

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, MARCH 25, 2013**

1. **CALL TO ORDER: 7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES:
March 11, 2013 Regular Meeting**
5. **COMMUNICATIONS:**
 - A. **From the Public** (Please limit comments to 3 minutes)
 - B. **From the Mayor**
 - C. **From Staff or Employees**
6. **COMMITTEE REPORTS:**
 - A. **Finance – Audit Report on Current Bills**
 - B. **Public Safety – Mar 19**
 - C. **Public Works – no meeting**
 - D. **Administrative/Intergovernmental – Mar 25**
 - E. **Community Development – no meeting**
7. **UNFINISHED BUSINESS:**
8. **NEW BUSINESS:**
 - A. **Resolution No. 2013-02, Surplus for Auction (PS)**
 - B. **Cruzin to Clarkston, Permission for Street Closure (PS)**
 - C. **Letter of Support for USDA Rural Development Funding, Tri State Hospital (Admin)**
 - D. **Keller Engineering, Design Modification Agreement (Admin)**
9. **COUNCIL COMMENTS**
10. **MEDIA QUESTIONS**
11. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTONCITY COUNCIL MINUTES
March 11, 2013

CALL TO ORDER: Mayor Warren, 7:00 P.M.

COUNCIL:

| | |
|--|--|
| <input checked="" type="checkbox"/> Beadles | <input checked="" type="checkbox"/> Nash |
| <input checked="" type="checkbox"/> Provost | <input checked="" type="checkbox"/> Baumberger |
| <input checked="" type="checkbox"/> Smith | <input checked="" type="checkbox"/> Blackmon |
| <input checked="" type="checkbox"/> Manchester | |

STAFF:

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> Chief Hastings | <input checked="" type="checkbox"/> Chief Cooper | <input checked="" type="checkbox"/> PWD Martin |
| <input checked="" type="checkbox"/> Clerk Storey | <input checked="" type="checkbox"/> City Attorney Grow | |

AGENDA CHANGES: Councilmember_Nash added a Stormwater report to Committee Reports and Mayor Warren added an executive session for litigation.

APPROVAL OF MINUTES: MOTION BY BEADLES/NASH to approve the minutes of the February 25, 2013, Regular Meeting. Motion carried.

COMMUNICATIONS:

A. From the Public

B. From the Mayor

Mayor Warren said that Parkway Elementary School has been named a School of Distinction. Warren reported that Parkway sent from a "struggling school" in 2010 to a School of Distinction in 2012. That means it fell within the top 5% of the schools in the state in improvement in reading and math skills. Council recommended that the City present a Certificate of Recognition to the school for their accomplishment. The Principal Price and two of the school's teachers were present to receive the Certificate which was presented by Mayor Warren. Councilmember Blackmon and Councilmember Smith said they have both had children attend Parkway and added their kudos.

C. From Staff

COMMITTEE REPORTS:

Finance Committee: Councilmember Provost reported all bills have been audited and approved. MOTION BYPROVOST/BEADLES to authorize payment of the bills, total expenditures for February 28, 2013 of \$398.99 and for March 11, 2013 of \$401,254.24. Motion carried.

Public Safety: Councilmember Beadles reported on the meeting of March 5. Beadles said that Chief Hastings requested a budget amendment of \$6,000 for purchase of video equipment from the drug fund. Chief Hastings is working on a plan to trade several vehicles for a newer DARE vehicle. Chief Cooper is going to surplus some out of date SCBA bottles. A resolution is on the agenda. Chief Cooper is seeking permission to participate in the Washington State Basic Fire Fighter Training program. There is a reimbursement to the city of \$3.00 per hour for up to 200 hours of training per firefighter.

Public Works: No meeting.

Admin Committee: Councilmember Manchester said committee met on March 11. There is no activity to report.

Community Development: No meeting.

Stormwater: Councilmember Nash said the committee is discussing changes to the delinquency

agreement. Documentation of the six year plan is also needed. Nash will be having a meeting with the Port to discuss the Port's streets.

