CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, MARCH 26, 2018

1. **CALL TO ORDER:** **7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES:**
   March 12, 2018 Regular Meeting

5. **COMMUNICATIONS:**
   - **A. From the Public:** (Please limit comments to 3 minutes)
   - **B. From the Mayor:**
   - **C. From Staff or Employees:**

6. **COMMITTEE REPORTS:**
   - **A. Finance/Admin – Audit Report on Current Bills – Mar 26**
   - **B. Public Safety – Mar 20**
   - **C. Public Works – Mar 20**
   - **D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS:**
   - **A. Ordinance 1593 – Zone Map Change 801 Elm Street, 2nd Reading (Public Works)**
   - **B. Interlocal Agreement – Port of Clarkston Lodging Tax Funding Request (Finance/Admin)**
   - **C. Funding Authorization, Project 2018-198 A (1) – Apollo Energy Solutions/DES (Finance/Admin)**
   - **D. Funding Authorization, Project 2018-198 B (2) – Apollo Energy Solutions/DES (Finance/Admin)**
   - **E. Trans Alta Solar Grant Application (Apollo Energy Solutions) Approval (Finance/Admin)**
   - **F. Trans Alta Energy Grant Application (Apollo Energy Solutions) Approval (Finance/Admin)**

8. **NEW BUSINESS:**
   - **A. Ordinance 1594 – International Building Code, 1st Reading (Public Works)**
   - **B. Ordinance 1595 – International Existing Building Code, 1st Reading (Public Works)**
   - **C. Ordinance 1596 – International Mechanical Code, 1st Reading (Public Works)**
   - **D. Ordinance 1597 – International Property Management Code, 1st Reading (Public Works)**
   - **E. Ordinance 1598 – International Residential Code, 1st Reading (Public Works)**
   - **F. Ordinance 1599 – Uniform Plumbing Code, 1st Reading (Public Works)**
   - **G. Ordinance 1600 – Energy Code, 1st Reading (Public Works)**
   - **H. Ordinance 1601 – Amend 2.08.05, Council Meeting Agenda (Finance/Admin)**
   - **I. Street Closure Request – Alive After 5 (Public Safety)**
   - **J. Planning & Zoning 2017 Activity Report Submission (Public Works)**

9. **COUNCIL COMMENTS:**

10. **QUESTIONS FROM THE PRESS:**

11. **EXECUTIVE SESSION: None**

12. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
March 12, 2018

ROLL CALL: Pat Holman, Russ Evans, Joel Profitt, Skate Pierce, Belinda Campbell, Brian Kolstad, John Murray.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson.

AGENDA CHANGES:

APPROVAL OF MINUTES: Minutes of the February 26, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence advised she would be on Opinion Please with Commissioner Brian Shinn this coming Wednesday. They will be talking about the City sidewalk project.

C. From Staff or Employees: Clerk Austin introduced employee changes at City Hall. Marcie Bayless has been promoted to Deputy Clerk/Treasurer in charge of Utilities, replacing Gerri Kesler, who retired after working over 26 years for the City. Erica Fisher was hired as Deputy Clerk/Treasurer in charge of payroll. She replaced Darlene Gentry, who is retiring after 34 years of service. Rachel Heckler has been hired to replace Marcie as the Finance Clerical Assistant. Chief Cooper updated council on the GEMT application. He also advised that Captain Dan Sokoloski would be retiring as of March 31, 2018. PWD Poole advised that he and Jason Ewing would be traveling to Leavenworth, attending a conference for building officials March 14-16.

COMMITTEE REPORTS

Finance/Admin: Councilmember Murray reported that the Committee discussed the upcoming Firefighting Union Contract, and participation in the Taxi Taskforce requested by the Port. The bills were reviewed and approved for payment. Total expenditures for the March 12, 2018 period of $464, 646.18, January End of Month of $434.00, and February End of Month of $93.10. MOTION BY MURRAY/KOLSTAD to approve the bills as read.

Public Safety: Councilmember Campbell reported that Chief Hastings began with a discussion regarding the current jail. During a town hall meeting with the County Commissioners, the Chief joined a committee to determine what can be done in regards to finding funding to build a new jail. With the current overcrowding, offenders are arrested and a judge makes the determination based on the offense, which defendant goes right back out on the street. Some prisoners are being kept at the Nez Perce County jail while others are just being required to answer to a parole officer. Where a parole officer would normally have a case load of possibly 20 parolees, the officer now has maybe a hundred or more. There are no deterrents in place to keep offenders from re-offending. Nez Perce County was able to pay off the bond on its jail early with money earned from other cities' and counties' inmate rent.

School violence is finding its way to all of our local schools. Just last week, an 18 year old was arrested for making threats at Clarkston High School. Last month, a man was arrested at Walla Walla Community College for the same offense. Thanks to students at both schools, both men were arrested before they could commit any action on their threats. Our schools are very vulnerable. Staff training on ALICE has been implemented but we need to correct this with long term solutions. Be it security guards, metal detectors, streamlining or funneling the entry and exits into the schools or a perimeter fence. We can't get complacent. When you think it can't happen here, it can.

DRAFT

Chief Cooper reviewed the possibility of an ambulance rate increase for 2018, not 2019 as previously stated in our minutes. We will have a discussion regarding a rate increase during our next meeting. GEMT (ground emergency medical transport) is ready to be submitted by the end of March. Our consultants have determined that during the first full year, we could possibly receive close to $140,000 in revenue before costs. After costs, we are still looking at $116,000.
The Chief also covered the standard operating procedures used during special hazard prompts and activation of emergency operations. Special hazards planning of natural events include wind storms, flash flooding, landslides, wildland fire, earthquakes and dam failure to name a few. The Chief gave us the "event", the predicted location and the actions that would be possibly taken during the emergency.
Public Works: Councilmember Pierce reported that we're updating the wording of our building permits. We're doing this largely to prevent people from getting permits as homeowners and then reselling or renting the property in violation of city ordinance or state RCW. We are organizing our penalties for building permit and code violations to get all penalties in line across all of our ordinances. RCW 18.27.090 (12) requires that all landlords use licensed contractors, or are licensed contractors themselves, to perform any work in their properties outside of painting and flooring. Western States Alliance is a group of retired waste water plant employees. The group is helping municipalities manage Fats, Oils and Grease operations. They maintain a database of establishments with grease traps and maintenance. Membership in the group is $100 a year. We will also be organizing and updating our citizen complaint form. The new method will keep track of the complaint and the follow up response by the city and any property owner in violation of code. The Department of Natural Resources inspected the clarifier to see if we could put the Bluegill in them. We are waiting on their report.
Project updates
-Stormwater project on Maple and Poplar and the 7th and 8th St is on schedule.
-Relight Washington grant for 6th St will go out for bid soon.
-2018 Sidewalk repair project letters to property owners will be sent out soon. Final list of properties is complete.
-Grantham Safe Routes to School is entirely shovel ready. All planning and design is complete, we just need to locate funding to finish it.
FLAP Grant will be submitted by Monday
Waiting on a response from WCIA for the pool demo.
Hiring seasonal help for Parks and Sanitation. $14/hr manual labor.
Working on a grant for glass recycling with the County. Recycled glass will be crushed and sold for various projects as fill.
Outside Organizations: Councilmember Kolstad advised that the PTBA meets Thursday. Councilmember Evans advised that the cruise boat transportation committee met. All boats will bus customers from the 14th Street dock to the Quality Inn. Councilmember Murray advised Stormwater postponed meeting until April 9. The Mayor advised that they are contemplating a rate increase to $5.00 for Stormwater fees.

