

**CITY OF CLARKSTON  
CITY COUNCIL AGENDA  
829 5<sup>th</sup> Street  
MONDAY, FEBRUARY 27, 2017**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:  
February 13, 2017 Regular Meeting  
February 22, 2017 Town Hall Meeting**
- 5. COMMUNICATIONS:**
  - A. From the Public (Please limit comments to 3 minutes)**
  - B. From the Mayor**
  - C. From Staff or Employees**
- 6. COMMITTEE REPORTS:**
  - A. Finance – Audit Report on Current Bills**
  - B. Public Safety –February 21**
  - C. Public Works – February 21**
  - D. Administrative/Intergovernmental – February 27**
  - E. Community Development – February 16**
- 7. UNFINISHED BUSINESS:**
  - A. Ordinance No. 1579 Amending CMC 2.76, 2<sup>nd</sup> Reading.**
  - B. Ordinance No. 1580 Amending CMC 15.40 – Building Permit Fees, 2<sup>nd</sup> Reading**
- 8. NEW BUSINESS:**
  - A. Chamber of Commerce hosting Clarkston Christmas Parade December 2, 2017 (Public Safety)**
- 9. COUNCIL COMMENTS**
- 10. EXECUTIVE SESSION: Litigation**
- 11. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

**CLARKSTON CITY COUNCIL MINUTES**  
**February 13, 2017**

ROLL CALL: Skate Pierce, Terry Beadles, Brian Kolstad, Monika Beauchamp, Kelly Blackmon, John Murray, Belinda Campbell.

STAFF: Chief Cooper, Chief Hastings, PWD Martin, Clerk Austin, City Attorney Richardson

**AGENDA CHANGES:** Add approval of minutes of the February 10, 2017, Special Council Meeting.

**APPROVAL OF MINUTES:** Minutes of the January 23, 2017, Regular Meeting and February 10, 2017, Special Meeting were approved as distributed.

**COMMUNICATIONS:**

**A. From the Public:**

Janet Marugg, 2618 Sunset Court  
Penny Elliott, 0149 Meador Street, Asotin  
Irene Appleton, 1303 4<sup>th</sup> Street, Asotin  
Alice White, 742 13<sup>th</sup> Street  
Lori Wilponen, 1583 Poplar Street  
Richard Eggleston, 3495 Clemans Road  
Beverly Miles, 1302 13<sup>th</sup> Street  
Russ Evans, 404 8<sup>th</sup> Street  
Kit Wickencamp 2132 Schaefer Drive  
Cambria Sullivan, 935 4<sup>th</sup> Street  
Richard Hayward, 1480 Terrace Drive  
Joe Appleton, 1303 4<sup>th</sup> Street, Asotin  
Ian Pecoff, 1371 Fair Street  
George Elliott, 0149 Meador Street, Asotin  
Val Mundell, 1438 Greco Drive  
Karen Jewel, 2240 6<sup>th</sup> Ave  
Tammy McKeen, 1361 Maple Street, Asotin  
Jackson Vance, 908 10<sup>th</sup> Street  
Erica Wilponen, 1583 Poplar Street  
Duane Akkerman, 1335 9<sup>th</sup> Street  
Llewellyn Jewel, 2240 6<sup>th</sup> Ave  
Rick Tousley, 3214 Meadowlark Drive, Lewiston  
Tanner Brammell, 721 8<sup>th</sup> Street

**B. From Mayor:**

Mayor Lawrence advised she has asked the Chief of Police to make a few comments regarding Sanctuary Cities and the process regarding Law Enforcement in Clarkston. She also mentioned receiving a thank-you note from Valley Vision.

**C. From Staff:**

Chief Hastings advised that the local police enforce state and local laws, not federal laws. They do cooperate with federal agencies. Some instances require Law Enforcement to identify status of individuals in order to maintain safety for the community. The goals are to keep the community safe regardless of who you are.

City Attorney Richardson mentioned there had been a hearing this afternoon regarding Krause vs. City – involving a car versus a motorcycle accident – alleging that the City had negligently designed the intersection at 5<sup>th</sup> Street and Fair Street. The case was dismissed because the law had not been followed to establish the lawsuit. If it had proceeded the Council has reviewed the intersection and it is correct also.

## COMMITTEE REPORTS

**Finance:** Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the January 31, 2017 EOM period of \$561.33, for February 13, 2017 period of \$492,166.31. MOTION BY BEADLES/KOLSTAD to approve the bills as read. Motion carried.

