

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, APRIL 22, 2019**

1. **CALL TO ORDER:** 7:00 P.M.
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES:** April 8, 2019 Regular Meeting

5. **COMMUNICATIONS:**
 - A. **From the Public:**
 - B. **From the Mayor:**
 - C. **From Staff or Employees:**
 - D. **Update on Lodging Tax from Visit LC Valley: Michelle Peters**

6. **COMMITTEE REPORTS:**
 - A. **Finance/Admin – Audit Report on Current Bills – April 22**
 - B. **Public Safety – April 16**
 - C. **Public Works – April 16**
 - D. **Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS:**
 - A. **Ordinance 1615, Amending CMC 14.06.070 Stormwater Rates, 2nd Reading (Finance/Admin)**
 - B. **Professional Services Contract – CEDA CDBG Grant Application (Public Works)**

8. **CONSENT AGENDA:**
 - A. **Request for Street Closure – Alive after Five (Public Safety)**
 - B. **Authorization of Special Event Permit – Mac McClean Memorial Bike Show (Public Works)**
 - C. **Contract for Police Services – Army Corps of Engineers (Public Safety)**
 - D. **Mutual Aid Agreement – Red Flag Task Force (Public Safety)**
 - E. **Findings of Facts Conclusion of Law – ZC2019-01 (Public Works)**

9. **NEW BUSINESS:**
 - A. **Ordinance 1616, Zone Change – 919 Highland Avenue, 1st Reading (Public Works)**

10. **COUNCIL COMMENTS:**

11. **QUESTIONS FROM THE PRESS:**

12. **EXECUTIVE SESSION:** None

13. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
April 8, 2019

ROLL CALL: Russ Evans, Pat Holman, Skate Pierce, Joel Profitt, Belinda Larsen, John Murray and Melyssa Andrews.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES:

APPROVAL OF MINUTES: Minutes of the March 25, 2019 Regular Meeting were approved as distributed.

PUBLIC HEARING: **Cancelled.** Will be rescheduled for May 13, 2019 by Resolution 2019-04 (Agenda)

COMMUNICATIONS:

A. From the Public: Jeannie Joly, 719 Libby Street

B. From Mayor: Mayor Lawrence informed Council there is a free food distribution on Friday April 19th from 11:00am to 1:00pm at Our Saviors Lutheran Church. Signs have been posted on the doors at City Hall with more information for those interested. She advised that she heard from all three local legislators regarding the property owner tenants bill that was emailed out. No commitment was made by them to vote a certain way.

C. From Staff or Employees: None

D. Presentation by Asotin County Jail Committee: Commissioner Jim Jeffords: Commissioner Jeffords presented Council with the history of the Asotin County Jail. The current jail was built in 1984 for housing 16 inmates (14 males and 2 females). In the first weekend that the jail was open, it was filled to capacity, and has continued being full through today. It has been expanded by remodeling day rooms and the library to house more inmates. Jeffords spoke regarding the safety and liability of the jail. Currently the jail is in a triage situation, with 98% of the inmates being felons, with an average stay of 39 days, which is the greatest in the state. The goal is to address the overcrowding issues and at least break even, if not begin to have positive cash flow. There are many variables in the judicial process that contribute to the overcrowding, including the courts being overburdened, recidivism, and scheduling with public defenders. Potential safety/liability risks include inmate to officer ratios, and segregation of violent, sexual, medical and gender issues. The state requires a seven-day period to evaluate and transfer mental health patients to an appropriate facility. The contracted doctor has also identified issues with the medical liability and risks. The jail does have a part time nurse that assists with the medications and accountability. However, the jail is set up with inadequate medical facilities. Because of overcrowding, Asotin County must house inmates in other facilities. The costs for jail operations has risen 31% between 2015 to 2018. The jail contracts cost for bed space with Department of Corrections, the City of Clarkston and the City of Asotin. The average daily costs for 2018 is around \$84 per day, and the charges for the contracted beds is well below that cost. Medical and medication costs have also risen over time. Jeffords advised that there is no room at the current jail for expansion. There will need to be either a local county jail or a regional jail facility. The committee has looked at both a modular/pre-built solution and a stick-built solution. A 100-bed facility would cost approximately \$11,000,000 and a 126-bed facility would be around \$13,700,000. The committee found that there is a public safety sales tax option that the County or the Cities could adopt that is 3/10 of 1%. Asotin County would automatically receive 60% of the total sales tax. Clarkston would receive 85% of the remaining 40% of the total sales tax revenue from this option. In order to build the jail, the County would have to purchase municipal bonds to build the facility, at a repayment cost of approximately \$850,000 per year. The committee is looking for a long-term interlocal agreement with the City of Clarkston to transfer the City's portion of the public safety sales tax. The County would like to have the sales tax increase on the primary or general ballot. The committee would also like to have a list of the City's needs and wants for the facilities.

Councilmember Profitt asked if there were any plans to address the mental health, drug and alcohol concerns in a new jail. Jeffords advised that the committee looked at what can be afforded and will have to have enough beds to do the job for several decades and is expandable. To have dedicated medical facilities to address the detox