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Sanitary Sewer Easement – 450 Bridge Street (Public Works) PWD Poole explained that the sewer line was rerouted with the building of the Taco Bell building. This grants easement to City to maintain the sewer line. Motion by KOLSTAD/CAMPBELL. Motion Carried.

B. Agreement for Professional Services – Traffic Impact Analysis - Walmart (Public Works) PWD Poole explained that there will be third party analysis for Walmart's request for easement onto Fair Street. Keller & Associates was chosen from the Small Works Roster to provide the analysis. Motion by KOLSTAD/CAMPBELL. Motion Carried.

DRAFT

C. Hach Service Partnership Agreement (Public Works) PWD Poole explained the agreement that will allow for Hach to service and train WWTP employees on the maintenance and calibration of UV system. Motion by PIERCE/CAMPBELL. Motion Carried.

D. ZC-2018-01 Findings of Fact & Conclusion of Law (Public Works) PWD Poole explained that PZ hearing 801 Elm St (Smitty's Barrel) change from R-2 to Neighborhood Commercial. The Planning & Zoning Commission approved the request. Poole explanation of Neighborhood Commercial zoning rules versus Service Commercial. Motion by CAMPBELL/PIERCE. Motion Carried.

E. Ordinance 1593 – Zone Map Change 801 Elm Street, 1st Reading (Public Works) Vote will be next council.

F. Lodging Tax Committee Information. Councilmember Campbell advised that the Committee met, and there was only one proposal presented for funding at this meeting. The Port of Clarkston is requesting funding to make improvements on the 14th Street dock. The request to the City is for $15,000. The Lodging Tax Committee approved the request to submit to City. The funding will be used to support tourism activities by providing a shelter, benches, artwork and other upgrades. The Port would also like to request funding from Asotin County, but the County Lodging Tax Committee only meets once a year, and they are unable to determine if there will be a meeting scheduled for that request. Councilmember Murray asked if the fixtures would be permanent. Campbell advised that they were designed locally and will be a permanent movable fixture. Motion by KOLSTAD/EVANS. Motion Carried.

COUNCIL COMMENTS: Councilmember Evans advised that Michelle Peters was going to give an update on the Cruise Boat Welcoming Committee. They have ordered vests for staff and volunteers, as well as signs and maps to hand out. They will also be advertising for volunteers. Councilmember Campbell shared more information about the docks, cruise boats, and grumblings over years, including the City of Lewiston possibly wanting to have boats dock there. This is about keeping tourists coming into Clarkston and the Valley. Mayor Lawrence distributed a publication from MRSC regarding Facebook public records. Councilmember Kolstad praised Officer Sparks. He showed up quickly at a recent hit and run accident involving Kolstad's car that was parked on the City street, and resolved the issue. It was much appreciated.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 7:43p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 03/12/18	Ck # 65856-65933	$141,427.57
Payroll 03/5/18	Ck# 65821-65853	$323,218.43
January 2018 EOM Expenditures		$434.00
February 2018 EOM Expenditures		$93.10

DRAFT

Public Safety Meeting
03-20-2018
In attendance: Chief Joel Hastings, Chief Steve Cooper, Councilor Pat Holman, Councilor Belinda Larsen

Chief Cooper announced that Captain Dan Sokoloski will be retiring March 31st after having served our community for over 28 years. Chief Cooper submitted the following:

Captain Sokoloski has taken a step back from grant writing over the years but the combined efforts of Firefighter Ben Schuster and Chief Cooper have continued to garner grants for the department. Adjustments will need to be made for this retirement. The Chief has completed testing and will make his recommendation to the Mayor to fill this position. And then the testing for a new firefighter will begin again. This is a process that is usually handled through the local Civil Service office. The Chief would like to think about stepping outside the boundaries of the local office and advertising on a National level. Our local Civil Service office is not receiving enough applications to fill positions. This would have to be a joint agreement between the Police and Fire Departments. Chief Hastings seemed agreeable to the suggestion.

Chief Cooper has ordered the last of the SCBA bottles for the year. Most of them will have a 5 year life expectancy. As they are very costly to replace, the Chief continues to look for grants to pay for these in the future.

Some of the new Firefighters attended additional training at the Hanover training facility that included search and rescue, fire control.

Our fire department was called out this morning along with City of Lewiston Fire Dept. to assist Asotin County Fire Dist. #1 with a house fire on Perry Lane.

Chief Hastings submitted the traffic closures from the Alive After Five group. Alive After Five will take place Thursday, June 14th, July 12th and August 9th. The street closures will be from 3:30 to 9:00.

Active Shooter Training, presented by Homeland Security, took place in Pullman. This event welcomes the entire state of Washington and included Idaho this year as well. Chief Hastings was happy to announce that our school district met all the requirements in active shooter preparedness.

Chief Hastings had mentioned the option of purchasing a Cactus Sink a couple of meetings ago. This is a sink that helps in compacting and disposing of prescription drugs that are brought to the police station. The House passed a bill that requires drug manufacturers to be responsible for drug waste. The Chief would like to wait and see how and when this program will be implemented.

The Asotin County Jail Task Force met for the first time and Chief Hastings was in attendance. An agenda of what the needs and costs could be was created. In recent history, Nez Perce County and Kitsap County have both built new jails. They have been successful in paying for these new jails with income from other Cities and Counties "renting" space for their inmates from these bigger jails. This is an option that may help Asotin County to pay for a new jail. Kitsap County may come and present to this group.

PWC Notes 3/20/18
Attending Kevin Poole, Joel Profitt and Skate Pierce

1) Ordinace review. All ordinances have included a reference to Clarkston Municipal Code 1.01.110(1)(A). The creation of Civil Infractions for code violations has been instituted and normalized across all city code violations. Violations will now be met with a monetary fine, rather than the threat of jail time.
    a) Adopt 2015 International Construction Code, getting us into compliance with State Energy Code ICC
    b) Adopt 2015 International Building Code ICB
    c) Adopt 2015 International Existing Building Code IEBC
    d) Adopt 2015 International Mechanical Code, specifically concerning HVAC systems. IMC
    e) Adopt 2015 International Property Maintenance Code. IPMC
    f) Adopt 2015 International Residential Code. IRC
    g) Adopt 2015 Uniform Plumbing Code.

