

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JULY 13, 2020**

1. **CALL TO ORDER: 7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES: June 22, 2020 Regular Meeting**

5. **COMMUNICATIONS:**
 - A. **From the Public: No Public Comment for this meeting.**
 - B. **From the Mayor:**
 - C. **From Staff or Employees:**

6. **COMMITTEE REPORTS:**
 - A. **Finance/Admin – Audit Report on Current Bills – No Meeting**
 - B. **Public Safety – July 6, 2020**
 - C. **Public Works – July 7, 2020**
 - D. **Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS: None**

8. **CONSENT AGENDA:**
 - A. **Interagency Agreement – Commerce Department COVID Funding**
 - B. **Addendum No. 1 to WWTP Facilities Report – Keller Associates (Public Works)**
 - C. **NPDES Permit Certification – Asotin Co Landfill (Public Works)**

9. **NEW BUSINESS:**
 - A. **Ordinance 1640, Critical Areas – 1st Reading (Public Works)**
 - B. **Ordinance 1641, Parks Advisory Committee – 1st Reading (Public Works)**
 - C. **Agreement for Patient Transportation Services – Prestige Care (Public Safety)**
 - D. **Response Recovery Program – EFR (Public Safety)**

10. **COUNCIL COMMENTS:**

11. **QUESTIONS FROM THE PRESS:**

12. **EXECUTIVE SESSION: None**

13. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

*****ATTENTION:** The Council meeting will be adhering to the Governor's Emergency Proclamations regarding meetings. This meeting will be held via telephone through Cisco WebEx. If you would like to join the meeting, please email your request to saustin@clarkston-wa.com or call 509-758-5541 by 5:00pm on Monday 7/13/20. ***

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
June 22, 2020

ROLL CALL: Skate Pierce, Belinda Larsen, John Murray, Russ Evans, Pat Holman, Melyssa Andrews and Steven Ebert joined telephonically. Murray excused on MOTION BY HOLMAN/ANDREWS. Motion carried.

STAFF: Chief Hastings, Chief White, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Discussion on Special Event Permit: Cruzin to Clarkston to Item B under New Business.

APPROVAL OF MINUTES: Minutes of the June 8, 2020 Regular Meeting were approved as distributed on a MOTION BY ANDREWS/EVANS. Motion Carried.

COMMUNICATIONS:

- A. **From the Public:** None
- B. **From the Mayor:** Mayor Lawrence advised that she has received letters supporting the Police Department and also public records requests regarding department activities.
- C. **From Staff or Employees:** Clerk Austin advised that the 2019 Annual report was submitted to the state by the deadline. In the process of compiling information, the state provided a new actuarial spreadsheet that showed that the City's liability for LEOFF 1 was approximately \$5,845,000 for 2019. Clerk Austin also gave an update on the waiving of the late fees for utility payments. The City has not seen a problem with waiving late fees for utility payments. The City has about 45 habitual non-payment or late payment properties that have been liened, but this is not due to the COVID 19 pandemic. PWD Poole informed Council that the Southway Bridge repaving project was underway as well as the street maintenance project. He also gave an update on condemned property in the City. Attorney Richardson updated Council on the foreclosure of property procedures. He advised that there has been interest in purchasing both condemned properties and that would be beneficial to the City. Councilmember Larsen asked PWD Poole if the downtown sidewalks were the responsibility of the City or the individual property owners. PWD Poole advised that sidewalks from the back of the curb are the property owner's responsibility. Attorney Richardson added that the RCW and City Code make it the responsibility of the owner. Larsen asked if the City has a plan in place if the trees are removed. PWD Poole advised that there has been discussion to remove the trees, but it would be at the discretion of Council to replace or pave the area where the trees are removed. PWD advised that they needed to be able to accommodate ADA accessibility and is focusing the sidewalk program on ADA ramps. Mayor Lawrence advised that the City is showing progress replacing non-ADA sidewalks. Attorney Richardson advised that the City has been contacted by groups looking at or even targeting the City over ADA compliance. However, the City is in good shape with PWD Poole and Clerk Austin taking strides with continued compliance of ADA standards. Chief White updated Council on the plan of action for the 4th of July from the Fire Department. Chief Hastings also gave an update on the Police Department plans for educating the public on the new laws. He advised that with July 4th on Saturday, every available officer will be working. There will be a public fireworks show, with no public gathering allowed at the site. A handout was provided to Council and will also be posted at the fireworks stands.

COMMITTEE REPORTS:

Finance/Admin: Did not meet. Total expenditures for the June 22, 2020 period of \$208,091.42. MOTION BY ANDREWS/EBERT to approve the bills as read. Motion Carried

Public Safety: Mayor Lawrence advised that the Committee met on June 15, 2020 via telephone. The minutes were included in the packet.

Public Works: Mayor Lawrence advised that the Committee met on June 16, 2020 via telephone. The minutes were included in the packet.

Outside Organizations: Councilmember Evans attended the PTBA meeting. The minutes were included in the packet.

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY HOLMAN/LARSEN to approve the Consent Agenda. Motion Carried

A. **Contract Amendment – Washington State Patrol (Public Works)**

B. **Resolution 2020-05, Surplus Bicycles (Public Safety)**

NEW BUSINESS:

A. **Repair Estimate – Mike’s Pole Barns:** PWD Poole explained this was a budgeted item for later in the year. However, the need for repair of the building at the WWTP is needed due to recent wind damage. PWD Poole advised that the deductible if submitted to insurance was \$25,000 which means the City would pay the full amount anyway. MOTION BY PIERCE/EVANS to approve repair estimate. Councilmember Evans asked if there were additional bids. PWD Poole advised that the contractor was selected off of the Small Works Roster. Larsen confirmed with PWD Poole when the structure was built. Motion Carried

B. **Discussion on Special Event Permit: Cruzin to Clarkston:** Mayor Lawrence advised that a special event permit was received for July 25, 2020. Attorney Richardson advised that the event would be allowed under Phase 4 during the same weekend as the Seaport River Run, which has the potential to have a larger crowd than in the past. If we are in Phase 3, there would be limitations to the event. The City may qualify for Phase 4 as early as July 1. Cruzin to Clarkston has applied, and the City needs to determine if we will allow the event depending on which phase we are in. Mayor Lawrence advised that Phase 3 gatherings have to be less than 50 in attendance. The permit is a request for 500 – 100 attendance. She spoke with Joann Huntley to determine required lead time if the event has to be canceled. Huntley advised between a week to two weeks would be needed. Attorney Richardson advised it would cover a five block area and would have to comply with Health Department. He recommended provisional approval in compliance with the Health Department. MOTION FOR APPROVAL CONTINGENT UPON COMPLIANCE WITH HEALTH DEPARTMENT RECOMMENDATIONS BY LARSEN/HOLMAN. Motion Carried 5-1 in favor. Evans voted Nay.

