

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JANUARY 28, 2019**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: January 14, 2019 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public:** (Please limit comments to 3 minutes)
 - B. From the Mayor:**
 - C. From Staff or Employees:**

- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – January 28**
 - B. Public Safety – January 22**
 - C. Public Works – January 22**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 7. UNFINISHED BUSINESS:**
 - A. Draft Letter of Support, Economic Impact and Needs Assessment (Finance/Admin)**

- 8. CONSENT AGENDA:**
 - A. Resolution 2019-01, 2019 Legislative Agenda (Finance/Admin)**
 - B. Intergovernmental Cooperation Agreement (Finance/Admin)**
 - C. WSDOT Local Agency Federal Aid Project Prospectus (Public Works)**

- 9. NEW BUSINESS: None**

- 10. COUNCIL COMMENTS:**

- 11. QUESTIONS FROM THE PRESS:**

- 12. EXECUTIVE SESSION: Negotiations**

- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
January 14, 2019

ROLL CALL: Russ Evans, Pat Holman, Belinda Larsen, Skate Pierce, Joel Profitt, John Murray and Melyssa Andrews.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Item D, Stormwater Notice of Intent and Item E, Contract for Tourism Services to New Business, and Executive Session for Negotiations.

APPROVAL OF MINUTES: Minutes of the December 20, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence advised that the Public Safety & Public Works Committees will meet on January 22, 2019 at 4pm.

C. From Staff or Employees: Clerk Austin updated Council on the Email Migration project.

D. Economic Impact and Needs Assessment Study: Port of Clarkston/CEDA Wanda Keefer from the Port of Clarkston and Deb Smith from Clearwater Economic Development Association outlined the proposed Economic Needs and Impact study. The cost of the study would be shared by local entities with a grant match. CEDA would be responsible for the Grant writing and administration. The Port and CEDA are currently soliciting funds from both private and government agencies. The City of Clarkston is being asked to provide a \$2000 match. Attorney Richardson explained that his research into the study determined that if Clarkston were to contribute, it would not be considered a gift of public funds. Councilmember Murray asked which entity will provide the report and service. Keefer said it would be a steering committee of the partners, and the committee would like to have representation from City. Councilmember Larsen asked if there would need to be an interlocal agreement. Attorney Richardson advised that it could be an informal interlocal agreement. Keefer advised that at this time, they would like to receive a letter of commitment that will show support for the grant. She advised that the interlocal agreement could be worked on at a later date. Councilmember Pierce asked if any private sponsors had been secured at this time. Keefer advised that there has only been one smaller sponsor, but the group will be approaching larger sponsors such as Walmart, Costco, Valcon, etc. Pierce confirmed that with the local government match, there has been \$17,000 of the needed \$50,000 committed so far. Keefer advised that they are close to announcing a very significant sponsor that will increase that amount significantly. Councilmember Murray asked what funds the City would use for the money source. Clerk Austin advised that we could discuss that, but it is possible we could use our convention center funding. Keefer advised that the City would have 6 or 7 months to provide the \$2000 match. However, the group would like letter of support within a month. Mayor Lawrence advised that it could be an item for the next Council Meeting.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee discussed the Contract for Tourism Services, the Stormwater Notice of Intent, bids for redesign of the City website and approved the bills for payment. Total expenditures for the December, 2018 Open period of \$223,385.58, the October – December End of Month Periods of \$618.17, and the January 14, 2019 period of \$681,208.36. MOTION BY ANDREWS/ EVANS to approve the bills as read. Motion Carried

Public Safety: Mayor Lawrence advised that the Committee did not meet.

Public Works: Mayor Lawrence advised that the Committee did not meet.

Outside Organizations: Councilmember Proffit attended the SEWEDA meeting. It was the first meeting of the year and they discussed projects for 2019, and there is nothing new to report at this time. Councilmember Evans attended the EMS Council meeting. They discussed the Asotin EMS levy, the Texting 911 project, Asotin County Fire District building excavation, an update from Lewiston EMS, a Tri State active shooter exercise, and the County-wide disaster plan. Evans also attended the PTBA Meeting. The 5th Street bus stop project will be starting soon. Reports on rider usage continue to increase. There were over 1000 more riders in December 2018 than in December 2017.