    -These will need to be updated in 2020 to the 2019 Codes

2) An entrance to WalMart from Fair St, and the approach from 5th St were discussed.
3) Sidewalk project will be advertised for bids by next week.
4) We advertise each zoning change in the newspapers for 2 weeks at a cost of $200 per week. And, we have had lots of zoning changes recently. This has depleted our budget for zoning advertising and we are going to go over budget. The money can easily be moved. As we restructure our fees, in the future, the cost of a zoning change will need to be increased dramatically to pay for these ads and other costs.
5) WWTP Hydrostol pump failed and took out other equipment with it. We need to have this pump rebuilt. The quality on the last rebuild was lacking, so the pump has been shipped to a new company to be rebuilt. Estimate on repair costs is coming.
6) Public Works Day is May 24, 2018 9am-2pm. Facilities will be open to schools so local students can observe our facilities and operations. We will also hand out information on Fats, Oils and Grease to inform the public better on this issue.
7) LCVMPO Draft on the scope of the Transportation Master Plan was reviewed and revised. The plan may require a few thousand dollars more from Clarkston City to ensure that our entire road inventory in included in the planning and analysis.

ORDINANCE NO. 1593

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on February 5, 2018 to consider a request from Vic Dalosto on Zoning Map Change Application No. ZC-2018-01 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Medium Density Residential (R-2) to Neighborhood Commercial (NC) zoning designation:

A parcel of land, comprised of East 132.57 feet of Lot 4, of Block 8 and Northwest 100 feet of Lot 4, Block 8 of Clarkston according to the official plat thereof, records of Asotin County, Washington, located in the South half (1/2) of Section 21, Township 11 North, Range 46 East, Willamette Meridian, City of Clarkston, County of Asotin, State of Washington.
Property is commonly referred to as 801 Elm Street.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

ATTEST BY:

_____
Steve Austin, City Clerk

APPROVED AS TO FORM:

_____
Todd Richardson, City Attorney

March 5, 2018

City of Clarkston Lodging Tax Committee
Attn: Belinda Larsen
829 5th Street
Clarkston, WA 99403

Greetings,

Thank you very much for providing the Port of Clarkston with the opportunity to submit this request for lodging tax resources. It comes on behalf of the larger group called the Confluence Waterfront Coalition (CWC) cruise boat subcommittee. A number of partners have come together under the CWC umbrella to address the challenges of the growing cruise boat industry.

The goal for the requested funds is to improve tourist experiences at the water gateway to Clarkston—the docks on 7th (behind the Quality Inn) and 14th Streets on the Clarkston waterfront.

We have organized our request in accordance with the application. The first page is the formal cover to the request. It is followed by completed Supplemental Questions, and three attachments that support the discussion within the Supplemental Question responses.

Following that are each of the five items listed under the General Guidelines. Lastly, there are visual aids showing a couple of options for the painted mural on the crane and the look of the planters, to assist in understanding what is contemplated.

Feel free to ask any questions. Also, if it is acceptable, we'd love to send representatives to the meeting to provide information during the Lodging Tax Committee's discussion of this application.

Thank you very much for your time and consideration.

Sincerely,

Wanda Keefer

Wanda Keefer
Port Manager

Port Clarkston
A NEW WAY TO GROW.

849 Port Way | Clarkston, WA 99403 | (509) 758-5272 | (509) 758-1746 fax | portofclarkston.com

STATE OF WASHINGTON

DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

March 12, 2018

TO: Kevin Poole, City of Clarkston

FROM: Kim Obi, Contracts Specialist, (360) 407-8273

RE Project No. 2018-198 A (1)
Investment Grade Audit & ESP

Apollo Solutions Group

SUBJECT: Funding Approval

The Dept. of Enterprise Services (DES), Energy Program, requires funding approval for the above referenced contract documents. The amount required is as follows:

ESCO Audit	$ 16,094.00
Total Funding	**$ 16,094.00**

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the DES Energy Program that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project

By _____ _____
Name / Title **Date**

Please sign and return this form to E&AS. If you have any questions, please call me.

2018198Aagrfundko

ENERGY SERVICES AUTHORIZATION NO. 2018-198 A (1)
Detailed Investment Grade Energy Audit & Energy Services Proposal Agreement
City of Clarkston
March 12, 2018
MASTER ENERGY SERVICES AGREEMENT NO. 2017-193 B (2)

The Owner and the Energy Services Company (ESCO) named below do hereby enter into this Authorization under terms described in the following sections:

Authorization to Proceed
Compensation for Energy Services
Project Conditions

I. AUTHORIZATION TO PROCEED:

Energy Services Company:

Apollo Solutions Group
1201 SW Columbia Drive
Kennewick, WA 99336
Telephone No. (509) 413-6227
Fax No. (800) 688-8814
E-Mail mfuentes@apollosolutionsgroup.com

By _____
Name _____
Title _____
Date _____

Owner:

City of Clarkston
acting through the
Department of Enterprise Services
Energy Program
PO Box 41476
Olympia, WA 98504

By _____
Name Roger A. Wigfield, P.E.,
Title Energy Program Manager
Date _____

State of Washington Contractor's License No. APOLLSG860JQ
State of Washington Revenue Registration No. 600 443 607
Federal Tax Identification No. 91-1178943
MWBE Certification No. _____

II. COMPENSATION FOR ENERGY SERVICES:

Basic Services	**COMPENSATION**
Energy Audit and Energy Services Proposal	$ 16,094.00
Grand Total (plus WSST as applicable)	**$ 16,094.00**

III. PROJECT CONDITIONS:

The Project Conditions contained in the Master Energy Services Agreement will be used unless specifically changed herein. The cost effectiveness criteria for this project are per the Apollo Solutions Group proposal dated February 14, 2018.

IV. SCOPE OF WORK:

Per the ESCO proposal dated February 14, 2018 conduct a Detailed Investment Grade Energy Audit of City of Clarkston, to identify cost effective energy conservation measures and present a written Energy Services Proposal, including all energy audit documentation. The ESCO shall prepare the final Energy Services Proposal, detailing the actual energy services and ESCO equipment to be provided, energy savings and cost guarantees, measurement and verification plans, and commissioning plans for the proposed measures. Measures will include items that save energy, water and other resources. The Cost Effectiveness Criteria for this project shall be as established in the Master Energy Services Agreement or as modified in Section III above.

V. SCHEDULE FOR COMPLETION

Final completion of the Energy Audit and Energy Services Proposal within 90 calendar days after Authorization to Proceed.