COUNCIL COMMENTS: Councilmember Larsen commented on the public letter regarding the Police Department written by Chief Hastings. Mayor Lawrence advised a nice letter was published in the paper regarding Chief Hastings. Councilmember Holman advised PWD Poole that the Seaport Striders running club is having problems with overgrown weeds. PWD Poole advised him that was on Army Corps property. Councilmember Ebert commented on teens walking the levee

path between the bridge and beach didn't feel safe with all the homeless congregating along the path. Chief Hasting advised the Department is doing Corps patrol. He will pass the concern on to the patrol officers.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:47pm

Steve Austin, City Clerk

Monika Lawrence, Mayor

| | | |
|---------------------------------|------------------|--------------|
| Total Fund Expenditures 6/22/20 | CK # 70728-70778 | \$62,736.65 |
| Payroll 6/19/20 | Ck # 70715-70727 | \$145,354.77 |

DRAFT



City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

Media Contact:
Steve Austin, Clerk/Treasurer
saustin@clarkston-wa.com

Mayor Monika Lawrence awarded with Certificate of Municipal Leadership OLYMPIA, WA

Mayor Monika Lawrence, City of Clarkston recently received a Certificate of Municipal Leadership from the Association of Washington Cities (AWC).

AWC's Certificate of Municipal Leadership program recognizes city and town elected officials for accomplishing training in four core areas:

- Roles, responsibilities and legal requirements
- Public sector resource management
- Community planning and development
- Effective local leadership

"Cities and towns around the state are continually transforming in light of changing laws and the need to meet new challenges and opportunities," said AWC Chief Executive Officer Peter B. King.

"Our Certificate of Municipal Leadership program helps mayors and councilmembers sharpen the tools they need today to understand the legal landscape, plan for the future, manage their resources, and foster strong relationships. The elected officials who earn this certificate demonstrate a commitment to continuous learning and a desire to bring new ideas back to their community."

Mayor Lawrence completed more than 30 hours of training credits to earn this distinction.

Mayor Lawrence is in her second term as Mayor of Clarkston. She previously served on city council.

AWC serves its members through advocacy, education and services. Founded in 1933, AWC is a private, nonprofit, nonpartisan corporation that represents Washington's cities and towns before the state legislature, the state executive branch, and with regulatory agencies. AWC also provides training, data and publications, and programs such as the AWC Employee Benefit Trust, AWC Risk Management Service Agency, AWC Workers' Comp Retro, AWC Drug and Alcohol Consortium, and AWC GIS Consortium.

###



TREE CITY USA.

Public Safety 07/06/2020

Chief Joel Hastings updated us on the events of the 4th of July weekend. Out of only 23 total complaints, 17 were non compliance complaints of the new fireworks ordinance for the City of Clarkston. Warnings were issued and there were no return calls. Chief Hastings felt that a pretty good job had been done in educating the public on the new ordinance before the 3 day weekend began. It was also thought that there were less fireworks in the City limits this year possibly due to people leaving town.

Chief Hastings also reported that his office has received numerous and large public records requests. He also reported that most police stations across the country are receiving them as well. His staff is responding to them as efficiently as possible.

Chief reported that he has purchased the Gaiter masks for his officers. These are the masks that you can wear around your neck and pull up over your face when needed. His officers are required to wear masks and are now in compliance with uniform code.

Per the Governors orders, Washingtonians are required to wear masks in public in places of business. Businesses are required to abstain from providing services to people who are not in compliance. Our Police Department will be engaging and educating the public on the new orders.

Chief Darren White reported there were 7 small grass fires that were extinguished in minutes during the 4th.

Chief White also reported that Engine 81 is in for roof repairs for the next week.

Chief White also reported that we are not recovering costs from Prestige Care for non-emergency medical calls that Medicare does not pay for leaving us with the costs of staff and equipment. Chief has put together a contract with Prestige to work out how we can recoup these costs. This contract is in our packet for Council review.

Also in our packet for review is a contract with a company called EFR. This is a company that bills insurance companies for these non-emergent calls. There fee is attached to the billing requests. This company is used across the US to recoup these funds for fire departments.



Clarkston Police Department

Joel Hastings, Chief of Police

2020 Fireworks Complaints

Date: July 6, 2020

| <u>Date/Time</u> | <u>Nature of Complaint</u> | <u>Status</u> |
|-------------------|--------------------------------|-------------------------------------|
| July 2- 6:44 pm- | Non-compliance with date | Warned |
| July 3- 12:11 am- | Non-compliance with legal date | Unable to locate |
| 12:14 am- | " " | Unable to locate |
| 3:03 pm- | " " | Located and warned |
| 4:26 pm- | " " | Unable to locate |
| 10:13 pm- | " " | Unfounded, no violation |
| 10:14 pm- | " " | Unable to locate |
| 10:15 pm- | " " | Unfounded |
| July 4- 12:42 pm- | Illegal Fireworks | All legal/unfounded |
| 4:29 pm- | Non-compliance with legal date | Legal/unfounded |
| 7:39 pm- | Fireworks at ACHA | Legal/unfounded |
| 8:47 pm- | Illegal Fireworks | Unable to locate |
| 9:01 pm- | " " | Unable to locate |
| 9:02 pm- | Unsafe use of Fireworks | Warned |
| 10:07 pm- | Fireworks on private property | Asked to leave |
| July 5- 12:12 am- | Non-compliance with legal date | Unable to locate |
| 12:45 am- | " " | Warned |
| 10:07 pm- | " " | Warned |
| 9:47 pm- | " " | Unable to locate/possibly in county |
| 9:44 pm- | " " | Warned |
| 9:25 pm- | " " | Unable to locate/possibly in county |
| 9:14 pm- | " " | Left prior to arrival |
| 8:50 pm- | " " | Warned |

| | |
|--------------------------------|----------|
| Non-compliance with date/time- | 17 |
| Illegal/unsafe Use- | 4 |
| <u>Trespassing/Location</u> | <u>2</u> |

Total number of complaints - 23

CITY OF CLARKSTON

InterOffice Memorandum

DEPARTMENT: FIRE

DATE: July 7th, 2020
TO: Mayor Lawrence
FROM: Chief Darren White
SUBJECT: Firework Related Information

The following overview provides fire response totals where fireworks use was suspected or identified as causing the fire for each of the last five years and the day of week July 4 fell on. An attachment provides a record of fires that were identified as caused by fireworks or the responding crews did not pinpoint the cause but suspected were caused by fireworks.

| | |
|----------------|---|
| 2020 Saturday | 7 |
| 2019 N/A | |
| 2018 Wednesday | 2 |
| 2017 Tuesday | 0 |
| 2016 Monday | 4 |
| 2015 Saturday | 9 |

Off Duty Staffing costs:

2020 \$1,286.45 Spread across Volunteers (4), Reserves (1) and off-duty full time (4) personnel.
2019 No Data Available
2018 \$2,084.17 Spread across Volunteers (6), Reserves (1) and off-duty full time (6) personnel.

