

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, MARCH 9, 2015**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
February 23, 2015, Regular Meeting,**
- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**
- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – March 3**
 - C. Public Works – March 4**
 - D. Administrative/Intergovernmental – March 9**
 - E. Community Development – no meeting**
- 7. UNFINISHED BUSINESS:**
 - A.**
- 8. NEW BUSINESS:**
 - A. Resolution No. 2015-04, Reserve Firefighter Pay (PS)**
 - B. Resolution No. 2015-05, Stormwater Permit Fees**
 - C. Resolution No. 2015-06, Change Order Authority (PW)**
 - D. Budget Amendment for Stormwater Improvements (PW)**
 - E. Proclamation – National Bicycle Month (CD)**
- 9. COUNCIL COMMENTS**
- 10. MEDIA QUESTIONS**
- 12. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
February 23, 2015

COUNCIL:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Beadles | <input checked="" type="checkbox"/> Nash |
| <input checked="" type="checkbox"/> Provost | <input checked="" type="checkbox"/> Baumberger |
| <input checked="" type="checkbox"/> Kolstad | <input checked="" type="checkbox"/> Blackmon |
| <input checked="" type="checkbox"/> Manchester | |

STAFF:

- Chief Hastings Chief Cooper Clerk Storey City Attorney Grow PWD Martin

AGENDA CHANGES:

APPROVAL OF: MOTION BY BEADLES/PROVOST to approve the minutes of the February 9, 2015, Regular Meeting. Motion carried.

COMMUNICATIONS:

- A. From the Public:**
- B. From Mayor:** Mayor Warren said the City received a letter from Mr. & Mrs. Brown thanking the paramedics for their response which they credit with saving their daughter's life.
- C. From Staff:** PWD Martin reported that work has begun on the 13th Street project. Councilmember Provost asked about the financing. Martin said it is funded with federal dollars with a small match from the city.

COMMITTEE REPORTS:

Finance: Councilmember Provost reported the bills were reviewed and approved for payment. Total expenditures for February 23, 2015 of \$819,229.49. MOTION BY PROVOST/BLACKMON to approve the bills. Motion carried.

Public Safety: Committee met February 17. Attending were Beadles, Jones, Braddock, Cooper, Hastings. The revised mutual aid agreement with Lewiston was reviewed. It is on agenda for approval. The fire department will be reviewed in the near future for classification rating. An ambulance has been out of service for repairs.

Chief Hastings presented the new Challenge Coins for police officers. They were designed by Commander Jim Smith and will be presented to officers who perform beyond the call of duty. Interviews are being conducted for the Commander position. Body cameras are being reviewed for purchase. Building security is being reviewed.

Public Works: No meeting.

Admin Committee: Councilmember Manchester said committee met earlier today. They reviewed the proposed Biosolids Agreement with Clearwater Composting. It is on agenda for approval.

Community Development: Committee met on February 17. In attendance were Kolstad, Lierman and Beadles. Kris Rathbun discussed a new art project. She is proposing murals for the restrooms building at Foster Park. She requested a paint allowance of \$150 for the project. Belinda discussed the legislative conference calls that are held at the Port office twice a month. Kolstad discussed SB5417 and SB5493. SB5417 is a proposal to share marijuana excise taxes with local entities. SB5493 covers products made with marijuana extracts. He said that the legislators are also addressing the medical vs. recreational marijuana issues.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Approval of Art Project for Foster Park

MOTION BY KOLSTAD/BEADLES to approve the art project for Foster Park. Beadles said the paint allowance can come from the park maintenance budget. Kolstad amended the motion to include the \$150 paint allowance and Beadles seconded. Motion carried.

B. Mutual Aid Agreement with City of Lewiston

MOTION BY BEADLES/NASH to approve the mutual aid agreement with City of Lewiston. Beadles commended Chief Cooper for his diligence in getting an agreement with Lewiston. Cooper gave credit also to Chief Myklebust. Motion carried.

C. Biosolids & Composting Agreement with Clearwater Composting

MOTION BY MANCHESTER/BEADLES to authorize the mayor to sign the agreement with Clearwater Composting. Beadles asked about the provision to process water. Martin said it would only be used if the leachate pond were overfull, then they would bring excess to the WWTP for processing. Motion carried.