2018198Aagrko

STATE OF WASHINGTON

DEPARTMENT OF ENTERPRISE SERVICES

1500 Jefferson St. SE, Olympia, WA 98501
PO Box 41476, Olympia, WA 98504-1476

March 12, 2018

TO: Kevin Poole, City of Clarkston

FROM: Kim Obi, Contracts Specialist, (360) 407-8273

RE Project No. 2018-198 B (2)
Detailed Inv. Grade Audit & ESP - Solar

Apollo Solutions Group

SUBJECT: Funding Approval

The Dept. of Enterprise Services (DES), Energy Program, requires funding approval for the above referenced contract documents. The amount required is as follows:

ESCO Audit	$ 18,500.00
Total Funding	**$ 18,500.00**

In accordance with the provisions of RCW 43.88, the signature affixed below certifies to the DES Energy Program that the above identified funds are appropriated, allotted or that funding will be obtained from other sources available to the using client/agency. The using/client agency bears the liability for any issues related to the funding for this project

By _____ _____
Name / Title **Date**

Please sign and return this form to E&AS. If you have any questions, please call me.

2018198Bagrfundko

ENERGY SERVICES AUTHORIZATION NO. 2018-198 B (2)
Detailed Investment Grade Energy Audit & Energy Services Proposal Agreement
City of Clarkston
Solar
March 12, 2018
MASTER ENERGY SERVICES AGREEMENT NO. 2017-193 B (2)

The Owner and the Energy Services Company (ESCO) named below do hereby enter into this Authorization under terms described in the following sections:

Authorization to Proceed
Compensation for Energy Services
Project Conditions

I. AUTHORIZATION TO PROCEED:

Energy Services Company:

Apollo Solutions Group
1201 SW Columbia Dr.
Kennewick, WA 99336
Telephone No. (509) 413-6227
Fax No. (800) 688-8814
E-Mail mfuentes@apollosolutionsgroup.com

By _____
Name _____
Title _____
Date _____

Owner:

City of Clarkston
acting through the
Department of Enterprise Services
Energy Program
PO Box 41476
Olympia, WA 98504

By _____
Name Roger A. Wigfield, P.E.,
Title Energy Program Manager
Date _____

State of Washington Contractor's License No. APOLLSG860JQ
State of Washington Revenue Registration No. 600 443 607
Federal Tax Identification No. 91-1178943
MWBE Certification No. _____

II. COMPENSATION FOR ENERGY SERVICES:

Basic Services	**COMPENSATION**
Energy Audit and Energy Services Proposal	$ 18,500.00
Grand Total (plus WSST as applicable)	**$ 18,500.00**

III. PROJECT CONDITIONS:

The Project Conditions contained in the Master Energy Services Agreement will be used unless specifically changed herein. The cost effectiveness criteria for this project are per the Apollo Solutions Group proposal dated February 14, 2018.

IV. SCOPE OF WORK:

Per the ESCO proposal dated February 14, 2018 conduct a Detailed Investment Grade Energy Audit of City of Clarkston, Solar, to identify cost effective energy conservation measures and present a written Energy Services Proposal, including all energy audit documentation. The ESCO shall prepare the final Energy Services Proposal, detailing the actual energy services and ESCO equipment to be provided, energy savings and cost guarantees, measurement and verification plans, and commissioning plans for the proposed measures. Measures will include items that save energy, water and other resources. The Cost Effectiveness Criteria for this project shall be as established in the Master Energy Services Agreement or as modified in Section III above.

V. SCHEDULE FOR COMPLETION

Final completion of the Energy Audit and Energy Services Proposal within 90 calendar days after Authorization to Proceed.

2018198Bagrko

TransAlta

Grant Application

Applicant Information:

Project Name: City of Clarkston – Solar Project

Organization: City of Clarkston

Org. Address: 829 5th St

Org. City, State ZIP: Clarkston, WA 99403

Org. Telephone: (509) 758-1662

Org. Fax:

Org. Website: www.clarkston-wa.com

Main Point of Contact: Kevin Poole, PE

Contact Title: Public Works Director

Contact Telephone: (509) 758-1662

Contact Cell Phone:

Contact Fax:

Contact E-mail address: clarkstonpwd@cableone.net

Is the applicant a 501(c)(3)? ☐ Yes ☐ No

Proposed Grant Information:

Summary Description of Project: Installation of 100kW ground based photovoltaic solar array at the waste water treatment plant

Amount of Request: $456,828

Applicable Fund (select one):

- ☐ Weatherization Fund
- ☐ Economic and Community Development Fund
- ■ Energy Technology Fund

Proposed Grant Period: March 30, 2018

Total Project Budget: $685,257

Additional Sources of Funding: $87,040 - Extended Energy Program administered through Avista Utility

$141,379 - Remaining costs will be paid from the City of Clarkston through a third party loan.

Please attach additional sheets of paper if the space above is insufficient for any item.

TransAlta™

Grant Application

Applicant Information:

Project Name: City of Clarkston – Energy Project

Organization: City of Clarkston

Org. Address: 829 5th St

Org. City, State ZIP: Clarkston, WA 99403

Org. Telephone: (509) 758-1662

Org. Fax: _____

Org. Website: www.clarkston-wa.com

Main Point of Contact: Kevin Poole, PE

Contact Title: Public Works Director

Contact Telephone: (509) 758-1662

Contact Cell Phone: _____

Contact Fax: _____

Contact E-mail address: clarkstonpwd@cableone.net

Is the applicant a 501(c)(3)? ☐ Yes ☐ No

Proposed Grant Information:

Summary Description of Project: Energy project to include: 1) LED lighting upgrades at the City Hall, Wastewater Treatment Plant, Street Division (Public Works Department), Police Department and Fire Department, 2) install double pane windows in the breakroom and office of the Street Division, 3) install heat pump in the breakroom and office of the Street Division.

Amount of Request: _____

Applicable Fund (select one):

☐ Weatherization Fund

☐ Economic and Community Development Fund

■ Energy Technology Fund

Proposed Grant Period: _____

Total Project Budget: _____

Additional Sources of Funding: _____

_____

Please attach additional sheets of paper if the space above is insufficient for any item.

ORDINANCE NO. 1594

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.04, adopting the 2015 ~~2015~~ Edition of the "International Building Code (IBC)"; providing for the issuance of permits and collection of fees therefor, establishing procedures for inspections, and establishing penalties for violations of this Chapter.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.04.010**

Clarkston Municipal Code Chapter 15.04 is hereby amended as follows:

15.04.010 Adopted.

(1) That a certain document, one copy of which is on file in the office of the city clerk of the city of Clarkston, being marked and designated as the International Building Code, ~~2006~~ 2015 Edition, including Appendix Chapters ~~B~~, E and I, as published by the International Code Council, be and is hereby adopted as the building code of the city of Clarkston, Washington, for regulating and governing the conditions and maintenance of all property, buildings and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use and demolition of such structures as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said building code on file in the office of the city of Clarkston are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in subsection (2) of this section.