UNFINISHED BUSINESS:

A. Ordinance 1614, Amend 13.24 Street and Alley Vacation 2nd Reading (Public Works)

MOTION BY PIERCE/LARSEN to approve the ordinance. Motion Carried

CONSENT AGENDA: None

NEW BUSINESS:

A. Appointment of Standing Committees & Outside Organization Representatives

Mayor Lawrence advised that the Council Committees would be assigned by seniority, with Councilmember Larsen starting her selection followed by Pierce, Murray, Proffit, Evans, Holman and Andrews. All committees and representatives to outside organizations remained the same as 2018. Committee Chairs will be decided at the first committee meeting. Councilmember Pierce was nominated for Mayor Pro Tem on a MOTION BY PROFITT/HOLMAN. Motion Carried.

B. Authorization of 2019 EMS Trauma Grant (Public Safety)

Chief Cooper advised this is a grant offered annually and is an automatic amount provided by the state. The City needs to sign and let the State know what the funds are going to be used for. Each year we budget to include these funds in the Rescue 1 fund for equipment purchases. MOTION BY EVANS/HOLMAN to approve the ordinance. Motion Carried

C. Discussion on 2019 Legislative Agenda (Finance/Admin)

Councilmember Murray explained the recommended list of items that AWC provided for the City to submit to the State Legislature. Councilmember Pierce asked if anyone would be available to attend the Legislative phone calls. Mayor Lawrence advised that she would try to attend, as did Councilmember Murray. Mayor Lawrence reminded the Council that they can contact the legislators any time to receive updates or to voice concerns, or express opinions. Councilmember Andrews asked if there could be an addition to discuss panhandling and homelessness on the legislative agenda. Mayor Lawrence advised that panhandling is covered by free speech. Chief Hastings advised that panhandling can be limited on private property, and the County has a homelessness task force that meets regularly.

D. Stormwater Notice of Intent (Finance/Admin)

MOTION BY ANDREWS/EVANS to authorize the Mayor to sign the Notice. Motion Carried

E. Contract for Tourism Services (Finance/Admin)

MOTION BY LARSEN/PROFFIT to authorize the Mayor to sign the Notice. Motion Carried

COUNCIL COMMENTS: Councilmember Larsen acknowledged City Attorney Richardson for all the hard work he provides to the City. County Commissioner Shinn advised they met with the Public Lands Commissioner regarding a Rural Economic Development Grant through SEWEDA. There will be some news forthcoming as the County partners with the program. Shinn also discussed the Governor's budget

including \$1.1 Billion towards orca protection including \$750,000 to remove existing dams. He advised that there was a meeting scheduled on Thursday at 11:30am at Red Lion to discuss the Columbia River system port viability. Councilmember Larsen advised that Kristin Meira is an engaging presenter, and is very knowledgeable. Councilmember Pierce congratulated Shinn on his retirement from his private sector employment.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that Negotiations with the Fire Union would be discussed. There will be no decisions made. The session is expected to last 5 minutes. The session began at 8:00p.m. An extension of 5 minutes was requested at 8:05p.m. The session ended at 8:10p.m.

ADJOURNMENT:

Meeting adjourned at 8:10 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, Dec Open Period	Ck # 67616-67686	\$223,385.58
Total Fund Expenditures Oct-Dec EOM		\$618.17
Total Fund Expenditures 1/14/19	Ck # 67687-67741	\$381,195.57
Payroll 1/4/19	Ck # 67578-67609	\$300,012.79

PUBLIC SAFETY MEETING
01/22/2019

In attendance: Chief Joel Hastings, Belinda Larsen, Russ Evans, Pat Holman, Chief Steve Cooper

Chief Hastings discussed the mandatory in house training outline for the police department for 2019. Throughout the year, officers will receive training on active shooters, weapons and firearms, first aid, defensive tactics, Taser and firearm recertification. They also receive updates and online training on policy and procedures along with a briefing on what new laws have been enacted for the new year.

The Police Department received a very nice plaque from Vista Outdoor thanking the department for all the work and time expended on an investigation that resulted in a conviction for a crime committed against Vista.

Chief is now working on the yearly evaluations of officers. At our next meeting, Chief Hastings will also give us a briefing on a committee he sits on regarding the homeless population.