issues would eat up a lot of money. Chief Hastings advised that the new jail would have space for drug/alcohol counselors that is not currently available. Profitt asked if there were State or Federal funds available for medical or detox functions of the jail. Jeffords advised that the State would not assist until the County has imposed the sales tax or identified other funding sources. Councilmember Andrews asked if the stick-built option would be like a home. Jeffords advised that it would be like a commercial built building. Andrews asked where the jail would be located, in the city or the county. Jeffords advised that the City does not have room. He advised that the committee also looked at the City of Asotin as a potential site, but expansion would be limited. The County is considering the area north of the landfill that the County already owns, or south of Evans Road in the same area. Andrews asked if this would be similar to the size of the juvenile facility that was built, and how many acres. Jeffords advised that there would be an excess of 55 acres available at the County location. Councilmember Pierce asked what was in place if the projections show that a 100-bed facility would be over capacity by the time it was paid off, and the 126-bed facility would be about the same. Jeffords advised that there could be a sunset on the sales tax. The sales tax option avoids property tax and would be fairer. The committee hopes that the base structure would be there and would be able to be expanded. Hastings advised that the jail would be built so it would be economical for expansion. Andrews asked if there was an option to keep the current jail, build a new facility and run both. Jeffords advised that it would be too expensive to run two crews 24 hours a day. Councilmember Holman asked how many individuals we have in community that should be incarcerated, and what would this do to the daily average population. Jeffords advised that around eighty on average that should be incarcerated in addition to what we currently have. Councilmember Murray asked what the disadvantages are of sending our inmates elsewhere. Jeffords advised that every surrounding county jail is maxed out and there are transportation issues. He advised that DOC is having difficulty housing their offenders. Councilmember Evans commented that to get it done may take a few years but is something that we need. Jeffords advised that he will be presenting to the City of Asotin and the Nez Perce Tribe. Pierce asked why the tribe wanted a jail in Washington State? Jeffords advised that when the Sheriff talked to Chief Scott, he was advised that they are always looking at the cost of housing inmates as well as the policies in place to handle the inmates. Mayor Lawrence asked if there will be a plan identifying what the jail would look like and the what facilities were included by the time it would be placed on the ballot. Jeffords advised that was the hope of the committee, but they are trying to fast track this to get it before the public in time for a vote. Mayor Lawrence advised that voters have expectation to see what the plan is before the vote. Andrews commented that she sees a new jail as a necessity. She advised she was concerned about this going to go up versus the school bond levy. Pierce advised that there was no current plan for a school bond with the new superintendent coming on. Jeffords mentioned the "Seattle's Dying" documentary that addresses some of the same issues that we are dealing with.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee reviewed and approved the bills for payment. Total expenditures for the April 8, 2019 period of \$481,155.25. MOTION BY ANDREWS/EVANS to approve the bills as read. Motion Carried

Public Safety: Councilmember Holman reported on the April 2nd meeting. Chief Cooper shared that all mutual aid fire departments completed some big training together. The Chief is happy that the departments are back to working together and getting everyone on the same page. Chief also shared that April will be Clarkston Fire Departments' turn to host training. Training will be on hands-on ventilation, and forceable-entry training on April 11, 2019. The Valley Mutual Aid Fire Departments are updating the Red Flag Task Force. Chief Cooper asked for the okay to move forward on some changes to our open burning ordinance mostly in the topic of outdoor fire places and footage from structures. He also shared that in the months of April and May, the fire department will be filling out a Time Use Study while at work, and we should have numbers from this in the month of June. Mayor Lawrence advised that the Time Use Study was a suggestion of the State Auditors and is also been started at City Hall. Chief Hastings shared that Colby Martin has passed his FAA testing for piloting the police department drone so we are up and ready to move forward. The police department would like to see the drone used not only by the police department, but to include the fire department and public works when needed. Clarkston Police Department has updated their body camera server and shortly after the purchase

received a \$6,000 donation by an anonymous donor. Chief Hastings shared that the department needs to update their redaction software and will partner with Nez Perce County and Asotin County with the left over, from the donation, the cost for this should be covered. Clarkston Police Department recently went through firearms training, which they do twice a year. Chief Hastings wanted to thank Jason Ewing as he volunteered his time to do a firearms class at Diamond Back Shooting Range for Clarkston officers. He also wanted to thank Jim Babino for the great job he did in teaching a first aid class for the department. Chief Cooper shared that he would pass the information on to Jim Babino.

Public Works: Councilmember Pierce reported on the April 2nd meeting. There was a discussion on City housing stock and improving the condition of our properties. According to the results from our last survey, the demand for improved properties was a high priority from residents of Clarkston. We discussed a CDBG housing rehab program. The grant has a value of \$500,000. A portion of that grant money is available for administrative costs. Mr. Snodgrass is willing to do the grant application through CEDA. This will be an ongoing program that will require the hiring of at least one staff. This is for structural improvement, and if there's enough left over on certain projects, it can be used to install sidewalk, curb and gutter. The grant application is due by June 5th. We will know by the end of September if we've been awarded to money to run this program. Further discussion on the Bridge, Diagonal, 2nd St intersection. We've received the Letter of Understanding from Bill Preston to administer the Federal Grant. We need to approve a new contract for Ken Nagy our Hearing Examiner. There was a discussion of the alley vacation on the 700 block of 5th Street. Director Poole will have the ordinance ready for the April 8th meeting. We need to approve a contract with K&G Construction for repair of city hall. There was an update on the meeting with HVAC mechanical contractors over the Emergency Building Permit program. The program is working well. Permits are being closed, inspections are being completed and payments are being received much better than before. Mr. Ewing gave us an update on building permits, the value of permits over the last 6 years, and issues with zoning being overly restrictive in certain sections of town. We went over the Asotin County/Clarkston Transportation Plan. This listed all potential projects on roadways, sidewalks and studies on potential projects. Dollar amounts are listed, as well as the sources for funding. We need council approval on the special permit for the Mac McClean Memorial Bike show in downtown Clarkston.

Outside Organizations: None

UNFINISHED BUSINESS:

A. Ordinance 1615, Amending CMC 14.06.070 Stormwater Rates, 1st Reading (Finance/Admin) Vote will be at the next meeting.

CONSENT AGENDA: MOTION BY PIERCE/HOLMAN to approve the consent items. Motion Carried

- A. Resolution 2019-04, Setting Date for Alley Vacation Hearing (Finance/Admin)**
- B. Authorization of Bid Proposal – K&G Construction (Public Works)**
- C. Authorization of Letter of Understanding for Project Administration (Public Works)**
- D. Authorization of Professional Hearings Examiner Services Agreement (Public Works)**

NEW BUSINESS:

A. Professional Services Contract – CEDA CDBG Grant Application (Public Works) PWD Poole presented the proposal from CEDA to partner with the City to apply for the a CDBG Housing Rehab program. This is one of the top 3 programs on the list requested by council. It would benefit low to moderate income homeowners. The grants are available up to \$500,000. Of that amount, up to 25% of the grant funds can be used for administrative costs. The City could have between \$40-60,000 additional money needed to cover costs. Poole advised that those funds could possibly be paid from permit fees or House Bill 1406 that is currently being considered by the legislature. He advised that the City could get \$50,000 if Asotin County doesn't tap into those funds. Poole advised the City would need to hire one additional staff and CEDA will help with the planning for an additional \$20,000 for the grant cycle. That would leave \$375,000 for rehab work. To be successful the City would have to rehab 20 homes in the two year of the grant cycle. That is an average of \$18,750 per home.