(2) The following sections are hereby revised:

(a) Section 101.1. Insert: "City of Clarkston."

(b) Section 1612.3. Insert: "City of Clarkston."

(c) Section 1612.3. Insert: ~~"January 1, 1988."~~ NOVEMBER 25, 2008

~~(d) Section 3410.2. Insert: "November 24, 2008."~~

SECTION 2.0 **ADDING SECTION 15.04.015**

15.04.015 PROCEDURES

1. INSPECTIONS MUST BE REQUESTED IN ADVANCE AS STATED ON THE CITY OF CLARKSTON PERMIT.

2. THE CITY OF CLARKSTON ALLOWS 14 WORKING DAYS FROM RECEIPT TO REVIEW PLANS, IF DEFICIENCIES ARE FOUND ALL RETURNED DOCUMENTS RECEIVED AN ADDITIONAL 14 WORKING DAYS FOR REVIEW.

SECTION 3.0 **AMENDING SECTION 15.04.020**

15.04.020 Penalties

It shall be unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure or cause or permit the same to be done in violation of this code. Notwithstanding any and all reference to penalties contained within the International Building Code, ~~2006~~ 2015 Edition, the penalties to each violation of any term and/or condition and/or requirement of this chapter shall be ~~a criminal misdemeanor, and each day that a violation exists shall be a separate and distinct violation. Each violation shall be punishable by a fine of up to $1,000 and/or 90 days in jail.~~ A CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED, IN ADDITION TO ANY OTHER REMEDY AND/OR PENALTY SPECIFICALLY SET FORTH IN THIS CHAPTER, AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00.

SECTION 4.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1595

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.06, adopting the 2015 ~~2015~~ Edition of the "International Existing Building Code (IEBC), regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, in the City of Clarkston and providing for the issuance of permits and collection of fees therefore; adding a procedures section; and amending the penalties for violations.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.06.010**

Clarkston Municipal Code Chapter 15.06 is hereby amended as follows:

15.06.010 Adopted.

(1) That a certain document, one copy of which is on file in the office of the city clerk of the city of Clarkston, being marked and designated as the International Existing Building Code, ~~2006~~ 2015 Edition, including Appendix Chapter A, as published by the International Code Council, be and is hereby adopted as the existing building code of the city of Clarkston, Washington, for regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings, including historic buildings, as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said existing building code on file in the office of the city of Clarkston are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in subsection (2) of this section.

(2) The following sections are hereby revised:

(a) Section 101.1. Insert: "City of Clarkston."

~~(b) Section 1301.2. Insert: "November 28, 2008."~~

SECTION 2.0 **ADDING SECTION 15.06.015**

15.06.015 Procedures

1. Inspections must be requested in advance as stated on the City of Clarkston permit
2. The City of Clarkston allows 14 working days from receipt to review plans, if deficiencies are found all returned documents, and additional 14 working days shall be allowed for re-review.

SECTION 3.0 **AMENDING SECTION 15.06.020**

15.06.020 Penalties

It shall be unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any building or structure or cause or permit the same to be done in violation of this code. Notwithstanding any and all reference to penalties contained within the International Existing Building Code, ~~2006~~ 2015 Edition, the penalties to each violation of any term and/or condition and/or requirement of this chapter shall be a ~~criminal misdemeanor, and each day that a violation exists shall be a separate and distinct violation. Each violation shall be punishable by a fine of up to $1,000 and/or 90 days in jail.~~CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00.

SECTION 4.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1596

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.32, adopting the 2015 ~~2015~~ Edition of the "International Mechanical Code (IRC), regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City of Clarkston; adding a procedures section; and amending the penalties for violations.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.32.010**

Clarkston Municipal Code Chapter 15.32 is hereby amended as follows:

15.32.010 Adopted.

(1) That a certain document, one copy of which is on file in the office of the city clerk and the city of Clarkston, being marked and designated as the International Mechanical Code, ~~2006~~ 2015 Edition, including Appendix A, as published by the International Code Council, be and is hereby adopted as the mechanical code of the city of Clarkston, Washington, for regulating and governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said mechanical code on file in the office of the city of Clarkston are hereby referred to, adopted and made a part hereof as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in subsection (2) of this section.

(2) The following sections are hereby revised:

(a) Section 101.1. Insert: "City of Clarkston."

(b) Section 106.5.2. Insert: ~~"per fee schedule in the 1997 Uniform Mechanical Code."~~ "per CMC 15.40."

(c) Section 106.5.5.3. Insert: "100%" and "100%."

(d) Section 108.4. Insert: "penalties as provided in Section 15.32.020."

(e) Section 108.5. Insert: "not less than $100.00 nor more than $1,000.00."

The standards for liquefied petroleum gas installations shall be NFPA 58 (Storage and Handling of Liquefied Petroleum Gases) and ANSI Z223/1/NFPA 54 (National Fuel Gas Code).

SECTION 2.0 **ADDING SECTION 15.32.015**

15.32.015 Procedures

1. Inspections must be requested in advance as stated on the City of Clarkston permit

2. The City of Clarkston allows 14 working days from receipt to review plans, if deficiencies are found all returned documents, and additional 14 working days shall be allowed for re-review.

SECTION 3.0 **AMENDING SECTION 15.05.020**

15.28.020 Penalties

Notwithstanding any and all reference to penalties contained within the International Mechanical Code, ~~2006~~ 2015 Edition, the penalties ~~to~~ FOR each violation of any term and/or condition and/or requirement of this chapter shall be a ~~criminal misdemeanor, and each day that a violation exists shall be a separate and distinct violation. Each violation shall be punishable by a fine of up to $1,000 and/or 90 days in jail~~ CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00.

SECTION 4.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1597

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.28, adopting the 2015 ~~2015~~ Edition of the "International Property Maintenance Code (IPMC)"; providing for the issuance of permits and collection of fees therefor,.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.28.010**

Clarkston Municipal Code Chapter 15.04 is hereby amended as follows:

15.28.010 Adopted.
(1) That a certain document, one copy of which is on file in the office of the city clerk of the city of Clarkston, being marked and designated as the International Property Maintenance Code, ~~2006~~ 2015 Edition, as published by the International Code Council, be and is hereby adopted as the property maintenance code of the city of Clarkston, Washington, for regulating and governing the conditions and maintenance of all property, buildings, and structures; by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and the condemnation of buildings and structures unfit for human occupancy and use, and the demolition of such existing structures as herein provided; providing for the issuance of permits and collections of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said property maintenance code on file in the office of the city of Clarkston are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, deletions and changes, if any, prescribed in subsection (2) of this section.

(2) The following sections are hereby revised:

(a) Section 101.1. Insert: City of Clarkston.

(b) Section 103.5. Insert: Special Inspection fee as stated in CMC 15.40

(c) Section 302.4. Insert: 8 inches

(d) Section 304.14 Insert: March 1 to November 31

(e) Section 602.3 Insert: October 1 – May 1

(f) Section 602.4 Insert: October 1 – May 1

SECTION 2.0 **ADDING SECTION 15.28.020**

15.28.020 Penalties

The penalties for each violation of any term or condition and/or requirement of this Chapter shall be a civil infraction, as defined in CMC 1.01.110(1)(a), and for each violation shall be fined an amount of $150.00. For a second infraction of the same provision occurring within a 12-month period, the amount of the penalty that may be forfeited shall increase to $200.00. For a third and subsequent infraction of the same provision within a 12-month period, the amount of the penalty that may be forfeited shall increase to $250.00.

SECTION 3.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1598

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.05, adopting the 2015 ~~2015~~ Edition of the "International Residential Code (IRC), regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhouses) not more than three stories in height with separate means of egress in the City of Clarkston; providing for the issuance of permits and collection of fees therefore, and providing for penalties for violations.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.05.010**

Clarkston Municipal Code Chapter 15.05 is hereby amended as follows:

15.05.010 Adopted.

(1) That a certain document, one copy of which is on file in the office of the city clerk of the city of Clarkston, being marked and designated as the International Residential Code, ~~2006~~ 2015 Edition, including Appendix Chapters E, G and H, AND SPECIFICALLY EXCLUDING CHAPTERS 11 AND 25 THROUGH 43, as published by the International Code Council, be and is hereby adopted as the residential code of the city of Clarkston, Washington, for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said residential code on file in the office of the city of Clarkston are hereby referred to, adopted, and made a part hereof, as if fully set out in this chapter, with the additions, insertions, deletions and changes, if any, prescribed in subsection (2) of this section.

(2) The following sections are hereby revised:

(a) Section R101.1. Insert: "City of Clarkston."

(b) Section R301.2(1). Insert: "Wind speed to 70 MPH."

~~(c) Section P2603.6.1. Insert: "twenty-four (24) inches."~~

~~(d) Section P3103.1. Insert: "twelve (12) inches above roof or twelve inches above anticipated snow levels."~~

SECTION 2.0 **ADDING SECTION 15.05.015**

15.05.015 Procedures

1. Inspections must be requested in advance as stated on the City of Clarkston permit

2. The City of Clarkston allows 14 working days from receipt to review plans, if deficiencies are found all returned documents, and additional 14 working days shall be allowed for re-review.

SECTION 3.0 **AMENDING SECTION 15.05.020**

15.28.020 Penalties

It shall be unlawful for any person, firm or corporation to erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish, equip, use, occupy or maintain any residence or structure or cause or permit the same to be done in violation of this code. Notwithstanding any and all reference to penalties contained within the International Residential Code, ~~2006~~ 2015 Edition, the penalties to each violation of any term and/or condition and/or requirement of this chapter shall be a ~~criminal misdemeanor, and each day that a violation exists shall be a separate and distinct violation. Each violation shall be punishable by a fine of up to $1,000 and 90 days in jail.~~ A CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00.

SECTION 4.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1599

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.12, adopting the 2015 ~~2015~~ Edition of the Uniform Plumbing Code, regulating and controlling the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of any plumbing system in the City of Clarkston; providing for the issuance of permits and collection of fees therefore; adding a procedures section; and amending the penalties for violations.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.12.010**

Clarkston Municipal Code Chapter 15.12 is hereby amended as follows:

15.12.010 Adopted.

The ~~2003~~ 2015 Edition of the Uniform Plumbing Code, published by the International Association of Plumbing and Mechanical Officials including Appendices H and I, is hereby adopted by reference with the following additions, deletions and exceptions: provided that Chapters 12 and 15 of this code are not adopted; provided further, that those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel fired appliances as found in Chapter 5 and those portions of the code addressing building sewers are not adopted.

SECTION 2.0 **ADDING SECTION 15.12.015**

15.12.015 Procedures

1. Inspections must be requested in advance as stated on the City of Clarkston permit

2. The City of Clarkston allows 14 working days from receipt to review plans, if deficiencies are found all returned documents, and additional 14 working days shall be allowed for re-review.

SECTION 3.0 **AMENDING SECTION 15.12.020**

15.12.020 Penalties

Notwithstanding any and all reference to penalties contained within the Uniform Plumbing Code, ~~2003~~ 2015 Edition, the penalties to each violation of any term and/or condition and/or requirement of this chapter shall be a ~~criminal misdemeanor, and each day that a violation exists shall be a separate and distinct violation. Each violation shall be punishable by a fine of up to $1,000 and/or 90 days in jail.~~.CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO

$200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00. EACH DAY THAT A VIOLATION EXISTS SHALL BE A SEPARATE AND DISTINCT VIOLATION.

SECTION 4.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1600

An ordinance of the City of Clarkston, Washington amending Clarkston Municipal Code Chapter 15.36, adopting the 2015 ~~2015~~ Washington State Energy Code, including Residential (WAC 51-11R) and Commercial (WAC 51-11C), regulating and controlling the design and construction of buildings for the use and conservation of energy over the life of each building in the City of Clarkston; and adding a section defining the penalties for violations.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0 **AMENDMENT OF CHAPTER 15.36.010**

Clarkston Municipal Code Chapter 15.36 is hereby amended as follows:

15.36.010 Adopted.

This chapter adopts the ~~1991~~ 2015 Washington State Energy Code, as written by the Washington State Building Code Council, specifically including WAC 51-11R and WAC 51-11C.

SECTION 2.0 **ADDING SECTION 15.36.0040**

15.36.040 Penalties

NOTWITHSTANDING ANY AND ALL REFERENCE TO PENALTIES CONTAINED WITHIN THE 2015 WASHINGTON STATE ENERGY CODE, THE PENALTIES FOR EACH VIOLATION OF ANY TERM AND/OR CONDITION AND/OR REQUIREMENT OF THIS CHAPTER SHALL BE A CIVIL INFRACTION, AS DEFINED IN CMC 1.01.110(1)(A), AND FOR EACH VIOLATION SHALL BE FINED AN AMOUNT OF $150.00. FOR A SECOND INFRACTION OF THE SAME PROVISION OCCURRING WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $200.00. FOR A THIRD AND SUBSEQUENT INFRACTION OF THE SAME PROVISION WITHIN A 12-MONTH PERIOD, THE AMOUNT OF THE PENALTY THAT MAY BE FORFEITED SHALL INCREASE TO $250.00. EACH DAY THAT A VIOLATION EXISTS SHALL BE A SEPARATE AND DISTINCT VIOLATION.

SECTION 3.0 **EFFECTIVE DATE**

This ordinance shall take effect thirty days after its passage, approval, and publication.

Dated this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Authenticated by:

_____
Steve Austin, City Clerk

Approved as to form:

_____
Todd Richardson, City Attorney

Publication Date:

ORDINANCE NO. 1601

AN ORDINANCE AMENDING CHAPTER 2.08.050 OF THE CLARKSTON MUNICIPAL CODE, WHICH ESTABLISHES COUNCIL MEETING AGENDA

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 2.08.050 is hereby amended as follows:

2.08.050 Council Meeting Agenda.
(1) Agenda Preparation. The city clerk/treasurer, under the direction of the mayor, will prepare the agenda for each council meeting setting forth a brief description of each item and any supporting documentation to be considered by the council. Prior to submission to the council, the agenda shall be reviewed by the mayor.

An item to be considered by the city council at a regular meeting may be placed on the agenda by the mayor, clerk/treasurer or any member of the council. Agenda items should be vetted through one of the council standing committees or a council workshop before being placed on the agenda. Routine items, such as proclamations or requests for letters of support, do not need to go to committee prior to being placed on the agenda. Subject to the council's right to amend the agenda, no legislative item shall be voted upon which is not on the council agenda, except in emergency situations (defined as situations which would jeopardize the public's health, safety or welfare) as determined by majority vote of the council.

The clerk/treasurer will distribute a copy of the agenda and supporting materials to council members, the mayor and the press before close of business on the Thursday before a regular council meeting. The agenda packet will be sent by email to the mayor, council members and members of the press who have requested copies, and a hard copy will be placed in each member's mailbox at City Hall. In addition, the agenda shall be posted to the city's website by close of business the Thursday before a regular meeting.

(2) Order of Business. The order of business for all regular meetings shall be transacted as follows unless the council, by majority vote, suspends the rules and changes the order:

(a) Call to order.
(b) Pledge of allegiance.
(c) Roll call. Motion to excuse absent members may be made at this time.
(d) Approval of minutes.
(e) Communications.
    (i) From the public.
    (ii) From the mayor.
    (iii) From staff or employees.
(f) Committee Reports.
    (i) Finance*/Administration.*
    (ii) Public safety.
    (iii) Public works.
    ~~(iv) Administrative/intergovernmental.~~
    ~~(v) Community development.~~
(g) Public hearings.

(h) Unfinished business.
(i) New business.
(j) Council comments.
(k) Executive session (if needed).
(l) Adjournment. [Ord. 1545 § 2, 2015.]

SECTION 2.0

Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

SECTION 3.0

Severability. If any one or more section, subsection, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances, and the same shall remain in full force and effect.

SECTION 4.0

Effective Date. This ordinance shall take effect five days after its passage, approval and publication.

PASSED by the City Council of the City of Clarkston, Washington this _____ day of _____, 2018.

_____
Monika Lawrence, Mayor

Attest:

_____
Steve Austin, City Clerk

Approved as to Form:

_____
Todd Richardson, City Attorney

Date of Publication: _____

NELLY BROADCASTING

Lewiston | Clarkston | Grangeville

Broadcast, Digital, Social Media, Promotions 509.751.0976

March 9, 2018

Officer John Morbeck
Clarkston Police Department
Clarkston, Wa. 99403

Re: Alive After Five 2018

Dear Officer Morbeck,

Nelly Broadcasting is requesting street closures for our 2018 events.

We are preparing for another fantastic season of Alive After Five. We have selected the second Thursday of each month. June 14th, July 12th and August 9th.

We would like to request closure of 6th Street (Highway 129) from the south side of Elm to the North side of Chestnut. We need the road closed from 3:30pm to 9:00pm on the event dates listed above. We will be working closely with the WSDOT on the closure and have provided a traffic control map as well as Certificate of insurance for this event. We would like to make sure all emergency departments are notified.

Please feel free to contact me at Nelly Broadcasting 509.751.0976.

Sincerely,

Darcy Nelly

Darcy Nelly

Nelly Broadcasting, LLC.

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/6/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARTIN INSURANCE, INC
1122 IDAHO STREET
P.O. BOX 699
LEWISTON ID 83501-0699

CONTACT NAME: Sherry Gillispie
PHONE (A/C, No, Ext): (208) 743-6543 FAX (A/C, No): (208) 746-7071
E-MAIL ADDRESS: sherry@martininsure.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Starr Indemnity & Liability Co.	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Nelly Broadcasting, LLC
2470 Appleside Blvd.
Clarkston WA 99403

COVERAGES CERTIFICATE NUMBER: 2018 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC OTHER:	X		1000110072	6/1/2018	8/4/2019	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS / SCHEDULED AUTOS HIRED AUTOS / NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTH-ER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

WA DOT STATE OF WA
ITS ELECTED & APPOINTED OFFICIALS/OFFICER
DEPTS, AGENCIES, COMMISSIONS, AUTH AGENTS
ATTN: DEANNA BREWER RAFFIC MS
PO BOX 47344
OLYMPIA, WA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ann Watkins/SG