**Public Safety:** Councilmember Beadles reported on the February 7 meeting. He advised that a Traffic Safety Grant approval has been received that will cover 50% purchase of a new radar unit for a patrol vehicle.

It was discussed that the Asotin County Democrats may address the council about immigration issues. The town hall meeting discussing options for the City concerning Fire and EMS services will be February 22, 2017 at the Asotin County Fire District #1 new station.

Replacing old fire hydrants was discussed. PUD provided a list of locations where repairs are scheduled. (Agenda item)

A draft of standards of cover for the Fire Department and Ambulance revenue was presented by Chief Cooper.

There was discussion of the SAFER Grant application, and pagers were loaned out for council and Mayor to monitor Fire/EMS calls of the valley.

**Public Works:** Councilmember Pierce reported on the February 7 meeting.

A Curbside Recycling Program request for proposal is being prepared. Single Stream recycling is the only option being considered. The proposals will be due around the time that PWD Martin's replacement will begin working. This will allow PWD Martin to assist, with the majority of the project to be overseen by the new Public Works Director.

The DOT will resurface Bridge Street, including installation of new curbs and ADA compliant ramps. In addition, a new, lighted crosswalk will be installed for Grantham Elementary students crossing Bridge Street.

There has been no further development on the Rotary Shelter at Beachview Park.

The MPO is reviewing the possibility of funding a Transportation Benefit District Plan. This would include open houses for public input.

There will need to be a reevaluation of using Lodging Tax money for Vernon Park. It will need to be investigated to provide the right question to MRSC.

**Admin Committee:** Councilmember Blackmon reported on this evening's meeting.

Ordinance 1579 was discussed regarding references to CMC 2.44 that had previously been repealed. (Agenda Item)

Elaine Goodner and several members of the rental property owners association were present regarding discussion of business licenses for rental property owners.

**Community Development:** Councilmember Beauchamp reported on the February 2 meeting.

Janet Marugg and Richard Hayward discussed concerns with President Trump's Muslim ban and other actions that would endanger the safety of Clarkston residents. There was discussion of a resolution that Janet found from several WA cities addressing their stance on discrimination. Also discussed was the possibility of a religious registry and ramifications if established.

There was discussion regarding the hardware for pole banners for Bicycle Month in May. MPO funds will probably be available to pay for banners, but we need to research the time and costs will be needed for the City to hang them. There needs to be consistency with Lewiston, so the next step will be to discuss with Lewiston Public Works to find out what hardware they use.

**UNFINISHED BUSINESS:**

**A. Schedule Town Hall Meeting for discussion of Fire Department Options:**

Mayor Lawrence advised that the Town Hall Meeting would be held on February 22, 2017 at 7:00 pm. The location will be the ACFD #1 building at 2377 Appleside Blvd. The expectations for meeting, and need for a moderator were discussed.

Councilmember Murray asked what format would be used.

Councilmember Pierce said there was a stage there, and the council could probably face the audience so they could address any question directly. He stated that a moderator would be good for time limits. He also suggested that the council may want to have questions written down so that if there is no answer, they could respond at a later time. He suggested that there would be separate times for residents of Clarkston, Asotin County, and Lewiston to speak. The moderator would be able to keep the discussion flowing. The fire chiefs should also be there with council to answer the bulk of the questions.

Mayor Lawrence said she has a name of a moderator that the City had used previously.

Councilmember Campbell asked if there would be a time limit for the meeting. She suggested that maybe those with questions sign could sign in so that they could estimate how long it would take.

Councilmember Beauchamp asked if there had been a set time limit for how long the meeting would last.

Councilmember Pierce suggested to have time after to meet with constituents.

Councilmember Murray asked if the City would need to provide refreshments.

Councilmember Beadles advised that maybe Commissioner Shinn could provide some pointers since Asotin County had a few town hall meetings.

Commissioner Shinn stated that the City Council seems to be covering most issues. He advised that everyone needs a chance to talk, and they had the questions written down when they had their meetings.

Councilmember Beauchamp suggested that there be a "back & forth" dialogue, instead of separate comment times by the council and public.

Councilmember Pierce advised that it should be with Fire Chiefs.

Councilmember Blackmon said it should be a discussion.

Councilmember Pierce suggested a time limit of 3 minutes for questions and 3 minutes for answers.

Commissioner Shinn advised the council to be careful of passionate debate that takes away time and focus.

Mayor Lawrence suggested giving everyone time to speak before any were allowed a second speaking opportunity.

Chief Cooper advised that the fire chiefs may not be able to answer in 3 minutes.