COUNCIL COMMENTS:

Councilmember Nash congratulated Clarkston High School for their successful season in wrestling and basketball. He also apologized for missing several committee meetings due to work. Councilmember Kolstad said he had an email exchange with Lewiston Police Chief Orr about the problems Lewiston is seeing as a result of Washington's legalization of marijuana. He would like to see the City participate in some education for the public on the difference in laws between the states. Councilmember Blackmon said he feels it is up to the users to know the laws, not the city to educate them. Blackmon commented that news reports since marijuana legalization in Colorado and Washington law enforcement reports indicate that the influx of marijuana from Mexico has decreased by 28%. But now they are importing more heroin and cocaine into the states. Councilmember Beadles commented that Nebraska and Oklahoma have lawsuits against Colorado because of people bringing marijuana into their states. Kolstad said he thinks one of the roles of government is to educate people. He said Chief Orr has had qualified candidates who have not been eligible for employment because of marijuana use. He thinks a reminder of the consequences of marijuana use would be a good thing.

MEDIA QUESTIONS:

ADJOURNMENT:

Meeting adjourned at 7:23 p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

Total Fund Expenditures, 2/24/15	Ck # 58557-58610, Excise-1/20/15	\$691,344.30
Payroll, 2/15/15	Ck #58536-58556	\$127,885.19

Public Safety Committee

March 3, 2015

Attendance: Chief Hastings, Chief Cooper, Larry Baumberger, Dick Jones, Jim Braddock, Terry Beadles

Chief Hastings had to leave the meeting due to an emergency. Therefore, no items from the Police Department.

Chief Cooper reported that collection fees may not be added to past due Medicare claims.

The Chief will be meeting with the Fire District to discuss mutual aid. There was a draft copy of the proposed agreement with the Fire District for the committee to review.

There is a recommendation by the Chief; that Reserve firefighter pay be adjusted to \$13.60 an hour and Reserves who maintain a Paramedic certification earn an additional \$.50 per hour. The suggestion is this to become effective April 17th, 2015. (Agenda item for council action).

March 4, 2015

Public Works Committee Meeting

1) 13th St. Overlay Project (agenda item)

In order to keep the project moving forward in a timely manner I am requesting a Change Order approval ceiling of \$10,000.00. This will help prevent the project coming to a halt for a Council meeting to approve small change orders. Any amount larger will be brought before Council for review and approval.

2) Stormwater Budget (agenda item)

We currently have just over \$330K in capital reserves in our Stormwater budget. We don't however include a budget line item that allows expenditures for needed infrastructure installation or maintenance. I suggest implementing a line item in the amount of \$50,000.00 as a means to put our money to work with improvements when needed or maintenance procedures that must take place. This line item would include a ceiling of \$2,500.00 for small projects or maintenance situations we address that can be accomplished without prior Council review or approval. Amounts higher than that would be brought before Council for approval.

It would be great to show our citizens the improvements possible with the stormwater funding we have on hand.

3) 13th Street sidewalk, curb and gutter is progressing well.

4) WWTP: still working on some warranty items.

5) Code Enforcement: Improper RV use eliminated that was described in the letter to Council.

RESOLUTION NO. 2015-04

**A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING
A POLICY FOR COMPENSATION OF RESERVE FIREFIGHTERS.**

WHEREAS, the City of Clarkston utilizes a Reserve Firefighter force to augment the services provided by the career and volunteer firefighters; and

WHEREAS, the City of Clarkston does provide an amount in the annual budget to be used as compensation for services provided to the city by the reserve firefighters;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

- 1) The rate of pay for Reserve Firefighter/EMT's shall be \$13.60 per hour.
- 2) The rate of pay for Reserve Firefighters who maintain a Paramedic certification shall be \$14.10 per hour.
- 3) The effective date of this resolution shall be April 17, 2015.

DATED this 9th day of March, 2015.

Kathleen A. Warren, Mayor

ATTEST:

Vickie Storey, City Clerk

CITY OF CLARKSTON

InterOffice Memorandum

DEPARTMENT: FIRE

DATE: March 3, 2015
TO: Public Safety Committee
FROM: Steve Cooper, Fire Chief 
SUBJECT: Reserve Firefighter Pay

The intent of this memo is to request Council authorization for an increase in Reserve EMT/Paramedic/Firefighter pay. There has not been a cost of living adjustment since the program was implemented.

Reserve, or part-time, firefighters have been utilized for five years to maintain fire department staffing when full-time firefighters are on leave or out of town training. The cost to utilize Reserves for this function is about half the cost of non-emergency overtime; \$16.32 pay with benefits compared to an average of \$33.20 for non-emergency overtime.

Today, Reserve firefighters earn \$13.00 per hour. Reserve firefighter benefits include social security, Medicare, PERS 2 retirement, industrial insurance and life insurance – a benefit cost of \$3.32 per hour. Obamacare (Affordable Care Act) has a provision that requires employers to provide health insurance to employees who average more than 30 hours a week beginning in 2016. That is a concern because we have several Reserves who exceed that hour threshold.

This winter we have had two Reserve Firefighters test and gain employment as Reserve Firefighters with Lewiston Fire Department. Members of our Department work extraboard (like our Reserve Program) or fulltime at Clearwater Paper Fire Department.

