, City Clerk

SUMMARY OF ORDINANCE NO. 1510
OF THE CITY OF CLARKSTON, WASHINGTON

On December 26, 2012, the City Council of the City of Clarkston, Washington, approved Ordinance No. 1510, the main point of which may be summarized by its title as follows:

AN ORDINANCE OF THE CITY OF CLARKSTON, WASHINGTON, ADOPTING THE FINAL BUDGET OF THE CITY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2013 AND APPROVING AN ORDINANCE SUMMARY FOR PUBLICATION.

The full text of this ordinance will be mailed upon request.

APPROVED by the City Council at their meeting of December 26, 2012.

Vickie Storey, City Clerk

Published: _____

2013 FINAL BUDGET

FUND	DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
001	CURRENT EXPENSE	\$ 920,007	\$ 3,609,900	\$ 199,150	\$ 3,806,630	\$ 320,000	\$ 602,427
004	CE RESERVE	\$ 473,431	\$ 1,000	\$ 50,000	-	-	\$ 524,431
006	EMP BENEFIT RESERVE	\$ 89,104	\$ 300	-	-	-	\$ 89,404
007	COMMUNITY PROJECTS	\$ 35,845	\$ 200	-	-	\$ 2,000	\$ 34,045
010	NATIONAL NIGHT OUT	\$ 3,661	\$ 500	-	\$ 1,100	-	\$ 3,061
011	VICTIM'S RIGHTS	\$ 41,969	\$ 5,100	-	\$ 4,000	-	\$ 43,069
016	VEHICLE REPLCMENT	\$ 246,365	\$ 120,500	-	-	\$ 31,500	\$ 335,365
017	D A R E	\$ 10,900	\$ 1,600	-	\$ 4,750	-	\$ 7,750
378	CDBG	\$ 44,462	\$ -	-	\$ 100	\$ 25,000	\$ 19,362
102	RESCUE ONE	\$ 6,430	\$ 2,550	-	\$ 3,500	-	\$ 5,480
103	STREET FUND	\$ 13,672	\$ 1,114,900	\$ 145,000	\$ 1,266,620	-	\$ 6,952
105	STREET RESERVE	\$ 156,192	\$ 100	-	-	\$ 120,000	\$ 36,292

2013 FINAL BUDGET

FUND	DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
108	DRUG ENFORCEMENT	\$ 57,396	\$ 4,150	\$ -	\$ 13,000	\$ -	\$ 48,546
130	LODGING TAX FUND	\$ 532,063	\$ 79,200	\$ -	\$ 83,580	\$ -	\$ 527,683
202	MUNICIPAL CAP IMPRV	\$ 39,298	\$ 35,300	\$ -	\$ -	\$ -	\$ 74,598
400	SEWER O&M	\$ 534,130	\$ 1,472,000	\$ -	\$ 1,007,330	\$ 304,500	\$ 694,300
401	SEWER EQUIP RSRV	\$ 35,211	\$ 100	\$ 20,000	\$ -	\$ -	\$ 55,311
402	SEWER LINE RESERVE	\$ 472,508	\$ 1,000	\$ 20,000	\$ -	\$ -	\$ 493,508
403	SEWER CAPITAL REPLC	\$ 20,769	\$ 50	\$ 20,000	\$ -	\$ -	\$ 40,819
404	SEWER RESERVE	\$ 110,704	\$ 500	\$ -	\$ -	\$ -	\$ 111,204
405	WWTP CONSTRUCTION	\$ 1,767,278	\$ 10,802,000	\$ -	\$ 10,361,400	\$ -	\$ 2,207,878
406	SEWER REVENUE BOND	\$ 139,421	\$ 500	\$ 136,800	\$ 135,400	\$ -	\$ 141,321
407	PWTF LOAN	\$ 22,802	\$ -	\$ 25,000	\$ 30,000	\$ -	\$ 17,802
408	SRF LOAN	\$ 40,907	\$ 100	\$ 82,700	\$ 35,325	\$ 29,600	\$ 58,782
409	STORMWATER O & M	24,547	522,636	50,000	530,070	50,000	\$ 17,113

