

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, OCTOBER 23, 2017**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. PRESENTATION BY MAYOR TO LAW ENFORCEMENT OFFICERS**
- 4. AGENDA CHANGES:**
- 5. APPROVAL OF MINUTES:
October 9, 2017 Regular Meeting**

- 6. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 7. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – Oct 17**
 - C. Public Works – Oct 17**
 - D. Administrative/Intergovernmental – Oct 23**
 - E. Community Development – Did Not Meet**
 - F. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 8. UNFINISHED BUSINESS:**
 - A. Ordinance 1584 – Amending Zoning Map – ZC 2017-02 (2nd Reading)**

- 9. NEW BUSINESS:**
 - A. ZC-2017-03 Findings of Fact and Conclusions of Law**
 - B. Ordinance 1585 – Amending Zoning Map – ZC 2017-03 (1st Reading)**
 - C. ZC-2017-04 Findings of Fact and Conclusions of Law**
 - D. Ordinance 1586 – Amending Zoning Map – ZC 2017-04 (1st Reading)**
 - E. ZC-2017-05 Findings of Fact and Conclusions of Law**
 - F. Ordinance 1587 – Amending Zoning Map – ZC 2017-05 (1st Reading)**
 - G. WA State Freight Corridor Grant Application (Public Works)**
 - H. Regional Stormwater Budget Presentation and Approval**

- 10. COUNCIL COMMENTS:**

- 11. QUESTIONS FROM THE PRESS:**

- 12. EXECUTIVE SESSION: NONE**

- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
October 9, 2017

ROLL CALL: Belinda Campbell, Brian Kolstad, Kelly Blackmon, Terry Beadles. John Murray, Skate Pierce excused on motion by KOLSTAD/BEADLES.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the September 25, 2017 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public:

Alice White – 742 13th Street. White gave announcement scheduled candidates forum.

Melyssa Andrews, 11th Street. Andrews had questions on Noble's Trailer Park.

Attorney Richardson commented that Tri State is a private owner changing the use of their land. It is being monitored and subjected to City Zoning ordinance. Councilmember Murray asked if Tri State had purchased permits from the City for the work. PWD Poole advised that they have purchased a building permit and a demolition permit. Any property abatement issues are not covered by the City, they are the responsibility of the State.

B. From Mayor: Mayor Lawrence reminded everyone of the vacant council position. The application deadline is October 20, 2017. The applications are available online or at City Hall.

C. From Staff or Employees: Chief Cooper reminded Council of the vacant position on the Asotin County EMS Council. He also announced Fire Prevention Week and Month for CFD. Every second grader will visit the station. The department will also be visiting the other schools. In early November there will be a lunch with the firefighters for poster contest winners.

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the October 9, 2017 period of \$588,923.58.

MOTION BY BEADLES/BLACKMON to approve the bills as read. Councilmember Beadles commented on the bill paid out of the street fund for Poe Asphalt on the street resurfacing. He mentioned that Poe did a great job.

Public Safety: Councilmember Beadles reported that Chief Hastings applied for STOP grant to cover victim advocacy expenses. The Police department completed the Levy patrol contract with the Corps of Engineers for the summer. The department has received an agreement with Washington Traffic Safety Commission for traffic emphasis. This grant has been received by the PD for many years to fund extra time for Officers to enforce traffic safety. (Agenda item for Council action). Chief Hastings will participate in an ad for the "Vote Yes for Clarkston" campaign.

Chief Cooper reported to the committee that volunteer retention will be an emphasis for the Fire Department. There will be a committee to research data including surveys, published articles, and reviews. The Chief is reviewing the city classification that changed our city from a 4 to a 5 classification. The areas of concern will be reviewed and addressed for an opportunity to improve our rating. Our 2008 ambulance is in need of an engine repair. Several options are being reviewed. The Chief will select a repair option after additional research.

The Mayor had City Attorney Richardson give direction on protocol for upcoming ballot issues. Attorney Richardson reminded everyone that they cannot endorse a candidate or ballot measure as an official duty of their office. They can make a personal endorsement if worded as such.

