

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JUNE 22, 2020**

1. **CALL TO ORDER: 7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES: June 8, 2020 Regular Meeting**

5. **COMMUNICATIONS:**
 - A. **From the Public: No Public Comment for this meeting.**
 - B. **From the Mayor:**
 - C. **From Staff or Employees:**

6. **COMMITTEE REPORTS:**
 - A. **Finance/Admin – Audit Report on Current Bills – No Meeting**
 - B. **Public Safety – June 15, 2020**
 - C. **Public Works – June 16, 2020**
 - D. **Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS: None**

8. **CONSENT AGENDA:**
 - A. **Contract Amendment – Washington State Patrol (Public Works)**
 - B. **Resolution 2020-05, Surplus Bicycles (Public Safety)**

9. **NEW BUSINESS:**
 - A. **Repair Estimate – Mike’s Pole Barns**

10. **COUNCIL COMMENTS:**

11. **QUESTIONS FROM THE PRESS:**

12. **EXECUTIVE SESSION: None**

13. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

*****ATTENTION:** The Council meeting will be adhering to the Governor’s Emergency Proclamations regarding meetings. This meeting will be held via telephone through Cisco WebEx. If you would like to join the meeting, please email your request to saustin@clarkston-wa.com or call 509-758-5541 by 5:00pm on Monday 6/22/20. ***

CLARKSTON CITY COUNCIL MINUTES
June 8, 2020

ROLL CALL: Skate Pierce, Belinda Larsen, John Murray, Russ Evans, Pat Holman, Melyssa Andrews and Steven Ebert joined telephonically.

STAFF: Chief Hastings, Chief White, PWD Poole, Clerk Austin.

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the May 26, 2020 Regular Meeting were approved as distributed.

COMMUNICATIONS:

- A. **From the Public:** None
- B. **From the Mayor:** Mayor Lawrence advised that the I Made the Grade bicycle race scheduled for June 13, 2020 has been canceled. She also advised that the Fireworks Ordinance that was adopted last year would become effective on June 16, 2020.
- C. **From Staff or Employees:** None

COMMITTEE REPORTS:

Finance/Admin: Did not meet. Total expenditures for the June 8, 2020 period of \$641,257.09. MOTION BY ANDREWS/EVANS to approve the bills as read. Motion Carried

Public Safety: Did not meet.

Public Works: Mayor Lawrence advised that the Committee met on June 2, 2020 via telephone. The minutes were included in the packet.

Outside Organizations: None

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY HOLMAN/EVANS to approve the Consent Agenda. Motion Carried

- A. **Phase 3 Variance Request Support Letter**
- B. **Contractor's Agreement – K&G Construction**

NEW BUSINESS: None

COUNCIL COMMENTS: Councilmember Larsen asked if the agreement with K&G Construction was dealing with an insurance issue. Clerk Austin advised it was not, it was a budgeted item. Councilmember Holman advised he was informed of two properties that were overgrown with weeds. PWD Poole advised that he was aware of the properties and had been meeting with the Mayor and the City Attorney to develop a plan to address the situation. Councilmember Andrews commented that the Clarkston High School graduation was beautiful and everyone did a good job considering the circumstances.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:09pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 6/8/20	Ck # 70654-70714	\$332,051.53
Payroll 6/5/20	Ck # 70626-70653	\$309,205.56

DRAFT

Public Safety Meeting 06-15-2020

Fire Chief Darren White discussed taking advantage of COVID 19 to assess the current state of equipment from top to bottom throughout the department. He found quite a bit needs to be updated. He also had the staff complete questionnaires regarding the fire department and what they would like to see the department achieve within the next 3, 5 and 10 years. The staff also completed a S.W.O.T. analysis to help determine the strengths, weaknesses, opportunities, risks and challenges our fire department faces to help us make sure we are providing the best possible services to our community.

As Jessica has resigned, the Chief has accepted numerous applications for a department administrative assistant.

Chief White has now taken on the role of Fire Inspector. The City had been contracting with the Washington State Troopers for this service.

No news is good news on the determination of grants that we have applied for.

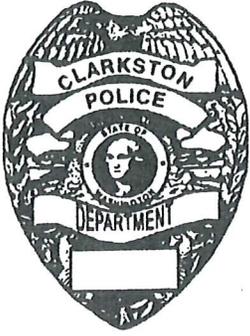
Chief Joel Hastings discussed the upcoming 4th of July holiday. As this is the first year fireworks are allowed only on the day of the 4th from 9:00 am to 12:01 am, the Chief is working on a handout for Officer Morbeck to begin distributing as announcements and PSA's a reminder about our new ordinance. This first year will be an educational year for the public.