• 2013 FINAL BUDGET

FUND DESCRIPTION	BEG BAL	ACTUAL REVENUES	OTHER FINANCING SOURCES	ACTUAL EXPENDITURES	OTHER FINANCING USES	END BAL
410 SANITATION O&M	\$ 229,916	\$ 981,500	\$ 339,000	\$ 1,488,295	\$ 54,000	\$ 8,121
411 SAN. EQUIP RSRV	\$ 155,638	\$ 200	\$ 20,000	-	-	\$ 175,838
420 EMS / AMBULANCE	\$ 34,262	\$ 892,000	\$ 175,000	\$ 926,780	\$ 141,315	\$ 33,167
421 EMS CAP RESERVE	\$ 38,384	\$ 50	\$ 9,000	-	-	\$ 47,434
TOTALS	\$6,297,272	\$19,647,936	\$ 1,291,650	\$ 19,697,880	\$ 1,077,915	\$6,461,063

ORDINANCE NO. 1511

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 15.40 WHICH ESTABLISHES A BUILDINGS AND CONSTRUCTION PERMIT FEE MATRIX AND REPEALING ORDINANCE NO. 1379 OF THE CITY OF CLARKSTON AND ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 15.40 is hereby amended as follows:

15.40 Buildings and Construction Permit Fee Matrix. The Buildings and Construction Permit Fee Matrix, attached as Exhibit A, is hereby adopted. The permit fee matrix shall establish the current permit fee rates for the permit fee types identified in the matrix.

SECTION 2.0

Ordinance No. 1379 of the City of Clarkston entitled “An Ordinance amending Clarkston Municipal Chapter 15.40 Which Establishes a Buildings and Construction Permit Fee Matrix” and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this _____ day of _____, 2012.

Kathleen A. Warren, Mayor

Authenticated by:

Vickie Storey, City Clerk

Exhibit "A"
Ordinance No. 1511

TYPE OF PERMIT	Valuation Rate or Fee in Dollars
DWELLINGS: 1 & 2 FAMILY or TOWNHOUSES (IRC) (Per Sq. Ft.)	
Main Floor (Wood Frame)	85.00 Sq. Ft.
Upper Floor	62.00 Sq. Ft.
BASEMENT (Per Sq.Ft.)	
Finished	35.00 Sq. Ft.
Finish Existing Basement	25.00 Sq. Ft.
REMODEL (Assorted Work \$1,000.00)	Bid Value Based (use fee chart)
ADDITIONS	65.00 Sq. Ft.
GARAGES (Per Sq.Ft.)	
Attached (Wood Frame)	38.00 Sq. Ft.
Unattached (Wood Frame)	38.00 Sq. Ft.
Convert to habitable space	45.00 Sq. Ft.
Carport (Open, Stick Framed)	19.00 Sq. Ft.
APARTMENT HOUSES (IBC) (Per Sq. Ft.)	(Three or more units)
Wood Frame	90.00 Sq. Ft.
Upper Floor	75.00 Sq. Ft.
Basement	36.00 Sq. Ft.
COMMERCIAL BUILDINGS: (IBC)	(Main Level)
Includes: Retail	105.00 Sq. Ft.
Office	105.00 Sq. Ft.
Restaurant	105.00 Sq. Ft.
Medical	105.00 Sq. Ft.
Hotel / Motel	105.00 Sq. Ft.
Upper Floor	80.00 Sq. Ft.
Basement	42.00 Sq. Ft.
Commercial Warehouse	60.00 Sq. Ft.
STORAGE AND POLE BUILDINGS (Per Sq. Ft.)	
With Slab	16.00 Sq. Ft.
Without Slab	13.00 Sq. Ft.
Open on All Sides	11.00 Sq. Ft.
DECKS (Per Sq. Ft.)	
Covered	18.00 Sq. Ft.
Uncovered	12.00 Sq. ft.
REROOFING (Square = 100 Sq. Ft.) All Methods (excluding liquid application)	125.00 per Square (Use fee chart)