Public Works: Councilmember Campbell reported that The City will proceed with demolition of the Beachview Rotary shelter. The Rotary and Avista will work together on a new structure. We will need to revise city ordinances 1582-1590 to fix/update building code, energy code and fire codes. The revision also fixes punitive fines. The property owners at 428 5th St have requested a change in zoning from R2 to service/commercial. Zoning changes around Tri-State Memorial Hospital and Mac's Cycles will expand their lot zoning and change from R2 zoning to commercial zoning. We will begin a comprehensive plan review through Planning and Zoning Commission. There will be a FLAP Grant meeting October 12 @ 10am at the MPO office and October 16 in the Public Works conference room We will be looking at other cities ordinances dealing with building nuisances, dilapidated and unsafe buildings. The Washington State Department of Enterprises, Energy Program will manage the grant money for the response to the energy audit. The audit will focus on our energy needs and savings available to us through upgrades. The Southway Bridge underwater inspection of the west side pier had uncovered a concern that it might be undermined by the river. Follow up inspections have revealed no further change. Inspections will now be conducted every 5 years instead of every year. A Request for Proposal dealing with recycling will be sent for legal review by the end of this week.

Admin Committee: Councilmember Blackmon advised there was no meeting.

Community Development: Councilmember Kolstad advised there was no meeting.

Outside Organizations: Councilmember Campbell advised that the Lodging Tax meeting will be held this Wednesday. Councilmember Kolstad announced that the PTBA will also be meeting on Wednesday.

UNFINISHED BUSINESS:

A. Ordinance 1583 – Budget Amendment (2nd Reading)

Ordinance read by title. MOTION BY BEADLES/KOLSTAD to approve ordinance. Motion carried.

NEW BUSINESS:

A. WEMS Agreement (Public Safety) Chief Hastings presented an agreement from the Washington State Traffic Commission. These funds are to reduce accidents in the state. The focus is on impaired, distracted, seatbelt, and a flex area determined by local issues. The amount of funding is \$3375. There is no match requirement. It will be used for overtime for Officers to conduct focused enforcement patrols. MOTION BEADLES/KOLSTAD for Mayor Lawrence to sign the agreement. Councilmember Murray asked where the flex funding will be used. Chief Hastings advised that speeding will be the focus of the \$1000 in flex funding. Councilmember Kolstad asked if the emphasis enforcement will be where the radar machine will be set up. Chief Hastings advised that would be a good indication of where the focus will be. Motion Carried.

B. ZC-2017-02 Findings of Fact and Conclusions of Law PWD Poole advised the council on the findings of fact, conclusion of law and recommendation of approval. Councilmember Blackmon mentioned that the location had been used as Chiropractor office for 29 years. Councilmember Murray noted that there were three buildings. PWD Poole advised of the location of driveway and the handicap parking. Murray asked if the surrounding owners were notified by mail. Poole advised that anyone within 300 feet received notices and the property was also posted.

C. Ordinance 1584 – Amending Zoning Map – ZC 2017-02 (1st Reading) Vote will be after 2nd Reading at October 23, 2017 council meeting.

D. WA State Department of Enterprise Services Presentation on Energy Audit

PWD Poole introduced Kirstin Wilson from WA State DES to give presentation on energy audit. Wilson advised that the state will be involved through the Engineers Office in Spokane. There would be an Interlocal agreement to provide project management of the grant for City of Clarkston. She advised that there are 2 methods of procuring energy services. The first is that the City can issue an RFP and manages the process. The other is an RFQ selection process managed by DES. The State has fourteen firms that are approved through this selection process. The first step of the process is a preliminary audit agreement. This is at no cost to the city. Apollo Solutions and DES will audit the buildings and identify areas that would save the City energy in the form of electricity, natural gas, water, and sewer. The audit will look at all of these resources. From the results more

narrow and finite possibilities will be identified. The determination after that audit will be the first time that the City has to commit to any funding. If there is no viable project, there will be no cost. If there is a project identified, the plan is reviewed and any audit fees are included. The project has three guarantees: not to exceed cost; a minimum energy savings; and equipment performance. Past projects have shown that 95% of the time there is no problem with the guarantees. This process is easier when managed through DES. Councilmember Murray asked if Clarkston School District had completed this project. Wilson advised that they had between 7-8 years ago. Murray asked if they had substantial savings. Wilson advised that they had savings in the cost of services. Councilmember Beadles commented that one of the vendors, McInstry, had projects with WSU. Wilson advised that they have projects totaling \$70,000,000 at the university. One of these projects had a performance guarantee issue. The vendor, McInstry is paying \$1,000,000 to implement a new solution. Mayor Lawrence asked what the DES role is after the project. The vendor and DES retain measurements of the project for at least a year. From these measurements, the energy savings is calculated. There is direct measurement both pre and post installation.