Councilmember Blackmon said they should have more at the discretion of the moderator.

Chief Cooper suggested an order could be an overview by chiefs that would allow council to ask questions, or make statements, followed by questions from the community.

City Attorney Richardson advised not to make statements or opinions of where the council is leaning toward in their decision.

Chief Cooper suggested having 2 lines with mics on each side in the aisles. People could line up to speak in turn. There may need to be someone with a mic that would take it to those that weren't able to come to the line due to a disability.

Councilmember Campbell asked about sound system and was advised that it was very adequate.

Mayor Lawrence advised that any other suggestions can be emailed to her and that everyone is welcome to attend.

**NEW BUSINESS:**

**A. Replacement of older fire hydrants. Request for budget amendment. (Public Safety)**

Chief Cooper commented on the water line project from PUD. This will allow for installation or replacement of fire hydrants during the PUD work. There is a proposal to install 3 new hydrants, and replace 3 older hydrants. The total cost is \$16,950.00 to install and replace the 6 hydrants.

Councilmember Blackmon asked for clarification on the location of the hydrants. A motion to approve the budget and replace/install the hydrants was made by Councilmember Blackmon and seconded by Councilmember Beauchamp. Motion carried

**B. Ordinance No. 1579 Amending CMC 2.76, 1<sup>st</sup> Reading**

**C. Ordinance No. 1580 Amending CMC 15.40 – Building Permit Fees, 1<sup>st</sup> Reading**

**COUNCIL COMMENTS:**

Councilmember Beadles recognized his granddaughter in the audience. He asked that instead of focusing on Clarkston as a sanctuary city, if you need a drum to beat, the community should build a new high school.

Councilmember Murray had a question for the public works committee regarding there being no new development on Rotary shelter. PWD Martin advised that we are waiting to hear back from Rotary on where they are with the plan. We are also waiting for a response from Avista because of the materials they would provide to build the shelter.

Councilmember Murray thanked Chief Hastings on providing the procedures for checking immigrant status by officers.

Councilmember Blackmon thanked everyone for coming. He said he was always pleased when the community takes interest. He stated that although it was a bad rumor, hopefully we will have same interest in the Fire Department town hall meeting.

Councilmember Pierce also thanked everyone for coming. He said the council takes an oath to abide by WA State constitution, and the US constitution. He said he lives here because he made a choice to live here based on the compassion of the City and compassion of the State. He said he was not sure if any action that could be taken would not be redundant. He said there is no interest in being a sanctuary city.

Councilmember Pierce asked Chief Hastings when the status is checked at the jail if it is the first step or the only time for checking the immigration status. Chief Hastings said that when they come to jail, the jail does a background check. The jail commander tells me that in the last 2 years there has only been one arrest in the jail that ICE had interest in.

Councilmember Beauchamp gave kudos to the City Clerk for keeping the minutes of the meeting. She stated that her personal experience from when Janet Marugg brought up a woman at Community Development meeting that would be affected by action that Trump has taken. The woman had been brought here as a young child, not by her own choice. She is now a nurse. She was able to attend school on the Dream Act. This woman cares about her community. Councilmember Beauchamp said that the term “Illegals” as description of immigrants is not always correct. Laws are both good and bad. The council is the legislative branch, we make the laws and it is our job to protect our town. If this woman was deported (she has 2 kids), she would be torn from her family. The fact that people came out from a rumor is alarming. She said she didn't know where the rumor came from, or how it started. She reiterated what Councilmember Beadles said, get the drum beating for a new high school. Tonight the discussions were how people are not discriminated against. It is inappropriate to come here talking about what we are not doing. When you talk of safe place, it means that you recognize some in our community are treated differently. We need to reaffirm state constitution and protect the community. Councilmember Beauchamp related her experience in Spokane with illegal immigrants brought from Russia to be sex workers that were afraid to contact police.

Councilmember Kolstad commented on there being only one incident where ICE involved in one issue, over the past 2 years. He also suggested that everyone read “The Culture of Fear” a book by Barry Glassner. A lot of what both sides discussed is unnecessary fear. The media does a good job of making us afraid. We need to work more as a community to be less afraid.

Councilmember Campbell state that Janet [Marugg] is doing a good job of stirring the pot. She advised that she respects her opinion. She stated that she applauds everyone who spoke tonight. It is hard to get up and speak before such a diverse crowd. Thanks for coming and speaking your mind.

Councilmember Pierce commented on business licenses being required for rental property owners. He said he sides with PWD that the issue comes with a lot of work. He said he thinks we should let it die and move on.