Washington State prevailing wage must be paid on the projects. The maximum loan per home is \$25,000 unless there is lead based paint, which increases the amount to \$35,000. This would be a loan with a lien placed on the property until the loan is paid off. Community Action Agency has list of homes that need weatherization but require structural work that would qualify for this program. There are roughly 1200 owner-occupied homes in Clarkston with about 400 potentially qualified for this program. This would be a long-term program but will require funds from the City to complete the program. Profitt asked if the City would have to fund an additional \$60,000 per year. Poole advised that was correct. Councilmember Larsen asked if the homeowners would have to fill out an application to receive funds, and if the homeowner would select the contractor. Poole advised they would have to apply, and the program would have a list of contractors to choose from. Christine Fry the executive director of CEDA advised that they are a non-profit that serves five counties in Idaho and is a sister to SEWEDA. She advised that they have institutionalized applications for federal funding. There will be a lot of work on the planning side for a successful program. Dodd Snodgrass advised that CEDA is interested in expanding into working in Washington. They are collecting information on best practices and have a great track record with grant success. Clerk/Treasurer Austin advised that there were some financial concerns with both the \$5000 grant application cost, and the ongoing costs of the program. He advised that currently there is no money budgeted for this program. He advised that even though it is a great program with available funds, it may be premature to apply for funding without a process and local funding in place that would provide for a successful program. Pierce asked if some of the concerns could be investigated and have information provided by the next meeting. Austin and Poole advised that they would be able to provide Council with an update at the April 22nd meeting. MOTION BY PIERCE/PROFITTT to table the grant application until April 22, 2019 Council Meeting. Motion Carried

COUNCIL COMMENTS: Councilmember Andrews commented on the letters received regarding changes to the City fireworks ordinance. She advised that although they are not being responded to, all responses have been read. She said the comments are appreciated and are being taken under advisement. Mayor Lawrence, Councilmember Larsen, and Councilmember Pierce agreed with Andrews.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:
Meeting adjourned at 8:46pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 4/8/19	Ck # 68201-68277	\$180,010.49
Payroll 4/8/19	Ck # 68169-68197	\$301,144.76

Public Safety Meeting 04/16/19

In attendance:

Council members Holman, Evans, Larsen, Chiefs Hastings and Cooper

Chief Cooper briefed us on thank you notes to Danny Tietz, Pat Emerich, Oris Janzen for work they recently completed for the fire department. Also to Heather Harrington for organizing a blood drive.

Chief Cooper also presented us with the Red Flag Task Force contract renewal. The Red Flag task force is a multi agency that works together on wildland fires. Agenda item.

Chief also asked if the committee would review ordinance 1322 in regards to opening burning regulations within the city limits.

Chief Hastings presented us with the contract with the Army Corps of Engineers for patrols along the levy and park to begin again. This contract, at \$5409.60, covers the patrol costs, training for Corps staff and administrative costs. Agenda item.

Nelly Broadcasting has requested downtown street closure for June 13th and July 11th for Alive After Five. Agenda item.

The CPD will complete an active shooter training at Tri State Memorial Hospital. This exercise also involved other local agencies.

The Police Department recognized Matt Malakowsky as Officer of the Year.

PWC Meeting Notes 4-16-19

Attending: Dodd Snodgrass, Jason Ewing, Kevin Poole, Joel Proffit and Skate Pierce

- 1) There was a further discussion on the CDBG grant program. Mr. Snodgrass and Director Poole have been working on the budgeting that was an issue at the previous meeting. The \$60,000 amount that would be on the city above what the grant provided, has been winnowed down to roughly \$16,000. That amount can be found in other programs, or if the Washington State bill 1406 passes that money could be used to fill our needs with this program.

Mr. Snodgrass has reached out to different municipalities that are running this program. Cowlitz County was able to provide a tremendous amount of information for us. Stevenson, Wa of Skamania county has a Community Action agency in Oregon that helps run the CDBG program. We're waiting to hear back from Okanogan about any difficulties that they have with their program.

Based on the information from this discussion, if we can budget the \$5000 for CEDA, the committee would make a recommendation that the council move ahead with this program.

- 2) Quick update on Bridge/Diagonal project. We've submitted the funding obligation paperwork on the design.
- 3) Comprehensive Land Use Plan has been finalized. There will be a P&Z public hearing, then there will be public hearing for the council. The council meeting will allow us to accept the findings, and approve any zoning changes put forth by the Comp Plan.
- 4) We had a discussion on the findings for the ZC-2019-01.
- 5) In May the council will be approached to approve a 36 unit 3 story apartment building at 1388 Poplar. We are waiting on the final plans. Then the council will be asked to pass them by ordinance.

ORDINANCE NO. 1615

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.06.070, WHICH ESTABLISHES RATES FOR STORM AND SURFACE WATER COLLECTION AND DISPOSAL

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 14.06 is hereby amended as follows:

14.06.070 Rates –Storm and surface water.

Storm and surface water utility rates shall be based on a commonly accepted rate unit for surface water utilities, the equivalent residential unit (ERU). The ERU is used to relate a base rate fee charged to a single-family residential parcel to that which is charged to a non-residential parcel. The ERU is determined by using the current best available method, for verification purposes of a representative sample of single-family residences within the city limits and/or utilizing civil design and construction plans or record drawings. Using this methodology, the Public Works director shall determine the amount of impervious surface area on each nonresidential parcel. The city's standard ERU amount is 3,700 square feet of impervious surface area. The specific ERU calculation for each non-residential parcel will be established for each such parcel as the impervious surface information becomes available for such parcel, and will be calculated in accordance with the following table:

Classification	Monthly Rate
Residential	\$4.00 5.00 per parcel
Duplex, Triplex, Four-plex	\$1.75 2.50 x number of residential units
Non-residential	\$4.00 5.00 per ERU

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this 29th day of April, 2019.