MOTION BY BEADLES/BLACKMON to proceed with Energy Audit. Councilmember Campbell asked for clarification. Wilson advised that this would be the Interagency Agreement. Motion Carried.

COUNCIL COMMENTS: Councilmember Beadles commended Asotin County on Southway Roundabout completion. Councilmember Kolstad gave kudos to PWD Poole on the Walmart interchange. Councilmember Campbell thanked DOT for completing the Bridge Street project. Mayor Lawrence clarified it was a State Project not a City project.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 7:52 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 10/9/17	Ck # 64901-64966	\$303,217.76
Payroll, 10/5/17	CK # 64857-64894	\$285,705.82

Public Safety Committee

October 17, 2017

Attendance: Chief Hastings, Chief Cooper, Mayor Lawrence, Belinda Campbell, Skate Pierce, Dick Jones, Terry Beadles

Chief Cooper:

- Engine problems have plagued our 2008 Ford ambulance. The Chief spent many hours of research, requesting opinions, and weighing options before purchasing a remanufactured engine. The vehicle will be back in service in the near future.
- The Chief detailed the GEMT (Ground Emergence Medical Transportation) program. We will participate in this program which will help fund Medicaid reimbursement for emergency transportation services.

Chief Hastings:

- The department recently completed a WCIA audit. The audit reviewed policy and procedure. The audit found the PD in compliance.
- Recent threats at our schools prompted reviews of safety procedures. Debriefings were scheduled to access overviews.
- Officers will participate in the safety training program "Below 100". The program presents concepts that promote individual officer safety and saving lives.
- Citizens are utilizing the Rx drop box at the police building. The Chief will review a machine the compacts the drugs for easier disposal.
- A patrol car is being repaired for body damage due to being struck by a delivery truck.

ORDINANCE NO. 1584

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on August 21, 2017 to consider a request from Mulhouse LLC on Zoning Map Change Application No. ZC-2017-02 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Medium Density Residential (R-2) to Service Commercial (SC) zoning designation:

Parcel II – The South 12.5 feet of Lot 34, all of Lot 35, and the North half of Lot 36 in Block 44 of Clarkston.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this _____ day of _____, 2017.

Monika Lawrence, Mayor

ATTEST BY:

Steve Austin, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

**BEFORE THE PLANNING COMMISSION
OF THE CITY OF CLARKSTON**

RE:)	
Zoning map amendment and zone change for ZC-2017-03, 1003 Highland Ave.)	
)	FINDINGS OF FACT
City of Clarkston)	
830 5 th St.)	CONCLUSIONS OF LAW
)	AND DECISION
)	

This matter having come before the Planning Commission of the City of Clarkston, Washington on October 2, 2017 for a public hearing pursuant to public notice as required by law, on a requested zone change from R-3 High Density Residential to MC – Medical Commercial zone and update of the Zoning Map, and the Commission having heard the staff reports and recommendation of other interested parties who appeared and being fully advised in the matter, issues the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. The Clarkston City Code sections 17.40 and 17.90 establishes the authorization to initiate amendments to the Zoning Map and designated land use zones.
2. The City set public hearing before the Planning Commission for October 2, 2017 and provided notice to the public as required by law.
3. The Planning Commission held public hearings on October 2, 2017 and took testimony from the city staff and the public.
4. As a result of the testimony, the Planning Commission has determined that the proposed changes as presented are beneficial to the operation of the City, its obligation to the citizens and assists the City in implementing its Zoning Code.
5. a) The proposed zone change is consistent with the Comprehensive Plan Policy A.1.8.
b) The proposed zone change provides for an orderly expansion of the existing medical campus.

CONCLUSIONS OF LAW

1. The proposed zone change does follow the anticipated evolution of the comprehensive plan and allows for expansion of a commercial zone into an adjacent transitional zone.
2. The proposed zone change is consistent with Comprehensive Land Use Policy A.1.8 – Allow expanded development of professional offices in the Tri-State Hospital area.

Based on the foregoing Conclusions of Law, the Planning Commission hereby enters the following...

DECISION

1. The zone change request be approved, the Zoning Map be revised to reflect the zone change, and a recommendation supporting said changes will be made to the City Council for final action.

DATED this 2nd day of October, 2017.