Chief Cooper presented us with a work sheet on the 19 years of call volume history for the Clarkston Fire Department. We also discussed a public forum regarding fireworks. Chief Hastings has some materials he will share with the public safety group at our next meeting regarding other areas that have partial or full fireworks bans. We will ask the council if we can have a public forum discussion during our last council meeting in February (25th) to allow the citizens of Clarkston to express their opinion on a ban.

We also discussed the days and times of the Public Safety committee meeting. There may be a couple of times throughout the year that we move the day to allow for other meeting attendance. Clerk Treasurer Steve Austin will have plenty of time to make public notice when this happens.

PWC meeting minutes 1.22.19

Attending: Kevin Poole, Jason Ewing, Monika Lawrence, Joel Profitt and Skate Pierce

- 1) We discussed the No Child Left Inside project. We would like to pair this with a Washington State Recreation Grant, and a local school. Clarkston High School would be ideal. That would give us a chance to build up our parks, and outdoor opportunities.
- 2) National Fitness challenge grant. Grant from NFC was extended into this year, with an inclusion of an added \$20,000. Accepting the grant would lock us in to a timeline to complete the project. If we want to move forward with this, we will need a community partner to spearhead this. Our Public Works Department is too busy to lead this project.
- 3) We had a couple cars damage our new parking lot at Beachview Park. We got video and had witnesses who could identify one of the vehicles. Offenders were caught and charges have been forwarded to the prosecuting attorney's office.
- 4) We have a project prospectus for the 2nd and Bridge/Diagonal St. We recommend the council approve the mayor to sign the form. This allows the Federal money to be allocated to our project. The share of the \$1.7 million dollar project is \$233,300.
- 5) We discussed proposed changes to CMC 15.40 dealing with permit fees. Most items were included to make obtaining a permit more efficient and less expensive. Other items involve special inspections. We need to collect money that we spend to bring special inspectors in from state agencies.
- 6) Public works is now looking at options to figure out how we need to proceed with the procurement of a new vehicle. Either via the state contracted dealer or via advertising the request in the paper.
- 7) There is a bill on the floor of the state legislature (H-0630.1/19) that intends to regulate short term rentals, like airBnB. This legislation would require local municipalities to inspect and enforce new regulations.
- 8) A recent discussion with the traffic engineer for Costco about the MOU for the 5th St project. We have a target of completion of November 1, 2019. Costco is going to check on final approval.

January 28, 2019

Ms. Deb Smith
Clearwater Economic Development Association
1626 6th Avenue N
Lewiston, ID 83501

RE: ***Economic Impact and Needs Assessment of the Cruise Boat and Passenger Vessel Industry in the Lewis-Clark Valley***

Dear Ms. Smith;

As a member of the Lewis-Clark Valley Long Range Cruise Boat & Passenger Vessel Planning Coalition, The City of Clarkston is pleased to commit \$2000.00 as matching funds in support of Clearwater Economic Development Association's "***Economic Impact and Needs Assessment of the Cruise Boat and Passenger Vessel Industry in the Lewis-Clark Valley***" application to the Economic Development Administration (EDA). The Matching Share is committed to the Project, will be available as needed and is not or will not be conditioned or encumbered on any way that would preclude its use consistent with the requirements of the Investment Assistance. We see our contribution as an investment into the future of the region's growing cruise boat and passenger vessel industry.

If funded; this project will be beneficial to the bi-state communities of Lewiston, ID and Clarkston, WA as well as surrounding communities:

- The evaluation of demand and projected growth of the cruise boat and passenger vessel industry will help the Lewis-Clark Valley Long Range Cruise Boat & Passenger Vessel Planning Coalition identify what investments in services, infrastructure, river navigability, and partnerships may be needed to serve current and anticipated growth.
- The identification of current local jobs tied to the cruise boat and passenger vessel industry, as well as area of job growth, potentially will allow local higher educational institutions such as Lewis-Clark State College (Lewiston, ID) and Walla Walla Community College (Clarkston, WA); economic development organizations; and tourism industry partners to address skills gaps that will have benefit to supporting sectors such as lodging, restaurants, and attractions.
- Recommendations from this study will be used to inform future strategy development, prioritization, and decision-making of community leaders, stakeholders, and the public.
- We believe this project may benefit other communities along the Columbia-Snake River System as a foundation to examine their local impacts and related needs while demonstrating the benefits of a multi-use river system.

