

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JUNE 11, 2018**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
May 29, 2018 Regular Meeting**
- 5. COMMUNICATIONS:**
 - A. From the Public:** (Please limit comments to 3 minutes)
 - B. From the Mayor:**
 - C. From Staff or Employees:**
- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – June 11**
 - B. Public Safety – June 5**
 - C. Public Works – June 5**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 7. UNFINISHED BUSINESS: None**
- 8. NEW BUSINESS:**
 - A. Consideration of Request for street closure – Cruzin to Clarkston Car Show (Public Works)**
 - B. Discussion regarding Walmart Fair Streets Intersection (Public Works)**
- 9. COUNCIL COMMENTS:**
- 10. QUESTIONS FROM THE PRESS:**
- 11. EXECUTIVE SESSION: LITIGATION**
- 12. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
May 29, 2018

ROLL CALL: Pat Holman, Russ Evans, Joel Profitt, Skate Pierce, John Murray, Belinda Larsen, and Brian Kolstad.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson.

AGENDA CHANGES: Add Executive Session for Negotiations. Item C under New Business needs corrected to Resolution 2018-04, instead of 2018-02.

APPROVAL OF MINUTES: Minutes of the May 14, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence honored public works employees Chad Sanford and Keith Johnson and police employee Sgt. Brian Odenborg for a recent duckling rescue.

C. From Staff or Employees: Clerk Austin advised the council that the 2017 Annual Report had been submitted to the State as required. PWD Poole informed Council that the sidewalk construction repair project would begin tomorrow on Riverview. He also reported that Red Wolf Bridge has been re-opened to traffic.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee met with Mrs. Kerr about the sewer charges at her business. The Committee discussed the resolutions to modify the Employee Handbook (Agenda Item), and reviewed the Annual Report. The bills were reviewed and approved for payment. Total expenditures for the May 14, 2018 period of \$333,433.88. MOTION BY MURRAY/PIERCE to approve the bills as read. Motion Carried

Public Safety: Mayor Lawrence reported that the Committee did not meet on May 15.

Public Works: Councilmember Pierce reported that they discussed the pool demolition bid to Morgan Industries (Agenda Item). They also discussed the 6th Street Relight Washington bid award (Agenda Item). The Iworq software that Public Works uses was discussed. It saves staff time by using this software. The RTPO TAP Grant for Grantham Safe Routes was discussed and will be applied for (Agenda Item).

Outside Organizations: Councilmember Pierce advised that the Board of Health met regarding funds from ACH Medicaid program. They are looking at bringing in social workers to reduce Medicaid claims. This will allow for a money saving for both businesses and cities through a grant from the public health district. Councilmember Larsen asked if Valley Vision had appointed a new director. It was announced that Karl Dye would be the new director when Doug Mattoon retires.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Resolution 2018-02 Amend Personnel Policy 100 (Finance/Admin) Motion by LARSEN/PROFIT to approve the resolution. Motion Carried.

B. Resolution 2018-03 Amend Personnel Policy 206 (Finance/Admin) Motion by KOLSTAD/HOLMAN to approve the resolution. Motion Carried.

C. Resolution 2018-04 Amend Personnel Policy 501 (Finance/Admin) Motion by LARSEN/PIERCE to approve the resolution. Councilmember Profitt asked for clarification of what was added to Policy 501. Mayor Lawrence advised it was just the clarification of Policy 501 relating to the Affordable care Act. Motion Carried.

D. Announcement of Relight Washington 6th Street Retrofit Project Bid Award (Public Works) PWD Poole announced that Flerchinger Electric had been awarded the bid in the amount of \$16,946.41 to retrofit

and replace the current 6th Street lights with LED bulbs. The City received a TIB grant of \$7,450 to help fund the project. The balance will be paid from Transportation Benefit District funds. Motion by EVANS/LARSEN to sign contract for bid award. Larsen asked about Item #2, the \$0.00 amount listed for traffic control. PWD Poole advised that Flerchinger advised that they have the maintenance set up to be completed without any traffic control. Councilmember Murray asked for dollar amount savings from this retrofit. PWD Poole advised that he will get the calculation from Apollo Energy to provide the council. Motion Carried

E. Announcement of Beachview Pool Demolition Project Bid Award (Public Works) PWD Poole announced that Morgan Industries had been awarded the bid in the amount of \$13,980 to demolish and fill in the Beachview Pool/Skate Park. Motion by PIERCE/EVANS to sign contract for Bid award. Larsen asked if PWD Poole had any experience working with Morgan Industries before. PWD Poole advised that he was familiar with Morgan and the work that they do. Motion carried.