PLANNING COMMISSION
OF THE CITY OF CLARKSTON

By: Margo McCroskey
Margo McCroskey, Chair

ATTEST:

Steve Austin
Steve Austin, City Clerk

ORDINANCE NO. 1585

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on October 2, 2017 to consider a request from Tri-State Memorial Hospital on Zoning Map Change Application No. ZC-2017-03 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from High Density Residential (R-3) to Medical Commercial (MC) zoning designation:

Lot 1; the west half of Lot 2; Lot 3, except the west 28.5 feet thereof; and Lot 9, except the west 193.5 feet thereof, all in Block V of Vineland according to the official plat thereof, filed in Book A of Plats at Page 45, records of Asotin County, Washington.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this _____ day of _____, 2017.

Monika Lawrence, Mayor

ATTEST BY:

Steve Austin, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

**BEFORE THE PLANNING COMMISSION
OF THE CITY OF CLARKSTON**

RE:)	
Zoning map amendment and zone change for ZC-2017-04, 718 Bridge St.)	FINDINGS OF FACT
City of Clarkston)	
830 5 th St.)	CONCLUSIONS OF LAW
)	AND DECISION
)	

This matter having come before the Planning Commission of the City of Clarkston, Washington on October 2, 2017 for a public hearing pursuant to public notice as required by law, on a requested zone change from R-2 Medium Density Residential to SC – Service Commercial zone and update of the Zoning Map, and the Commission having heard the staff reports and recommendation of other interested parties who appeared and being fully advised in the matter, issues the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. The Clarkston City Code sections 17.40 and 17.90 establishes the authorization to initiate amendments to the Zoning Map and designated land use zones.
2. The City set public hearing before the Planning Commission for October 2, 2017 and provided notice to the public as required by law.
3. The Planning Commission held public hearings on October 2, 2017 and took testimony from the city staff and the public.
4. As a result of the testimony, the Planning Commission has determined that the proposed changes as presented are beneficial to the operation of the City, its obligation to the citizens and assists the City in implementing its Zoning Code.
5. a) The proposed zone change is consistent with the Comprehensive Plan Policy A.6, A.7, and A.1.17.

b) The proposed zone change provides for an orderly expansion of the existing retail commercial property.

c) Future commercial development of the property will have to comply with current standards for landscaping and visual shielding between R2 zone property and SC zone property.

CONCLUSIONS OF LAW

1. The proposed zone change does follow the anticipated evolution of the comprehensive plan and allows for expansion of a commercial zone into an adjacent transitional zone.

2. The proposed zone change is consistent with Comprehensive Land Use Policy;

A.6 – Complete the development of the central business district by encouraging expansion and filling in of vacant buildings and lots.

A.7 Encourage new service related commercial activities to locate in areas where such uses already exist.

A.1.17 Off-street parking for commercial buildings should be designed to minimize visual impact. Parking areas should provide safe, and efficient ingress and egress for vehicles and public transit. Parking lots should be configured and designed to reduce overall mass of paved surfaces. Parking for retail centers or “Big Box” stores shall be directed away from existing and established residential neighborhoods.

Based on the foregoing Conclusions of Law, the Planning Commission hereby enters the following...

DECISION

1. The zone change request be approved, the Zoning Map be revised to reflect the zone change, and a recommendation supporting said changes will be made to the City Council for final action.

DATED this 2nd day of October, 2017.

PLANNING COMMISSION
OF THE CITY OF CLARKSTON

By: Margo McCroskey
Margo McCroskey, Chair

ATTEST: Steve Austin
Steve Austin, City Clerk

ORDINANCE NO. 1586

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on October 2, 2017 to consider a request from Steve & Gail Enterprises, LLC on Zoning Map Change Application No. ZC-2017-04 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Medium Density Residential (R-2) to Service Commercial (SC) zoning designation:

Parcel – All of Lots 1, 2, and 3 in Block 42 of Clarkston.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this _____ day of _____, 2017.

Monika Lawrence, Mayor

ATTEST BY:

Steve Austin, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

**BEFORE THE PLANNING COMMISSION
OF THE CITY OF CLARKSTON**

RE:)	
Zoning map amendment and zone change for ZC-2017-05, 700 Bridge St.)	FINDINGS OF FACT
City of Clarkston)	
830 5 th St.)	CONCLUSIONS OF LAW
)	AND DECISION
)	

This matter having come before the Planning Commission of the City of Clarkston, Washington on October 2, 2017 for a public hearing pursuant to public notice as required by law, on a requested zone change from R-2 Medium Density Residential to SC – Service Commercial zone and update of the Zoning Map, and the Commission having heard the staff reports and recommendation of other interested parties who appeared and being fully advised in the matter, issues the following Findings of Fact and Conclusions of Law:

FINDINGS OF FACT

1. The Clarkston City Code sections 17.40 and 17.90 establishes the authorization to initiate amendments to the Zoning Map and designated land use zones.
2. The City set public hearing before the Planning Commission for October 2, 2017 and provided notice to the public as required by law.
3. The Planning Commission held public hearings on October 2, 2017 and took testimony from the city staff and the public.
4. As a result of the testimony, the Planning Commission has determined that the proposed changes as presented are beneficial to the operation of the City, its obligation to the citizens and assists the City in implementing its Zoning Code.
5. a) The proposed zone change is consistent with the Comprehensive Plan Policy A.6, A.7, and A.1.17.