UNFINISHED BUSINESS:

NEW BUSINESS

A. Resolution No. 2013-01, Surplus SCBA Bottles

Resolution No. 2013-01 was read by title. Chief Cooper said the department has 27 SCBA bottles that are no longer in service. He has discovered that the valves from the bottles have a value of \$150 each and has found a vendor who will give the city credit for future purchases. MOTION BY BEADLES/MANCHESTER to approve Resolution No. 2013-01. Motion carried.

B. Authorization to Participate in WA. State Basic Firefighters Training Program

Chief Cooper reported that this is a program that has been available for a while. We have not participated previously because of the tracking and reporting required. However, the City can be reimbursed \$3.00 per hour, up to 200 hours per firefighter, for the training. MOTION BY BEADLES/SMITH to authorize Chief Cooper to participate in the program and utilize the reimbursement dollars for training and certification costs. Motion carried.

C. Authorize Budget Amendment, Police Video Equipment

Chief Hastings said that the expenditures were approved during the budget process, but the new quote was not included in the budget. Hastings asked that the additional funds be added to the budget. MOTION BY BEADLES/MANCHESTER to authorize a budget amendment of \$6,000 to the Drug Fund to cover the additional cost. Motion carried.

COUNCIL COMMENTS:

Councilmember Beadles commended Chief Hastings and Chief Cooper for their efforts to control expenses.

MEDIA QUESTIONS:

EXECUTIVE SESSION:

Council adjourned to executive session at 7:15 p.m. to discuss litigation. Anticipated length of session is 10 minutes. There will be no action as a result of the session. Council returned to open session at 7:26 p.m.

ADJOURNMENT:

Meeting adjourned at 7:26 p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

| | | |
|----------------------------------|----------------------------|--------------|
| Total Fund Expenditures, 2/28/13 | CK #53220 | \$398.99 |
| Total Fund Expenditures, 3/11/13 | CK #53283-53364 | \$135,296.68 |
| Total Payroll, 2/28/13 | CK #53221-53281 (#82 void) | \$265,957.56 |

Public Safety Committee

March 19, 2013

Present: Chief Hastings, Chief Cooper, Larry Baumberger, Bill Provost, Dick Jones, Terry Beadles

Chief Hastings requests approval of a Special Event Permit for Cruzin to Clarkston car show on June 22nd 2013. This will be a council agenda item for action.

There is an accumulation of items at the Police storage unit. We request that these items be included in an upcoming county auction. The bulk of the items are bicycles, there are some additional items included in the list. This will be a council agenda item for action.

Chief Cooper would like to include some worn fire hose in the county auction also. We request that the fire hose be included with the Police auction items.

There was discussion about Sequestration impacts. This will impact future grants and the Medicare payments for transports in a negative way. There could be up to 2% payment reduction for Medicare transport payments.

Chief Cooper reports that ambulance fee collections are very good, this year to date.

RESOLUTION NO. 2013-02

**A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS
AND AUTHORIZING DISPOSITION OF SAID PROPERTY.**

WHEREAS, RCW 35A.11.010 provides authorization for code cities to obtain and dispose of real and personal property; and

WHEREAS, RCW 63.32 authorizes the sale, transfer or exchange or destruction of unclaimed property in the possession of the police department; and

WHEREAS, the Police Department is in possession of unclaimed property per the attached listing; and

WHEREAS, the City Council has deemed said property to be surplus and believes the best means of disposal is to sell it at an auction to be held in conjunction with Asotin County on May 18, 2013;

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Clarkston, State of Washington, does hereby declare the aforementioned property to be surplus and authorizes the sale at a public auction to the highest bidders on an as is, where is basis.

DATED this 25th day of March, 2013.