F. Consideration of Request to continue using Sewer Lateral – 1116 Elm Street (Public Works) PWD Poole advised that the City received a request to allow the homeowner to use the existing sewer lateral at 1116 Elm Street even though it passes through the neighbor’s property. Motion by KOLSTAD/PIERCE to approve the request. Murray asked if Council can approve the request contingent on an easement granted by the neighbor. Attorney Richardson advised Council could, but it is not needed since the owner, Sanford has assumed the risk on his own. Motion Carried.

G. Consideration of RTPO TAP Grant Application – Grantham Safe Routes (Public Works) PWD Poole advised grant application to RTPO on Grantham Safety Project. This would be for the sidewalk on Poplar to Bridge and Burns from 12th and 13th street. The City received funds last year to design the project. The project design is now completed. The project is going through the NEPA process now and is shovel ready. The total estimate of the project is \$724,000 for the project. The TAP grant is the first step to put this project together. The City could receive up to \$221,000 from TAP. Stormwater funds could provide an additional \$110,000. The remainder could potentially be applied for through WSDOT via the Safe Routes Grant in 2019. Motion by PIERCE/KOLSTAD to approve the grant application. Clerk Austin requested that PWD Poole provide Council with the source of the additional \$90,000 that would be needed to complete the project. PWD Poole advised that it would be funded through TBD funds. Motion Carried.

COUNCIL COMMENTS: Councilmember Kolstad asked PWD Poole about the recent letter to the editor in the Tribune regarding the failure of the porous concrete on Ash Street by Arnold Park. PWD Poole advised that the City had recently experienced a 25-30 year storm flood event. There was some infiltration in one area. PWD Poole advised the results will be studied and the area will be repaired as needed, but the contractor is aware of the issue. Evans asked about 6th & Chestnut street repair where the pavement is chewed up right now. PWD Poole advised it was a hasty decision, and will be repaired this year as part of the street maintenance project.

PRESS QUESTIONS: Tribune reporter Kerri Sandaine asked about the age of the pool. PWD Poole advised that the plans were from 1955.

EXECUTIVE SESSION: The Council went into executive session for negotiations at 7:48pm. The session is expected to last 15 minutes. At 8:05pm, Attorney Richardson advised that the session was extended by five minutes. At 8:10pm, the session was extended again for an additional five minutes. Executive session was ended at 8:15pm.

ADJOURNMENT:

Meeting adjourned at 8:15p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 05/29/18	Ck # 66310-66368	\$199,740.97
Payroll 05/20/18	Ck # 66293-66307	\$133,692.91

Public Safety Meeting
06-05-2018

In attendance: Chief Hastings, Chief Cooper, Mayor Lawrence, Council members Pat Holman, Russ Evans and Belinda Larsen

Chief Hastings offered up an idea from the City of Spokane regarding pan handlers. The City has created concrete walls, planters, railings and other obstacles to pan handlers standing on specific entry ways into the City of Spokane, specifically, I-90 onto Division. These barriers are now preventing panhandling from taking place in those areas and also creating a more aesthetic entry to the City. Not sure where funding might come from for those types of improvements but will check with Public Works. The Chief recently attended the Sheriffs and Police Association annual conference and discovered all cities are looking for answers to the pan handling problems.

The Police Department is once again issuing Positive Tickets to kids for a positive action. If an officer sees someone picking up trash, wearing a helmet, etc., he might issue the person a "ticket". This ticket is for a one day pass to the Aquatic Center. This is a great program. The youth of today need to be aware that their positive actions are very much appreciated.

Chief Hastings has been in the process of researching the usage of drones in police departments. He feels it may be time for the City of Clarkston Police Department to implement drones for different situations. They can be a great tool in helping to locate a missing child, for example. Because of the territory a drone can cover they can be used for search and rescue operations on the ground or over the waterways, take video of traffic accidents for their reports, gain access to barricaded criminals. With a night vision drone, these same circumstances can be covered. The Chief has researched privacy issues as well. The cost is relatively minimal, possibly up to \$1500, but the benefits can far outweigh the cost of the drone.

The department welcomed new veteran Officer Malakowsky last week and will welcome Officer Aguirre on June 21st after his completion of the Police Academy on the 20th.