Additional staffing was assigned to Adams Field during the community fireworks show, to patrol the City so early arrival/intervention at reported fires would occur with special emphasis on the Chestnut Beach/Snake River walkway area and Port of Clarkson areas.

Clearwater Paper Fire Department has provided a brush truck and operator to assist the evening and night of July 4th each of the past years.

Public Works Committee
6/7/20

- 1) We need to have an agreement with the Army Corps of engineers for a section of land right near the bridge on Bridge St in order to move ahead with construction. We've sent the real estate agreement to the Corps. They'll review it in 180 days.
- 2) The design portion of the 8th/Elm/Diagonal is moving ahead. Everything fits within our existing right of way. We won't need to purchase any land.
- 3) WWTP Master Plan is moving forward. The first two chapters have been submitted, and we have a Technical Committee meeting on July 9.
- 4) There's an open comment period for the EPA TMDL that regulates what is discharged into the river. Our concern is with the temperature limit. Our upper limit on the temperature of our effluent discharge is just above the limits offered by the EPA. Meaning in the future we will have to refrigerate our effluent. Comments are due on July 20th.
We're looking at an addition to our WWTP Master Plan for them to do the research into how we can respond in case the temperature limit is instated. The addition will also allow Keller to submit a response to the EPA
- 5) 2020 Street Maintenance project. We're about halfway done, and should finish the overlays in the next two days.
- 6) Our Sidewalk Repair Project is underway. Notices went out to property owners, and the bid opening for the project is this Friday, on the 10th. We're at 60% participation already.
- 7) We have an ordinance ready for our Resource Lands and Critical Areas. This is the final step to get our ordinance in align with our comprehensive plan.
- 8) MPO/STP money. There will be money available for projects that we have listed on our 6 year improvement plan. We have some new projects identified for our main arterial/feeder roads.
- 9) We got information from the state about using state roadways for healthy uses.
- 10) We covered the resolution establishing a Clarkston Parks Advisory Committee. This resolution will be on the agenda for our next council meeting.

Steve Austin

From: Russ Evans
Sent: Wednesday, July 8, 2020 11:39 AM
To: Steve Austin
Subject: PTBA

The PTBA met via phone conference Wednesday July 8th . We had 4,751 fewer boarding's in June then we had in June of 2019 . Last week we had 741 boarding's the most since March . So there has been some improvement .

Steve Austin

From: Russ Evans
Sent: Wednesday, July 1, 2020 3:52 PM
To: Steve Austin
Subject: Riverboat Steering Committee

July 1st the Riverboat Steering Committee met via zoom . American Cruise lines was represented advising us they plan to launch their first Cruise boat July 25th arriving in Clarkston August 1st . This of course is depending on COVID restrictions . Other cruise lines will follow as some are opting out . All cruise ships will be under strict health protocol working closely with community and state leaders .

2019 was a very "hot" year for American Riverboat cruises that saw record growth and the interest is still there . Several companies are planning on building more boats to cash in on this interest. All though the COVID Crisis could have them stalling for a bit . Over all optimism is good .

I do know Heather Haugland from the McDowell group , Wanda Keefer , Michelle Peters , as well as others are working diligently to make this year as much success as possible . Any questions I suggest calling Wanda or Michelle .



Interagency Agreement with

City of Clarkston

through

the Coronavirus Relief Fund for Local Governments

For

Costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru October 31, 2020.

Start date: March 1, 2020

FACE SHEET

Contract Number: 20-6541C-140

**Washington State Department of Commerce
Local Government Division
Community Capital Facilities Unit
Coronavirus Relief Fund for Local Governments**

| | | | |
|---|---|--|---|
| 1. Contractor City of Clarkston 829 5th St Clarkston, Washington 99403-2633 | | 2. Contractor Doing Business As (optional) | |
| 3. Contractor Representative Steve Austin Clerk/Treasurer (509) 758-5541 saustin@clarkston-wa.com | | 4. COMMERCE Representative Randi DuPrey Project Manager (360) 522-3737 Fax 360-586-5880 randi.duprey@commerce.wa.gov P.O. Box 42525 1011 Plum Street SE Olympia, WA 98504-2525 | |
| 5. Contract Amount \$216,150.00 | 6. Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: | 7. Start Date March 1, 2020 | 8. End Date October 31, 2020 |
| 9. Federal Funds (as applicable) \$216,150.00 | Federal Agency: US Dept. of the Treasury | CFDA Number: 21.019 | Indirect Rate (if applicable): 10.00% |
| 10. Tax ID # XXXXXXXXXXXXXXXX | 11. SWV # SWV0007406-00 | 12. UBI # 022001309 | 13. DUNS # 017938366 |
| 14. Contract Purpose To provide funds for costs incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) during the period of March 1, 2020 thru October 31, 2020. Final invoices must be received by November 15, 2020. | | | |
| 15. Signing Statement COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents hereby incorporated by reference: Attachment "A" – Scope of Work, Attachment "B" – Budget & Invoicing, Attachment "C" – A-19 Certification, Attachment "D" – A-19 Activity Report | | | |
| FOR CONTRACTOR _____ Monika Lawrence, Mayor _____ Date | | FOR COMMERCE _____ Mark K. Barkley, Assistant Director, Local Government Division _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL 05-01-2020. APPROVAL ON FILE. | |

**ADDENDUM NO. 1
TO AGREEMENT
FOR
Wastewater Facilities Report**

between
KELLER ASSOCIATES, INC.
and
CITY OF CLARKSTON, WA

KA Project # 220051-000

INTRODUCTION

This addendum modifies the agreement between Keller Associates (“CONSULTANT”) and the City of Clarkston, WA (“OWNER”) under the original contract agreement dated April 14, 2020. Any conflicting provisions will be resolved in favor of this Addendum.