Included in the July 23, 2014, Proposed 2015 Ambulance Budget memo, was the following paragraph. "The budget proposes Reserve EMT/Paramedic/firefighters receive the first increase since the Reserve program was implemented in 2010. I propose that Reserves who are Paramedics receive an increase to \$13.80 per hour and the pay of Reserves who are EMTs increased to \$13.40. This recognizes the value of obtaining and maintaining Paramedic certification while not letting pay lag across the pool of part-time responders."

As I continue to assess the Reserve Program and compensation for those employees I have concluded that my recommendation last July did not consider the competition for the personnel available to fill these positions.

After considerable thought I recommend Reserve firefighter pay be adjusted to \$13.60 an hour and Reserves who maintain a Paramedic certification earn an additional \$0.50 an hour. I suggest this become effective April 17th, 2015.

Copy: Mayor Warren and V. Storey

RESOLUTION NO. 2015-05

A RESOLUTION OF THE CITY OF CLARKSTON TO ESTABLISH CONSTRUCTION PERMIT FEES RELATED TO STORMWATER REGULATIONS

WHEREAS, Clarkston Municipal Code Chapter 14.21 establishes regulations relating to construction and post-construction stormwater control and regulation in conformance with the National Pollution Discharge Elimination Permit #WAR46502 issued to the City of Clarkston; and

WHEREAS, CMC Chapter 14.21.180 authorizes the City to establish permit fees by resolution;

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Clarkston as follows:

- 1) The schedule of fees for Stormwater Construction Permits is hereby established as follows:

Medium Project

Project Size	Permit Fee
5,000 s.f. - 10,000 s.f. of disturbed area	\$125.00
10,001 s.f. - 20,000 s.f. of disturbed area	\$175.00
20,001 s.f. - 30,000 s.f. of disturbed area	\$250.00
30,001 s.f. - 43,559 s.f. of disturbed area	\$350.00

Large Project

Project Size	Permit Fee
Less than 5 acres disturbed area	\$500.00
5 - < 7 acres disturbed area	\$800.00
7 - < 10 acres disturbed area	\$1,100.00
10 - < 20 acres disturbed area	\$1,400.00
20 acres and greater of disturbed area	\$1,800.00

The effective date of this resolution shall be March 10, 2015.

Dated this 9th day of March 2015.

Kathleen A. Warren, Mayor

Attest:

Vickie Storey, City Clerk

RESOLUTION NO. 2015-06

**A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, AUTHORIZING
THE PUBLIC WORKS DIRECTOR TO APPROVE PROJECT CHANGE ORDERS IN
THE FIELD**

WHEREAS, the Public Works Director is responsible for the management of City projects and the satisfactory completion thereof; and

WHEREAS, the City must best manage the expenses of these projects; and

WHEREAS, it is necessary in the course of a project to make expenditure decision in the field through a change order process,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

The Public Works Director has the authority to approve project change orders for the amount not to exceed \$10,000.00 without prior Council approval, but shall not have the authority to increase the project budget amount as approved by Council without proper Council approval.

DATED this 9th day of March 2015.

Kathleen A. Warren, Mayor

ATTEST:

Vickie Storey, City Clerk



PROCLAMATION

National Bicycle Month

Whereas, the bicycle is a viable and environmentally sound form of transportation and an excellent form of recreation; and

Whereas, thousands of Washingtonians will experience the joys of bicycling during the month of May through educational programs, races, commuting events, trail work days, helmet promotion, charity events, or just getting out and going for a ride; and

Whereas, The Clearwater & Snake River National Recreation Trail attracts hundreds of bicyclists each year, providing economic, health, and scenic benefits to citizens of Clarkston; and

Whereas, these bicycling activities and attractions have great potential to have a positive impact on Clarkston's economy and tourism industry and to stimulate economic development by making the city attractive to businesses and citizens who enjoy the out of doors and healthy lifestyles; and

Whereas, creating bicycle-friendly communities has been shown to improve citizens' health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

Whereas, May has been declared National Bicycle Month for each of the last 60 years, and is so again in 2015; and

Whereas, the League of American Bicyclists, the Lewis Clark Bicycling Alliance (LCBA), bicycle clubs, schools, parks and recreation departments, police departments, hospitals, companies and civic groups throughout Clarkston are encouraged to promote bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May 2015 and

Whereas, the education of bicyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

Now, therefore, be it resolved that the members of the Clarkston City Council hereby recognize the month of May 2015 as **National Bicycle Month**; and

Be it further resolved that the Clarkston City Council urges all who support bicycling to participate in the events planned and urges all road users to share the road safely with bicyclists.

Signed this 9th day of March, 2015

Kathleen A. Warren, Mayor