Kathleen A. Warren, Mayor

Vickie Storey, City Clerk

03/20/13
10:11

Clarkston Police Department
LAW Incident Table:

Page: 448
1

Incident

Incident Number: 13P01329 Nature:
Case Number: Image:
Address= 830 Fifth St
City: CLARKSTON State: WA ZIP: 99403
Area: CPDA Clarkston Poli Contact: LAWANNA

Complainant

Numbr:
Last: Fst: Mid:
DOB: SSN: Adr:
Race: Sx: Tel: Cty: ST: ZIP:

Details

Offense Codes: Reported: Observed:
Circumstances:
Rspndg Officers: LaWanna Finch
Rspnsbl Officer: Agency: CPD CAD Call ID:
Received By: LaWanna Finch Last RadLog:
How Received: P In Person Clearance:
When Reported: 12:44:22 03/15/13 Disposition: ACT Disp Date: 03/15/13
Occurrd between: 12:44:22 03/15/13 Judicial Sts:
and: 12:44:22 03/15/13 Misc Entry: AUCTION
MO:

Narrative

Narrative: (See below)
Supplement: (See below)

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LAW Incident Responders Detail

Responding Officers
Seq Name Unit
1 LaWanna Finch C107

Narrative:

AUCTION CONDUCTED BY CITY INCLUDE LISTED ITEMS FROM CLARKSTON POLICE DEPARTMENT:
BIKES AND OTHER MISC UNCLAIMED ITEMS.

TO: JOEL HASTINGS, CHIEF OF POLICE

FROM: LAWANNA FINCH, EVIDENCE OFFICER

I am the custodian of all properties, items of evidence and found items that come into the possession of the Clarkston Police Department.

I have reviewed the following property and attached property documents and hereby attest they are no longer needed as evidence; there are no matters pending before the courts; that statute of limitations pertaining to the evidential value has expired and/or their legal and proper owners cannot be identified.

I hereby request authorization to dispose of listed items by sale or destruction in accordance with RCW 62.32 and pending resolution from City Council.

Law Supplemental Narrative:

Supplemental Narratives

Seq Name Date Narrative
 1 LaWanna Finch 13:00:49 03/15/13
 See attached list: Bikes and other unclaimed misc items for Auction

BIKE STORAGE

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CASE #                      TAG#                      DESCRIPTION
=====
11P03589                      634                      GAS TRIMMER (HOMELITE)
11P06962                                                   BISSELL VACUUM
11P06963                      843                      RED/BLK 4 WH PLASMA CAR
12P02854                      669                      GRN REDLINE BOYS BMX
12P02893                      831                      BLK BMX BIKE
12P02977                      830                      BLU MAGNA BIKE
12P03197                      671 (FLOOR)                      BLU/ONG HUFFY
12P03649                      829 (FLOOR)                      GRN NEXT NITRO BIKE
12P03654                      670 (FLOOR)                      BLK SCHWINN
12P04046                      673                      GRN/BLK DIAMONDBACK
12P04066                      ? RW 2 HK 3                      SIL/BLK ONGOOSE
12P04118                      825 RW 3                      GRY INVADER
12P04118                      826 RW 3                      RED/BLK EXTREME
12P04157                      824                      SIL/ONG MONGOOSE
12P04178                      823                      PLE ANTELOPE TREK
12P04238                      820 RW 1                      WHI HUFFY
12P04260                      819 RW 1                      GRN/SIL NEXT
12P04346                      818 RW 1                      SIL/BLU WHEEL CHAIR
12P05000                      817 RW 3                      PLE/WHI ROADMASTER
12P05018                      686 RW 2                      BRO/YEL NEXT TURBO
12P05158                      4215                      PNK RAPTOR BIKE
12P05515                      816                      BLU/BLK HARO BMX
12P05919                      4600                      ONG SCHWINN
12P06238                      4601 RW 3 HK 1                      RED/BLK NEXT SHOCKER
12P06265                      4602 RW 3 HK 2                      BLK/PLE MAGNA
12P06521                      4295 RW 3                      BLK GIANT
12P06632                      4604 RW 3                      BLU/WHI HUFFY NEXT
12P06690                      4605                      BLU ROADMASTER
12P06746                      4606 RW 3 HK 6                      PLE COLUMBIA
12P06763                      4608 HK 7                      BLK TREK
12P06770                      ROW 3                      PLE/PNK NEXT TIARA PRO
12P06790                      ROW 3                      PNK/WHI ELECTRIC SCOOTER
12P07001                      4711 RW 3                      SCHWINN 21 SP
12P07063                      4612 RW 3                      PNK/BLK QUEST SIERRA1
12P07076                      815                      GRY/BLK MURRAY ULTER TERR
12P07086                      813                      RED/BLK NEXT ALL TERR
12P07138                      4613                      RED/SIL NEXT SHOCKER
13P00068                      4614 RW 1                      LAV SCHWINN
13P00156                      4615                      ONG/BLK SCHWINN
13P00286                      4616 RW 1 HK4                      BLK/WHI CHAOS BMX
13P00413                      4618 RW 2 HK3                      RED NEXT WIPEOUT
13P00442                      811 (FLOOR)                      SIL/MAR OARY FISHE
13P00442                      812 )FLOOR)                      YEL HUFFY
13P00446                      810                      BLU HARDROCK
13P00516                      4619                      GRN UNK BRAND BIKE
13P00639                      4620 (FLOOR)                      TAN NEXT BMX
    