The OWNER was recently notified by the Department of Ecology (“Ecology”) that the Environmental Protection Agency (“EPA”) issued a final Columbia River Temperature Total Maximum Daily Load (“Temperature TMDL”) on May 18, 2020. The public comment period is through July 21, 2020. The OWNER has asked that the CONSULTANT provide a review of this Temperature TMDL, discuss with Ecology their anticipated implementation plan, and provide feedback to the City prior to the July 21, 2020 comment period end date. Anticipated impacts to the City’s Wastewater Treatment Plan (“WWTP”) will be incorporated into the Wastewater Facilities Report (“WWFR”) which is planned for completion in December 2020.

The following scope and budget modifications are proposed to address the additional services required:

SCOPE OF WORK

Add Task 7 as follows:

Task 7: Temperature TMDL Review

Consultant’s Responsibilities:

- 1.1 Provide a review of the Temperature TMDL. The purpose of this review is to identify and document the assumptions and results. If additional investigation is requested into the accuracy and the means and methods used in developing the Temperature TMDL, this investigation may be added as a future task.
- 1.2 Discuss the anticipated implementation of the Temperature TMDL into future WWTP discharge permit requirements with Ecology.
- 1.3 Provide a summary of the review and Ecology discussion.
- 1.4 Update the WWFR to include the results of the review and include the anticipated cost impacts for improvements needed in the 20-year period to comply with the Temperature TMDL.

Owner's Responsibilities:

1.1 Review and comment on the summary and the applicable sections in the WWFR.

Schedule

Review services will be completed prior to July 21, 2020. The WWFR is planned to be completed in December 2020.

Compensation

As compensation for services to be performed for by CONSULTANT for Task 7, the OWNER will pay CONSULTANT a lump sum amount of \$5,385 (five thousand three hundred and eighty-five dollars). The total authorized budget amount shall not be exceeded without authorization from the OWNER.

FUTURE TASKS

The CONSULTANT will provide additional services as requested by the OWNER. These services will be completed with written authorization from the OWNER.

All other items of this agreement for engineering services dated April 14, 2020 shall remain unchanged.

In witness thereof, the parties hereto have executed or caused to be executed by their duly authorized officials this Addendum No. 1 to the Agreement on the respective dates indicated below.

OWNER: CITY OF CLARKSTON, WA

CONSULTANT: KELLER ASSOCIATES, INC.

By: _____

By: _____
Larry S. Rupp

Title: _____

Title: Principal

Address: 829 5th Street
Clarkston, WA 99403

131 SW 5th Ave., Suite A
Meridian, ID 83642

Date: _____

Date: _____

SECTION J. CERTIFICATIONS

1. Approval by Publicly-Owned Treatment Works [required by WAC 173-216-070(4)(b)]

I approve of the discharge as described in this application. The applicant is:

(Please check the appropriate box below.)

A Significant Industrial User (see Definitions at the end of this Section)

A Categorical Industrial User

Neither of the above

Name and location of sewer system to which this project will be tributary:

Treatment Works Owner: _____

Street: _____

City/State: _____ Zip: _____

Signature of Treatment Works Authority Date Title

Printed Name

2. Application review by Intermediate Sewer Owner at point of discharge (if applicable)

I hereby acknowledge that I have reviewed the application for discharge to this sewer system.

Name and location of sewer system to which this project will be tributary:

Sewer System Owner: _____

Street: _____

City/State: _____ Zip: _____

Signature of Sewer System Authority Date Title

Printed Name

Ordinance No. 1640
An Ordinance of the City of Clarkston, Washington, amending Clarkston
Municipal Code Chapter 17.85, which identifies and regulates RESOURCE
LANDS & CRITICAL AREAS.

WHEREAS, the City of Clarkston is required by RCW 36.70A.060 to adopt a critical areas ordinance and to complete periodic reviews of that ordinance and make revisions necessary to remain in compliance with current state regulations and to reflect changes in the critical areas and resource lands:

WHEREAS, this ordinance incorporates the changes necessary to be in full compliance with the requirements of the Growth Management Act in regards to Resource Lands and Critical Areas and with its adoption the City certifies that it is in full compliance with the requirements of the Growth Management Act;

NOW THEREFORE, the City Council of the City of Clarkston do ordain as follows:

SECTION 1.0 AMENDMENT OF SECTION 17.85.042

Clarkston Municipal Code Chapter 17.85.042 is hereby amended as follows:

17.85.042 Reasonable use.

Reasonable use means the minimum use to which a property owner is entitled under applicable state and federal constitutional provisions, including takings and substantive due process. Reasonable use shall be liberally construed to protect the constitutional property rights of the applicant. A reasonable use exemption may only be secured by using the city's conditional use process.

A reasonable use exemption may be secured only if:

- (1) The strict application of the CAO would deny reasonable use of the property.
- (2) There is no other reasonable use that would result in less impact on the critical area.
- (3) Any alterations permitted to the critical area shall be the minimum necessary to allow for reasonable use of the property. [Ord. 1470, 2010.]
- (4) The inability to derive reasonable economic use is not the result of the applicant's actions or that of a previous property owner, such as by segregating or dividing the property and creating an undevelopable condition.
- (5) Any alteration of a critical area approved under this section shall be subject to appropriate conditions and will require mitigation under an approved mitigation plan. Classifying, inventorying, and designating lands does not imply a change in a landowner's right to use his or her land under current law. The law requires that natural resource land uses be protected from land uses on adjacent lands that would restrict resource production. Development regulations adopted to protect critical areas may limit some land development options.

SECTION 2.0 AMENDMENT OF SECTION 17.85.090

Clarkston Municipal Code Chapter 17.85.090 is hereby amended as follows:

17.85.090 Best available science.

(1) Best available science means current scientific information used in the process to designate, protect, or *restore critical areas, that is derived from a valid scientific process as defined by WAC 365-195-900 through 365-195-925. Critical area reports and decisions to alter critical areas shall rely on the best available science to protect the functions and values of critical areas and must give special consideration to conservation or protection measures necessary to preserve or enhance anadromous fish, such as salmon and bull trout, and their habitat.*

(2) The best available science is that scientific information applicable to the critical area prepared by local, state, or federal natural resource agencies, a qualified scientific professional, or team of qualified scientific professionals that is consistent with criteria established in WAC 365-195-900 through 365-195-925. [Ord. 1470, 2010; Ord. 1382, 2004. Code 1966 § 17.20.090.]