- b) The proposed zone change provides for an orderly expansion of the existing retail commercial property.
- c) Future commercial development of the property will have to comply with current standards for landscaping and visual shielding between R2 zone property and SC zone property.

CONCLUSIONS OF LAW

1. The proposed zone change does follow the anticipated evolution of the comprehensive plan and allows for expansion of a commercial zone into an adjacent transitional zone.
2. The proposed zone change is consistent with Comprehensive Land Use Policy;

A.6 – Complete the development of the central business district by encouraging expansion and filling in of vacant buildings and lots.

A.7 Encourage new service related commercial activities to locate in areas where such uses already exist.

A.1.17 Off-street parking for commercial buildings should be designed to minimize visual impact. Parking areas should provide safe, and efficient ingress and egress for vehicles and public transit. Parking lots should be configured and designed to reduce overall mass of paved surfaces. Parking for retail centers or “Big Box” stores shall be directed away from existing and established residential neighborhoods.

Based on the foregoing Conclusions of Law, the Planning Commission hereby enters the following...

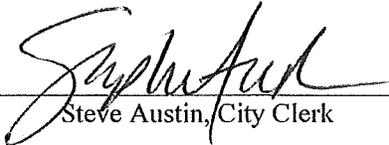
DECISION

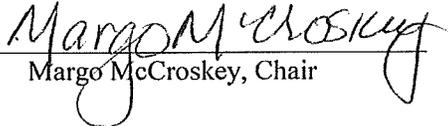
1. The zone change request be approved, the Zoning Map be revised to reflect the zone change, and a recommendation supporting said changes will be made to the City Council for final action.

DATED this 2nd day of October, 2017.

PLANNING COMMISSION
OF THE CITY OF CLARKSTON

ATTEST:


Steve Austin, City Clerk

By: 
Margo McCroskey, Chair

ORDINANCE NO. 1587

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on October 2, 2017 to consider a request from Steve & Gail Enterprises, LLC on Zoning Map Change Application No. ZC-2017-05 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Medium Density Residential (R-2) to Service Commercial (SC) zoning designation:

Parcel – The south half of Lot 21, and all of Lots 22, 23, and 24 in Block 42 of Clarkston.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this _____ day of _____, 2017.

Monika Lawrence, Mayor

ATTEST BY:

Steve Austin, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

County of Asotin

Regional Stormwater Program MEMORANDUM



TO: Kevin Poole, Clarkston Public Works Director
Steve Austin, Clarkston City Treasurer

FROM: Matt Carlson
Regional Stormwater Coordinator

DATE: 10/18/2017

SUBJECT: 2018 Preliminary Stormwater Operations Budget

The Regional Stormwater Management Team has made recommendation to adopt the attached 2018 Preliminary Stormwater Operations Budget.

This 2018 Preliminary Stormwater Operations Budget has been approved by the Asotin County Board of Commissioners at their 2017 Budget Workshop, and it will need to be approved by the City of Clarkston at a Council Meeting prior to adoption of the entire Asotin County Budget in December 2017.