Monika Lawrence, Mayor

Authenticated:

Steve Austin, City Clerk

Professional Services Contract
City of Clarkston Housing Rehabilitation Grant Project

This contract is entered into this _____ day of _____, 2019 by and between the City of Clarkston, with its principal address of business at 829 5th St, Clarkston, WA herein referred to as "CITY" and Clearwater Economic Development Association, whose address is 1626 6th Avenue North, Lewiston, ID, herein referred to as "CONTRACTOR", Witnesseth:

Whereas, CITY desires to engage CONTRACTOR to provide certain services as described in the "Scope of Work" section of this contract, and CONTRACTOR desires to provide said services, the parties hereto do mutually agree as follows:

1) Employment of Contractor

CITY agrees to engage CONTRACTOR, and CONTRACTOR agrees to provide the services described in the "Scope of Work" as described in Section 3 below.

2) Employee - Employer Relationship

The contracting parties warrant by their signature that no employee-employer relationship is established between CONTRACTOR and CITY by the terms of this contract. The parties understand that CONTRACTOR is an independent CONTRACTOR and as such neither CONTRACTOR nor its employees, if any, are employees of CITY for purpose of tax retirement system or social security (FICA).

3) Scope of Work

The CONTRACTOR will provide Project Development Services that include the following:

Assist CITY in the following tasks and any other tasks deemed necessary:

1. Planning Meetings No Charge
 - Coordinate/facilitate meetings with project team or other committees
 - Support by phone and email. In person when needed.

2. Grant Writing (CDBG Application) \$5,000
 - Coordinate, facilitate, and attend three (3) project meetings:
 - 1) Organization Meeting (TBD) –with group to structure implementation strategy
 - 2) Budget Meeting (TBD) – with group to review budget status and make updates
 - 3) Final Application Meeting (May) – with group to review status, budget, and final requests
 - Coordinate, facilitate and attend meeting with CITY representative and Washington Dept of Commerce program representative if needed
 - Work with CITY project team and city to obtain necessary documents (CITY provides all available documents and facilitates information as needed from project partners)
 - Coordinate and attend required public hearing with City of Clarkston (*publication*)
 - Provide ongoing updates and status to city
 - Provide technical assistance available to group via phone and email throughout project
 - Prepare and submit block grant (3 copies Commerce, 1 copy City, 1 copy CEDA)

4) Schedule of Services & Time of Performance:

Work under this agreement should not begin until both parties have properly executed this contract. CONTRACTOR agrees to work with and under direction of the City of Clarkston to complete tasks associated with the goals of the project. Work under this agreement is for the time period through CDBG Grant Application.

5) Basis of Fee and Billing

Cost of Services – not to exceed \$5,000
CDBG Application Submission: June 5, 2019

Billing:

Upon completion of services.

The CONTRACTOR will submit a request for payment related to this contract, to the CITY at 829 5th St, Clarkston, WA 99403. The payment to CONTRACTOR shall be made within 30 days of the deadline or determined otherwise.

6) Contractor's Insurance

CONTRACTOR warrants that it has obtained and will maintain at its expense for the duration of this contract, statutory worker's compensation coverage, employer's liability and comprehensive liability insurance coverage for its principals and employees for the services to be performed hereunder.

7) Conflict of Interest

CONTRACTOR warrants that it presently has no interest and will not acquire any interest, direct or indirect, in the project that would conflict in any manner or degree with the performance of its services hereunder. CONTRACTOR further covenants that, in performing this contract, it will employ no person who has any such interest.

8) Modification and Assignability of Contract

This contract contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or agent of either party that are not contained in the written contract are valid or binding. This contract may not be enlarged, modified or altered except upon written agreement signed by both parties hereto. All of the terms and conditions of this contract are binding upon any subcontractor or assignee.

9) Termination of Contract

This contract shall be terminated if it is determined that CONTRACTOR has failed to comply with the terms and conditions of this contract. In such a case, CONTRACTOR will be served

with written notice sufficient to describe in general terms the nature of the contract default. If all defaults are not cured and corrected within a reasonable period as specified in the notice of default, this contract may be considered terminated without further notice.

10) Ownership and Publication of Materials

All reports, information, data and other materials prepared by CONTRACTOR pursuant to this contract are to be the property of CITY which will retain the exclusive and unrestricted authority to release, publish or otherwise use in whole or part. All such material developed under this contract shall not be subject to copyright or patent in the United States or in any other country without the prior written approval of CITY.

11) Indemnification

CONTRACTOR waives any and all claims and recourse against CITY for loss and damage to persons or property arising from, growing out of or in any way connected with or incident to CONTRACTOR's performance of this contract except for liability arising out of concurrent or sole negligence of CITY or its agents or employees. Further CONTRACTOR will indemnify, hold harmless and defend CITY against any and all claims, demands, damages, costs, expenses, or liability arising out of CONTRACTOR's performance of this contract except for liability arising out of concurrent or sole negligence of CITY, its officers, agents or employees.

12) Legal Fees

In the event either party incurs legal expenses necessary to enforce the terms and conditions of this contract, the prevailing party is entitled to recover reasonable attorney's fees and other costs and expenses, whether same are incurred with or without suit.

13) Special Warranty

CONTRACTOR warrants that nothing of monetary value has been given, promised or implied as remuneration or inducement to enter into this contract. CONTRACTOR further declares that no improper personal, political, or social activities have been used or attempted in an effort to influence the outcome of the competition, discussion, or negotiation leading to the award of this contract. Any such activity by CONTRACTOR shall render this contract null and void.