SECTION 3.0 AMENDMENT OF SECTION 17.85.130

Clarkston Municipal Code Chapter 17.85.130 is hereby amended as follows:

17.85.130 Critical Areas – Fish and Wildlife Conservation. City of Clarkston has identified or designated lands which are classified as fish and wildlife conservation areas. Uses and activities allowed within designated fish and wildlife conservation areas are those uses permitted by the zoning district, subject to the provisions of this chapter. Governing standards and criteria addressing uses and activities, as well as bulk, height and dimensional standards within the incorporated areas of City of Clarkston are found in the City of Clarkston Zoning Ordinance.

1. Classification:

(a) All fish and wildlife conservation areas shall be identified and classified by City of Clarkston to reflect the relative function, value and unique-ness of the habitat area as established through an approved habitat ranking evaluation (see 17.85.120 – 3 below) submitted by the applicant for any development permit. City of Clarkston may use the information sources in 17.85.050 as guidance in identifying the presence of potential fish and wildlife habitat conservation areas and the subsequent need for a habitat boundary survey along with an on site inspection, if necessary.

(b) Fish and wildlife habitat conservation areas include:

- (i) Areas in which endangered, threatened, and sensitive species have a primary association;
- (ii) Habitats and species of local importance;
- (iii) Naturally occurring ponds under twenty acres and their submerged aquatic beds that provide fish or wildlife habitat;
- (iv) Waters of the state;

(v) Lakes, ponds, streams, and rivers planted with game fish by a governmental or tribal entity; or

(vi) State natural area preserves and natural resource conservation areas.

(c) Fish and wildlife habitat conservation areas" are areas that serve a critical role in sustaining needed habitats and species for the functional integrity of the ecosystem, and which, if altered, may reduce the likelihood that the species will persist over the long term. These areas may include, but are not limited to, rare or vulnerable ecological systems, communities, and habitat or habitat elements including seasonal ranges, breeding habitat, winter range, and movement corridors; and areas with high relative population density or species richness. Counties and cities may also designate locally important habitats and species. Fish and wildlife habitat conservation areas amended to reflect statutory amendment in 2012 to RCW 36.70A.030 to "not include such artificial features or constructs as irrigation delivery systems, irrigation infrastructure, irrigation canals, or drainage ditches that lie within the boundaries of, and are maintained by, a port district or an irrigation district or company.

SECTION 3.1 AMENDMENT OF SECTION 17.85.130

Clarkston Municipal Code Chapter 17.85.130 is hereby amended as follows:

4. Fish/wildlife habitat management and mitigation plan.

(d) The fish/wildlife habitat management and mitigation plan shall contain a report containing, but not limited to, the following information:

~~(xv)~~ xiv Anadromous fish: Conservation or protection measures necessary to preserve or enhance anadromous fisheries include measures that protect habitat important for all life stages of anadromous fish, including, but not limited to, spawning and incubation, juvenile rearing and adult residence, juvenile migration downstream to the sea, and adult migration upstream to spawning areas. Special consideration should be given to habitat protection measures based on the best available science relevant to stream flows, water quality and temperature, spawning substrates, instream structural diversity, migratory access, estuary and nearshore marine habitat quality, and the maintenance of salmon prey species. All activities, uses, and alterations proposed to be located in water bodies used by anadromous fish or in areas that affect such water bodies shall, at a minimum, adhere to the following standards:

(A) Activities shall be timed to occur only during the allowable work window as designated by the state Department of Fish and Wildlife for the applicable species.

(B) Alternative alignments or location for the activity is determined to be nonfeasible.

The activity is designed so that it does not degrade the functions and values of the fish habitat or other critical areas. Any impacts to the functions and values of the habitat conservation area shall be mitigated in accordance with an approved critical areas report mitigation plan. [Ord. 1470, 2010; Ord. 1382, 2004. Code 1966 §17.20.130.]

SECTION 4.0 AMENDMENT OF SECTION 17.85.160

Clarkston Municipal Code Chapter 17.85.160 is hereby amended as follows:

17.85.160 Critical Areas – Wetlands. The city of Clarkston has identified or designated no lands which are classified as wetlands. “Wetland” or “wetlands” means areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

1. The following is included to provide for a possible designated wetland in the future.

“Wetland” or “wetlands” means areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from nonwetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from nonwetland areas created to mitigate conversion of wetlands.

“Qualified professional” for wetlands should be a professional wetland scientist with at least two years of full-time work experience as a wetlands professional, including delineating wetlands using the state or federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.

A Wetland containing features satisfying the criteria of more than one of the following categories shall be classified in the highest applicable category. A wetland can be classified into more than one category when distinct areas that clearly meet the criteria of separate categories exist. The following categories are consistent with the ~~2004 Eastern Washington Rating System for determining wetland categories~~ Washington State Wetland Rating System for Eastern Washington: 2014 Update (Washington State Department of Ecology Publication #14- 06-030, Olympia, WA, October 2014) and the approved federal wetland delineation manual and applicable regional supplements. These documents contain the definitions and methods for determining if the criteria below are met:

| Wetland Category | Description |
|------------------|---|
| Category I | <i>Category I wetlands are:</i> 1) alkali wetlands; 2) wetlands <i>of high conservation value</i> that are identified by scientists of the Washington Natural Heritage Program/DNR as high quality wetlands; 3) bogs <i>and calcareous fens</i> ; 4) mature and old-growth forested wetlands over ¼ acre with slow-growing trees; 5) forests with stands of aspen; and 6) wetlands that perform many functions very well (scores of 70 points or more <i>between 22-27</i>). These wetlands are those that 1) represent a unique or rare wetland type; or 2) are more sensitive to disturbance than most wetlands; or 3) are relatively undisturbed and contain ecological attributes that are impossible to replace within a human lifetime; or 4) provide a high level of function. |
| Category II | <i>Category II wetlands are:</i> 1) forested wetlands in the floodplains of rivers; 2) mature and old-growth forested wetlands over ¼ acre with fast-growing trees; 3) vernal pools; and 4) wetlands that perform functions well (scores between 51-69 <i>19-21</i> points). These wetlands are difficult, though not impossible, to replace, and provide high levels of some functions. <i>These wetlands occur more commonly than Category I wetlands but still need a relatively high level of protection.</i> |
| Category III | 1) vernal pools that are isolated, and 2) wetlands with a moderate level of functions (scores between 30-50 points). <i>Category III wetlands have a moderate level of functions (scores between 16-18 points). These wetlands can be often adequately replaced with a well-planned mitigation project. Wetlands scoring between 16-18 points generally have been disturbed in some ways and are often less diverse or more isolated from other natural resources in the landscape than Category II wetlands.</i> |
| Category IV | Category IV wetlands have the lowest level of functions (scores less than 30-16 points) and are often heavily disturbed. These are wetlands that we should be able to replace, and in some cases be able to improve. However, experience has shown that replacement cannot be guaranteed in any specific case. These wetlands may provide some important functions and also need to be protected. |

