CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, August 10, 2020

1. **CALL TO ORDER:** **7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES: July 27, 2020 Regular Meeting**

5. **COMMUNICATIONS:**
   - **A. From the Public: Public Comment for this meeting must be submitted by email to: saustin@clarkston-wa.com or via website form at: www.clarkston-wa.com by 5pm on 8/10/20.**
   - **B. From the Mayor:**
   - **C. From Staff or Employees:**

6. **COMMITTEE REPORTS:**
   - **A. Finance/Admin – Audit Report on Current Bills – No Meeting**
   - **B. Public Safety – August 3, 2020**
   - **C. Public Works – August 4, 2020**
   - **D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS: None**

8. **CONSENT AGENDA:**
   - **A. Resolution 2020-08, Walmart Foundation Grant (Public Safety)**
   - **B. Award Letter - FEMA (Public Safety)**
   - **C. Proclamation of September 2020 as Childhood Cancer Awareness Month**

9. **NEW BUSINESS: None**

10. **COUNCIL COMMENTS:**

11. **QUESTIONS FROM THE PRESS:**

12. **EXECUTIVE SESSION: None**

13. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

*****ATTENTION:** The Council meeting will be adhering to the Governor's Emergency Proclamations regarding meetings. This meeting will be held via telephone through Cisco WebEx. If you would like to join the meeting, please email your request to saustin@clarkston-wa.com or call 509-758-5541 by 5:00pm on Monday 8/10/20. ***

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

.CLARKSTON CITY COUNCIL MINUTES
July 27, 2020

ROLL CALL: Skate Pierce, John Murray, Belinda Larsen, Russ Evans, Pat Holman, and Steven Ebert joined telephonically. Melyssa Andrews absent.

STAFF: Chief Hastings, Chief White, PWD Poole, Clerk Austin.

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the July 13, 2020 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From the Mayor: Mayor Lawrence advised that any public wanting to comment has the ability to send a message via the website or an email to Clerk Austin.

C. From Staff or Employees: PWD Poole advised that the 2020 Street Maintenance project was completed today. He advised that the White Diamond Concrete award under the consent agenda was at a rate of approximately $8.00 per square foot which was lower than the projected amount of $12.00 per square foot. He advised this was a good value for the residents of Clarkston to get the sidewalk repaired.

COMMITTEE REPORTS:

Finance/Admin: Did not meet. Total expenditures for the May – June End of Month Periods of $201.30 and the total expenditures for the July 27, 2020 period of $477,993.73. MOTION BY MURRAY/EVANS to approve the bills as read. Motion Carried

Public Safety: Mayor Lawrence advised that the Committee met on July 20, 2020. The minutes were included in the packet.

Public Works: Mayor Lawrence advised that the Committee met on July 21, 2020. The minutes were included in the packet.

Outside Organizations: Councilmember Evans attended the SEWEDA meeting on July 14 and the Visit LC Valley meeting on July 15. The minutes were included in the packet.

UNFINISHED BUSINESS:

A. Ordinance 1640, Critical Areas – 2nd Reading (Public Works) MOTION BY MURRAY/PIERCE to adopt the ordinance. Councilmember Murray asked PWD Poole if the City was not subject to Growth Management Act, then what is the reason for this ordinance. PWD Poole advised that the City was required to have this language in the comprehensive plan in order to eligible for grant funding. Motion Carried

B. Ordinance 1641, Parks Advisory Committee – 2nd Reading (Public Works) MOTION BY MURRAY/EVANS to adopt the ordinance. Councilmember Murray asked if anything in the ordinance or in the RCW that limited the age of the members of the committee. Mayor Lawrence advised that there was nothing in the ordinance because it had been discussed to allow High School students to be on the committee. Attorney Richardson advised that it would be illegal to have a maximum age and that he was not aware that there would be anything that set a minimum age. Motion Carried

CONSENT AGENDA: MOTION BY LARSEN/PIERCE to approve the Consent Agenda. Motion Carried

A. Resolution 2020-06, Surplus Fire Equipment (Public Safety)

B. Award Letter - FEMA (Public Safety)

C. Local Agency Contract – White Diamond Concrete (Public Works)

DRAFT

NEW BUSINESS:

A. Resolution 2020-07, EMS Levy Chief White presented the resolution for the 2021 EMS Levy to the Council. MOTION BY LARSEN/HOLMAN to adopt the resolution. Councilmember Murray asked how this levy would help balance the EMS budget. Chief White advised that the percentages of the budget allocated to the EMS service had increased from seventy percent to eighty percent to match the number match the calls coming into the department. This allows the EMS levy to fund the EMS services and the City to fund the remaining Fire costs. This 80/20 split has more fully funded the EMS services than previously. Murray asked if this still funded six employees. Chief White explained the new funding model did away with funding employees and funded by actual call volume putting more burden on the levy instead of the City. Motion Carried

COUNCIL COMMENTS: Councilmember Larsen advised that she would like to discuss the current mandate from the Governor. She advised that she had been contacted by a City business ower that asked if the City could request this mandate to be handled at the County level instead of at the statewide level. Mayor Lawrence advised that it would only be at the statewide level only. Clerk Austin confirmed that the Governor will continue the current pause in reopening until sufficient evidence is received that the pandemic is not continuing to spread. Councilmember Murray asked if we were no longer in Phase 3, or if we are locked into Phase 3. Mayor Lawrence advised we were locked into Phase 3. Councilmember Pierce commented that the Phased approach had been tried on a county by county basis. However, the Tri-Cities, Yakima, Spokane all had increases in cases. He advised that he understood why the county by county approach was paused, it was tried, and it didn't work. Larsen advised that she supported wearing masks and social distancing but was concerned with businesses being closed. Mayor Lawrence asked Commissioner Brian Shinn to respond regarding pass through funds from SEWEDA to small businesses. Commissioner Shinn advised that there was $370,000 spread between Whitman, Asotin and Garfield counties to be released through SEWEDA. The County is working on a subrecipient agreement with SEWEDA to distribute the County share. Councilmember Holman asked PWD Poole if he had any further guidance on the issue raised previously by the Seaport Striders regarding the overgrown weeds on Chestnut Beach hill. He also commented that the neighbors are reporting that cars are running the new stop signs at 8th/Elm/Diagonal and wondered if the City could paint "STOP" on roadway at the signs. PWD Poole advised that he will consider painting the roadway. He also clarified the area of the overgrown weeds on the Army Corps land. He advised he will try to contact the Corps to get the issue resolved.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:27pm

DRAFT

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 7/27/20	Ck # 70895-70927	$328,618.78
Total Fund Expenditures May-Jun EOM		$201.30
Payroll 7/20/20	Ck # 70882-70894	$149,374.95

Public Safety Meeting 08/03/2020

Fire Chief Darren White informed us the department had received $170,000 in grant money. The department is currently working on determining surplus fire hose.

The EMS Council met and determined officers. They are currently accepting applications for a "citizen at large" to join the committee. The Council meets quarterly.

Although some entities have opted out of this year's ceremony, our fire department is looking for approval from Council for the 9 11 procession route.

MINUTES

PUBLIC WORKS SUB-COMMITTEE

August 4, 2020
4:00 – 5:00 PM

DISCUSSION ITEMS

1. Update on Bridge/Diagonal/2nd St. Intersection design project. WSDOT peer review of roundabout completed. NEPA is ready for WSDOT review. Corps of Engineers replied to real estate request (easements on US 12). Right of Way obligation request is being prepared. Design Report is ready to submit to WSDOT for review and approval to proceed with full design.

2. 6 year Transportation Improvement Plan (TIP) for 2020 & 2021 needs to be adopted by city council. City clerk will schedule hearing and prepare resolutions.

3. 2020 Street Maintenance Project – all work is completed. Ended up $79,000 under budget.

4. 2020 Sidewalk Repair Project Update – Bid awarded to White Diamond Concrete. Pre-construction meeting at city hall August 6, 2020 at 3:00 PM. Construction will start August 10, 2020. Contractor plans 5 weeks to complete.

5. Ecology notified city that our Stormwater Grant applications for 2021 are being reconsidered. Some communities declined grant funds due to revenue concerns related to COVID-19. We will get notification in the next few weeks which of our grant applications are being considered. We have two study area grant requests and one construction grant request. Match money requirements will be paid out of stormwater capital funds and TBD funds if needed.

RESOLUTION NO. 2020-08

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, AUTHORIZING SUBMISSION OF APPLICATION FOR FUNDING FROM WALMART AND THE WALMART FOUNDATION AND AUTHORIZING THE FIRE CHIEF TO ENTER INTO AN AGREEMENT FOR SUCH FUNDING.