**ADJOURNMENT:**

Meeting adjourned at 8:30 p.m.

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Steve Austin, City Clerk

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Monika Lawrence, Mayor

Total Fund Expenditures, Jan 17 EOM	Ck # 63308 & EFT	\$561.33
Total Fund Expenditures, 2/13/17	Ck # 63357 - 63459	\$191, 163.08
Payroll, 1/31/17	Ck # 63309 - 63350	\$300, 946.23

DRAFT

**CLARKSTON CITY TOWN HALL MINUTES**  
**February 22, 2017**

ROLL CALL: Skate Pierce, Terry Beadles, Brian Kolstad, Monika Beauchamp, Kelly Blackmon, John Murray, Belinda Campbell.

STAFF: Chief Cooper, Chief Hastings, Clerk Austin, City Attorney Richardson

INVITED FIRE CHIEFS: Noel Hardin (ACFD1), Travis Myklebust (LFD)

**WELCOME & INTRODUCTIONS:**

Mayor Lawrence introduced the council and Fire Chiefs and explained the format for the Town Hall meeting.

Councilor Beadles explained that the meeting was for community input on options for providing continued Fire/EMS service for city.

**PRESENTATION OF OPTIONS:**

Chief Cooper spoke on the current services provided by Clarkston Fire Department and the options to retain the department with 10 employees or 12 employees.

Chief Myklebust spoke on the option for Lewiston Fire Department to provide contract services to the City of Clarkston.

Chief Hardin spoke on the option for Asotin County Fire District 1 to annex the City of Clarkston into the fire district.

Attorney Richardson explained to the audience that there would be no decision made at this meeting. He said that the Council would be gathering input and information from the community that they would bring to an executive session at a later date, where they would decide on action to take. At this point, they will not be giving their opinions on these options. He explained that if the process determined any option that would go away from what we currently have in-house, negotiation with union would be approved. This would give the union first right of refusal, to see if they could provide saving measures as an option to keep the department in house. After that negotiation, the information would go back to the council for a decision on how to proceed. If a change were to be made, the City would negotiate the impact on employees. Council will not be giving their opinion on these options, they are here to get your input.

**PUBLIC COMMENTS:**

Eunice Benjamin – 1312 Billups Street  
Alice White – 742 13<sup>th</sup> Street  
Melyssa Andrews – 721 11<sup>th</sup> Street  
Elaine Goodner – 1302 8<sup>th</sup> Street  
Brian Shinn – 929 Beachview  
Barb Myklebust – 707 Riverview Blvd  
Tom White – 1136 8<sup>th</sup> Street  
Kerry Cox – 7<sup>th</sup> Street  
Polly Knutson – 1443 8<sup>th</sup> Street  
Marcus Dreps – 718 Highland Avenue  
Rolin Heytvelt – 1324 7<sup>th</sup> Street  
Doug Renggli Jr – 1249 8<sup>th</sup> Street  
Robert Gilbertson 1237 9<sup>th</sup> Street

Virginia Cox – 7<sup>th</sup> Street  
Rose Bunch - 1845 Solar Hills Drive  
Wayne Tippett – Clarkston Heights  
Alan Lutes - 1797 4<sup>th</sup> Ave  
Sarah Lee – 22<sup>nd</sup> Street  
Douglas Renggli Sr – 2115 6<sup>th</sup> Ave #5  
Eric Justus – 2305 Deer Pointe Drive  
Ed Hasenoerhl – Appleside Blvd  
Jim Seargent – 6<sup>th</sup> Ave  
Janet Marugg - 2618 Sunset Court  
Lyn Spencer – 1325 Setlow Court  
Jim Seargent – 6<sup>th</sup> Ave  
Melyssa Andrews – 721 11<sup>th</sup> Street  
Rolin Heytvelt – 1324 7<sup>th</sup> Street

**ADJOURNMENT:**

Meeting adjourned at 9:01 p.m.

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Steve Austin, City Clerk

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Monika Lawrence, Mayor

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## Public Safety Committee

February 21, 2017

Attendance: Mayor Lawrence, Chief Hastings, Chief Cooper, Skate Pierce, Dick Jones, Belinda Campbell, Firefighter Jim B., Director Jim Martin, Terry Beadles

### Chief Hastings:

- The PD will support the YWCA soup fund raising event.
- The Chief is on the Quality Behavioral Health committee for homelessness. They will compile a list of providers in the valley for homeless people.
- The Chamber of Commerce will host the Clarkston Christmas parade December 2, 2017 at 4:30 PM. \*(Agenda item for council action)
- The PD will purchase (8) body cameras for officer use. This purchase is included in the 2017 budget.