14) Liaison

The designated contact person for each party is as follows:

CONTRACTOR:	CITY:
Dodd Snodgrass, Development Manager	Kevin Poole, Public Works Director
CEDA	City of Clarkston
1626 6 th Ave North	829 5 th St
Lewiston, ID 83501	Clarkston, WA 99403
(208) 746-0015	(509) 758-5541

Nelly Broadcasting, LLC
P.O. Box 260
Clarkston, WA 99403



March 18, 2019

Officer John Morbeck
Clarkston Police Department
Clarkston, Wa. 99403

Re: Alive After Five 2019

Dear Officer Morbeck,

Nelly Broadcasting is requesting street closures for our 2019 events.

We are preparing for another fantastic season of Alive After Five. We have selected the second Thursday of each month. June 13th and July 11th.

We would like to request closure of 6th Street (Highway 129) from the south side of Elm to the North side of Chestnut. We need the road closed from 3:30pm to 9:00pm on the event dates listed above. We will be working closely with the WSDOT on the closure and have provided a traffic control map as well as Certificate of insurance for this event. We would like to make sure all emergency departments are notified.

Please feel free to contact me at Nelly Broadcasting 509.751.0976.

Sincerely,


Darcy Nelly

Nelly Broadcasting, LLC.



Mac McClain Memorial Motorcycle Show and Ride

Date: June 22, 2019 in Clarkston WA

Place: Vernon Park, corner of 6th and Chestnut

Time: Set up at 9AM, Show from 10-2PM

Free of charge to all viewers and those wanting to exhibit their antique and classic Motorcycles of 25 years and older.

One award in each class:

Antique (50+ yrs.) Classic (25-50 yrs.) People's Choice award

A short leisurely no-host ride will follow at 2:45 PM across Red Wolf Bridge and up the Old Spiral Highway.

For more information call: 208-743-1913

SPECIAL EVENT PERMIT
Use of City-Owned Property

Name of Organization: _____
Name of Event: Mac McClain Memorial Motorcycle Show and Ride
Date of Event: Month JUNE Date 22 Year 2019
Time of Event: From 9AM To 3PM
Location of Event: Vernon Park
Nature of Event: Motorcycle Show
Estimated Attendance: 40 Estimated Age of Attendees: 15-85

Will rights-of-way be used? Yes No _____
If yes, explain details on back of permit. Pop stand/booths on 7th St. (tentative)

Insurance certificate naming the City of Clarkston as an additional insured must be attached to this permit.

I am the authorized representative of the above organization and agree to obey all rules, policies, and ordinances governing the City of Clarkston.

Permittee agrees to protect and hold harmless the City of Clarkston and its agents from all claims, actions, or damages that may occur to or be suffered by a person or property resulting from any act or omission of the Permittee or its agent while on City property, except for those caused by the sole negligence of the City.

Name: Pat Samsel Title: _____
Address: 902 Warner Ave. Phone: 208-743-1913
City: Lewiston State: ID Zip: 83501
Signature: Pat Samsel Date: _____

For Departmental Use Only		
Departmental Clearance:		
Admin: <u>SA</u>	Police: <u>JH</u>	Fire: <u>lmc</u>
Parks: <u>SD</u>	Public Works: <u>SD</u>	

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30				1. REQUISITION NUMBER W68SBV90568170		PAGE 1 OF 30				
2. CONTRACT NO. W912EF19F5018		3. AWARD/EFFECTIVE DATE 14-Apr-2019		4. ORDER NUMBER		5. SOLICITATION NUMBER		6. SOLICITATION ISSUE DATE		
7. FOR SOLICITATION INFORMATION CALL:		a. NAME				b. TELEPHONE NUMBER (No Collect Calls)		8. OFFER DUE DATE/LOCAL TIME		
9. ISSUED BY USAED, WALLA WALLA - CONTRACTING DIV. LEANNE WALLING 201 N. THIRD AVENUE WALLA WALLA WA 99362-1876 TEL: 509-527-7230 FAX: 509-527-7802		CODE W912EF		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: _____ % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> EDWOSB NAICS: 561612 <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A) SIZE STANDARD: \$20,500,000						
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30 Days		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING				
15. DELIVER TO ARMY CORPS OF ENGINEERS PERFORMANCE SPECIALIST LOWER GRANITE PROJECT 885 ALMOTA FERRY ROAD POMEROY WA 99347-9758		CODE 990558		16. ADMINISTERED BY SEE ITEM 9						
17a. CONTRACTOR/OFFEROR CLARKSTON, CITY OF JOEL HASTINGS 'POLICE DEPT' 829 5TH ST CLARKSTON WA 99403-2696 TELEPHONE NO. 509-758-1680		CODE 4CQY7		FACILITY CODE 4CQY7		18a. PAYMENT WILL BE MADE BY USAED, NATIONAL FINANCE CENTER 5722 INTEGRITY DRIVE MILLINGTON TN 38054-5005				
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM								
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/ SERVICES				21. QUANTITY		22. UNIT	23. UNIT PRICE	24. AMOUNT
		SEE SCHEDULE								
25. ACCOUNTING AND APPROPRIATION DATA See Schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$5,409.60				
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3, 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED										
<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED										
<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED. REF:					<input type="checkbox"/> 29. AWARD OF CONTRACT: REF. OFFER DATED <u>10-Apr-2019</u> . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS: SEE SCHEDULE					
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) <i>Hillary Morgan</i>						
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT) HILLARY A MORGAN / Contract Specialist TEL: 509-527-7214 EMAIL: hillary.a.morgan@usace.army.mil				31c. DATE SIGNED 14-Apr-2019		

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	SEE SCHEDULE				

32a. QUANTITY IN COLUMN 21 HAS BEEN
 RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
	42b. RECEIVED AT (<i>Location</i>)
	42c. DATE REC'D (<i>YY/MM/DD</i>)
	42d. TOTAL CONTAINERS

Section SF 1449 - CONTINUATION SHEET

PERFORMANCE WORK STATEMENT

**PERFORMANCE WORK STATEMENT
EXTRA LAW ENFORCEMENT SERVICES
LOWER GRANITE LAKE, CITY OF CLARKSTON, WA**

1. PWS

a. The Police Chief (POLICE) shall provide increased law enforcement services at the Corps of Engineers (CORPS) managed lands and parks described below. The CORPS has proprietary jurisdiction within Federal regulations on all project lands and waters, and the POLICE has jurisdiction and responsibility to enforce all state and local laws as may exist. Concurrent patrol and enforcement service by both the CORPS and the POLICE is an optimal approach to assuring a safe and healthful environment for public use of project lands and waters. The increased law enforcement services to be provided by the POLICE shall be in accordance with this performance work statement.

b. The POLICE shall provide all personnel, vehicles, vessels, materials, and supplies and other items and services as necessary to provide the law enforcement services, as defined in this performance work statement. This contract is a firm-fixed price contract where POLICE methods are generally not constrained or directed.