Chief Cooper and staff went around town and reminded people that they need to knock down weeds and keep grasses mowed as it is getting close to fire season.

Chief Cooper also discussed the need for a new ambulance. The Chief is in the process of researching the many different options available and will debrief our committee as he narrows the search.

Personnel issues were also discussed.

SPECIAL EVENT PERMIT
Use of City-Owned Property

Name of Organization: __Cruzin to Clarkston

Name of Event: __Cruzin to Clarkston Car Show

Date of Event: Month June Date 23 Year 2018

Time of Event: From 7:30 am To 2:30pm

Location of Event: 6th St between Chestnut & Elm

Nature of Event: Car Show with sidewalk sales, raffles

Estimated Attendance: 500-1,000 Estimated Age of Attendees: All ages

Will rights-of-way be used? Yes x No _____

If yes, explain details on back of permit.

Insurance certificate naming the City of Clarkston as an additional insured must be attached to this permit.

I am the authorized representative of the above organization and agree to obey all rules, policies, and ordinances governing the City of Clarkston.

Permittee agrees to protect and hold harmless the City of Clarkston and its agents from all claims, actions, or damages that may occur to or be suffered by a person or property resulting from any act or omission of the Permittee or its agent while on City property, except for those caused by the sole negligence of the City.

Name: Joanne Huntley Title: Committee Chairman

Address: 601 3rd St #262 Phone: 509-295-3987

City: Clarkston State: WA Zip: 99403

Signature: _____ Date: May 02, 2018

For Departmental Use Only

Departmental Clearance:

Admin: [Signature] Police: [Signature] Fire: [Signature]

Parks: [Signature] Public Works: [Signature]

CRUZIN TO CLARKSTON
601 3rd St #262
CLARKSTON, WA 99403

May 02, 2018

City of Clarkston
830 5th St
Clarkston, WA 99403

Dear Madam Mayor and Council Members:

The Cruzin to Clarkston car show committee are preparing for our annual Car Show scheduled for June 23, 2018.

We would like to request street closure on 6th street from the south end of Elm(leaving Elm open) to the north end of Chestnut (leaving Chestnut open), closing Sycamore as a cross street from 5th to 7th St.

We would need the closure from 7:30 a.m. to 2:30 p.m. on Saturday, June 23, for the Car Show event. We would need to have "no parking" signs available to be put out Friday afternoon down the middle of the street with closing times on them so people know they cannot park on 6th St overnight and during the street closure.

We have contacted the State of Washington and are awaiting their approval. We will contact the street dept. about the signs needed. We would like to request the street lights be on from 7:30 to 2:00 so vendors can have power for their equipment.

Enclosed you will find our insurance certificate.

Thank you for your consideration on these matters. We hope to hear from you soon so that we can move forward with our plans.

Sincerely,



Joanne Huntley, Chairman
"Cruzin to Clarkston" Car Show Committee
601 3rd St #262
Clarkston, WA 99403



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/01/2018

PRODUCER
East Main Street Insurance Services, Inc.
Will Maddux
PO Box 1298
Grass Valley, CA 95945
Phone: (530) 477-6521 Email: info@theeventhelper.com

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Cruisin to Clarkston
c/o Jim Washam
2118 2nd Street
Lewiston, ID 83501

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Lloyds Syndicate 2623	AA-1128623 82%
INSURER B: Lloyds Syndicate 623	AA-1126623 18%
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
A Y	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	EH-771318-L1394179	06/23/2018	06/24/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED DEDUCTIBLE \$ 1,000								
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below <input type="checkbox"/> OTHER				<table border="1"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
WC STATU-TORY LIMITS	OTH-ER												
E.L. EACH ACCIDENT	\$												
E.L. DISEASE - EA EMPLOYEE	\$												
E.L. DISEASE - POLICY LIMIT	\$												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 300. Event Type: Auto Shows-Auto Static Only.