### Director Jim Martin:

- Presented a request for council to review a cell tower provider request.  
Councilmember Pierce will present this through the Public Works Committee.

### Chief Cooper:

- Presented a street closure that was announced by the PUD for 2/23/2017
- Discussed certain fixed costs that are associated with the Fire Department. These costs should be reviewed for additional costs to the Lewiston Fire Department proposal.  
This information will be available for council review.

ORDINANCE NO. 1579

AN ORDINANCE AMENDING SECTION 2.76.020(5) OF THE CLARKSTON MUNICIPAL CODE, WHICH ESTABLISHES COUNCIL STANDING COMMITTEES

WHEREAS, the Clarkston Municipal Code was amended to remove Chapter 2.44 and Chapter 2.76 makes reference to Chapter 2.44;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 2.76.020(5) is hereby amended as follows:

2.76.050(5) Public Administration/Intergovernmental. Shall include function and operation of municipal government through its department, boards, and appointive officers, both internally and through relationships with other governmental entities; to be included are ordinance, affirmative action, cable, airport, scholarship, civil service and disability boards; ~~it is further contemplated that this committee shall be made up of the same membership as the personnel committee established under Chapter 2.44 CMC and shall also perform those functions as set forth in Chapter 2.44 CMC.~~ In addition, this committee shall be responsible for public relation information, policy areas dealing with public administration, council rules and procedures, matters relating to conflict of interest questions and code of ethics for public officials, campaign practices and expenditures, intergovernmental relations, and generally, matters relating to the conduct of municipal affairs, its rules and ethics.

SECTION 2.0

Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering.

SECTION 3.0

Severability. If any one or more section, subsection, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is held to be unconstitutional or invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances, and the same shall remain in full force and effect.

SECTION 4.0

**Effective Date.** This ordinance shall take effect five days after its passage, approval and publication.

PASSED by the City Council of the City of Clarkston, Washington this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Monika Lawrence, Mayor

Attest:

\_\_\_\_\_  
Steven Austin, City Clerk

Approved as to Form:

\_\_\_\_\_  
Todd Richardson, City Attorney

Date of Publication: \_\_\_\_\_

ORDINANCE NO. 1580

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 15.40 WHICH ESTABLISHES A BUILDINGS AND CONSTRUCTION PERMIT FEE MATRIX AND REPEALING ORDINANCE NO. 1511 OF THE CITY OF CLARKSTON AND ALL OTHER ORDINANCES AND PARTS OF THE ORDINANCES IN CONFLICT THEREWITH.

The City Council of the City of Clarkston does ordain as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 15.40 is hereby amended as follows:

15.40 Buildings and Construction Permit Fee Matrix. The Buildings and Construction Permit Fee Matrix, attached as Exhibit A, is hereby adopted. The permit fee matrix shall establish the current permit fee rates for the permit fee types identified in the matrix.

SECTION 2.0

Ordinance No. 1511 of the City of Clarkston entitled "An Ordinance amending Clarkston Municipal Chapter 15.40 Which Establishes a Buildings and Construction Permit Fee Matrix" and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Monika Lawrence, Mayor

Attest by:

Approved as to Form:

\_\_\_\_\_  
Steve Austin, City Clerk

\_\_\_\_\_  
Todd Richardson, City Attorney

Publish Date: \_\_\_\_\_

Exhibit "A"  
Ordinance No. 1580

TYPE OF PERMIT	Valuation Rate or Fee in Dollars
DWELLINGS: 1 & 2 FAMILY or TOWNHOUSES (IRC) (Per Sq. Ft.)	
Main Floor (Wood Frame)	94.00 Sq. Ft.
Upper Floor	68.00 Sq. Ft.
BASEMENT (Per Sq.Ft.)	
Finished	39.00 Sq. Ft.
Finish Existing Basement	28.00 Sq. Ft.
REMODEL (Assorted Work \$1,000.00)	Bid Value Based (use fee chart)
ADDITIONS	72.00 Sq. Ft.
GARAGES (Per Sq.Ft.)	
Attached (Wood Frame)	42.00 Sq. Ft.
Unattached (Wood Frame)	42.00 Sq. Ft.
Convert to habitable space	50.00 Sq. Ft.
Carport (Open, Stick Framed)	21.00 Sq. Ft.
APARTMENT HOUSES (IBC) (Per Sq. Ft.)	(Three or more units)
Wood Frame	99.00 Sq. Ft.
Upper Floor	83.00 Sq. Ft.
Basement	40.00 Sq. Ft.
COMMERCIAL BUILDINGS: (IBC)	(Main Level)
Includes: Retail	116.00 Sq. Ft.
Office	116.00 Sq. Ft.
Restaurant	116.00 Sq. Ft.
Medical	116.00 Sq. Ft.
Hotel / Motel	116.00 Sq. Ft.
Upper Floor	88.00 Sq. Ft.
Basement	46.00 Sq. Ft.
Commercial Warehouse	66.00 Sq. Ft.
STORAGE AND POLE BUILDINGS (Per Sq. Ft.)	
With Slab	18.00 Sq. Ft.
Without Slab	14.00 Sq. Ft.
Open on All Sides	12.00 Sq. Ft.
DECKS (Per Sq. Ft.)	
Covered	20.00 Sq. Ft.
Uncovered	13.00 Sq. ft.
REROOFING (Square = 100 Sq. Ft.) All Methods (excluding liquid application)	150.00 per Square (Use fee chart)

SIDING (Square = 100 Sq. Ft.)	250.00 per Square
MOBILE MANUFACTURED HOME PLACEMENT	
Private Lot	250.00 (each)
Park or Court	150.00 (each)
Temporary Mobile Home	120.00 (per year with annual review)
SEWER PERMIT	150.00 (each)
SEWER HOOKUP FEE (Per Dwelling Unit)	1,000.00 (each)
SPECIAL INSPECTION	50.00 Per Hour (1 hour minimum)
MISC. NON-STRUCTURE (Assorted Work \$1,000.00)	Value Based (use fee table)
DEMOLITION	50.00 (each)
WOOD STOVE	100.00 (each)
FENCES / RETAINING WALLS	50.00 (each)
STREET OR ALLEY CUT	\$50.00 Base + \$0.50 per ft.
SIDEWALK	\$50.00 Base + \$0.50 per ft.
PLUMBING PERMITS - COMMERCIAL	\$60.00 Base Plus 2 1/2% of valuation up to \$20,000, 1% over \$20,000
PLUMBING PERMITS – RESIDENTIAL	\$50.00 Base plus \$10.00 per fixture
MECHANICAL PERMITS - COMMERCIAL	\$60.00 Base Plus 2 1/2% of valuation up to \$20,000, 1% over \$20,000
MECHANICAL PERMITS - RESIDENTIAL	\$50.00 Base
Water Heater	Plus \$13.20 (each)
Furnace Under 100,000 BTU	Plus \$18.70 (each)
Furnace Over 100,000 BTU	Plus \$23.10 (each)
Gas Piping	Plus \$7.15 (each)
SIGN PERMIT (Assorted work \$1,000.00)	Bid Value Based (use fee chart)
MISC. ASSORTED WORK (\$1,000.00)	Bid Value Based (use fee chart)
PLAN CHECK FEE	65% of permit fee
State Building Code Surcharge	\$4.50
State Building Code Surcharge (multi-unit dwellings)	\$2.00 per unit per each over one unit

The fee schedule to be applied shall be as set forth in Table 1-A in the uniform Building code, 1997 Edition.



February 14, 2017

Mayor Monika Lawrence  
City of Clarkston  
829 5<sup>th</sup> Street  
Clarkston, WA 99403

RE: 2017 Lighted Christmas Parade

We are gearing up for the 31st Annual Lighted Christmas Parade and are working with WSDOT on the street closure.

The Lighted Christmas Parade is planned for Saturday, December 2, 2017 at 4:30 p.m. I am requesting permission to hold this parade on the streets we have indicated.

The participants will enter on 2<sup>nd</sup> street for lineup on Diagonal Street. The Parade will proceed west to 6<sup>th</sup> Street (Highway 129). At 6<sup>th</sup> Street we will head south and go past Chestnut Street and end our parade by turning left on Adams Street by Vernon Park. As in the past, I am requesting assistance with traffic control on the streets we have indicated.

Per my conversation with Jim Martin, we are exploring hiring a professional traffic control company to place and manage signs, I have submitted his letter to WSDOT requesting we revert back to the 2014 Traffic Control Plan for the safety of participants and spectators.

We hope this will meet the approval of the Clarkston City Council and the Clarkston Police Department.

We look forward to working with you on this worthwhile community event.

Sincerely,

A handwritten signature in blue ink that reads "Kristin Kemak".

Kristin Kemak  
President/CEO

(509) 758-7712 • fax (509) 751-8767  
502 Bridge Street • Clarkston, WA 99403 • [lcvalleychamber.org](http://lcvalleychamber.org)

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*The mission of the Lewis Clark Valley Chamber of Commerce is to Serve, Lead and be the Voice of our Members.*



# City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • [www.clarkston-wa.com](http://www.clarkston-wa.com)

Dec. 15, 2016

Kristin Kemak  
President / CEO  
LC Valley Chamber of Commerce  
502 Bridge St.  
Clarkston, WA 99403

RE: Clarkston Christmas Parade

Dear Kristin,

Thank you for putting together another great parade and participating in our after function discussion with our Police Department, Street Department and myself. It is important to discuss the pros and cons that occur.

One of the items of discussion was the difference in traffic plan layouts from last year to this year. I believe the group agreed that there can be some improvements to the traffic plan and process that could be beneficial next year. Comparing the traffic plan from last year that was submitted by Progressive Engineering to our plan this year, it appeared that we would be in a better position if we were to try to go back to last year's plan with some minor improvements. (last year's plan attached)

Increased directional detour information could be implemented. The discussion of adding signing to lead travelers to alternate routes around the downtown area well away from the function should also help. We will be looking into signing that can be placed strategically to direct traffic to US-12 or south to Asotin as a means to avoid the area all together. I think it prudent to contact WSDOT and provide a copy of last year's traffic plan earlier in the year to see if they would compare the two plans. We could update it with the proposed alternate routes to State Highways and increased detour signage.

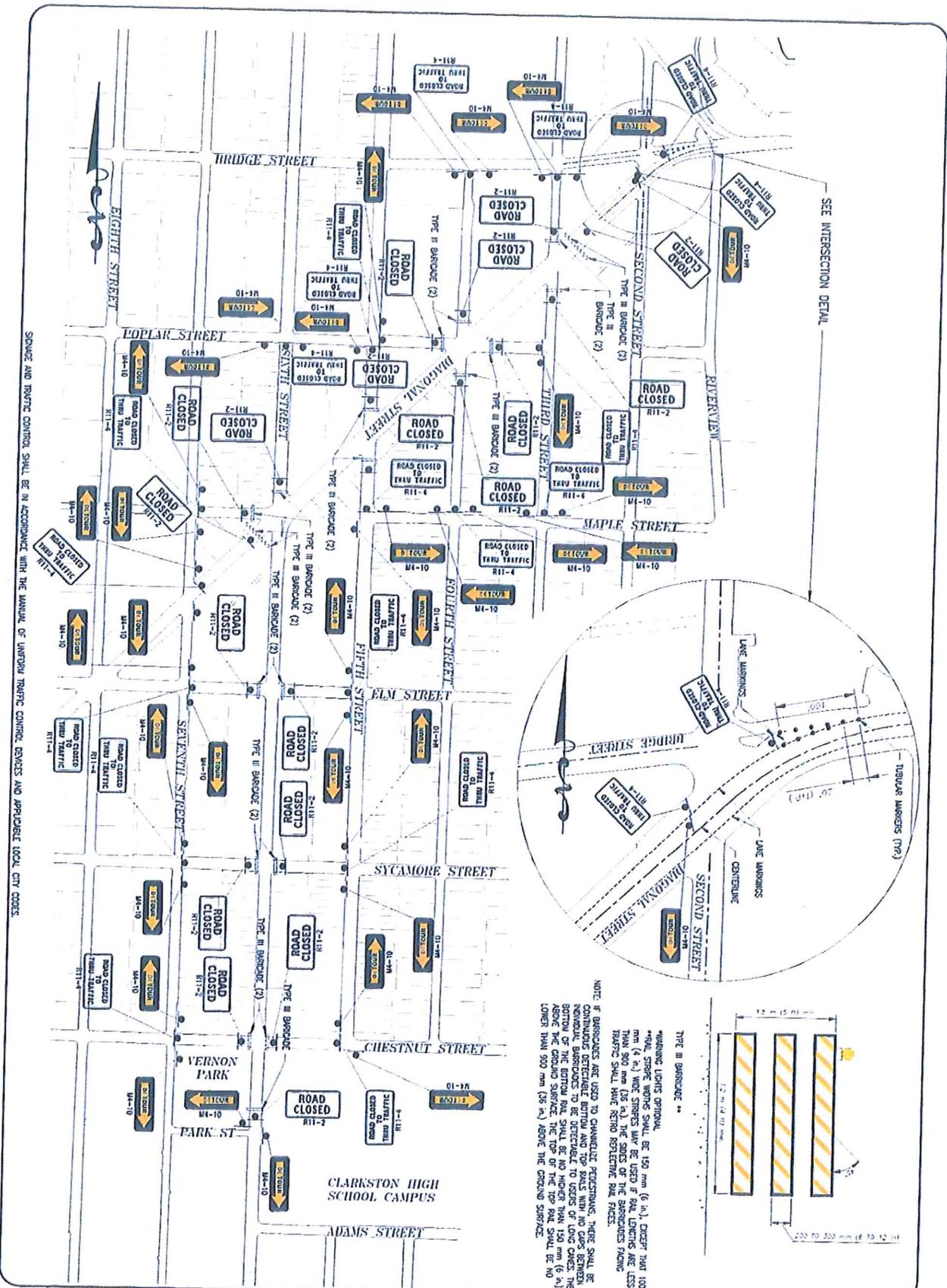
I'm also encouraged with the possibility that the Chamber may consider the hiring of a traffic control company that could professionally place the barricades and proper signage rather than relying on volunteers. Anything we can do to increase safety and lessen our liabilities is a good thing. I look forward to working with you in the future to make a great function even better while keeping our attendees safe and happy.

I will make myself available to discuss the parade with WSDOT if you get the opportunity.

Sincerely,

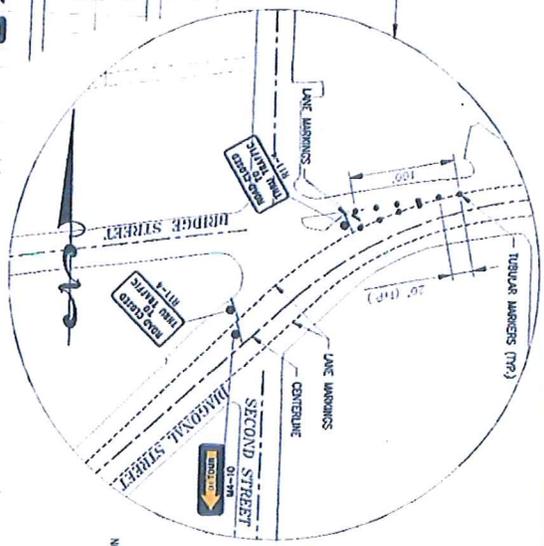


James E. Martin  
Public Works Director



SPACE AND TRAFFIC CONTROL SHALL BE IN ACCORDANCE WITH THE MANUAL OF BARROW TRAFFIC CONTROL DEVICES AND APPLICABLE LOCAL CITY CODES.

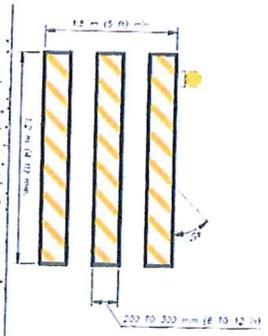
SEE INTERSECTION DETAIL



NOTE: IF BARRETTES ARE USED TO CHANNELIZE PEDESTRIANS, THERE SHALL BE CONTINUOUS DETACHMENT BOTTOM AND TOP RAILS WITH NO GAPS BETWEEN BOTTOM OF BARRETTES TO BE DETACHABLE TO USERS OF LONG CAMES. THE ABOVE PER CROSS AND SPAN SHALL BE NO HIGHER THAN 150 mm (6 in.) LOWER THAN 300 mm (12 in.) ABOVE THE GROUND SURFACE.

WORKING LIGHTS OPTIONAL.  
 150 mm (6 in.) LONG STRIPES MAY BE USED IF RAIL LENGTHS ARE LESS THAN 300 mm (12 in.). THE SPACES OF THE BARRETTES PLACING TRAFFIC SHALL HAVE REFLECTIVE PAINT FACES.

TYPE III BARRETTES \*\*



DATE	DESCRIPTION

**CLARKSTON WASHINGTON**  
 CHRISTMAS PARADE  
 DIAGONAL AND 6TH STREET  
 SIGNAGE AND TRAFFIC CONTROL PLAN

**PROGRESSIVE**  
 ENGINEERING GROUP, INC  
 PLANNING DESIGN + CONSTRUCTION MANAGEMENT  
 1218 BROAD STREET  
 CLARKSTON, GA 30141  
 PH (404) 745-8120 FAX (404) 745-8128

NO.	DATE	REVISIONS