Serving: Asotin County



City of Asotin



City of Clarkston

Budget Worksheet

Account Summary

Asotin County, WA

For Fiscal: 2018 Period Ending: 09/30/2018

	2016				2017				2018				Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	YTD Activity	2018	DR	2018	DR	
Fund: 460000 - Regional Stormwater Revenue														
460000.000.000.308.80.00.00000	\$0.00		\$100,616.00		\$0.00		\$0.00		\$0.00			\$74,000.00		
460000.000.000.322.10.12.00000	\$0.00	\$6,675.00	\$5,000.00	\$3,150.00	\$0.00		\$0.00		\$0.00			\$5,000.00		
460000.000.000.334.03.10.33000	\$0.00	\$37,687.82	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00					
460000.000.000.334.03.10.35000	\$0.00	\$19,773.97	\$55,000.00	\$55,226.03	\$0.00		\$0.00		\$0.00			\$75,000.00		
460000.000.000.343.10.00.00000	\$0.00	\$307,904.49	\$307,500.00	\$201,240.58	\$0.00		\$0.00		\$0.00			\$308,000.00		
460000.000.000.343.11.10.00000	\$0.00	\$36,086.92	\$33,696.00	\$16,817.66	\$0.00		\$0.00		\$0.00			\$34,083.00		
460000.000.000.343.11.11.00000	\$0.00	\$358,599.09	\$288,000.00	\$167,546.01	\$0.00		\$0.00		\$0.00			\$290,000.00		
460000.000.000.369.91.00.00000	\$0.00	\$108.90	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00					
Revenue Total:	\$0.00	\$766,836.19	\$689,196.00	\$443,980.28	\$0.00		\$0.00		\$0.00			\$786,083.00		
Expense														
460000.000.000.508.80.00.00000	\$0.00				\$0.00		\$0.00		\$0.00			\$23,077.00		
460000.000.000.531.31.10.00000	\$0.00	\$56,213.95	\$56,856.00	\$38,840.24	\$0.00		\$0.00		\$0.00			\$57,896.00		
460000.000.000.531.31.11.00000	\$0.00	\$20,654.01	\$20,532.00	\$14,329.36	\$0.00		\$0.00		\$0.00			\$21,657.00		
460000.000.000.531.31.12.00000	\$0.00	\$46,160.39	\$46,113.00	\$34,636.12	\$0.00		\$0.00		\$0.00			\$50,648.00		
460000.000.000.531.31.14.00000	\$0.00	\$38,461.38	\$44,863.00	\$31,027.94	\$0.00		\$0.00		\$0.00			\$46,544.00		
460000.000.000.531.31.22.00000	\$0.00	\$10,355.93	\$10,439.00	\$7,142.98	\$0.00		\$0.00		\$0.00			\$10,959.00		
460000.000.000.531.31.22.01000	\$0.00	\$2,421.94	\$2,442.00	\$1,670.59	\$0.00		\$0.00		\$0.00			\$2,563.00		
460000.000.000.531.31.23.00000	\$0.00	\$18,740.84	\$20,463.00	\$13,327.99	\$0.00		\$0.00		\$0.00			\$22,447.00		
460000.000.000.531.31.24.00000	\$0.00	\$22,776.38	\$27,000.00	\$16,923.40	\$0.00		\$0.00		\$0.00			\$27,000.00		
460000.000.000.531.31.24.10000	\$0.00	\$1,350.00	\$1,350.00	\$900.00	\$0.00		\$0.00		\$0.00			\$1,350.00		
460000.000.000.531.31.25.00000	\$0.00	\$3,560.70	\$3,685.00	\$2,455.20	\$0.00		\$0.00		\$0.00			\$3,683.00		
460000.000.000.531.31.26.00000	\$0.00	\$435.60	\$436.00	\$290.40	\$0.00		\$0.00		\$0.00			\$436.00		
460000.000.000.531.31.27.00000	\$0.00	\$5,730.36	\$7,215.00	\$5,589.48	\$0.00		\$0.00		\$0.00			\$7,215.00		
460000.000.000.531.31.28.00000	\$0.00	\$241.92	\$242.00	\$161.28	\$0.00		\$0.00		\$0.00			\$242.00		
460000.000.000.531.31.31.00000	\$0.00	\$1,234.09	\$2,500.00	\$884.28	\$0.00		\$0.00		\$0.00			\$2,500.00		
460000.000.000.531.31.41.00000	\$0.00	\$15,654.17	\$17,000.00	\$9,299.99	\$0.00		\$0.00		\$0.00			\$17,000.00		
460000.000.000.531.31.41.01000	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00		\$0.00		\$0.00			\$1,000.00		