SECTION 5.0 AMENDMENT OF SECTION 17.85.170

Clarkston Municipal Code Chapter 17.85.170 is hereby amended as follows:

17.85.170 Critical Areas – Frequently Flooded Areas.

The city of Clarkston has identified or designated lands which are classified as frequently flooded areas. Frequently flooded areas are lands in the floodplain subject to a one percent or greater chance of flooding in any given year. These areas include, but are not limited to, streams, rivers, lakes, coastal areas, wetlands, and ~~the like~~ *areas where high ground water forms ponds on the ground surface*. Uses and activities permitted within designated frequently flooded areas and wellhead protection areas are those that are authorized in the applicable zoning district, subject to the provisions of this chapter. Governing standards and criteria addressing uses and activities, as well as bulk, height and dimensional standards within the incorporated areas of City of Clarkston are found in the City of Clarkston Zoning Ordinance.

SECTION 6.0 EFFECTIVE DATE

This amendment to the Zoning Ordinance shall become effective five days from and after its passage and approval in such publication as may be required by law.

Adopted by the Council for the City of Clarkston and signed into effect this 27th day of July, 2020.

Monika Lawrence, Mayor

Attest:

Steve Austin, City Clerk

Approved as to Form:

Todd Richardson, City Attorney

ORDINANCE NO. 1641

An ordinance of the City of Clarkston, Washington, amending Clarkston Municipal Code Chapter 2.20, providing authority to the City establish and create a Parks Advisory Committee,

WHEREAS, the City previously established a Board of Park Commissioners pursuant to an RCW that no longer has applicable restrictions as the City has since become a Code City; and

WHEREAS, it is the desire of the City to now establish a parks advisory committee; and

WHEREAS, such a committee will allow for more public involvement in City parks; and

WHEREAS, the City Council finds that it would be in the best interest of the City to receive advisory recommendations from community members on park acquisitions and improvements, etc.;

NOW, THEREFORE, the City Council of the City of Clarkston do ordain as follows:

AMENDMENT OF SECTION 2.20 creating a Parks Advisory Committee, in lieu of Board of Parks Commissioners, as follows:

SECTION 1.0 THE TITLE OF CHAPTER 2.20 IS HEREBY AMENDED AS FOLLOWS:

~~BOARD OF PARK COMMISSIONERS~~ PARKS ADVISORY COMMITTEE

SECTION 2.0 CHAPTER 2.20 OF THE CLARKSTON MUNICIPAL CODE IS HEREBY AMENDED TO ADD THE FOLLOWING SECTION:

2.20.001 - Purpose

It shall be the purpose of this ordinance to officially dissolve any Board of Park Commissioners operating in the City of Clarkston, Washington, and institute a parks advisory committee that will offer advice and recommendations to the Mayor and City Council regarding City park decisions.

SECTION 3.0 CHAPTER 2.20 SUBSECTION 010 OF THE CLARKSTON MUNICIPAL CODE IS HEREBY AMENDED AS FOLLOWS:

2.20.010 - Membership

It shall be the duty of the mayor to appoint a board of park commissioners for the city of Clarkston, said board to be three in number, and to serve during the pleasure of said mayor, and to consist of two members of the city council and one from without the council. [Ord. 82 § 1, 1909.]

A. There is established a City of Clarkston Parks Advisory Committee (the committee), consisting of five members to be appointed by the mayor and confirmed by the city council. The term of office of the five members shall be three years, except that the initial appointments shall be staggered from one to three years so that no more than three members shall have their terms expire in any one year. Each of the members of the committee will serve without compensation. Initial determination of term of appointment shall be determined by lot. Members of the committee shall reside within the boundaries of Clarkston School District, with preference given to residents of

- the city. At all times, at least three members of the committee shall be residents of the city.*
- B. *Nonvoting advisors may be approved by the city council to assist in the deliberations of the Parks Advisory Committee.*

SECTION 4.0 CHAPTER 2.20 SUBSECTION 020 OF THE CLARKSTON MUNICIPAL CODE IS HEREBY AMENDED AS FOLLOWS:

2.20.020 - Powers and Duties

~~The board of park commissioners shall have the control and supervision of any park or parks belonging to the city, and it shall be the duty of the board to see that the park or parks is or are properly cared for. The board shall have the power to prescribe such rules and regulations for the government and management thereof, and the rules and regulations shall be enforced by the police department of the city. It shall also be the duty of the board to organize by the election of a president and a secretary. It shall keep a record of its proceedings, and make a quarterly report to the town council. It shall also audit all bills and accounts for the maintenance and improvement of the parks before the same are paid by the town council. The expense for maintenance and improvement shall not exceed the amount of the levy made for that purpose from year to year. [Ord. 82 § 2, 1909.]~~

- A. *The committee is entrusted with the responsibilities of advising and making recommendations to the city council for the acquisition, control, improvement, beautification and planning of all public parks of the city. The committee shall periodically review whether the lands being used for park purposes are adequate and shall recommend to the city council what additional lands and grounds should be acquired and used for park and recreation purposes. The committee may explore and recommend public/private partnerships where appropriate and feasible. The committee shall also recommend design of parks and structures therein to the city council and shall make recommendations on an updated comprehensive plan element for parks facilities for the city.*
- B. *The committee shall recommend to the city council appropriate measures to ensure that the city has a well-integrated and complete program for the use of its parks and recreation playgrounds and to accomplish this end, the committee shall from time to time meet with appropriate city employees and with representatives and officials of other groups, public and private, who are interested in the use and development of city parks and for the public benefit.*
- C. *It shall be the responsibility of the committee to study, investigate, counsel and develop and/or update annually, and administer a written plan for the care, preservation, pruning, replanting, removal or disposition of trees and shrubs in parks, along streets and in other public areas. The committee, when requested by the city council, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work.*
- D. *The committee shall advise and make recommendations to the city council on matters pertaining to bicycle routes and trails throughout the city.*

SECTION 5.0 CHAPTER 2.20 OF THE CLARKSTON MUNICIPAL CODE IS HEREBY AMENDED TO ADD THE FOLLOWING SECTION:

2.20.030 – Procedures

Meetings of the committee shall comply with Chapter 42.30 RCW, the Open Public Meetings Act. The committee shall elect its own chairperson. The committee shall hold at least one meeting per month, unless cancelled by the committee chairperson, and shall adopt rules for the transaction of business.

keep a record of its meeting by a committee member, who shall be appointed secretary, and shall submit such record to the city clerk. A majority of the members of the committee shall constitute a quorum for the transaction of business and any action taken by a majority of those present shall be deemed action of the committee.

