

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, MARCH 25, 2019**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: March 11, 2019 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**
 - D. WSDOT Presentation on Bridge/Diagonal/2nd Street Interchange: Bill Preston**

- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – March 25**
 - B. Public Safety – March 19**
 - C. Public Works – March 19**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 7. UNFINISHED BUSINESS: None**

- 8. CONSENT AGENDA: None**

- 9. NEW BUSINESS: None**

- 10. COUNCIL COMMENTS:**

- 11. QUESTIONS FROM THE PRESS:**

- 12. EXECUTIVE SESSION: Real Estate**

- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
March 11, 2019

ROLL CALL: Russ Evans, Pat Holman, Belinda Larsen, Skate Pierce, Joel Profitt, and Melyssa Andrews. John Murray absent.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Item B: Discussion on Fireworks to Unfinished Business and Item F: Acceptance of Donations to Consent Agenda.

APPROVAL OF MINUTES: Minutes of the February 25, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

- A. **From the Public:** None
- B. **From Mayor:** Mayor Lawrence congratulated the Fire Department for winning the tip competition at the Support our Shelters fundraiser held by the YWCA.
- C. **From Staff or Employees:** None

COMMITTEE REPORTS:

Finance/Admin: Councilmember Andrews reported that the Committee reviewed and approved the bills for payment. Total expenditures for the January EOM of \$112.60, February EOM of \$115.38 and the March 11, 2019 period of \$439,280.99. MOTION BY HOLMAN/EVANS to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the March 5th meeting. Chief Hastings briefed the committee on the committee he sits on regarding the homeless population. This committee is working on acquiring money through the state that would, at a future date, provide temporary housing for some qualified individuals. This money will be garnered through some state funding programs but the committee would need to build up this fund for future use. At our meeting on the 19th, the jail committee will once again present options that they have developed to address our jail overcrowding and funding for these new options. Next week Officer Martin will head to Seattle for pilot's licensing training for drone operation. Chief Cooper presented the committee with information regarding fireworks regulations per Washington State. He gave a brief review of other cities' and counties' bans and restrictions along with what fireworks are legal and what are illegal in the State of Washington. The committee determined what we will recommend to Council regarding fireworks for Council review. Councilmember Larsen will contact both the Mayor and Attorney Richardson regarding an ordinance and will also reach out to Asotin County Commissioner Brian Shinn with our recommendation.

Public Works: Councilmember Pierce reported on the March 5th meeting. The Committee discussed the petition for alley vacation that is on the agenda. The City will need to approve the appraiser and surveyor for this property. The contracts for both will need approval from council. (Agenda items) The Committee also had a Code Enforcement discussion on RV living. The Committee had questions for Chief Hastings about how best enforce the restriction on RV living. It was also discussed if there is a way for Public Works to enforce the restrictions based on zoning requirements and National Fire Protection Association standards. There was a further conversation on code enforcement. A limited commission for the code enforcement officer was discussed so that the code enforcer could write infractions. It was decided that there is not time for the current staff to facilitate this, and there may need to be a half time code enforcement officer hired for the Police Department. A representative from WSDOT will be at an upcoming Council meeting to give an update on the Bridge/2nd/Diagonal Interchange. Council is being asked to approve the intergovernmental agreement for the Southway Bridge resurfacing project. The Council will need to ask the attorneys to begin working on the construction agreement. The WWTP filter building will need to be redesigned, and the agreement with Keller Associates is on the agenda for Council approval. The street department will be testing two different products this year to fill the crack in the roadway. The City will take over the commercial dumpster franchise and will be

leasing those to the businesses. The City Attorney is recommending to have 1315 8th Street declared a nuisance by a judge so that it can be abated. PWD Poole has received a couple of bids to remove the structure. The building inspector has put a new process in place for mechanical permitting and met with local companies to determine how best to implement the process.

Outside Organizations: None

UNFINISHED BUSINESS:

A. Consideration of Petition for Alley Vacation (Public Works) PWD Poole presented Council with the petition for vacation. MOTION BY PIERCE/PROFITT to approve the Petition. Motion Carried

B. Discussion on Fireworks (Public Safety) Councilmember Larsen presented the proposal from Public Safety Committee. The recommendation is “if it goes up, or blows up” it would be banned and discharge would be limited to July 4th from noon to midnight, and December 31st from 6:00p.m. to 1:00a.m. on New Year’s Day. The Committee doesn’t want a total ban because fireworks are recognized as a traditional family event. Councilmember Profitt asked about making the discharge times the same for both holidays. Councilmember Holman clarified why the committee chose the times for each day. Councilmember Evans clarified the state law for what is legal. He advised that both helicopter spinners and Roman Candles would also be banned. Mayor Lawrence referenced the information provided by Chief Cooper regarding various bans that have been enacted around the state. Attorney Richardson reminded Council that any ordinance passed would not take effect until 2020 if passed this year. Larsen will draft an ordinance to present at next council. Commissioner Shinn was asked for an update from the County. Shinn advised that the ban was discussed last week and both the Sheriff and the Fire Chief do not want to change the ordinance. He advised that this is only the second year that the current law has been in effect. There is a fear that it won’t stop people from discharging fireworks, it will just push them out to rural areas of county. If there was a change he advised to change the hours and days allowed for discharge, instead of allowed usage. He advised that there was no official action, but the City may not have continuity with the County on this ordinance. Mayor Lawrence advised that if enacted, this ordinance would take effect be after the third year of the current law. There would need to be good public relations and public service announcements. Councilmember Pierce advised that he will vote no to what is being currently proposed. Councilmember Andrews advised she agrees with limiting discharge to a single day, but no further ban.

CONSENT AGENDA:

- A. Resolution 2019-03, Setting Date for Alley Vacation Hearing (Public Works)**
- B. Authorization to appoint Appraisal for Alley Vacation (Public Works)**
- C. Authorization to appoint Survey for Alley Vacation (Public Works)**
- D. Agreement for Professional Services – WWTP Filter Engineering (Public Works)**
- E. Intergovernmental Cooperative Agreement – Southway Bridge (Public Works)**
- F. Acceptance of Donations to Police Department (Public Safety)**

MOTION BY HOLMAN/PIERCE to approve the consent agenda. Motion Carried

NEW BUSINESS: None

COUNCIL COMMENTS: Councilmember Evans advised that he was contacted by a friend of the family that were the victims of a house fire recently. They wanted to thank the Fire Department for responding so quickly. Councilmember Pierce added that the Fire Department was incredibly fast in the response and clean-up of the incident. Councilmember Andrews echoed his response. Pierce asked what would need to be done to get the construction agreement going forward for the Southway Bridge. PWD Poole advised what the agencies will have to spur on the attorneys to get it done. Andrews commented that Walmart staff is pleased with new entrance and wanted to thank the City.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that the Council would be going into executive session to discuss Negotiations at 7:32pm. No decisions will be made during the session. The session is expected to last 10 minutes. The session ended at 7:42pm.

ADJOURNMENT:

Meeting adjourned at 7:42pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 3/11/19	Ck # 67084-67107	\$139,473.76
Total Fund Expenditures January EOM		\$112.60
Total Fund Expenditures February EOM		\$115.38
Payroll 3/5/19	Ck # 68006-68036	\$299,807.23

DRAFT

Public Safety meeting 3/19/19

In Attendance: Chief Joel Hastings, Chief Steve Cooper, Clerk-Treasurer Steve Austin, Councilors Pat Holman, Belinda Larsen, Russ Evans and Mayor Lawrence. Plus members of the Jail Committee.

The Asotin County Jail Committee members: County Commissioner Jim Jeffords and his committee presented us with a proposed 126 cell jail to be built on County property. They are proposing Asotin County, the City of Asotin and the City of Clarkston enter into a partnership that would ask the citizens of our community to approve a 3/10 of 1% sales tax to build a new jail facility. This committee will be presenting to the entire Council their proposal in time to submit the sales tax question in May to be placed on the August ballot.

We thank Commissioner Jeffords and his committee for the time and dedication in undertaking this task of trying to build a new facility that will actually house a population of roughly 126 inmates over the current facility built for 14 inmates that is currently trying to provide for an average of 50. We would also be able to house inmates from other local cities or counties at a reasonable cost.

PWC Meeting Notes 3-19-19

Attending: Bill Larson, Joel Proffit, John Murray, Jason Ewing, Kevin Poole and Skate Pierce

- 1) Bill Larson came to discuss a renewal on a lease @ 100 Bridge St. Mr. Larson's father had the lease previously, it was inherited by Larson, and it expired in February. The city is the owner of the property in question. The council now needs to decide how to proceed. Director Poole recommends that we have a discussion in executive session on how to proceed with this real estate. The committee agrees and recommends a discussion with the full council.
- 2) Alley vacation update. Surveyor and appraiser are working on the property. Once we receive the legal descriptions of the property, we will move ahead.
- 3) Bridge/Diagonal/2nd St we are now in the phase where we can now send out a Request for Proposal for the design of the project.
- 4) We had an update on the Southway Bridge resurfacing project. We've had 3 of the 4 entities have signed the Intergovernmental Agreement. The RFP for design are being evaluated now.
- 5) WWTP Filter Building Design update. We met on site last week with Keller Engineers. For a discussion on the design with Dir. Poole and WWTP employees.
- 6) We're looking at switching to a slurry seal instead of the traditional chip seal on our roads. Discussions with the City of Lewiston have shown that the slurry seal has been more effective and less expensive.
- 7) Director Poole gave us an update on 1513 8th St abatement. We're waiting on a court date in May. We need to check on the property to make sure there are no additional liens.
- 8) Mr Ewing recently went to a conference. There will be a new International Builders Code set of regulations to be adopted in July of 2020. Next years conference will be all about the changes in the 2018 regulations and the new ones that will be adopted in 2020.
- 9) There's a Community Development Block Grant informational conference this Thursday in Moses Lake. Director Poole is planning to attend to see if and how Clarkston can take advantage of this program.