Budget Worksheet

For Fiscal: 2018 Period Ending: 09/30/2018

	2016				2017				Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018 DR	2018 DR
460000.000.000.597.38.10.00000	\$0.00	\$10,880.00	\$10,880.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	\$10,880.00
460000.000.000.597.38.11.00000	\$0.00	\$93,246.76	\$101,840.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,840.00	\$101,840.00
460000.000.000.597.38.12.00000	\$0.00	\$127,991.10	\$111,300.00	\$25,562.79	\$0.00	\$0.00	\$0.00	\$0.00	\$111,300.00	\$111,300.00
Expense Total:	\$0.00	\$742,978.28	\$753,702.00	\$401,791.50	\$0.00	\$0.00	\$0.00	\$0.00	\$763,006.00	\$763,006.00
Fund: 460000 - Regional Stormwater Surplus (Deficit):	\$0.00	\$23,857.91	-\$64,506.00	\$42,188.78	\$0.00	\$0.00	\$0.00	\$0.00	\$23,077.00	\$23,077.00
Fund: 460001 - Stormwater Asotin Co Capital Revenue										
460001.001.000.334.03.10.36000	\$0.00	\$264,350.99	\$0.00	\$178,380.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460001.001.000.334.03.10.37000	\$0.00	\$7,069.21	\$0.00	\$25,681.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460001.001.000.397.38.12.00000	\$0.00	\$127,991.10	\$111,300.00	\$25,562.79	\$0.00	\$0.00	\$0.00	\$0.00	\$111,300.00	\$111,300.00
Revenue Total:	\$0.00	\$399,411.30	\$111,300.00	\$229,623.99	\$0.00	\$0.00	\$0.00	\$0.00	\$111,300.00	\$111,300.00
Expense										
460001.001.000.531.31.41.37000	\$0.00	\$31,496.25	\$0.00	\$40,163.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460001.001.000.594.31.41.36000	\$0.00	\$32,568.88	\$0.00	\$2,107.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460001.001.000.594.31.64.36000	\$0.00	\$561,397.06	\$0.00	\$29,577.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
460001.001.000.594.38.63.00000	\$0.00	\$106,330.82	\$111,300.00	\$5,388.20	\$0.00	\$0.00	\$0.00	\$0.00	\$111,300.00	\$111,300.00
Expense Total:	\$0.00	\$731,793.01	\$111,300.00	\$77,235.66	\$0.00	\$0.00	\$0.00	\$0.00	\$111,300.00	\$111,300.00
Fund: 460001 - Stormwater Asotin Co Capital Surplus (Deficit):	\$0.00	-\$332,381.71	\$0.00	\$152,388.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460002 - Stormwater Asotin City Capital Revenue										
460002.002.000.397.38.10.00000	\$0.00	\$10,880.00	\$10,880.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	\$10,880.00
Revenue Total:	\$0.00	\$10,880.00	\$10,880.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	\$10,880.00
Expense										
460002.002.000.594.38.63.00000	\$0.00	\$0.00	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	\$10,880.00
Expense Total:	\$0.00	\$0.00	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00	\$10,880.00
Fund: 460002 - Stormwater Asotin City Capital Surplus (Deficit):	\$0.00	\$10,880.00	\$0.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460003 - Stormwater Clarkston Capital Revenue										
460003.003.000.397.38.11.00000	\$0.00	\$93,246.76	\$101,840.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,840.00	\$101,840.00
Revenue Total:	\$0.00	\$93,246.76	\$101,840.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,840.00	\$101,840.00

Budget Worksheet

For Fiscal: 2018 Period Ending: 09/30/2018

	2016		2017		2018		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018	DR
Expense								
460003.003.000.594.38.63.00000	\$0.00	\$11,439.46	\$101,840.00	\$0.00	\$0.00	\$0.00	\$101,840.00	
Expense Total:	\$0.00	\$11,439.46	\$101,840.00	\$0.00	\$0.00	\$0.00	\$101,840.00	
Fund: 460003 - Stormwater Clarkston Capital Surplus (Deficit):	\$0.00	\$81,807.30	\$0.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460004 - Stormwater ER&R								
Revenue								
460004.004.000.362.21.46.00000	\$0.00	\$140,000.00	\$100,000.00	\$50,000.00	\$0.00	\$0.00	\$100,000.00	
Revenue Total:	\$0.00	\$140,000.00	\$100,000.00	\$50,000.00	\$0.00	\$0.00	\$100,000.00	
Expense								
460004.004.000.548.69.32.00000	\$0.00	\$8,654.14	\$10,000.00	\$3,819.81	\$0.00	\$0.00	\$10,000.00	
460004.004.000.548.69.46.00000	\$0.00	\$0.00	\$5,000.00	\$2,628.50	\$0.00	\$0.00	\$5,000.00	
460004.004.000.548.69.48.00000	\$0.00	\$10,256.22	\$20,000.00	\$10,159.38	\$0.00	\$0.00	\$20,000.00	
460004.004.000.594.31.64.00000	\$0.00	\$0.00	\$5,000.00	\$832.45	\$0.00	\$0.00	\$5,000.00	
Expense Total:	\$0.00	\$18,910.36	\$40,000.00	\$17,440.14	\$0.00	\$0.00	\$40,000.00	
Fund: 460004 - Stormwater ER&R Surplus (Deficit):	\$0.00	\$121,089.64	\$60,000.00	\$32,559.86	\$0.00	\$0.00	\$60,000.00	
Report Surplus (Deficit):	\$0.00	-\$94,746.86	-\$4,506.00	\$280,590.97	\$0.00	\$0.00	\$9,077.00	