2. DESCRIPTION OF WORK AREA

a. The work area covered by this contract includes CORPS administered lands and waters within City of Clarkston. Principal areas covered by this contract are recreation and visitor access sites on Lower Granite Lake and the lake itself.

b. Recreation areas administered by lessees are not included as part of the work area; however, the CORPS recognizes the need to patrol the lands and waters adjacent to these sites. The CORPS also recognizes the occasional need to follow recreationists onto leased sites. For these purposes, the CORPS considers the leased parks as part of the work area.

3. PERIOD OF PERFORMANCE

The Period of Performance is May 1, 2019 through September 30, 2019.

NORMAL LEVEL OF SERVICES (NON-CONTRACT HOURS)

The POLICE currently provide basic levels of patrol service on CORPS administered lands and waters within the City of Clarkston as part of their existing law enforcement duties. This basic level of service varies from year to year depending on circumstances. This contract provides for increased patrols during periods of peak visitation. All patrols shall be strategically planned to enhance visitor safety and to provide visitor protection.

5. PERFORMANCE WORK STATEMENT

The POLICE shall provide law enforcement patrols in the work area as described below:

a. General

(1) All officers providing law enforcement services (whether reserve or regular) shall be certified by the State of Washington and have full law enforcement authority. The primary emphasis of these patrols shall be to facilitate accident prevention, provide visitor security, promote safety, and provide emergency services to ensure safe and healthful public use of project lands and waters. Foot patrols are included as part of the services described above.

(2) The POLICE must pre-screen Candidates using the E-verify Program (<http://www.uscis.gov/e-verify>) website to meet the established employment eligibility requirements. The Vendor must ensure that the Candidate has two valid forms of Government issued identification prior to enrollment to ensure the correct information is entered into the E-verify system. An initial list of verified/eligible Candidates must be provided to the COR no later than 3 business days after the initial contract award.

b. Park Patrol

(1) Park patrols shall be conducted per the schedule adopted by both parties upon award of this contract and as further scheduled monthly. These hours are in addition to the normal level of service. Park patrols shall be scheduled for weekends and other periods of peak visitor use. Additional days may be scheduled on weekends or weekdays, as deemed necessary by the POLICE or the COR, based on the need for patrol coverage and available resources. Emphasis shall be placed on afternoon and evening patrols during peak visitation periods.

(2) Park Patrols shall consist of one properly equipped vehicle and at least one uniformed officer.

(3) Patrols on the recreation trails may also be done on foot or on bicycle. While patrolling on bicycle, all officers shall be required to wear a safety helmet.

(4) Should inclement weather, mechanical breakdown, or other conditions beyond the control of the POLICE arise, so as to reduce the patrol on a particular day, the lost time may be made up on another day when additional patrolling is considered necessary.

c. Training

(1) Officers providing training services to Corps personnel shall be certified by the State of Washington to instruct defensive tactics and have full law enforcement authority. The primary emphasis of training is to teach Corps personnel with Citation Authority the basics of self-protection.

(2) Training shall be conducted in a two-hour block.

d. Orientation Meeting

(1) The POLICE shall attend a one (1) hour orientation meeting conducted by the CORPS at a time and location to be mutually arranged. A maximum of six (6) hours shall be allowed under this contract for meetings.

6. SCHEDULE

a. Patrols shall be scheduled for days and times when highest visitation and/or problems are anticipated, with special emphasis on holidays and weekends.

b. Park Patrols: Patrol hours shall be performed in accordance with the mutually agreed upon schedule. This contract shall not exceed 88 hours. Any hours over this maximum will not be paid by the CORPS unless prior approval has been granted by the CORPS.

c. Training: A total of 2 hours of training shall be conducted. Training dates and times shall be mutually agreed upon between CORPS and the POLICE.

7. RESPONSE, COMMUNICATIONS, AND REPORTS

a. The POLICE should continue to provide response to emergency situations outside of this contract.

b. The POLICE shall designate a lead officer who is involved in the described patrols. This officer shall attend the 1-hour orientation meeting conducted by the CORPS.

c. Reportable Incidents: The CORPS shall provide a list of notification personnel to the POLICE for reporting serious incidents. **Incidents relating to fatalities or where there is a strong assumption of a fatality shall be reported via telephone to one of the contacts within four (4) hours or sooner, if possible. Follow-up reports for cancellation or confirmation of the incident, if necessary, shall also be made by telephone within four (4) hours or sooner. Written reports concerning these and other incidents requiring written documentation by the POLICE personnel shall be reported to the CORPS within 24 hours of completion of the report via electronic mail, fax or hard copy.** Case reports of a sensitive nature may be held by the POLICE until the case is closed or at such time as deemed appropriate by the POLICE. CORPS personnel will likewise provide information on suspicious activities or incidents which may be of interest to the POLICE to their office as soon as possible, but not later than 12 hours after discovery, via telephone, electronic mail, fax, or hard copy. The POLICE shall continue to provide response to emergency situations outside of this contract.

8. DAILY LAW ENFORCEMENT LOG

The POLICE shall record law enforcement activities from patrols performed under this contract on a log approved by the CORPS. Logs and incident reports relating to activities and events occurring on CORPS administered lands and waters shall be made available to the CORPS with or prior to the monthly invoice, and in accordance with applicable privacy statutes.