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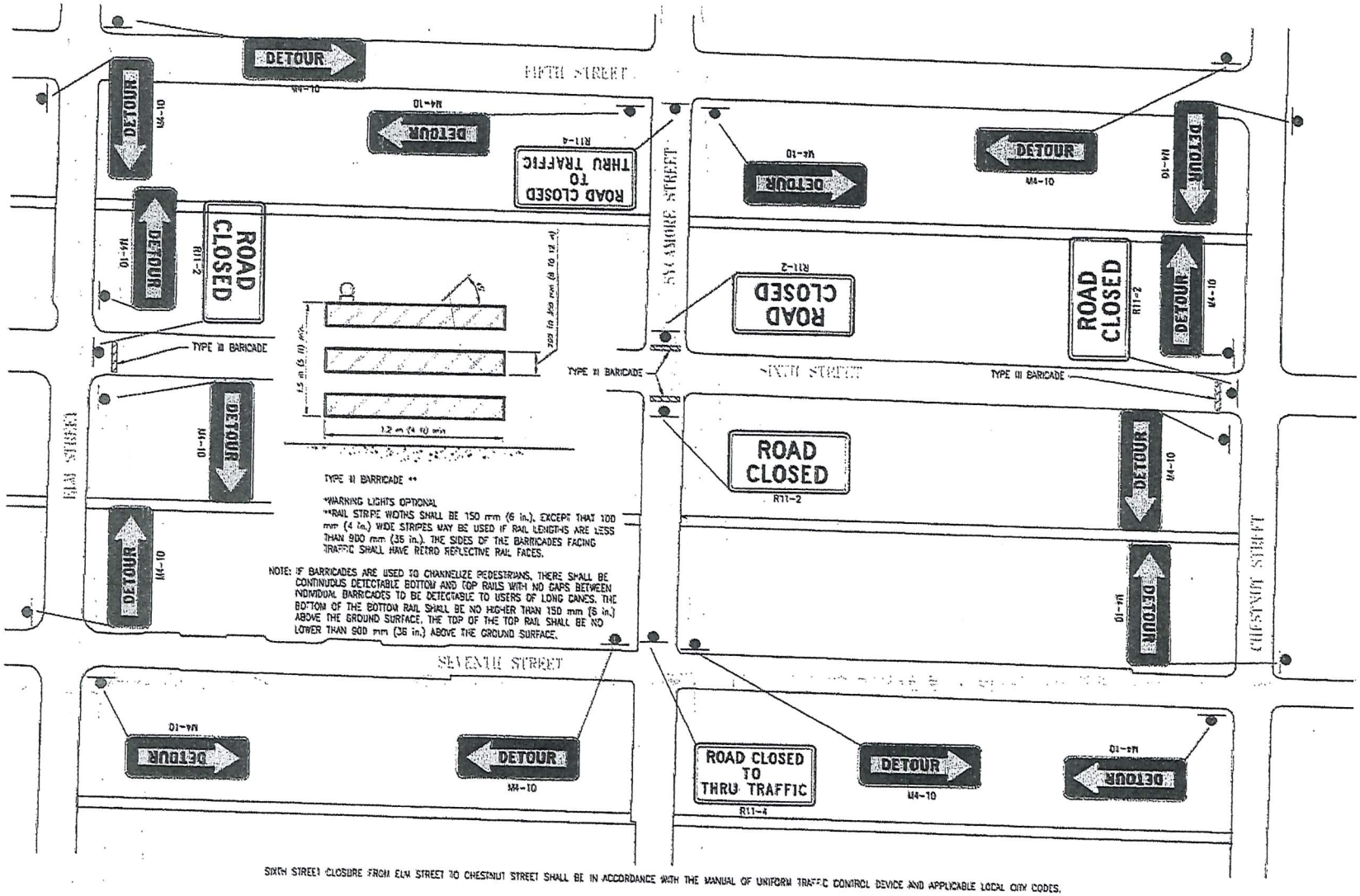

SIXTH STREET CLOSURE FROM ELM STREET TO CHESTNUT STREET SHALL BE IN ACCORDANCE WITH THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICE AND APPLICABLE LOCAL CITY CODES.

PROGRESSIVE ENGINEERING GROUP, INC

PLANNING & DESIGN + CONSTRUCTION MANAGEMENT

CLARKSTON, WASHINGTON
6TH STREET ROAD CLOSURE

SIGNAGE AND TRAFFIC CONTROL PLAN

SHEET 1 OF 1

City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

March 5, 2018

To: Clarkston City Council

Re: Planning & Zoning Commission Activities for FY 2017

Honorable Mayor and City Council

The following is a report on the actions taken and activities pursued by the Planning and Zoning Commission for 2017.

ZC-2017-01 616 Maple St.

Change zoning from R3-High Density Residential to SC – Service Commercial. This allows the landowner to construct an architect's office on this property.

A history of the requested action;

The application was submitted on May 2, 2017.
The applicant was notified on May 12, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-01 was July 17, 2017. Zone Change Approved by Commission
Findings of Fact Conclusion of Law approved August 21, 2017

ZC-2017-02 428 5th St.

Change zoning from R2-Medium Density Residential to SC – Service Commercial. This brings a non-conforming use in a R2 zone to a conforming use in a SC zone. A chiropractic office operated at this location for over 29 years. The new property owner wanted to use the property as a massage therapy business but was a non-conforming use in an R2 zone.

A history of the requested action;

The application was submitted on July 17, 2017.
The applicant was notified on July 17, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-02 was August 21, 2017. Zone change approved by Commission
Findings of Fact Conclusion of Law approved September 18, 2017

ZC-2017-03 1003 Highland Ave.

Change zoning from R3-High Density Residential to MC-Medical Commercial. Expansion of the Tri-State Memorial Hospital medical campus into adjacent property they had recently purchased.

TREE CITY USA.

A history of the requested action;

The application was submitted on August 25, 2017.
The applicant was notified on August 25, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-03 is October 2, 2017. Zone change approved by Commission
Findings of Fact Conclusion of Law approved October 2, 2017

ZC-2017-04 718 Bridge St.

Change zoning from R2-Medium Density Residential to SC – Service Commercial. Commercial business, Mac's Cycle, owned the adjacent property which was zoned R2. Owner did a boundary line adjustment to make the property one tax parcel and requested a zone change to SC.

A history of the requested action;

The boundary line application was submitted on August 10, 2017
The boundary line application was administratively approved and recorded on September 12, 2017
The zoning application was submitted on September 21, 2017.
The applicant was notified on September 21, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-04 is October 2, 2017. Zone change approved by Commission
Findings of Fact Conclusion of Law approved October 2, 2017

ZC-2017-05 700 Bridge St.

Change zoning from R2-Medium Density Residential to SC – Service Commercial. Commercial business, Mac's Cycle, owned the adjacent property which was zoned R2. Owner did a boundary line adjustment to make the property one tax parcel and requested a zone change to SC.

A history of the requested action;

The boundary line application was submitted on August 10, 2017
The boundary line application was administratively approved and recorded on September 12, 2017
The zoning application was submitted on September 21, 2017.
The applicant was notified on September 21, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-05 is October 2, 2017. Zone change approved by Commission
Findings of Fact Conclusion of Law approved October 2, 2017

ZC-2017-06 535 6th St.

Change zoning from R2-Medium Density Residential to SC – Service Commercial. This brings a non-conforming use in a R2 zone to a conforming use in a SC zone. A chiropractic office operated at this

location for over 43 years. The new property owner wanted to use the property as a dental clinic but was a non-conforming use in an R2 zone.

A history of the requested action;

Property has been used as a medical/professional office for over 43 years.
Building permit was issued in April 2017 for the office remodel. See letter from City of Clarkston dated March 16. 2016.
Business was notified by their insurance company that they were a non-conforming use in a R2 zone. Would not be covered for a total loss. August 2017
The zoning application was submitted on November 14, 2017.
The applicant was notified on November 17, 2017 the application was complete and would be notified of the hearing date.
Hearing date for ZC-2017-06 is December 4, 2017. Zone change approved by Commission
Findings of Fact Conclusion of Law approved December 4, 2017

Comprehensive Land Use Plan Update

The Planning and Zoning Commission has also started the process of updating the Comprehensive Land Use Plan. The intent is to have an updated plan presented to city council in the spring of 2019.

Other Recommendations

The Planning and Zoning Commission recommends that the City Council and Commission meet one to two times a year in a work session to discuss community needs and priorities regarding land use planning.

The Planning and Zoning Commission respectfully submits this report of annual activites to the Clarkston City council and looks forward to an active year.

Respectfully,

Margo McCroskey

Margo McCroskey
Chairman