Cruzin' to Clarkston has requested street closure from 7:30 am to 2:30 pm for their annual car show to take place on Saturday, July 25th. This will be up for discussion with Council as we are concerned about what our status will be in regards to the re-opening of the State.

Chief has asked for a resolution to once again give the Boys & Girls Club of the LC Valley, abandon bicycles that have been collected by the department.

Chief Hastings also reminded us that he will be purchasing Mobile Data Computers for police vehicles. This is a budgeted item.

Chief Hastings also shared with us a letter he has put together regarding the department policies, trainings and procedures required by the City of Clarkston Police Department.



Clarkston Police Department

Joel Hastings, Chief of Police

June 9, 2020

Clarkston City Council

As a result of the tragic event in Minneapolis I have received questions about the Clarkston Police Department. Many are questions pertaining to what we are doing to prevent this from happening in our community. Other questions are specific to our training, policies and protocols. After consultation with Mayor Lawrence it was decided I would prepare the following information to describe some of the important ways the Clarkston Police Department is working to deliver fair and professional police services.

You should know that the state of law enforcement is not even across the country; laws are different in each state, there are differences in state constitutions, differences in government structures, different training standards or mandates, and more. Having a quality police department that is fair and professional is dependant on a lot of factors. How we hire, train, supervise, and our policy and procedures are all significant factors.

Hiring: The police department's efforts to provide fair and impartial policing begin with our hiring process. Our background checks are lengthy and extremely in-depth to make sure only the best applicants are hired. Officers are also required to pass a pre-employment polygraph test and psychological exam prior to employment. To protect against agencies hiring officers who have committed gross violations at other departments the State of Washington has a certification board. The board can deny or revoke a police officer's certification so that bad officers do not move from one agency to another.

Training: Training is a critical piece of the national debate over use of force. Our training begins with the Basic Law Enforcement Academy (BLEA); 18 weeks (720 hours) Washington is one of only a few states that not only establishes training standards, but also provides training for police officers. The Washington Criminal Justice State Training Commission, the BLEA, is a national leader in training that transitioned from a "warrior" to a "guardian" mentality. The BLEA's motto is "Training the Guardians of Democracy. BLEA is a leader in providing and requiring de-escalation training. Students receive 200 hours of violence de-escalation training, mental health, and patrol tactics training. The patrol tactics training course includes rendering care/first aid to anyone injured in an altercation with police, and cultural competency and implicit bias training. After the academy, officers are required to receive 40 hours of de-escalation refresher training every three years. Washington State requires every law enforcement officer in the State of Washington to receive a minimum of 24 hours of annual advanced officer training. Career level certification is mandated for all Law Enforcement personnel promoted to a supervisory or management position.

The following is a list of critical skill areas our officers frequently train on;

- Taser

- Firearms
- Emergency Vehicle Operations
- Defensive Tactics
- Active Shooter
- Crisis Intervention Training
- First Aid

Community Policing: The Clarkston Police Department is dedicated to the community policing philosophy and community oriented programs. We realize community problems will not be solved solely through increased patrols and law enforcement policies. Community support and involvement is needed for the department to realize its goal for solving our problems. We have traditionally participated fully in any community coalition that has directed attention toward community problem solving and will continue to do so. The time to build trust with the community is before a controversial issue takes place.

Body-Worn Cameras: The Clarkston Police Department was the first law enforcement agency in the LC Valley to fully deploy body cameras. Body worn cameras were adopted to increase accountability and transparency. They have been an important tool for investigating and resolving citizen complaints and officer involved incidents.

Complaints: Complaints by citizens can be filed at anytime. Every officer can accept a complaint either verbally or in writing. All complaints are investigated to a logical conclusion, to ensure all actions taken are appropriate. Disciplinary action is taken if the investigation determines a policy violation occurred.

Use of Force: The use of force by our officers is of critical concern, both to the public and our agency. Officers are involved on a daily basis in numerous and varied interactions and, when warranted, may use reasonable force in carrying out their duties. Officers shall only use that amount of force that reasonably appears to be necessary given the facts and circumstances perceived by the officer at the time of the event to accomplish a legitimate law enforcement purpose. Any use of force by a member of our department shall be documented promptly, completely, and accurately. All use of force situations are reviewed by supervisors and the Patrol Operations Commander to ensure policy compliance. If a use of force appears to be non complaint with policy, a formal investigation is conducted by a supervisor. If a policy violation is affirmed disciplinary action is taken.