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13P00642
13P00991

4621
809

PLE/WHI HUFFY
BLU/WHI DIAMONDBACK

MISC ITEM IN EVIDENCE STORAGE

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| CASE# | DATE | DESCRIPTION |
|-----------|--------|--|
| 002P01292 | 030402 | LARGE BAGGIE W/MISC FOREIGN & AMERICAN COINS, TOKENS AND BILLS. |
| 07P01828 | 040307 | NIKOTA CORDLESS COMBO TOOL KIT, SCHUMAKER STICK WELDER, 2.3 HP SKILLSAW 5400, 7 1/4, NIKOTA #01313 ZIGSAW, SCHAUER 2AMP BATTERY CHARGER #HR12C, PUPLE BANDANA |
| 08P02758 | 052908 | BLK VYNAL BRIEFCASE |
| 08P03867 | 071608 | MASTER MECHNIC COMBO WRENCH SET |
| 08P04156 | 073008 | RED SWEATSHIRT |
| 08P04787 | 083108 | BLK MADCATZ GAME CONT. & 4 XBOX GAMES |
| 09P03444 | 070909 | BLK CRAFTSMAN POWER TOOL |
| 09P06633 | 122909 | CHROME/BLU RAZOR SCOOTER |
| 10P01686 | 040610 | WILSON BASEBALL GLOVE W/BALL |
| 10P01942 | 041810 | DARK TAN "CYBER HELMET |
| 10P03095 | 061110 | BLACK HILLS GOLD BRACELET (FLORAL DESIGN) |
| 10P03552 | 070110 | LARGE SUITCASE W/MISC ITEMS, COLEMAN QUICKBED, COLEMAN LANTERN, NORTHWEST TERRITORY TENT, MISC TOOLS, ALPINE HEADSET HEADPHONES, FUJI DIGITAL CAMERA, SCHUMACHER POWER INVERTER, CARQUEST AMP, NINTENDO DS XL, JVC CAR STEREO, SONY BLU-RAY DVD PLAYER |
| 10P03910 | 071610 | NAMSUNG AMERICA AM/FM CD RECEIVER |
| 10P05534 | 092510 | CLEAR PLASTIC BOX W/FISHING TACKLE & REEL |
| 10P05923 | 101510 | BLK EASTPORT BACKPACK |
| 10P06509 | 111710 | LARGE CASE W/BOW AND ARROW SET |
| 11P02919 | 060311 | MILWAUKEE DRILL & LIGHT |
| 11P04097 | 071911 | BLU/BRO CERAMIC FLOWER POT 10 X 12 INCHES |
| 11P06276 | 103111 | WEDDING RING SET 14CT WHI GOLD W/1/5 CT MARQUISE DIAMOND & 16 SMALL ROUND DIAMONDS |
| 12P02224 | 050412 | GAS POWERED CRAFTSMAN LEAF BLOWER |
| 12P02590 | 100312 | BLK FULL FACE MOTORCYCLE HELMET |
| 13P00064 | 010413 | RED CRAFTSMAN P2 WEEDEATER |

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Lawanna A. Finch

REQUESTED BY: LAWANNA FINCH, EVIDENCE OFFICER

APPROVED BY: JOEL HASTINGS, CHIEF OF POLICE

RECEIVED BY:

WITNESSED BY:

Jan. 15, 2013

Mayor Katherine Warren
City of Clarkston
830 5th St
Clarkston, WA 99403

Dear Mayor Warren and Council Members:

The Cruzin to Clarkston car show committee are once again preparing for our 9th annual Car Show scheduled for June 22, 2013 .

