

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, SEPTEMBER 23, 2019**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: September 9, 2019 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**

- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – September 23**
 - B. Public Safety – September 16**
 - C. Public Works – September 17**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 7. UNFINISHED BUSINESS: None**

- 8. CONSENT AGENDA:**
 - A. Resolution 2019-15, Fire Department Surplus (Public Safety)**
 - B. Resolution 2019-16, Ambulance Transport Compensation (Public Safety)**
 - C. Resolution 2019-17, Reserve Fire Fighter Compensation (Public Safety)**
 - D. Department of Ecology Stormwater Design Grant Application (Public Works)**
 - E. Department of Ecology Stormwater Construction Grant Application (Public Works)**
 - F. Authorization to Purchase Cardiac Heart Monitors (Finance/Admin)**

- 9. NEW BUSINESS: None**

- 10. COUNCIL COMMENTS:**

- 11. QUESTIONS FROM THE PRESS:**

- 12. EXECUTIVE SESSION: None**

- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
September 9, 2019

ROLL CALL: Skate Pierce, Pat Holman, Joel Profitt, Belinda Larsen, Russ Evans, Melyssa Andrews and John Murray.

STAFF: Chief Hastings, Chief Baskett, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Executive Session: Litigation and add Item A: 2020 Stormwater Capacity Grant Agreement.

APPROVAL OF MINUTES: Minutes of the August 26, 2019 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. Presentation: Visit LC Valley – Michelle Peters: Mayor Lawrence introduced Michelle Peters, President and CEO of Visit LC Valley. President Peters provided Council with an update on the use of Lodging Tax funds By Visit LC Valley to promote tourism in the City.

B. From the Public: None

D. From Mayor: None

E. From Staff or Employees: Chief Baskett announced that the Fire Department will have an engine in the 9/11 parade. The procession begins at 5:30pm in Asotin. The group should pass the Clarkston station at 5:45pm. He also advised Council that the Fire Department had been selected to receive a \$200,000 grant for SCBA purchase. The City will need \$12,000 approximately for a match. PWD Poole advised that removal of railroad tracks on Snake River Avenue in Lewiston would begin next week. There will be disruptions at the east end of the Interstate (Blue) Bridge.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee discussed the Stormwater Capacity Grant Agreement (Agenda Item) and reviewed and approved the bills for payment. Total expenditures for the September 9, 2019 period of \$441,311.69. MOTION BY EVANS/PROFFIT to approve the bills as read. Motion Carried

Public Safety: Councilmember Holman reported on the September 3rd meeting. Chief Hastings shared a new jail information flyer that will be distributed at all town hall meetings. The first Town Hall meeting was 09/04/2019 at 6 pm at the Fire Station on Appleside Blvd. Chief Hastings shared that there will be a total of four Town Hall meetings, locations to be determined later. Chief Hastings budgeted for the purchase of two new radios but was able to find twelve used radios, two base stations with warranties for the same cost of two new radios. Clarkston Police Department is set for radios in the future. Riverfest was on Saturday, September 7, 2019 and Chief Hastings planned extra police presence at the function. Chief Basket shared that the Clarkston Fire Department helped with fire coverage to the county during the funeral service for Pat Loseth's funeral. The Clarkston Fire Department was represented by Captain Jim Babino at the funeral service. Chief Basket shared he is still working on his zero-value surplus list. There is also an out of duty ambulance that Chief Basket is going to make arrangements to sell. Chief Basket shared two policy change drafts, the two policies are Fire Fighter Reserve Program and Out of Area Ambulance Transport. These are both on standard operating procedures. Chief Basket also shared his working with local schools for fire safety week.

Public Works: Councilmember Pierce reported on the September 3rd meeting. Pierce advised that there wasn't any City business discussed at the meeting.

Outside Organizations: Councilmember Evans reported that there was not a scheduled PTBA meeting, but records showed 429 more boardings this year over last year. Councilmember Murray reported that Regional Stormwater met and reviewed the budget. PWD Poole provided a packet of funding information. Councilmember Larsen advised that the Lodging Tax Committee met and will bring recommendations to the next meeting.