Our leadership team conducts annual management reviews to include use of force incidents and traffic stop data, to make sure no race or ethnicity, or other protected class is being targeted or singled out.

It is important to know the following are restricted or required by the Clarkston Police Department;

- 1) "Chokeholds" are banned
- 2) We require officers to de-escalate situations, whenever possible, by communicating with subjects and maintaining distance.
- 3) We require all officers to intercede and stop unreasonable force and report it when observed.
- 4) We require officers to document and report each time they use, or threaten to use, force.
- 5) Body worn cameras must be operating during a use of force situation.

Officer Involved Shootings: All lethal force situations shall be investigated by a team of experienced investigators. The investigators are independent of the Clarkston Police Department with civilian oversight by two community representatives. The completed investigations are submitted to the Asotin County Prosecuting Attorney for assessment of criminal charges on the part of the involved officers.

The mission of WASPC (Washington Association of Sheriffs and Police Chiefs), which I am a member of, is to lead collaboration among law enforcement executives to enhance public safety. The following is a list of many issues and areas where WASPC has worked to address police reform issues.

- 1) Certification of peace officers (2001)
 - Mandatory background investigations, psychological and polygraph examinations for all individuals being hired as a law enforcement officer
 - Mandatory completion of the Basic Law Enforcement Academy
 - Mandatory completion of 24 hours of in-services training annually
 - Revocation of peace officer certification for failure to complete annual in-service training, conviction of a felony offense, convicted of any criminal offense for conduct committed while on duty, or was discharged for dishonesty, controlled substance violation, or other disqualifying misconduct.

- 2) HB 1064 following I 940 (2018.2019)
 - Independent criminal investigation into law enforcement officers' use of deadly force.
 - Mandatory De-Escalation training annually for all law enforcement offices.
 - Mandatory Mental Health training annually for all Washington Law Enforcement Officers
 - Established a public policy that law enforcement officers have a duty to render first aid
 - Repealed the requirement that an officer act "with malice" to be subject to criminal charges for unlawful use of deadly force and replace it with an objective "good faith" standard
 - Required community involvement in rule-making relating to training and investigations
 - Required training in implicit bias, the history of race and policing, and alternatives to arrest

As a department we will continuously strive to improve our training and policies, and hold ourselves to the highest standards of professional law enforcement. I can assure you the Clarkston Police Department is committed to giving its best effort to maintain and further public trust.

If anyone has questions, ideas, or suggestions please do not hesitate to contact me.

Sincerely,



Joel Hastings, Chief of Police

MINUTES
PUBLIC WORKS SUB-COMMITTEE
June 16, 2020
4:00 – 5:00 PM

DISCUSSION ITEMS

1. Update on Bridge/Diagonal/2nd St. Intersection design project. WSDOT peer review of roundabout completed. Environmental review at 90%. Waiting for information from the Corps of Engineers.
2. Update on 8th/Elm/Diagonal St. Project – Design moving forward, 50% review completed.
3. 2020 Street Maintenance Project – Pre-construction meeting Thursday June 18, 2020, 10:00 AM, in city council chambers. Contractor wants to start work on College Ct. next week.
4. 2020 Sidewalk Repair Project Update – Project consists of 11,864 SF of sidewalk, 6,492 SF is already owner requested/approved (54.72%), 552 LF of curb & gutter, 20 additional ADA ramps. Most of these ramps were from a list provided by a wheelchair bound citizen. Engineers estimate is \$255,619, budgeted amount is \$280,000. First notification letters will be sent out to property owners on or before June 30, 2020. Notifications will include the estimated cost of the sidewalk repair, a Sidewalk Repair Approval form, and a plan sheet of the specific property's area of sidewalk repair.
5. U of I Electrical Engineering program performing an energy audit on the WWTP on June 18. This information will be included in the WWTP Facilities Report update currently being done.
6. 2018 International Code adoption is Nov 1, 2020. Will need to start revising the associated city ordinances for hearing and adoption by November 1, 2020.
7. WSP Contract Extension for Fire Sprinkler & Alarm Plan review. The additional \$5,000 extension will cover future plan reviews requested by the city. Fire Chief White is able to do the site fire sprinkler and alarm inspections which will save the city a considerable amount of money.
8. Status of 1310 10th St. Director Poole is preparing a condemnation report for City Attorney Richardson's review. Once that is done the property will be posted as condemned and City Attorney Richardson will proceed with property owner notification.
9. 1513 8th St. status – Property is currently liened for \$38,900 for the house demolition. Thursday June 11, 2020 a contractor was hired for \$225 to remove weeds from the property. City Attorney Richardson has sent a letter notifying property owner if they don't actively list the property condemnation and auction will take place.
10. Discussion of MRSC article regarding business use of right of way given the current COVID-19 situation. A copy was forwarded to the Chamber of Commerce to get the information out to businesses.
11. Question was asked about the sale of fireworks and the fireworks show. Mayor Lawrence responded that public service announcements will go out before the 4th of July stating that legal fireworks can only be discharged one day. The fireworks show will go on as planned with the exception that people will not be allowed on the football field for the show.
12. A discussion on street trees along 6th St. took place. General consensus was to remove the current trees since they are damaging the sidewalk and curb and gutter. Chamber of Commerce had done a business survey on the trees. Director Poole will contact the Chamber and see what the survey indicates. Options are to replant trees with a more street friendly variety and install tree grates or remove the trees and pour in the area with concrete.
13. Status of Park Advisory Board – City Attorney is working on code revisions to allow for the establishment of the advisory board.