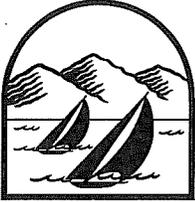
We need your help and support on the following items:

1. Street closure on 6th street from the south end of Elm(leaving Elm open) to the north end of Chestnut (leaving Chestnut open), closing Sycamore as a cross street from 5th to 7th St
We would need the closure from 8:00 a.m. to 3:30 p.m. on Saturday, June 22, for the Car Show event. We would need to have "no parking" signs available to be put out Friday afternoon down the middle of the street with closing times on them so people know they cannot park on 6th St overnight and during the street closure. We have contacted the State of Washington and are awaiting their approval. We will contact the street dept. about the signs needed.
2. Permission for flag and banner hanging.

Thank you for your consideration on these matters. We hope to hear from you soon so that we can move forward with our plans.

Sincerely,

Joanne Huntley, member
"Cruzin to Clarkston" Car Show Committee
PO Box 400
Clarkston, WA 99403



City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1684 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

SPECIAL EVENT PERMIT Use of City-Owned Property

Name of Organization: CRUZIN TO CLARKSTON

Name of Event: CRUZIN TO CLARKSTON

Date of Event: Month June Date 22 Year 2013

Time of Event: From 9:30 AM To 3:00 PM

Location of Event: 6th ST

Nature of Event: CAR SHOW

Estimated Attendance: 1,000? Estimated Age of Attendees: All Ages

Will rights-of-way be used? Yes No

If yes, explain details on back of permit.

Insurance certificate naming the City of Clarkston as an additional insured must be attached to this permit. INS CERTIFICATE Pending. Will present copy APPROX. 6 WKS BEFORE EVENT.

I am the authorized representative of the above organization and agree to obey all rules, policies, and ordinances governing the City of Clarkston.

Permittee agrees to protect and hold harmless the City of Clarkston and its agents from all claims, actions, or damages that may occur to or be suffered by a person or property resulting from any act or omission of the Permittee or its agent while on City property, except for those caused by the sole negligence of the City.

Name: Joanne Huntley Title: Committee member

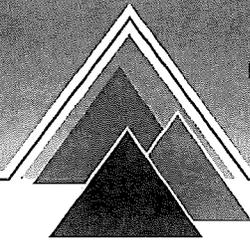
Address: Box 400 Phone: 758-9041-295-3987

City: CLARKSTON State: WA Zip: 99403

Signature: Joanne Huntley Date: 3-15-13

| | | |
|----------------------------------|-------------------------|------------------|
| For Departmental Use Only | | |
| Departmental Clearance: | | |
| Admin: _____ | Police: <u>JH</u> | Fire: <u>JMC</u> |
| Parks: _____ | Public Works: <u>JH</u> | |





Tri-State

MEMORIAL HOSPITAL & MEDICAL CAMPUS

March 15, 2013

Mayor Kathleen Warren
City of Clarkston
829 5th Street
Clarkston, WA 99403

Dear Mayor:

I would like to ask you for a letter of support that we (Tri-State Memorial Hospital) will need to obtain funding through the USDA Rural Development program. We are pursuing this funding to build an addition to our existing Medical Office building to accommodate future growth, improve operational efficiencies (by bringing numerous stand-alone clinics under one roof), and enhance clinic patient service.

The USDA funding is the best route for TSMH to pursue given the very good interest rates and fixed term offered. This project, once approved and started, will bring some economic development to the community during the construction phase and our intent is to use as many qualified local contractors and sub-contractors as possible for this project: our Board of Directors and I strongly support using local talent where available.