9. SUBMITTALS

Prior to the start of work, and within the first ten days of each subsequent calendar month during the contract period, the POLICE shall attend a contract meeting with the COR and submit the following items:

- a. A completed invoice for the previous month's services.
- b. A summary of activities for the previous month including the following information:
 - (1) Number of warning citations issued.
 - (2) Number of citations issued.
 - (3) Number of arrests made.
- c. Completed copies of all law enforcement activity patrol logs from the previous month.

10. PAYMENT

The POLICE shall submit monthly invoices evidencing completed performance of work done under the contract and as the basis upon which payments may be made to the POLICE. A monthly invoice shall be provided to the COR for review. The POLICE shall be paid only for those services approved by the COR as being provided within the scope of the contract. A copy of your invoice shall be sent to the following address:

Lower Granite Natural Resource Office
ATTN: Park Manager
100 Fair Street
Clarkston, WA 99403-1943

11. POLICE-FURNISHED PROPERTY & SUPPLIES

The POLICE shall provide all boats, vehicles, and equipment needed to fulfill the terms of this contract.

12. GOVERNMENT FURNISHED PROPERTY AND SUPPLIES

The CORPS shall supply any necessary keys for gate closures and openings. The POLICE shall maintain a key register to keep track of CORPS keys. All occurrences of lost keys shall be reported to the COR within 24 hours of

loss. For each occurrence of a key being lost or stolen, the POLICE shall reimburse the GOVERNMENT for actual costs of a new key and replacement of all locks affected by the lost key. **Government-Issued Keys shall not be duplicated.**

13. CORPS AND POLICE REPRESENTATIVE AND POINTS OF CONTACT

a. Darren Opp, Natural Resource Specialist, Clarkston Natural Resource Office, 100 Fair Street, Clarkston, WA 99403, telephone (509) 751-0244, is hereby designated as the CORPS Contracting Officer's Representative (COR) for all matters covered by this contract.

b. Upon award of this contract, the POLICE shall designate a Point of Contact and submit that information, in writing, to the COR.

c. The CORPS or the POLICE may change representatives or points of contact by providing notice thereof to the other party with the effective date of such change.

d. Additional points of contact to expedite decisions may be made by separate designation by the CORPS or the POLICE.

EXHIBIT 1 PERFORMANCE REQUIREMENTS SUMMARY

The Contractor service requirements are summarized into performance objectives that relate directly to mission essential items. The performance threshold briefly describes the minimum acceptable levels of service required for each requirement. These thresholds are critical to mission success.

Performance Objective	Standard	AQL	SURVEILLANCE METHOD
Law Enforcement Patrols (PWS Section 6)	Patrols are performed as scheduled.	75%	Periodic Surveillance
Reportable Incidents (PWS Section 7)	Reports serious incidents to the CORPS within timeframe.	100%	100% Inspection
Daily Logs (PWS Section 8)	Daily Logs maintained, updated and available for view by COR.	90%	Periodic Surveillance
Law Enforcement Reports (PWS Section 9)	Reports of law enforcement activity are accurate.	100%	100% Inspection

ATTACHMENT 1
PROJECTED SCHEDULE WORKSHEET

Month and year: _____

Date	Park Patrol (hours)	Orientation Meeting(s)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
TOTAL		

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	Park Patrol FFP One Officer, Vehicle, equipment, and administration per the performance work statement FOB: Destination PURCHASE REQUEST NUMBER: W68SBV90568170	1	Job	\$4,958.80	\$4,958.80

NET AMT \$4,958.80

ACRN AA \$4,958.80
CIN: W68SBV905681700001

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002	Training FFP Per the performance work statement FOB: Destination PURCHASE REQUEST NUMBER: W68SBV90568170	1	Job	\$112.70	\$112.70

NET AMT \$112.70

ACRN AA \$112.70
CIN: W68SBV905681700002

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0003	Orientation Meeting FFP Per the Performance work statement FOB: Destination PURCHASE REQUEST NUMBER: W68SBV90568170	1	Job	\$338.10	\$338.10
NET AMT					\$338.10
ACRN AA CIN: W68SBV905681700003					\$338.10

INSPECTION AND ACCEPTANCE TERMS

Supplies/services will be inspected/accepted at:

CLIN	INSPECT AT	INSPECT BY	ACCEPT AT	ACCEPT BY
0001	Destination	Government	Destination	Government
0002	Destination	Government	Destination	Government
0003	Destination	Government	Destination	Government

DELIVERY INFORMATION

CLIN	DELIVERY DATE	QUANTITY	SHIP TO ADDRESS	DODAAC / CAGE
0001	POP 01-MAY-2019 TO 30-NOV-2019	N/A	ARMY CORPS OF ENGINEERS PERFORMANCE SPECIALIST LOWER GRANITE PROJECT 885 ALMOTA FERRY ROAD POMEROY WA 99347-9758 509-843-1493 EXT216 FOB: Destination	960558
0002	POP 01-MAY-2019 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	960558
0003	POP 01-MAY-2019 TO 30-NOV-2019	N/A	(SAME AS PREVIOUS LOCATION) FOB: Destination	960558

VALLEY MUTUAL AID FIRE DEPARTMENTS' RED FLAG TASK FORCE

Red Flag warnings identify that anticipated weather patterns may contribute to heightened fire risks; winds, low humidity, high temperature, lightning and dry fuels contribute to rapid spread of wildland fires. Red Flag warnings are determined by the National Weather Service and National Interagency Fire Centers located in Boise, Spokane, Missoula, and Pendleton.

The Interagency Fire Center located in Pendleton or the National Weather Service will fax a notice to WhitCom when there is a Red Flag warning for our area. In turn, WhitCom will page and announce the Red Flag warning for the Lewis Clark Mutual Aid Fire Departments over the primary radio frequency (utilizing the Red Flag icon) to assure that firefighters are aware of the heightened fire risks. Fire zones to be monitored are 643, 645, and 102.

