

**CITY OF CLARKSTON  
CITY COUNCIL AGENDA  
829 5<sup>th</sup> Street  
MONDAY, MARCH 13, 2017**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:  
February 27, 2017 Regular Meeting**
  
- 5. COMMUNICATIONS:**
  - A. From the Public (Please limit comments to 3 minutes)**
  - B. From the Mayor**
  - C. From Staff or Employees**
  
- 6. COMMITTEE REPORTS:**
  - A. Finance – Audit Report on Current Bills**
  - B. Public Safety –March 7 (Agenda Item)**
  - C. Public Works – March 7**
  - D. Administrative/Intergovernmental – March 13**
  - E. Community Development – March 2 (Agenda Items)**
  
- 7. UNFINISHED BUSINESS:**
  
- 8. NEW BUSINESS:**
  - A. Alive After Five dates for 2017 (Public Safety)**
  - B. Resolution 2017-01, Donation for Asotin County Library Expansion  
(Community Development)**
  - C. Clarkston Free Parking discussion (Community Development)**
  
- 9. COUNCIL COMMENTS**
- 10. EXECUTIVE SESSION: Negotiation**
- 11. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

# CLARKSTON CITY COUNCIL MINUTES

February 27, 2017

ROLL CALL: Skate Pierce, Terry Beadles, Brian Kolstad, Monika Beauchamp, Kelly Blackmon, John Murray, Belinda Campbell.

STAFF: Chief Cooper, PWD Martin, Clerk Austin

**AGENDA CHANGES:** Add Negotiations to Executive Session

**APPROVAL OF MINUTES:** Minutes of the February 13, 2017, Regular Meeting and February 22, 2017, Town Hall Meeting were approved as distributed.

## **COMMUNICATIONS:**

**A. From the Public:** None

**B. From Mayor:** None

**C. From Staff:** None

## **COMMITTEE REPORTS**

**Finance:** Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the February 27, 2017 period of \$183,458.15. MOTION BY BEADLES/PIERCE to approve the bills as read. Motion carried.

**Public Safety:** Councilmember Beadles reported on the February 21 meeting. The Police Department will support the YWCA soup fund-raising event. The Chief of Police is on the Quality Behavioral Health committee for homelessness. They will compile a list of providers in the valley for homeless people.

The Chamber of Commerce will host the Clarkston Christmas parade December 2, 2017 at 4:30 PM. (Agenda item for council action)

The Police Department will purchase 8 body cameras for officer use. This purchase is included in the 2017 budget.

Public Works presented a request for council to review a cell tower provider request. Councilmember Pierce will present this through the Public Works Committee.

The Fire Department presented a street closure that was announced by the PUD for 2/23/2017. Also discussed certain fixed costs that are associated with the Fire Department

**Public Works:** Councilmember Pierce reported on the February 21 meeting. The previous mentioned Cell Tower item has been put on hold waiting on review from City Attorney and PWD Martin.

We had further discussion on our Recycling request for proposal. It will be available for publication soon, to allow for the longest possible time for potential respondents to prepare.

Our Transportation Benefit District Plan is still in development. We want to use as broad a language as possible when developing the plan to allow us the most flexibility in using the TBD money.

There is still much work to be done with any plans for Vernon Park. PWD Martin is going to reword a question that was earlier asked to MRSC to see if they can more adequately answer our concern.

Plans to rework the intersections of Diagonal/Bridge/2<sup>nd</sup> St are still in development. Eventually we will submit the plans to the MPO to begin the process. We will have any required matching

funds available via our TBD. We still need to have a larger study done on the area intersections. Small changes could lead to drastic increases in traffic at other intersections in the area.

**Admin Committee:** Councilmember Blackmon reported on this evening's meeting. Several property owners/managers met with questions on proposal for business licenses. We informed them that it was off the table, no longer being discussed. Kolstad advised the folks that have been coming to the Committee have been willing to give us ideas on how to make rental situation in Clarkston better.

**Community Development:** Councilmember Beauchamp reported on the February 16 meeting. Pole banners for bike flags was continued discussion (brackets, size, how much time from city?) Will be emailing the Lewiston Public Works Director. Committee agrees to drop further research into business licenses for landlords. Discussed antidiscrimination issue after the previous council meeting if an ordinance or resolution was needed since WA State already has protections. Sent a draft resolution from another city to City Attorney to look over. Liquor and Cannabis Control Board has issued 3 more licenses to Clarkston. Committee is interested in pursuing a 6 month moratorium on new shops so we can study impact on tax revenue and the community. Will direct public works committee to look into Bridge Street beautification with the possibility of trees lining it.

#### **UNFINISHED BUSINESS:**

**A. Ordinance No. 1579 Amending CMC 2.76, 2<sup>nd</sup> Reading.**  
MOTION BY BEAUCHAMP/CAMPBELL. Motion carried.

**B. Ordinance No. 1580 Amending CMC 15.40 – Building Permit Fees, 2<sup>nd</sup> Reading**  
MOTION BY KOLSTAD/CAMPBELL. Motioned carried.

Councilmember Kolstad questioned how the figures compare to Asotin County. PWD Martin advised Asotin County will share information matching. Councilmember Murray asked how they compare to Lewiston. PWD Martin advised that they were still lower than Lewiston. A formula was used that was 10 percent increase on the value of square footage which equates to a 7-8% on the actual permit. Kolstad asked if having the rates the same for the county is beneficial for folks. PWD Martin said that any time we can match a neighboring jurisdiction, everyone knows we are all on the same playing field.