SECTION 6.0 CHAPTER 2.20 OF THE CLARKSTON MUNICIPAL CODE IS HEREBY AMENDED TO ADD THE FOLLOWING SECTION:

2.20.040 - Removal of Committee Member

The mayor may remove any member of the committee for any reason other than disagreement with an official recommendation of the committee or its members; provided, that such removal has been confirmed by a majority of the city council. Vacancies occurring otherwise than by expiration of the term of office shall be filled for the unexpired term in the same manner as regular appointments are made.

SECTION 7.0 EFFECTIVE DATE.

This ordinance shall take effect thirty (30) days after its passage, approval, and publication.

SECTION 8.0 SEVERABILITY.

If any section, subsections, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

Adopted by the Council for the City of Clarkston and signed into effect this 27th day of July, 2020.

Monika Lawrence, Mayor

Attest:

Approved as to form:

Steve Austin, City Clerk

Todd Richardson, City Attorney

AGREEMENT FOR PATIENT TRANSPORTATION SERVICES

This document represents an agreement between Prestige Care and Rehabilitation, hereinafter referred to as Prestige, and City of Clarkston.

Prestige operates a skilled nursing facility in Clarkston, WA. Prestige is in need of an ambulance service in its service area to transport patients between various locations and among care settings. City of Clarkston is qualified to provide the ambulance and specialized transportation services required by Prestige.

I. FACILITY RESPONSIBILITIES

A. Under the Consolidated Billing provisions of the SNF Prospective Payment System (PPS), there may be specific services provided by City of Clarkston to inpatients of Prestige, covered under Medicare Part A at the time the services are provided, that are the financial responsibility of Prestige. These services include, but are not limited to:

1. Transport of a patient discharged from Prestige to the patient's home, with readmission to Prestige before midnight of the same day.
2. Transport of a patient discharged from Prestige to another SNF.
3. Transport of a patient for services that may otherwise be performed at Prestige and are included under Consolidated Billing.
4. Transport of a patient for a doctor or dentist office visit.
5. Any request for transport where medical necessity has not been met.
6. Transport of uninsured patients.

B. Prestige agrees to provide patient demographics and eligible insurance information.

C. Prestige agrees to provide Physician Certification Statements for all non-emergency transports.

D. Prestige agrees to remit payment for services at the applicable ambulance transport base rate and mileage on the date of service, as approved by city council.

E. Prestige agrees to remit payment to City of Clarkston within thirty days of the date on the invoice.

F. Prestige will call 911 to schedule transports.

G. Prestige agrees that a denial from Medicare for SNF consolidated billing shall constitute conclusive evidence that a transportation service is the

financial responsibility of the facility

II. **AMBULANCE SUPPLIER RESPONSIBILITIES**

A. At the time a transport is scheduled, City of Clarkston will assess their availability and confirm an approximate time of arrival. In the case of unforeseen delays due to emergencies, City of Clarkston will contact Prestige with an updated arrival time.

B. City of Clarkston shall bill Prestige within 60 days of the date of service.

C. Statement of Qualifications: During the term of this Agreement, City of Clarkston shall maintain in good standing as appropriate:

1. A copy of a valid EMS license to provide such services in the State of Washington.

2. Appropriate and current EMT/AEMT/Paramedic certifications.

3. A statement certifying that City of Clarkston:

a. is not under suspension or subject to any disciplinary proceedings by the department or agency having jurisdiction over the professional activities of City of Clarkston in the State of Washington and is not under any formal or informal investigation or preliminary inquiry by such department or agency for possible disciplinary action, and

b. has not been excluded from the Medicare or Medicaid programs.

III. **COMPLIANCE WITH PATIENT PROTECTION AND OTHER LAWS**

City of Clarkston and Prestige shall each comply with all applicable federal, state and local laws, regulations and policies with respect to the rendering of services in nursing or convalescent homes and the protection of the right of patients, including, but not limited to, rights relative to confidentiality, privacy, quality of care, consumer protection and the like. In the event of any complaint filed by or with respect to a patient in Prestige or any investigation initiated by any governmental agency or any litigation commenced against Prestige, City of Clarkston shall fully cooperate with Prestige in an effort to respond to and resolve the same in a timely and effective manner. City of Clarkston shall also cooperate fully with any insurance company providing protection to Prestige in connection with investigations. In this connection, City of Clarkston agrees to notify Prestige promptly of any inquiries, claims and investigation and cooperate fully with the directions of Prestige with respect thereto.

IV. **TERMINATION OF AGREEMENT**

This agreement may be terminated by either party immediately with proper written

notice.

V. **SIGNATURES**

For Prestige Care

For City of Clarkston

Prestige name, CEO

Mayor's name, Mayor

Date

Date

RESPONSE RECOVERY PROGRAM



Get the Emergency Response Funds You Deserve

As budgets tighten and taxpayers say "no" to new taxes and levies, fire departments around the country are facing big budget shortfalls. Many are turning to cost recovery: billing a liable party for the cost of responding to an incident.

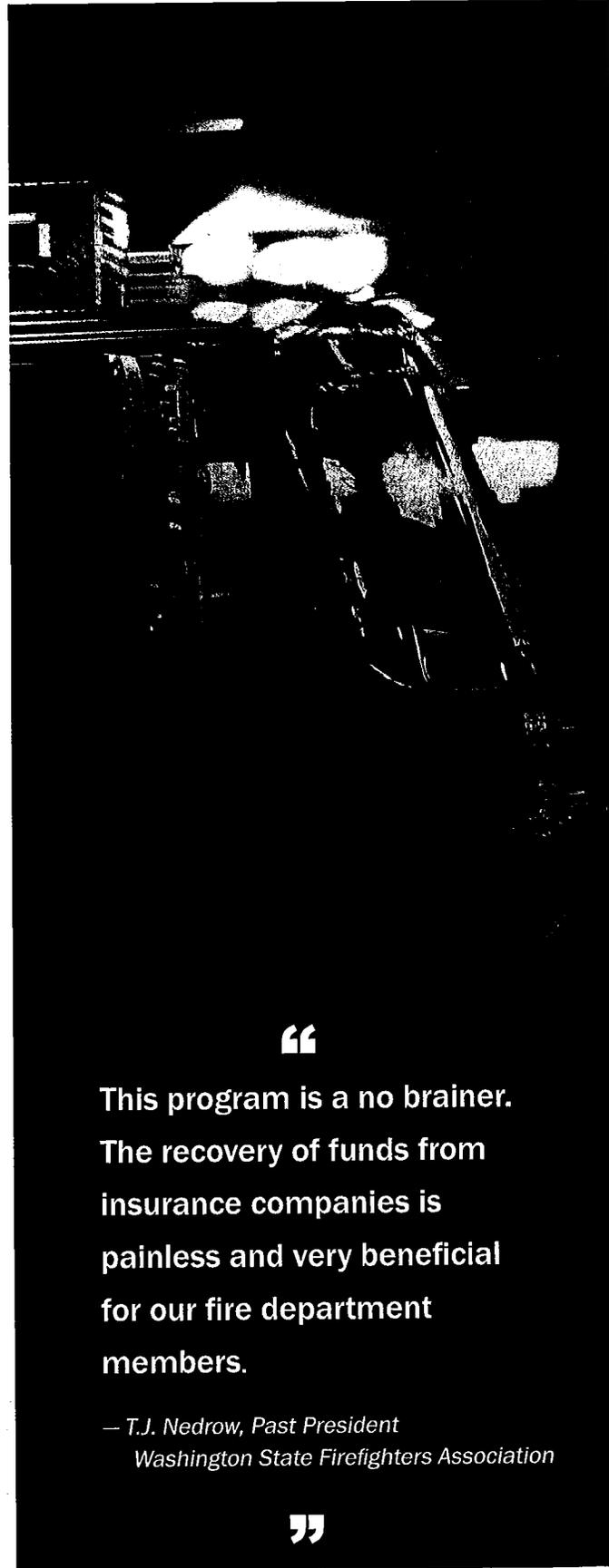
The process is straightforward: Collect the labor, consumables, equipment costs and we will submit a claim to the liable party's insurance company.

To capture this new source of non-tax-based revenue, you have to answer one important question. Do you have the time and expertise to do this billing yourself?

We do.

The **Response Recovery Program** from EF Recovery finds reimbursable funds for your department. It is truly turnkey. You set the policies and we do all the work, from assembling claim information to writing you a check every month. With our mobile app and our web-based software, you'll be submitting claims in no time.

Get the revenue that you deserve with the Response Recovery program from EF Recovery.



“

This program is a no brainer. The recovery of funds from insurance companies is painless and very beneficial for our fire department members.

— T.J. Nedrow, Past President
Washington State Firefighters Association

”

RESPONSE RECOVERY PROGRAM



**We do the work. You receive the funds.
It's truly a full service program.**

How much will it cost us?

After a one-time setup and training cost (paid from recovered funds): Nothing. All of our fees are added to your claim and covered by the insurance company. We get paid when you get paid.

How much time will it take?

Very little. Use our mobile application and your fire reporting system to capture claim information, then open up a claim in our claims management software. We'll take it from there, working with the insurance company until the claim is paid. With our Enhanced program, we'll even assemble the claim for you, saving you even more time.

How much money can we recover for you?

Depending on the number of incidents in your jurisdiction and a strong resolution or ordinance, the Response Recovery program can recover a large percentage of your incident response costs. We work with you to find the responsible party and bill their insurance company and follow up to recover your funds.

Do we bill our residents?

It's entirely up to you. You can bill residents in your district, out-of-area individuals, or both. You're in full control.



Billable Incidents

- MVA
- False Alarms
- Major or Minor Hazmat
- Extrication
- Vehicle Fires
- Brush Fires
- Unauthorized Fires / Open Burn Violations
- Rescue (non-medical)
- Boating Incidents
- Swift Water / Dive Rescue
- Fire Code Inspection and Enforcement
- Technical Rescues
- Lift Assists
- Pipeline Incidents
- Utility Assistance
- Arson Investigation

OUR GUARANTEE

Experienced, results-oriented staff • Thorough follow up • Highest possible level of service



It's Easy to Get Started

1

Pass a resolution or ordinance.

A strongly-worded resolution or ordinance authorizing your department to bill for at-fault incidents helps claims get paid. Don't have an ordinance or resolution? Our team will help you write one.

2

Get approval from your board or commissioners.

In some instances, your board or commission may need to approve your department's participation in the program.

Sign a contract.

3

We'll send you a contract that covers how the program will work and outlines our duties and responsibilities. It also includes a letter authorizing us to bill on your behalf.

4

Get trained.

Our crew will train your staff on how to enter claims, how to use our mobile app and how to run reports.

5

Make introductions.

We'll train your key fire personnel to introduce the Response Recovery program, and answer any questions they may have prior to its launch.



OUR GUARANTEE

Experienced, results-oriented staff • Thorough follow up • Highest possible level of service

RESPONSE RECOVERY OVERVIEW



| | STANDARD PROGRAM | ENHANCED PROGRAM |
|--|--|--|
| Claim Intiation | Customer | Customer |
| Collection of Claim Information¹ | Customer | Customer & EFR |
| Claim Completion | Customer | EFR |
| Submission of Claim to Insurance | EFR | EFR |
| Collected Claim Cost | Greater of \$50.00 or 20% of total claim amount | Greater of \$50.00 or 22% of total claim amount + \$125.00 |
| Uncollected Claim Cost | \$25.00 | \$25.00 |
| Training & Setup Cost² | \$295.00, one time only | \$295.00, one time only |
| CM Mobile³ | Included at no cost Customization: \$195.00/hr | Included at no cost Customization free of charge |
| Options | Interface - Zoll FireRMS Emergency Reporting Police Reports - \$35.00/ea | Interface - Zoll FireRMS Emergency Reporting Police Reports Included |

**Our fees are added to each claim and only taken from recovered funds.
You won't get an invoice from us. We get paid when you get paid.**

¹Minimum Information required: All Involved drivers names, driver's license number, vehicle license numbers, car registration and insurance information. All claims are approved by customer before submission.

²Cost covers one training session for as many of your staff members as you wish. Additional training sessions may be extra. All training costs are taken from recovered funds and are not invoiced

³Device Includes iOS or Android smart-phone or tablet