Steve Austin

From: Russ Evans
Sent: Tuesday, June 16, 2020 10:30 AM
To: Steve Austin
Subject: PTBA

on June 10th the PTBA had a meeting by phone . We had 5,660 less riders in May than we had a year ago . Were averaging about 600 boarding's per week . The buses will be back to their regular hours soon as we head into Phase 3 . Boarding's are expected to take a big jump as a result of this .

New benches and signs have been installed at various locations through out the county .Some 30 worn out signs have been replaced.

The end of July the entrance gate to the PTBA office and garage will be replaced .

Sometime in August there will be a public hearing on our transit development plan.

Two old vans were sold.

RESOLUTION NO. 2020-05

**A RESOLUTION DECLARING BICYCLES SURPLUS AND
AUTHORIZING DISPOSITION OF SAID PROPERTY.**

WHEREAS, RCW 63.32.50 provides for disposal of unclaimed bicycles by donation to charity; and

WHEREAS, the City of Clarkston is in possession of 37 miscellaneous bicycles per the attached list, which have been determined to be unclaimed after attempts to locate the rightful owners; and

WHEREAS, the City Council has deemed said property to be surplus and believes the best means of disposal is to donate the bicycles to a nonprofit organization for distribution to the needy, per RCW 63.32.050; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Clarkston, State of Washington, does hereby declare the aforementioned property to be surplus and authorizes the Chief of police to donate the listed bicycles to a nonprofit organization for distribution to needy children.

DATED this 22nd day of June, 2020.

Monika Lawrence, Mayor

Attest:

Steve Austin, City Clerk

06/18/20
09:06

Clarkston Police Department
LAW Incident Table:

1029
Page: 1

Incident
Incident Number 20P03459 Nature Other Calls
Case Number Image
Address ✓ 830 5TH ST; CLARKSTON PD
City CLARKSTON State WA ZIP 99403
Area CPDA CLARKSTON POLI Contact

Complainant
Numbr
Last Fst Mid
DOB SSN Adr
Race Sx Tel Cty ST ZIP

Details
Offense/Statute NC
Reported NC Observed
Circumstances
Rspndg Officers D Berreth
Rspnsbl Officer D Berreth Agency CPD CAD Call ID 20-040951
Received By B Sanders Last RadLog 08:23:57 06/18/20 CMPLT
How Received I IM/Electronic Clearance CR Computer Report Only
When Reported 08:23:49 06/18/20 Disposition CLO Disp Date 06/18/20
Occurrd between 08:23:34 06/18/20 Judicial Sts
and 08:23:34 06/18/20 Misc Entry Bike Donate
MO

Narrative
Narrative (See below)
Supplement (See below)

=====

INVOLVEMENTS:

Type	Record #	Date	Description	Relationship
CA	20-040951	06/18/20	08:23 06/18/20 Other Calls	*Initiating Call

LAW Incident Offenses Detail:

Seq Code	Offense and Statute Codes	Amou
t	Statute Code	
1 NC	Not Classified	
0.00		

Narrative:

REQUEST AUTHORIZATION FOR BICYCLE DONATION:

I am the custodian of all properties, items of evidence and found property submitted to the Clarkston Police Department. I have reviewed the following property documents and hereby attest they are bicycles, scooters, and/or other misc items that have gone unclaimed and/or their proper owners cannot be identified.

I hereby request authorization to dispose of the listed items in accordance with RCW 63.32.50 and RCW 63.32.010 by donating them to the Valley Boys And Girls Club. And for junk bicycles that have no substantial commercial value, or the probable cost of sale exceeds the value of the property be disposed of in the Asotin County Landfill.