It is the intent of this policy that when a report of a grass fire (wildland fire) is received by dispatch during a Red Flag warning, the receiving dispatch will tone all the Lewis-Clark Valley Mutual Aid Fire Departments at the same time.

Lewis-Clark Valley Mutual Aid Fire Departments will respond prescribed firefighting resources to wildland fires within the boundaries of the areas served by Asotin Fire Department, Asotin County Fire Protection District #1, Clarkston Fire Department, Clearwater Paper Fire Department, Lewiston Fire Department, Wheatland Fire District and upon dispatch of the affected department during the period of time identified as a Red Flag Task warning. To aid in this rapid deployment, response to wildland fires by the Red Flag Task Force is expected to be provided automatically within resource limits of the responding mutual aid fire departments during the time a Red Flag warning is announced. Even though automatic response may occur, it is expected that dispatch centers will follow through with contacting their peer groups by phone to assure that all agencies are aware of the incident. Dispatch centers remain responsible to track availability of fire apparatus/personnel they dispatch.

Responders may request response of the Red Flag Task Force to a wildland fire outside the time period of a Red Flag warning. This request may be made based upon information provided by dispatch, the weather, and the location of the reported fire or any other information. The request may be made before arriving at the incident scene.

Activation of the Red Flag Task Force does not eliminate the option to request additional mutual aid support. Naturally, requested units may be cancelled prior to arrival if the fire does not warrant utilization of the Red Flag Task Force. Mutual aid providers will be released from the incident as soon as practical.

Units identified for mutual aid response as part of this Red Flag Task Force are:

Asotin Fire Department	Brush 51 or 52	2-3 Firefighters
Asotin County Fire District #1	Brush 61 or 62	2-3 Firefighters
Clarkston Fire Department	Brush 81	2 Firefighters
Clearwater Paper Fire Department	Tanker 91	2 Firefighters

Lewiston Fire Department

Brush 71

2 Firefighters

Wheatland Fire District

Brush 1461

2 Firefighters

Asotin Fire Department
Noel Hardin, Fire Chief

Asotin County Fire Protection District #1
Noel Hardin, Fire Chief

Clarkston Fire Department
Steve Cooper, Fire Chief

Medcor
Ben Petersen, Chief Operating Officer

Lewiston Fire Department
Travis Myklebust, Fire Chief

Lewiston Police Department, Dispatch
Budd Hurd, Police Chief

Wheatland Fire Protection District
Bill Hobbs, Fire Chief

WhitCom Dispatch Center
Tara Murker, Director

**BEFORE THE PLANNING COMMISSION
OF THE CITY OF CLARKSTON**

RE:)	
Zoning map amendment and zone change for ZC-2019-01, 919 Highland Ave.)	FINDINGS OF FACT
City of Clarkston)	
829 5 th St.)	CONCLUSIONS OF LAW
)	AND DECISION
)	

This matter having come before the Planning Commission of the City of Clarkston, Washington on March 18, 2019 for a public hearing pursuant to public notice as required by law, on a requested zone change from R-1 Low Density Residential to MC – Medical Commercial zone and update of the Zoning Map, and the Commission having heard the staff reports and recommendation of other interested parties who appeared and being fully advised in the matter, issues the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. The Clarkston City Code sections 17.40 and 17.90 establishes the authorization to initiate amendments to the Zoning Map and designated land use zones.
2. The City set public hearing before the Planning Commission for March 18, 2019 and provided notice to the public as required by law.
3. The Planning Commission held public hearings on March 18, 2019 and took testimony from the city staff and the public.
4. As a result of the testimony, the Planning Commission has determined that the proposed changes as presented are beneficial to the operation of the City, its obligation to the citizens and assists the City in implementing its Zoning Code.
5. a) The proposed zone change is consistent with the Comprehensive Plan Policy A.1.8 (pg 47), A.1.17 (pg 48), and A.5 (pg 52).

- b) The proposed zone change provides for an orderly expansion of the medical commercial zone.

CONCLUSIONS OF LAW

1. The proposed zone change does follow the anticipated evolution of the comprehensive plan and allows for expansion of a commercial zone into an adjacent transitional zone.
2. The proposed zone change is consistent with Comprehensive Land Use Policy A.1.8 – Allow expanded development of professional offices in the Tri-State Hospital Area. (page 47). The subject property is adjacent on one side by MC. The proposed development provides for expansion of medically related facilities.
3. Comprehensive Land Use Policy A.1.17 – (Page 48) Off street parking for commercial buildings should be designed to minimize visual impact. Parking areas should provide safe, and efficient ingress and egress for vehicles and public transit. Parking lots should be configured and designed to reduce the overall mass of paved surfaces.
4. Comprehensive Land Use Policy A.5 -Types and Process for Siting of Essential Public Facilities Part a 10. (Page 52). Development of medical facilities and in-patient facilities.

Based on the foregoing Conclusions of Law, the Planning Commission hereby enters the following...

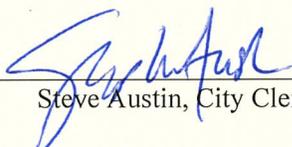
DECISION

1. The zone change request be approved, the Zoning Map be revised to reflect the zone change, and a recommendation supporting said changes will be made to the City Council for final action.

DATED this 1st day of April, 2019.

PLANNING COMMISSION
OF THE CITY OF CLARKSTON

By: Margo McCroskey
Margo McCroskey, Chair

ATTEST: 
Steve Austin, City Clerk

ORDINANCE NO. 1616

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on March 18, 2019 to consider a request from Mark Huett on Zoning Map Change Application No. ZC-2019-01 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Low Density Residential (R-1) to Medical Commercial (MC) zoning designation:

A parcel of land, comprised of the North 229.2 feet of the West half of Lot 21, Block "V" of Vineland, Asotin County, Washington, according to the recorded plat thereof, excepting therefrom any portion lying within Highland Avenue adjacent thereto.

Property is commonly referred to as 919 Highland Avenue.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this ____ day of _____, 2019.

Monika Lawrence, Mayor

ATTEST BY:

Steve Austin, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney