

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, FEBRUARY 11, 2019**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: January 28, 2019 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public:** (Please limit comments to 3 minutes)
 - B. From the Mayor:**
 - C. From Staff or Employees:**

- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – February 11**
 - B. Public Safety – February 6**
 - C. Public Works – February 5**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 7. UNFINISHED BUSINESS:**
 - A. Discussion on Fireworks Code (Public Safety)**

- 8. CONSENT AGENDA:**
 - A. Authorization to purchase police vehicle (Public Safety)**
 - B. Bid Awards for Public Works equipment & purchase of WWTP vehicle (Finance/Admin)**
 - C. Bid Award for Website Redesign (Finance/Admin)**

- 9. NEW BUSINESS: None**

- 10. COUNCIL COMMENTS:**

- 11. QUESTIONS FROM THE PRESS:**

- 12. EXECUTIVE SESSION: Negotiations & Litigation**

- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
January 28, 2019

ROLL CALL: Russ Evans, Pat Holman, Belinda Larsen, Skate Pierce, Joel Profitt, and Melyssa Andrews. John Murray absent.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Item A, Resolution 2019-02 to New Business.

APPROVAL OF MINUTES: Minutes of the January 14, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

- A. **From the Public:** None
- B. **From Mayor:** Mayor Lawrence advised that the Public Safety Committee meeting will be held on Wednesday, February 6 at 4:00pm due to an outside meeting conflict.
- C. **From Staff or Employees:** None.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Evans reported that the Committee discussed the Resolutions 2019-01 and 2019-02, Letter of Support for CEDA study, the Interlocal Agreement with PUD, and approved the bills for payment. Total expenditures for the Corrected December End of Month Period of \$316,770.53, and the January 28, 2019 period of \$174,012.81. MOTION BY ANDREWS/PROFIT to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the January 22nd meeting. Chief Hastings discussed the mandatory in house training outline for the police department for 2019. Throughout the year, officers will receive training on active shooters, weapons and firearms, first aid, defensive tactics, Taser and firearm recertification. They also receive updates and online training on policy and procedures along with a briefing on what new laws have been enacted for the New Year. The Police Department received a very nice plaque from Vista Outdoor thanking the department for all the work and time expended on an investigation that resulted in a conviction for a crime committed against Vista Outdoor. Chief Hastings is now working on the yearly evaluations of officers. At our next meeting, he will also give us a briefing on a committee he sits on regarding the homeless population. Chief Cooper presented us with a work sheet on the 19 years of call volume history for the Clarkston Fire Department. We also discussed a public forum regarding fireworks. Chief Hastings has some materials he will share with the public safety group at our next meeting regarding other areas that have partial or full fireworks bans. We will ask the council if we can have a public forum discussion during our last council meeting in February (25th) to allow the citizens of Clarkston to express their opinion on a ban. We also discussed the days and times of the Public Safety committee meeting. There may be a couple of times throughout the year that we move the day to allow for other meeting attendance. Clerk/Treasurer Steve Austin will have plenty of time to make public notice when this happens.

Public Works: Councilmember Pierce reported on the January 22nd meeting. The Committee discussed the No Child Left Inside project. This would be best to pair this with a Washington State Recreation Grant, and a local school. The Committee feels that Clarkston High School would be ideal. That would give the City a chance to build up our parks and outdoor opportunities. The National Fitness Challenge grant was discussed. The 2018 Grant from NFC was extended into this year, with an inclusion of an

added \$20,000. Accepting the grant would lock the City into a timeline to complete the project. If this project is to move forward, there will need to be a community partner to spearhead the project since the Public Works Department is too busy to be the lead. A couple of individuals used cars to damage our new parking lot at Beachview Park. There was video and witnesses who could identify one of the vehicles. The offenders were caught and charges have been forwarded to the prosecuting attorney's office. The City has a project prospectus for the 2nd and Bridge/Diagonal Street intersection. The Committee recommends that the Council authorizes the Mayor to sign the form. This will allow the Federal money to be allocated to the project. The City's share of the \$1.7 million dollar project is \$233,300. The Committee discussed proposed changes to CMC 15.40 dealing with permit fees. Most items were included to make obtaining a permit more efficient and less expensive. Some items involve special inspections. The department needs to collect money that is spent to bring special inspectors in from state agencies. The Public Works Department is now looking at options to figure out how to proceed with the procurement of a new vehicle. Options include using the state contracted dealer or via advertising the request in the paper. There is a bill on the floor of the state legislature (H-0630.1/19) that intends to regulate short term rentals, like Airbnb. This legislation would require local municipalities to inspect and enforce new regulations. PWD Poole had a discussion with the traffic engineer for Costco about the MOU for the 5th Street project. There is a target of completion of November 1, 2019. Costco is going to check on final approval.

Outside Organizations: Councilmember Pierce reported on the Board of Health meeting that was held earlier today. Items discussed were primarily housekeeping issues. There was an update on the needle exchange program with Blue Mountain Health. The Health Department is planning to start this program up again. There was also a report from the School District on risks of vaping among students. It was reported that 40 % of Lincoln Middle School students have tried or are currently vaping.

UNFINISHED BUSINESS:

A. Draft Letter of Support, Economic Impact and Needs Assessment (Finance/Admin)

Clerk Austin presented the letter to the Council. Attorney Richardson advised that the letter is not binding. The Council will have to give approval for appropriation of the funds when the time comes. MOTION BY LARSEN/PROFITTT to authorize the Mayor to sign the letter. Motion Carried

CONSENT AGENDA:

A. Resolution 2019-01, 2019 Legislative Agenda (Finance/Admin)

B. Intergovernmental Cooperation Agreement (Finance/Admin)

C. WSDOT Local Agency Federal Aid Project Prospectus (Public Works)

MOTION BY HOLMAN/PIERCE/LARSEN to accept the consent agenda. Motion Carried

NEW BUSINESS:

A. Resolution 2019-02, 2019 Support for Chamber Letter (Finance/Admin) MOTION BY ANDREWS/EVANS to approve the resolution. Motion Carried

COUNCIL COMMENTS: Councilmember Larsen commented that she attended the Jackson Baldwin Pay It Forward Auction. She advised that the community raised at least \$450,000 so far. It was a phenomenally generous night of giving by our community.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that Negotiations would be discussed. There will be no decisions made. The session is expected to last 30 minutes. The session began at 7:25p.m. An extension of 15 minutes was requested at 7:55p.m. The session ended at 8:10p.m.

ADJOURNMENT:

Meeting adjourned at 8:10 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures Dec 2018 EOM		\$316,770.53
Total Fund Expenditures 1/28/19	Ck # 67757-67808	\$38,533.54
Payroll 1/18/19	Ck # 67744-67754	\$135,479.27

DRAFT

PUBLIC SAFETY MEETING

02/06/19

In attendance: Chief Hastings, Chief Cooper, Russ Evans, Pat Holman, Belinda Larsen
Visitor Alice White

Alice White of the Asotin County Republican Committee presented to us a resolution in support of the 2nd amendment sanctuary city. Before presenting to Council, this amendment has been handed off to city attorney Todd Richardson.

Chief Cooper presented to us a request for a mutual aid agreement with Wheatland Fire District. At this time, we see no reason not to pursue this agreement and possibly approach the City of Asotin Fire Department with the same agreement. We currently have mutual aid agreements with the City of Lewiston, the Asotin County Fire District #1 and others. These agreements are very beneficial to all involved.

Chief Cooper also presented to us the department policy direction and assignments for 2019 for the Fire Department. Some of the assignments include updating certifications, on-line training, station and apparatus maintenance, business inspections, inspection and maintenance of fire and ambulance equipment.

Chief Cooper also informed us of changing of ranks within the department including the promotion of Jeff Bugbee to Captain. Congratulations to all who have been promoted.

Chief Hastings presented to us a quote for a new patrol vehicle. (Agenda item). Every year the department replaces one aging vehicle with a new one. Chief also budgets for this vehicle every year.

We again discussed a fireworks ordinance. Chief Hastings presented to us a variety of ordinances from other cities that included a ban on just aerial displays, a complete ban on all fireworks and an ordinance that limited fireworks to just the 4th of July and within a designated time frame. We would like to hold a town hall meeting during the Council meeting on the 25th of February. At that time, we will take comments from the citizens of Clarkston.

PWC Meeting Notes 2/5/19

Attending: Mayor Lawrence, Jason Ewing, Kevin Poole, John Murray, Joel Proffit, Skate Pierce, Danielle Evans and Todd Richardson

- 1) Danielle Evans presented to us about having the farmers market at Beachview Park summer of 2019. We may need to add access to power for EBT/Debit/Credit machines. Most vendors will be set up on the grass to the East of the parking lot. This should be a much better location, more space for vendors, off of the hot asphalt of the previous site. And, a significant improvement in the parking situation. Farmers Market will be from 8-Noon April through September.
- 2) We have a couple intersections in town that are problematic and may need a traffic revision in the name of safety. Of the two, 13th/Highland and 8th/Elm/Diagonal, The 8th/Elm/Diagonal intersection, according to the data, is far more hazardous with several injury accidents. We will look into finding a plan that deals with the issue.
- 3) Attorney Todd Richardson brought to our attention some concerns he has with the future project at Bridge St/Diagonal/2nd Street. The concern is that upon completion, the project changes access to several properties around that intersection. We are going to reach out to all potentially affected property owners and let them know that there is a design forthcoming and their input is requested.
- 4) We've had an inquiry about placing a cannabis growing operation in the port. The potential property exists in a restricted area, as it is within 1000' of a school/daycare/recreation facility(arcade) that allows minors/park or playground.
- 5) We will be providing all commercial dumpsters used in Clarkston. This ensures uniformity, and emphasizes safety for our sanitation workers.

Joel Hastings

From: NOREPLY@des.wa.gov
Sent: Thursday, February 7, 2019 11:15 AM
To: jhastings@clarkstonpolice.org
Cc: Steve.Hatfield@des.wa.gov
Subject: Vehicle Quote - 2019-2-168 - CLARKSTON, CITY OF - 20202

Vehicle Quote Number: 2019-2-168

[Create Purchase Request](#)

[View organization purchase requests](#)

This is a **quote** only. You must create a purchase request to order this vehicle(s)

Contract & Dealer Information

Contract #: 05916

Dealer: Columbia Ford (W403)
700 7th Avenue
Longview WA 98632

Dealer Contact: Marie Tellinghiusen
Dealer Phone: (360) 423-4321 Ext: 187
Dealer Email: orders@colford.com

Organization Information

Organization: CLARKSTON, CITY OF - 20202
Email: jhastings@clarkstonpolice.org

Quote Notes:
Vehicle Location: Clarkston

Color Options & Qty

Norsea Blue Metallic (KR) - 1

Tax Exempt: N

Vehicle Options

Order Code	Option Description	Qty	Unit Price	Ext. Price
2020-0519-001	2020 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV (K8A/500A)	1	\$32,800.00	\$32,800.00
2020-0519-002	INFORMATION ONLY: Columbia Ford offers a \$300 prompt payment discount if payment is remitted within 20 days of vehicle delivery.	1	\$0.00	\$0.00
2020-0519-010	2020 Ford Police Interceptor AWD Pursuit-Rated Utility/SUV, 3.3L V6 Direct-Injection (285 HP @ 6500 RPM, 260 lb.-ft. Torque @ 3000 RPM) (136-MPH Top Speed), 10-Speed Automatic Police-Calibrated Transmission (Column Shifter), 255/60R 18 All-Season BSW Tires, HD Steel Wheels, HD 80-Amp 730CCA Battery, HD 250 Amp Alternator, 21.4 Gallon Fuel Tank, 3.73 Axle Ratio, 6465# GVWR, 1670# Payload, 5000# Towing Capacity, 7.6in Ground Clearance (K8A/500A) THIS IS THE BASE VEHICLE -- Please review standard specs to view complete description.	1	\$0.00	\$0.00
2020-0519-021	Side Marker LED, Sideview Mirrors (Driver side - Red / Passenger side - Blue) (Located on backside of exterior mirror housing) (LED lights only. Wiring and controller are not included.) (Must also order Pre-wiring for grille lamp, siren and speaker #60A) (63B)	1	\$290.00	\$290.00
2020-0519-027	Pre-Wiring for Grille LED Lights, Siren and Speaker (60A)	1	\$52.00	\$52.00
2020-0519-029	Noise Suppression Bonds (Ground Straps)(60R)	1	\$100.00	\$100.00
2020-0519-030	Switchable Red/White Lighting in Cargo Area (deletes 3rd row map light) (17T)	1	\$51.00	\$51.00
2020-0519-032	Dark Car Feature (courtesy lamp disable when any door is opened) (Not available with Daytime Running Lights #942) (43D)	1	\$25.00	\$25.00
2020-0519-033	Police Engine Idle Feature (when activated, allows the key to be removed from ignition while vehicle	1	\$260.00	\$260.00

remains idling, which allows driver to leave the engine running and prevents vehicle from unauthorized use when driver is outside of the vehicle) (47A)			
2020-0519-036	Heated Sideview Mirrors (included with BLIS #55B)(549)	1	\$61.00 \$61.00
2020-0519-037	NEW - Doors/Locks: Rear Door Controls Inoperable - locks, handles and windows (locks/windows operable from drivers door switches) (68G)	1	\$75.00 \$75.00
2020-0519-045	NEW - Pre-Collision Assist with Pedestrian Detection (Includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) (Not available with Front Interior Visor Lightbar #96W) (76P)	1	\$144.00 \$144.00
2020-0519-046	Global Lock/Unlock Feature (Door panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless Entry System #55F) (18D)	1	\$0.00 \$0.00
2020-0519-048	Fleet Keyed Alike (Call dealer for available key codes) (Allowed to also order Remote Keyless Entry #55F) (KEY)	1	\$51.00 \$51.00
2020-0519-049	Rear Console Plate (wiring conduit from front console plate to rear seat) (Included with Ready for the Road Pkg #67H) (Not available with Interior Upgrade Pkg #65U or Front Console Plate Delete #85D) (85R)	1	\$44.00 \$44.00
2020-0519-050	Spot Lamp, LED Bulb, Driver Only (Unity) (51R)	1	\$394.00 \$394.00

Quote Totals

Total Vehicles:		1
Sub Total:		\$34,347.00
8.4 % Sales Tax:		\$2,885.15
Quote Total:		\$37,232.15

BID TABULATION
City of Clarkston
Public Works Dept.
February 6, 2019

Quote requests were sent out for the following equipment.

Street Department

Equipment: Meyer 2 Cubic Yard, 6 foot Insert, Salt Spreader with Pre-wet System, FOB Clarkston, WA

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|---|-------------|
| 1. Horizon – 1849 W. Hayden Ave, Hayden, ID 83835 | \$ 6,311.07 |
| 2. Titan Truck Equip. – 605 N. Francher Rd., Spokane, WA 99212 | \$ 7,369.00 |
| 3. Washington Auto Carriage – 5301 E. Broadway, Spokane, WA 99211 | \$ 9,362.44 |

Award to Horizon for \$6,311.07.

Equipment: Install Automatic Gate, 20 ft. wide. Electrical by others.

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|--|-------------|
| 1. Valley Fence – 815 20 th Ave., Clarkston, WA 99403 | \$ 5,915.11 |
| 2. Carpenter Fence – 449 Thain Rd., Lewiston, ID 83501 | \$ 7,101.00 |
| 3. Lucky Acres Fencing - 24974 Chuckar Lane, Lewiston, ID 83501 | \$ 8,185.17 |

Award to Valley Fence for \$5,915.11

Equipment: Lawnmower, Hustler Super Z Commercial Mower, FOB Clarkston, WA

- | | |
|---|-------------|
| 1. Adams Tractor of Spokane, 1602 E. Trent Ave, Spokane, WA 99202 | \$11,378.79 |
| 2. RMT Equipment, 2128 2 nd Ave. North, Lewiston, ID 83501 | \$11,676.99 |
| 3. Sunnyside New Holland, P.O. Box 1580, Sunnyside, WA 98944 | \$11,993.78 |

Award to Adams Tractor of Spokane for \$11,378.79

Waste Water Treatment Plant

Equipment: 2019 Chevrolet 1500 Pickup per option list.

Washington Contract # 05916 – Bud Clary Chevrolet	Quote # 2019-0-188	\$ 38,147.04
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2019 Website Redesign Bids

Vendor	2019	2020	2021	2022	2023	TOTAL
Granicus	\$7,500.00	\$4,000.00	\$4,200.00	\$4,410.00	\$4,631.00	\$24,741.00
GovOffice	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$3,080.00	\$15,400.00
Northwest Media	\$7,750.00	\$1,140.00	\$1,140.00	\$1,140.00	\$1,140.00	\$12,310.00

Total

Award to Northwest Media