UNFINISHED BUSINESS: None

CONSENT AGENDA: None

NEW BUSINESS:

A. 2020 Stormwater Capacity Grant Agreement (Finance/Admin) PWD Poole provided Council with the information on the grant. He advised that Jeff Weimer from Regional Stormwater was available for any questions. Weimer advised that the capacity grant increased from \$150,000 to \$240,000 for this year. This grant will help with administration fees. Councilmember Pierce asked if this grant had match requirements. Weimer advised that there was no required match, and it was a cooperative grant with the County and the City of Asotin. MOTION BY ANDREWS/EVANS to approve the grant agreement. Motion Carried

COUNCIL COMMENTS: Councilmember Holman advised Happy Day donated two \$25 gift cards for Hunter Herzog. Chief Hastings will deliver the cards. He also reminded everyone that Public Safety Committee will begin meeting at 4pm on the first and third Monday beginning September 16, 2019.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that the Council would be adjourning to Executive Session at 7:32pm to discuss litigation. The expected length is 10 minutes with no action anticipated as a result of the session. Council returned to open session at 7:42pm.

ADJOURNMENT:

Meeting adjourned at 7:43pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 9/9/19	Ck # 69029-69086	\$138,349.52
Payroll 9/5/19	Ck # 69000-69027	\$302,962.17

PWC Meeting Notes 9-17-19

Attending: John Murray, Joel Profitt, Kevin Poole and Skate Pierce

- 1) Ecology Stormwater Grant Applications We have 2 grant applications going into Ecology. One for a study and design. Named the Libby Street Basin, Adams Basin, 13th St Basin, College Court Basin, Riverview Basin and SR-129 Basin. The design is intended to do one block sections with a ground infiltration basin. Designed to deal with a 25 year storm event. The planning and design grant will be for \$240,000 with a 15% match of \$36,000.
- 2) The other grant is for Poplar St for the amount of \$373,400 with a 15% match of \$56,010. The money for the match will be taken from our Stormwater Reserve Fund. We have enough there to pay for these projects.

These grant applications will be before council on Monday night.

RESOLUTION NO. 2019-15

**A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS
AND AUTHORIZING DISPOSITION OF SAID PROPERTY.**

WHEREAS, RCW 35A.11.010 provides authorization for code cities to obtain and dispose of real and personal property; and

WHEREAS, the Fire Department is in possession of obsolete or damaged property per the attached listing; and

WHEREAS, the City Council has deemed said property to be surplus and holding no value. Said property listed as surplus with no value should be disposed of in accordance with RCW 35A.11.010;

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Clarkston, State of Washington, does hereby declare the aforementioned property to be surplus and authorizes the disposal of said property at the discretion of the Fire Chief.

DATED this 23rd day of September, 2019.

Monika Lawrence, Mayor

Steve Austin, City Clerk

Surplus Fire Department Inventory

#	Item	usable	keep	obsolete	dispose of	donate	garbage
3	Manual Stryker ambulance gurnies with pad	X			X	X	
1	Bag of misc cupboard door hardware	X			X		X
1	bag of old misc. christmas tree decorations	X			X		X
1	white small metal wire basket	X			X		X
1	Homelite 600 watt generator appears broken	?			X		X
3	Computer monitor	X			X		X
1	old station speaker			X	X		X
1	Red briggs/stratton gas engine, not complete			X	X		X
2	Halogen vehicle mounted flood lights with poles	X			X		
3	10 foot folding attic ladders	X			X	X	
1	vehicle seat belt assembly				X		X
3	MSA scha hard storage cases	X			X		X
4	Misc. aluminum brackets/pieces from old vehicles			X	X		X
3	Lug wrench sockets Large size			X	X		
17	Radiation monitors			X	X		X
1	Aluminum O2 bottle holder for old vehicle	X			X		
1	Orange vehicle cab light	?			X		X
1	small trash/water pump, missing pieces				X		X
1	2" stream straightener	X					
3	threaded 5" steamer port caps	X			X	X	
1	threaded 5" to 2 1/2" adapter	X			X	X	
2	5" threaded to 3" storz?	X			X	X	
1	pipe to hose adapter 4" ?	X			X	X	
1	threaded LDH cap male thread	X			X	X	
1	threaded 6" to 5" threaded adapter ?	X			X	X	
2	wheel chock holders for brush truck	X			X		X
1	box of misc electrical items, city shop	X				X	
1	Circle D portable scene light	X			X	X	
1	Five gallon bucket of utility rope			X	X		X
2	Coffee cans of misc nuts bolts etc CITY SHOP	X			X	X	

#	Item	usable	keep	obsolete	dispose of	donate	garbage
1	chainsaw chain used		X	X			X
1	MAST pants kit Adult and pedi		X	X			X
1	red plastic tool box with isolation gowns in it	X		X			X
4	MSA air packs / broke not fixable		X	X			X
2	Large vehicle jack stands CITY SHOP	X				X	
3	Large ABC extinguishers with 2 brackets	?					
1	class K extinguisher		X	X			X
1	CO2 extinguisher		X	X			X
2	2 1/2 water curtains	X		X		X	
1	Wooden back board		X	X			X
	Multiple sheets of wood/sheet rock/peg board		X	X			X
3	steel air bottles past hydro		X	X			X
1	scba bottle		X	X			X
2	medium size box of misc pager/radio/radio charger		X	X			X
1	2'x3'x5' Metal rolling cart	X		X		X	
2	raft foot pumps	X		X		X	X
2	stainless front hub caps	X		X		X	X
1	garmin GPS old	?	?	?			
1	radio antenna			X		X	
1	adding machine CITY HALL	X				X	
1	boot dryer	?		X			X
1	box of misc old fire truck parts/nozzle parts etc		X	X		X	X
2	wildland bladder bags both leak			X			X
1	brown tarp has holes and is well used			X			X
1	broken ambulance refrigerator unit		X	X			X
3	computer towers OLD	?	X	X			X
1	roll of used carpet		X	X			X
1	partial box of rubber floor liner for vehicles			X			X
2	Dewalt drill boxes, no drill			X			X
1	Christmas tree stand	X		X			X
1	bathroom stainless mirror paper towle holder	X		X			X
1	box of slide projectors and slide holders		X	X			X
8	old ALS boxes		X	X			X

#	Item	usable	keep	obsolete	dispose of	donate	garbage
2	padded seat pads for vehicle we don't own		X	X			X
2	red padded pieces 2'x6'		X	X			X
1	Black aluminum tool/compartement box CITY SHOP	X				X	
1	old style bumper jack						
1	medium box of old telephones		X	X			X
1	chain saw sharpening jig		X	X			X
1	small metal box, bent			X			X
1	box of old charger and base charger for monitors		X	X			X
1	box of old vehicle radios		X	X			X
1	box of old portable radios and chargers		X	X			X
1	CPR manikin, old unknown if complete		X	X		X	X
1	old gas monitor		X	X			X
3	100 foot LDH rubber no couplings		X	X			X
1	LDH pony rubber no couplings		X	X			X
1	50 foot LDH rubber no couplings		X	X			X
1	10 foot LDH rubber no couplings		X	X			X
10	50 foot 2 1/2 hose		X	X			X
7	50 foot 1 3/4 hose		X	X			X
1	75 foot rubber 1 3/4		X	X			X
2	20 foot 1 3/4		X	X			X
3	10 foot sections hard suction line	X	X	X		X	X
2	100 foot forestry lines		X	X			X
1	50 foot forestry line		X	X			X
1	roll of booster reel hose		X	X			X
2	LDH storz fittings with no locks	X	X	X		X	
1	50 foot piece of garden hose		X	X			X
3	Homelite gas powered water pumps, 2 with pump 1 without		X			X	
21	structure fire fighting pants various sizes		X	X		X	X
15	structure fire fighting coats various sizes		X	X		X	X
1	structure fire fighting coat liner		X	X			X
3	pair of well used station pants		X	X			X
	Structure Gloves (Box of)					X	
	Structure Suspenders (Box of)					X	