SIDING (Square = 100 Sq. Ft.)	200.00 per Square
MOBILE MANUFACTURED HOME PLACEMENT	
Private Lot	200.00 (each)
Park or Court	120.00 (each)
Temporary Mobile Home	120.00 (per year with annual review)
SEWER PERMIT	100.00 (each)
SEWER HOOKUP FEE (Per Dwelling Unit)	1,000.00 (each)
SPECIAL INSPECTION	47.00 Per Hour (1 hour minimum)
MISC. NON-STRUCTURE (Assorted Work \$1,000.00)	Value Based (use fee table)
DEMOLITION	30.00 (each)
WOOD STOVE	75.00 (each)
FENCES / RETAINING WALLS	35.00 (each)
STREET OR ALLEY CUT	\$50.00 Base + \$0.50 per ft.
SIDEWALK	\$50.00 Base + \$0.50 per ft.
PLUMBING PERMITS - COMMERCIAL	\$50.00 Base Plus 2 1/2% of valuation up to \$20,000, 1% over \$20,000
PLUMBING PERMITS - RESIDENTIAL	\$40.00 Base plus \$10.00 per fixture
MECHANICAL PERMITS - COMMERCIAL	\$50.00 Base Plus 2 1/2% of valuation up to \$20,000, 1% over \$20,000
MECHANICAL PERMITS - RESIDENTIAL	\$40.00 Base
Water Heater	Plus \$12.00 (each)
Furnace Under 100,000 BTU	Plus \$17.00 (each)
Furnace Over 100,000 BTU	Plus \$21.00 (each)
Gas Piping	Plus \$6.50 (each)
SIGN PERMIT (Assorted work \$1,000.00)	Bid Value Based (use fee chart)
MISC. ASSORTED WORK (\$1,000.00)	Bid Value Based (use fee chart)
PLAN CHECK FEE	65% of permit fee
State Building Code Surcharge	\$4.50
State Building Code Surcharge (multi-unit dwellings)	\$2.00 per unit per each over one unit

The fee schedule to be applied shall be as set forth in Table 1-A in the uniform Building code, 1997 Edition.

RESOLUTION NO. 2012-14

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING THE 2013 POSITION ALLOCATION LIST.

THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Position Allocation List Approved. The 2013 Position Allocation List as set forth on Exhibit A, which is attached hereto and incorporated herein by this reference as if set forth in full, is hereby approved.

Section 2. Effective Date. All allocations for the various positions indicated on the attached Exhibit A will become effective January 1, 2013

DATED this 26th day of December, 2012.

Kathleen A Warren, Mayor

ATTEST:

Vickie Storey, City Clerk

EXHIBIT A
RESOLUTION NO. 2012-14
2013 POSITION ALLOCATION LIST

REPRESENTATION:

F - International Association of Fire Fighters - Local 2299
L - Street/Sanitation/Sewer/ Supervisory/Administrative - Local 1476-ACL-C
P - Clarkston Police Officers Guild
PS -Police Support

OTHER:

C - Contract
E - Elected
N - Non-Represented
T - Temporary
V - Volunteers
R - Reserves , Fire/Ambulance
(M) FLSA EXEMPTIONS:

CURRENT EXPENSE FUND

LEGISLATIVE

E Councilmember
E 7

EXECUTIVE

E Mayor
E 1

FINANCIAL AND RECORDS SERVICES

(ALSO see Street, Sewer and Sanitation for all positions in this unit)
N (M) City Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (13% Time)
L Secretary, (16% Time)
*N .25 - L .54