CERTIFICATE HOLDER

City of Clarkston
829 5th Street
Clarkston, WA 99403

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

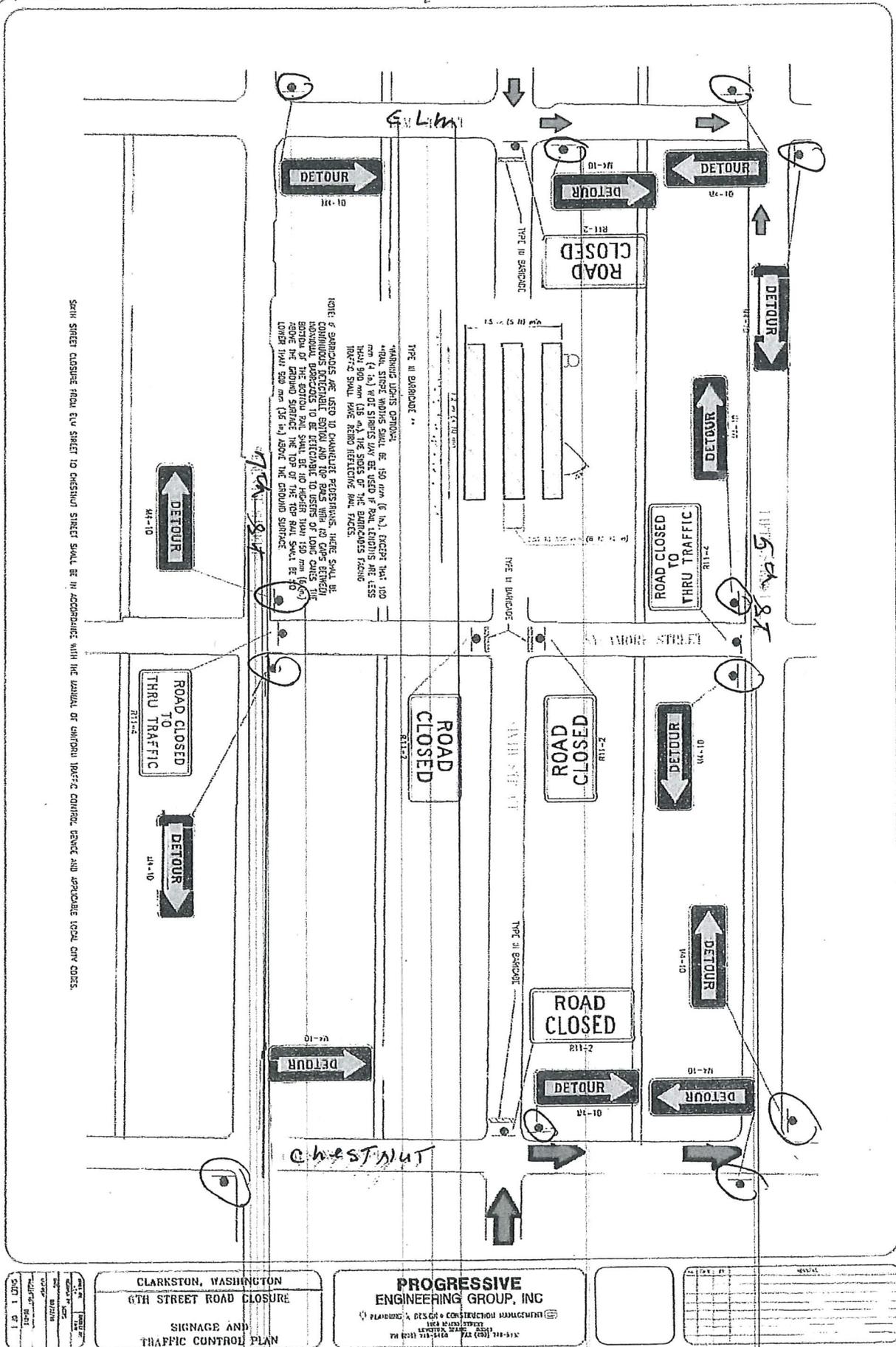
Name Of Additional Insured Person(s) Or Organization(s)
City of Clarkston 829 5th Street Clarkston, WA 99403
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

CRUZIN TO CLARKSTON
 Joanne 509-295-3987

Exhibit 'C'



SPARK STREET CLOSURE FROM 6TH STREET TO CHESTNUT STREET SHALL BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES AND APPLICABLE LOCAL CITY CODES.

CLARKSTON, WASHINGTON
 6TH STREET ROAD CLOSURE
 SIGNAGE AND
 TRAFFIC CONTROL PLAN

PROGRESSIVE
 ENGINEERING GROUP, INC
 PLANNING & DESIGN • CONSTRUCTION MANAGEMENT
 1000 1/2 AVENUE
 LEVISTON, WASH. 98541
 PH (509) 733-3110 FAX (509) 733-3112

NO.	DATE	BY	REVISION