WHEREAS, the City of Clarkston was incorporated on August 4, 1902 and operates under the laws of the state of Washington applicable to a non-charter code city; and

WHEREAS, the City of Clarkston has identified a public safety need for which to seek funding from Walmart and the Walmart Foundation for the betterment of the community; and

WHEREAS, it is necessary certain conditions be met to receive funds;

NOW, THEREFORE, be it resolved that the City of Clarkston authorizes submission of this funding application to Walmart and the Walmart Foundation to request no more than $5,000 to address public safety needs, and certifies that, if funded, it:

Will comply with applicable requirements for utilization of funds, and other applicable state and federal laws; and

The City of Clarkston designates Fire Chief Darren White as the authorized representative to act in all official matters in connection with this application for funding from Walmart and the Walmart Foundation.

DATED this 10th day of August, 2020.

_____
Monika Lawrence, Mayor

ATTEST:

_____
Steve Austin, City Clerk

Our local community grants are awarded through an open application process and provide funding directly from Walmart and Sam's Club facilities to local organizations in the U.S. Don't know how to determine your local facility? Don't worry, the application will assist you.

Guidelines

- Local Community grants range from a minimum of **$250** to a maximum of **$5,000.**
- Eligible nonprofit organizations must operate on the local level (or be an affiliate/chapter of a larger organization that operates locally) and directly benefit the service area of the facility from which they are requesting funding.
- The 2020 grant cycle begins **Feb. 1, 2020** and the application deadline is **Dec. 31, 2020**.
- Applications may be submitted at any time during this funding cycle. Please note that applications will only remain active in our system for 90 days, and at the end of this period they will be automatically rejected.
- Organizations may only submit a total number of 25 applications and/or receive up to 25 grants within the 2020 grant cycle.

Eligibility Checklist

Organizations applying must meet one of following criteria:

- An organization holding a current tax-exempt status under Section 501(c)(3), or (19) of the Internal Revenue Code, listed on the IRS Master File and conducting activities within the United States (excluding nationally sponsored organizations, such as American Cancer Society, American Diabetes Association, American Heart Association, Children's Miracle Network and United Way)
- A recognized government entity: state, county or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes
- A K-12 public or nonprofit private school, charter school, community/junior college, state/private college or university; or a church or other faith-based organization with a proposed project that benefits the community at large, such as food pantries, soup kitchens and clothing closets.

Selection Process

- Management at the facility to which you are applying will review the application and make initial funding recommendations on all submitted requests.
- Each facility manager may set the frequency and process in which application determinations are made.
- The facility manager and the grant administrator reserve the right to adjust the amount awarded to each organization without prior notice.
- Organizations will be notified of any decision via e-mail. All funding decisions are final.
- If an organization is approved, grant checks will be mailed directly to the recipient's address listed in the Cybergrant's profile for the organization. Please allow two to four weeks for delivery.
- In the event of being awarded a grant, organizations should contact the local facility from which funds were awarded in order to schedule a formal recognition event.

All grant applications are made subject to review of the organization's reputation and activities and its agreement to comply with applicable terms and conditions. Submission of an application does not guarantee funding. Funding exclusions include: organizations that deny service, membership or other involvement on the basis of race, religion, color, sex, sexual orientation, gender identity, age, national origin, ancestry, citizenship, veteran, or disability status.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

FEMA

Michelle Courtney
CLARKSTON, CITY OF
820 5TH STREET
CLARKSTON, WA 99403

EMW-2019-FG-01017

Dear Michelle Courtney,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2019 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of $161,904.76 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or $8,095.24 for a total approved budget of $170,000.00. Please see the FY 2019 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2019 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

Bridget Bean
Assistant Administrator
Grant Programs Directorate

City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

PROCLAMATION

DECLARING SEPTEMBER 2020 AS CHILDHOOD CANCER AWARENESS MONTH IN CLARKSTON

Whereas, **childhood cancer** is the leading cause of death by disease in children, and;

Whereas, an estimated 15,780 children in the United States under the age of 19 will be diagnosed with cancer each year, and;

Whereas, there are approximately 40,000 children on active treatment at any given time, and;

Whereas, too many children are affected by this deadly disease and more must be done to raise awareness and find a cure.

Now therefore, I, Monika Lawrence, Mayor of Clarkston, do hereby proclaim September 2019 as **Childhood Cancer** Awareness Month in Clarkston, WA.

I encourage Clarkston residents to observe **Childhood Cancer** Awareness Month and support children with cancer and their families.

Signed on this 10th day of August, 2020

Monika Lawrence, Mayor

TREE CITY USA.