LEGAL

C City Attorney

C 1.0

LAW ENFORCEMENT

N (M) Police Chief
N Commander
P Senior Sergeant
P Senior Sergeant
P Jr./Senior Sergeant
P Police Officer 1st, 2nd or 3rd Class - Investigator
P Police Officer 1st, 2nd or 3rd Class
P Recruit/Police Officer 1st, 2nd or 3rd Class
P Police Officer 1st, 2nd or 3rd Class - DARE
P Police Officer 1st, 2nd or 3rd Class – Narcotics
P Police Officer 1st, 2nd or 3rd Class – School Resource Officer
PS Records Clerk
PS Support Services Specialist, .5 FTE
PS Support Services / Animal Control, .5 FTE
V Reserves/Volunteers
*P 12.0 - PS 2.0 - N 2.0

FIRE CONTROL

N (M) Fire Chief (70% Time)
F Fire Captain
F Firefighter 1st, 2nd or 3rd Class
F Firefighter 1st, 2nd or 3rd Class
F Firefighter 1st, 2nd or 3rd Class
F Firefighter, 1st, 2nd or 3rd Class
F Firefighter, 1st, 2nd or 3rd Class
L Secretary, .75 FTE (80% Time)
V Volunteer(s)
R Reserves
*N .7 - F 6.00 - L .6

HOUSING AND COMMUNITY DEVELOPMENT

N (M) Public Works Director/Building Inspector (35% Time)
L Building Inspector / Code Enforcement
N .35 – L 1.0

PARKS

L Park Caretaker (Parks, Streets, Sanitation Rover)
T Seasonal Park Laborer
L 1.0 – T .5

SUMMARY:

E - 8.00**
F - 6.00
L - 3.14
N - 3.30
P - 12.00
PS - 2.0
T - .5

CURRENT EXPENSE TOTAL ALLOCATED POSITIONS

26.94

** Not included in totals.

AMBULANCE / EMS

N (M) Fire Chief (30% Time)
F Fire/EMS Captain
F Fire/EMS Captain
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
F EMT/Paramedic 1st, 2nd or 3rd Class
L Secretary, .75 FTE (20% Time)
V Volunteer(s)

*N .3 - F 6.00 - L .15

EMS TOTAL ALLOCATE POSITIONS

6.45

STREET

Administrative Positions:

N (M) City Clerk/Treasurer (25% Time)
L Deputy Clerk/Treasurer (15% Time)
L Secretary (10% Time)

N (M) Public Works Director (17.5% Time)
L Superintendent - (70% Time)
L Equipment Operator
L Equipment Operator
L Equipment Operator
*N .425 - L 3.95

SUMMARY:

L - 3.95
N - .425

STREET TOTAL ALLOCATED POSITIONS

*4.375

SANITATION

Administrative Positions:

- N (M) City Clerk/Treasurer (25% Time)
- N (M) Public Works Director (23.5% Time)
- L Deputy Clerk/Treasurer (30% Time)
- L Deputy Clerk/Treasurer (35% Time)
- L Secretary (35% Time)

- L Street Superintendent (30% Time)
- L Driver
- L Driver
- L Driver
- L Driver
- L Driver - Yardwaste
- T Seasonal (.5)

N .485 - L 6.30 - T 0.5

L - 6.30
 N - .485
 T - .5

SANITATION TOTAL ALLOCATED POSITIONS

*7.285

SEWER

Administrative Positions:

- N (M) City Clerk/Treasurer (25% Time)
- N (M) Public Works Director (24% Time)
- L Deputy Clerk/Treasurer (30% Time)
- L Deputy Clerk/Treasurer (35% Time)
- L Secretary (35% Time)

- L Superintendent
- L Sewer Plant Operator

*N .49 - L 5.83 *

L - 6.0
 N - .49

SEWER TOTAL ALLOCATED POSITIONS

6.49

STORMWATER

Administrative Positions:

L Deputy Clerk/Treasurer (17%)

L Secretary (14%)

* L .31 *

.31

SUMMARY ALL DEPARTMENTS:

TOTALS

E - 8.00**

F/EMS - 12.00

N - 5.00

L - 19.75

P - 12.00

PS - 2.0

T - 1.0

TOTAL ALLOCATED POSITIONS (** Not included in totals)

*51.75

Elected: 8.00

Total: 59.75