37 Bikes

This action is pending receipt of Resolution from the Clarkston City Council.

Requested by: _____
Dawn Berreth, Evidence Officer

Approved by: _____
Joel Hastings, Chief of Police

Witnessed by: _____

Date: _____

Law Supplemental Narrative:

Seq Name Date Supplemental Narratives
 1 Justin S Zeliff 08:55:56 06/18/20 Narrative

Attached list of items to be donated:

Case #	Description		
14P02612	Scooter	Avengers	Blue/Red
14P03156	Razor	Scooter	Blue
16P05470	Next	Chaos 20	Green/Black
18P04631	Britax	Blink	Green/Black
19P01867	Huffy	Cranbrook	White/Green
19P02629	Unknown mountain bike	Gray/Red	
19P03027	Mongoose	Outer Limit	Blue/Silver
19P03064	Haro	Revo	Black
19P03125	Huffy	Mountain Bike	Black/Teal
19P03254	Murray	Night Vision	Silver
19P03426 X2	Genesis	29	White/Pink
	Huffy	Turbulent	Black/Yellow
19P03793	Kent	Troublemaker	Pink/Green
19P03881	Scooter	Push	Gray/Silver
19P03893	Huffy	Ultra Terrain	Blue/Silver
19P04045	Schwinn Sidewinder	Black/Pink	
19P04069	Bike with misc parts	unknown make and model,	multi color
19P04168	Kent	2600	Black
19P04369	Murray	Redwing Red	
19P04383	Hyper	Wave 26	Pink/Silver
19P04526	Mongoose	Mountain bike	Red
19P04548	Unknown Mountain bike	Purple/Green	
19P05022	Roadmaster	Granite Peak	Gray
19P06135	Genesis	Incline	Black/Green
19P06158	Huffy	Mountain bike	Green
19P06192	Diamondback	bike	
19P06439	Diamondback	Lustre 1	White/Purple
19P06458	Next	18 Sp Mtn Bike	Blue
19P06843	Next	Avalon Mt Bk	Purple
19P06911	Schwinn Mountain Bike	Black/White	
19P06971	Next	Mountain Bike	Green
20P00511	Unknown Mountain Bike	Blue	
20P00562	Huffy	BMX bike	White/Pink
20P00972	Hyper	Speedbike	Black/Red
20P01035	Infinity	Boss 3	Blue
20P01513	Women's Bicycle	Purple	
20P01573	Anza	Pulse Mtn Bk	Black



Mike's Pole Barns, LLC

250 13th Street, Clarkston, WA 99403

(509) 751*0988 - (509) 751*9844 (Fax)

mpb@mikespolebarns.com * www.mikespolebarns.com

WA CONT # MIKESPB935BU * EXPIRATION DATE 1/31/21 * ID CONT # RCE-35508

06/16/2020

ESTIMATE: CITY OF CLARKSTON, PUBLIC WORKS DEPT-WWTP

ATTN: KEVIN POOLE

JOB LOCATION: CLARKSTON, WA

THE CONSTRUCTION COSTS FOR THE FOLLOWING BUILDING REPAIRS IS:

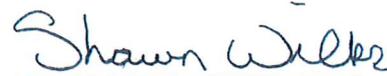
\$13,235

THIS PRICE INCLUDES THE FOLLOWING:

- 1) ADD 2"X6" COMMERCIAL GIRTING 2' O.C. ON ALL WALLS, FROM 8' GIRT UP ON OUTSIDE OF EXISTING OSB.
- 2) 2"X6" X-BRACE BOTH GABLE ENDS 10' O.C.
- 3) 2"X6" CEILING JOISTS AT BOTTOM CHORD OF TRUSS APPROXIMATELY 4' O.C. AS ELECTRICAL ALLOWS.
- 4) ADJUST OVERHEAD DOOR.
- 5) ADJUST MAN DOOR.
- 6) ALL LABOR, MATERIALS AND SALES TAX INCLUDED IN PRICE.

NOTE: THIS PRICE DOES *NOT* INCLUDE MOVING ANY EQUIPMENT IN SHOP, OR PAINT ON ANY MATERIAL ADDED.

THANKS FOR GIVING ME THE OPPORTUNITY TO BID ON YOUR FUTURE PROJECT. PLEASE CALL IF YOU HAVE ANY QUESTIONS.


SHAWN WILKS, OWNER

PRICE IS GOOD FOR 30 DAYS
PERMIT FEE IS NOT INCLUDED IN PRICE