I've included a template that might help given the time constraints we all face. Feel free to modify or use one of your own if you agree to offer a letter of support for our efforts.

Thank you for your consideration. If you have any questions please feel free to call me at 509.758.4650.

Sincerely,

Donald J. Wee, CEO

DJW:rv
Encl.

Rec'd 3/18/13

Copy to Comm. Dev

www.tristatehospital.org

1221 Highland Avenue PO Box 189 Clarkston, WA 99403

509.758.5511

866.814.3412

FAX 509.758.3566



City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1684 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

March 26, 2013

Mr. Don Wee, CEO
Tri-State Memorial Hospital
P O Box 189
Clarkston, WA 99403

Dear Mr. Wee:

I am writing to you in support of your application to the USDA Rural Development Community Facility Direct Loan Program for providing the financing for the significant renovation and expansion Tri-State Memorial Hospital is planning for its Medical Office Building in Clarkston, WA. I understand that a great deal of careful planning and professionalism has gone into the design and budgeting of this important endeavor.

Being in a rural area, you and everyone in the community clearly understand the distinctive healthcare needs which must be met, and more importantly, how to meet those needs. I appreciate the enthusiasm for this project and truly believe, based on the hard work already displayed, that this project will make a significant contribution to providing excellent healthcare in our area.

On behalf of the Clarkston City Council, I highly recommend this project for financing by the USDA as it considers giving its approval and assistance for the USDA Community Facilities Program. I understand that the Direct Loan Program in particular with its favorable rates will allow the hospital to make the necessary improvements this community needs.

Sincerely,

Kathleen A. Warren
Mayor



TREE CITY USA.

**ADDENDUM NO. 4
TO AGREEMENT FOR
Wastewater Treatment Plant Engineering Services**

between
KELLER ASSOCIATES, INC.
and
CITY OF CLARKSTON, WA

KA Project # 209090-000

INTRODUCTION

This addendum modifies the Scope of Work and defines compensation for Engineering Services Provided during Design, and Construction between Keller Associates ("ENGINEER") and the City of Clarkston, WA under the original contract agreement dated September 16, 2009. Any conflicting provisions will be resolved in favor of this Addendum.

This project entails the design and construction engineering support services for the Clarkson WWTP Upgrades Project as described in the Clarkston WWTP Pre-Design Report dated January 2011. Information has been provided that indicates the Port of Clarkston may own property that is inside the WWTP fence. With this information it has been determined that the best course of action is to relocate the headworks building so that it is not within the boundary of area that is claimed by the Port of Clarkston. The following scope and budget is for engineering services to relocate the headworks building.

SCOPE OF WORK AND COMPENSATION

I. Engineering Services During the Construction Phase

Scope of Work includes revising the civil, structural, architectural, and electrical sheets necessary to relocate the headworks building.

Task 3.11 shall be added as compensation for engineering services to relocate the headworks as defined in the preceding paragraph. This task shall be FIRM FIXED PRICE METHOD. The FIRM FIXED PRICE is: Nine thousand eight hundred sixty dollars (\$9,860.00).

II. Engineering Services During the Operation Phase

As desired by the Owner, the Engineer can provide operational assistance after start-up on a time and materials basis. Compensation for operational assistance shall be by TITLE CODE HOURLY RATES.

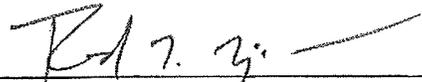
All other items of this agreement for engineering services dated September 16, 2009 shall remain unchanged.

In witness thereof, the parties hereto have executed or caused to be executed by their duly authorized officials this Addendum No. 4 to the Agreement in duplicate on the respective dates indicated below.

OWNER: CITY OF CLARKSTON, WA

CONSULTANT: KELLER ASSOCIATES, INC.

By: _____

By: 
Rod J. Linja, P.E.

Title: _____

Title: President

Address: 830 Fifth Street
Clarkston, WA 99403

131 S.W. 5th Avenue, Suite A
Meridian, Idaho 83642