For Fiscal: 2018 Period Ending: 09/30/2018

Budget Worksheet

Group Summary

Account Type	2016		2017		2018		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018	2018
							DR	DR
Fund: 460000 - Regional Stormwater								
Revenue	\$0.00	\$766,836.19	\$689,196.00	\$443,980.28	\$0.00	\$0.00	\$0.00	\$786,083.00
Expense	\$0.00	\$742,978.28	\$753,702.00	\$401,791.50	\$0.00	\$0.00	\$0.00	\$763,006.00
	\$0.00	\$23,857.91	-\$64,506.00	\$42,188.78	\$0.00	\$0.00	\$0.00	\$23,077.00
Fund: 460000 - Regional Stormwater Surplus (Deficit):								
Fund: 460001 - Stormwater Asotin Co Capital								
Revenue	\$0.00	\$399,411.30	\$111,300.00	\$229,623.99	\$0.00	\$0.00	\$0.00	\$111,300.00
Expense	\$0.00	\$731,793.01	\$111,300.00	\$77,235.66	\$0.00	\$0.00	\$0.00	\$111,300.00
	\$0.00	-\$332,381.71	\$0.00	\$152,388.33	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460001 - Stormwater Asotin Co Capital Surplus (Deficit):								
Fund: 460002 - Stormwater Asotin City Capital								
Revenue	\$0.00	\$10,880.00	\$10,880.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$10,880.00
Expense	\$0.00	\$0.00	\$10,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,880.00
	\$0.00	\$10,880.00	\$0.00	\$5,440.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460002 - Stormwater Asotin City Capital Surplus (Deficit):								
Fund: 460003 - Stormwater Clarkston Capital								
Revenue	\$0.00	\$93,246.76	\$101,840.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$101,840.00
Expense	\$0.00	\$11,439.46	\$101,840.00	\$0.00	\$0.00	\$0.00	\$0.00	\$101,840.00
	\$0.00	\$81,807.30	\$0.00	\$48,014.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund: 460003 - Stormwater Clarkston Capital Surplus (Deficit):								
Fund: 460004 - Stormwater ER&R								
Revenue	\$0.00	\$140,000.00	\$100,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$100,000.00
Expense	\$0.00	\$18,910.36	\$40,000.00	\$17,440.14	\$0.00	\$0.00	\$0.00	\$40,000.00
	\$0.00	\$121,089.64	\$60,000.00	\$32,559.86	\$0.00	\$0.00	\$0.00	\$60,000.00
Fund: 460004 - Stormwater ER&R Surplus (Deficit):								
Report Surplus (Deficit):	\$0.00	-\$94,746.86	-\$4,506.00	\$280,590.97	\$0.00	\$0.00	\$0.00	\$9,077.00

Budget Worksheet

For Fiscal: 2018 Period Ending: 09/30/2018

Fund Summary

Fund	2016		2017		2018		Defined Budgets	
	Total Budget	Total Activity	Total Budget	Total Activity	Total Budget	YTD Activity	2018	DR
460000 - Regional Stormwater	\$0.00	\$23,857.91	-\$64,506.00	\$42,188.78	\$0.00	\$0.00	\$23,077.00	
460001 - Stormwater Asotin Co Capital	\$0.00	-\$332,381.71	\$0.00	\$152,388.33	\$0.00	\$0.00	\$0.00	
460002 - Stormwater Asotin City Capital	\$0.00	\$10,880.00	\$0.00	\$5,440.00	\$0.00	\$0.00	\$0.00	
460003 - Stormwater Clarkston Capital	\$0.00	\$81,807.30	\$0.00	\$48,014.00	\$0.00	\$0.00	\$0.00	
460004 - Stormwater ER&R	\$0.00	\$121,089.64	\$60,000.00	\$32,559.86	\$0.00	\$0.00	\$60,000.00	
Report Surplus (Deficit):	\$0.00	-\$94,746.86	-\$4,506.00	\$280,590.97	\$0.00	\$0.00	\$83,077.00	