RESOLUTION NO. 2019-16

**A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING
A POLICY FOR COMPENSATION OF OUT OF AREA AMBULANCE TRANSPORTS.**

WHEREAS, the City of Clarkston utilizes the Fire Department for out-of-area transport outside the normal emergency response area of Clarkston Fire Department ambulance service; and

WHEREAS, the City of Clarkston does provide an amount in the annual budget to be used as compensation for services provided to the city by the members of the Fire Department;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

- 1) Out of area ambulance transports will be paid at a flat rate of \$160 dollars or an hourly rate if higher than the flat rate per person, per transport.

DATED this 23rd day of September, 2019.

Monika Lawrence, Mayor

ATTEST:

Steve Austin, City Clerk

RESOLUTION NO. 2019-17

**A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, ESTABLISHING
A POLICY FOR COMPENSATION OF RESERVE FIREFIGHTERS.**

WHEREAS, the City of Clarkston utilizes a Reserve Firefighter force to augment the services provided by the career and volunteer firefighters; and

WHEREAS, the City of Clarkston does provide an amount in the annual budget to be used as compensation for services provided to the city by the reserve firefighters;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

- 1) A Reserve Firefighter who works New Year's Day, Washington's Birthday, Thanksgiving Day and/or Christmas Day will receive 8 hours at time and ½ worked.

DATED this 23rd day of September, 2019.

Monika Lawrence, Mayor

ATTEST:

Steve Austin, City Clerk

AGENDA

PUBLIC WORKS SUB-COMMITTEE

September 17, 2019

DISCUSSION ITEMS

1. Ecology Stormwater Grant Applications

Planning and design for Riverview, Adams, Libby, 13th St Basins - \$240,00.00
15% match \$36,000.00

Construction for Poplar St. - \$373,400.00 15% match \$56,010.00

Total grants \$613,400.00 15% match \$92,010.00.



Legend

- Roads
- Clarkston Ponds
- Clarkston PondOverflows
- Clarkston Manholes
- Clarkston Inspection Port
- Clarkston InfiltrationTrench
- Clarkston Flowlines
- Clarkston Drywells
- Clarkston Culverts
- Clarkston Culvert Lines
- Clarkston Cleanouts
- Clarkston Catchbasins
- Clarkston BubbleUp



Legend

- Roads
- Clarkston Ponds
- Clarkston PondOverflows
- Clarkston Manholes
- Clarkston Inspection Port
- Clarkston Infiltration Trench
- Clarkston Flowlines
- Clarkston Drywells
- Clarkston Culverts
- Clarkston Culvert Lines
- Clarkston Cleanouts
- Clarkston Catchbasins
- Clarkston BubbleUp

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community



Clarkston Storm Water
Clarkston Storm Water Grants

Figure 1
 City of Clarkston, WA

CITY OF CLARKSTON

InterOffice Memorandum

DEPARTMENT: FIRE

DATE: September 18, 2019

TO: Mayor Lawrence and City Councilors

FROM: Ryan Baskett, Fire Chief 

SUBJECT: Cardiac Heart Monitor Purchase

During the adoption of the 2019 fiscal EMS budget, new cardiac heart monitors were identified as a priority purchase for the Fire Department. GEMT revenue was expected to total \$178,000 and was approved as the necessary funding for this purchase.

GEMT revenue for this year has well exceeded the budgeted amount, and I am requesting we move forward with the purchase of the four cardiac monitors represented in the 2019 budget. In the capital outlay section under Other Equipment and Machinery as identified in line item 120-000-084-594-22-64-90, there is currently \$139,955.00 set aside for this purchase.

Employees have spent the last several months reviewing and evaluating options with the top three units on the market. It is my conclusion, with the permission of the Mayor and the Council, we are ready to commit and make the purchase of these budgeted cardiac heart monitors.