#### **NEW BUSINESS:**

**A. Chamber of Commerce hosting Clarkston Christmas Parade December 2, 2017 (Public Safety)**

Kristin Kemak advised that the request was being made early this year because last couple of years we have noticed a difference in people at the WA State DOT, and they have asked for a simplified plan, reducing the number of signs by about 50%. We have run across some safety concerns for participants and spectators. In meeting with Public Works & Police we need to really encourage the DOT to understand that participant and spectator safety are our number one concern, not the number of signs we have. Now in hands of WA State to make it easier. We are requesting to go back to previous years' plans. We have talked about contracting with traffic control company to place signs and pick them up. Safety is very important, we are taking it seriously. Councilmember Blackmon said the Boy Scouts troop picked up the signs last year and appreciate the fundraiser for picking up signs. Councilmember Beauchamp asked if the plan is reverting back to 2014. Kemak advised the State asked to reduce number of detour and closure

signs to make it easier. Councilmember Kolstad mentioned that he has seen detours in Lewiston with no advance warning, also when it is after dark, it is worse. Kemak advised that they are working with PWD Martin, Street Department guys and the Police Department to make it work. Mayor Lawrence said the City appreciates the concern for safety and wholeheartedly agrees. MOTION BY BEADLES/BLACKMON. Motion carried.

**COUNCIL COMMENTS:**

Councilmember Campbell pleased to be part of the reading program for elementary kids. It is on Thursday and Friday. Council has previously participated. Councilmember Pierce & Beauchamp will also be participating. Councilmember Kolstad encouraged participation, he had previously read at Grantham. Councilmember Blackmon thanked all those that showed up to town hall meeting, and hopes the community will continue to make their thoughts known on the subject. Councilmember Beadles commented on the last meeting and anti-discrimination. Unless we are willing to get involved personally, laws won't change anything.

**EXECUTIVE SESSION:**

Mayor Lawrence called Executive Session at 7:22pm. It is expected to last about 20 minutes. No decisions will be made. A 5 minute extension was requested at 7:41pm, 7:46pm, 7:51pm, 7:56pm, and 8:01pm. Council was back in session at 8:08pm.

**ADJOURNMENT:**

Meeting adjourned at 8:08 p.m.

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Steve Austin, City Clerk

\_\_\_\_\_  
Monika Lawrence, Mayor

Total Fund Expenditures, 2/27/17	Ck # 63481 - 63533	\$50,916.01
Payroll, 2/17/17	Ck # 63461 - 63478	\$132,452.14

In attendance: Brian Kolstad, Janet Marugg, Monika Beauchamp

Bike Flag banners: MPO will pay for them and still working on figuring out how many we want and how the city will affix them to the poles. Have been in close communication with Lewiston Public Works dept regarding how they did it last year. We don't have a bucket truck to put them up. Lewiston offered to do it, will follow up with that once we know how to install them and where we will be putting them.

There was some confusion regarding the cannabis licenses. Only 3 currently have been issued. Emailed Todd Richardson about moratorium but after finding out that LCB does not have any plans to issue more for this area, Todd and mayor and I all agreed that there was no reason to pursue that at this time.

Library expansion fundraising is underway. They are doing a 80K in 80 days and community development agreed to ask council for a 1K donation from city towards the library.

**(Agenda Item)**

Discussed the usefulness and importance the library has to our community, especially the work center. Internet subsidies from Lifeline program for low income households may be suspended so the library is a very important tool for community members to access the Internet. The work center has had great success as well in helping people find employment with the use of computers to look for jobs, resume review, and free resume paper to print on.

There is a bike summit in Olympia and it is not very expensive. Brian was wondering about sending Ranger Jeff Smith of the Lewis Clark Bicycle Alliance to represent the City of Clarkston to our state legislators for support for Clarkston for bicycle related issues.

Janet Marugg came to ask if we can update our website to show that we do take a non-discrimination stance and welcome diversity in our community. She wants it displayed prominently to show anybody looking to move here that we are a welcoming society. Also discussed the website in general and that it needs updated. Potentially a good project for a college student.

Low interest loans to help people fix up homes and businesses. Maybe through a community block grant? John Murray had mentioned this before and he has familiarity with grants.

Clarkston Free Parking has drafted an agreement to transfer ownership from them to the City for the parking lots they own. **(Agenda item)**



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February 27, 2017

Mayor Monika Lawrence  
City of Clarkston  
830 5<sup>th</sup> Street  
Clarkston, Wa. 99403

Re: Alive After Five 2017

Nelly Broadcasting are preparing for a fantastic season of Alive After Five. We have selected the first Thursday in June, July and August. The dates will be June 1<sup>st</sup>, July 6<sup>th</sup> and August 3<sup>rd</sup>. The event will include retailers, crafters and other artists, music and food.

We hope this will meet the approval of the Clarkston City Council and the Clarkston Police Department.

We look forward to working with you on this worthwhile community project.

Sincerely,

Darcy Nelly  
Nelly Broadcasting, LLC.

RESOLUTION NO. 2017-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON,  
SUPPORTING FUNDING FOR THE EXPANSION OF THE DOWNTOWN BRANCH OF THE  
ASOTIN COUNTY LIBRARY

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WHEREAS, the Downtown Branch of the Asotin County Library serves 8,713 patrons annually including the residents of the City of Clarkston; and

WHEREAS, the Downtown Branch of the Asotin County Library checked out 99,521 materials in 2016; and

WHEREAS, the City of Clarkston recognizes that access to community public libraries are a crucial part of our democratic heritage; and

WHEREAS, resource-rich libraries play key roles in promoting information literacy;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, THAT:

The City Council of the City of Clarkston supports funding for the expansion of the Downtown Branch of the Asotin County Library and pledges a contribution of \$1,000 toward the expansion project in recognition of the services provided to the residents of Clarkston by the Asotin County Library.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Monika Lawrence, Mayor

Attest:

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Steve Austin, City Clerk