Thank you for your consideration and investment in this worthwhile project.

Sincerely,

RESOLUTION NO. 2019 - 01

**A RESOLUTION REGARDING THE ADOPTION OF THE CITY OF CLARKSTON'S
2019 WASHINGTON STATE LEGISLATIVE AGENDA.**

WHEREAS, efforts of representation on behalf of the City of Clarkston to influence, effect or guide the passage of legislation in the Washington State legislature are enhanced by a comprehensive package of proposals that have been officially adopted by the City Council after consultation with the Mayor pursuant to this resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston, Washington that the attached City of Clarkston 2019 Washington State Legislative Agenda as the position of the city of Clarkston on the items stated therein.

ADOPTED by the City Council this 28th day of January, 2019.

Monika Lawrence, Mayor

ATTEST:

Steve Austin, City Clerk



City of Clarkston

City Hall: (509) 758-5541 • Police: (509) 758-1680 • Fire: (509) 758-8681 • Fax: (509) 769-6018

829 5th Street • Clarkston, WA 99403 • www.clarkston-wa.com

Legislative Agenda 2019

Fiscal

- Administration of LEOFF1 medical costs are a large and growing expense for the City of Clarkston. The Washington State Legislature has the ability to release excess LEOFF1 assets for payment of medical expenses. The City of Clarkston desires creation of a mechanism to use excess assets for payment of LEOFF1 expenses incurred at the city level.

- The 2017-19 state operating budget continued to fund traditional shared revenues such as liquor revenues and municipal criminal justice assistance at the levels provided in recent years. As the Legislature considers a new biennial budget, Clarkston encourages:
 - Restoring growth in liquor profit distributions.
 - Increasing the municipal share of state-shared revenues of marijuana excise taxes.
 - Respecting city local authority with regards to revenue, taxes, licensing, and home rule.

- Washington's cities need additional economic development tools that assist in maintaining, expanding, and modernizing local infrastructure to help spur local private sector investment. By supporting value capture financing¹, the Legislature can partner with cities such as Clarkston to advance a robust and diverse economy.



TREE CITY USA.

Public Works, Infrastructure, and Community Development

- Continue to ensure that Southeastern Washington is properly represented in transportation infrastructure and community development funding.
 - Adequately fund WASDOT funded projects within the Lewis Clark Valley Metropolitan Planning area (Lewiston-Clarkston MPO).
 - Support and enhance actions to increase affordable housing by supporting:
 - An ongoing \$200 million capital budget investment in the Housing Trust Fund,
 - A \$20 million per year local government revenue sharing proposal,
 - \$1.5 million per year for reinvestment of the sales tax from the construction of multifamily development.
 - The City of Clarkston desires funding of homelessness programs designed to create permanent or temporary housing opportunities for the homeless.

Public Safety

- Provide adequate funding for safety and human services.
 - Asotin County's jail is inadequate for housing the existing population of prisoners. An alternative to the existing situation must be found and funded.
 - Funding for at least 19 Basic Law Enforcement Academy (BLEA) classes per year and at least seven Corrections Officer Academy classes per year in order to meet statewide public safety needs.
 - Cities are experiencing the ramifications of an overwhelmed mental health and drug abuse response system. The state needs to make investments sufficient to improve access to these systems and their success across the state.

Environmental

- Develop and fund a comprehensive statewide approach to fix salmon-blocking culverts that does not penalize rural eastern Washington communities for historical decisions made in the urban centers west of the Cascade Mountains.

ⁱ**Value capture** is a type of public financing that recovers some or all of the value that public infrastructure generates for private landowners.

INTERGOVERNMENTAL COOPERATION AGREEMENT

This agreement entered into between Public Utility District No. 1 of Asotin County, hereafter called "District" and the City of Clarkston, hereafter called "The City",

WHEREAS, the District is authorized under RCW 39.34.030 to enter into intergovernmental cooperation agreements, and

WHEREAS, the City of Clarkston is authorized pursuant to RCW 39.34.030 to enter into intergovernmental cooperation agreements,

NOW THEREFORE,

I.

The parties hereto agree that the District shall provide a sewer evaluation report for city customers. The sewer evaluation report shall indicate a residential rate, commercial rate, residential base, commercial base, customer number, name, service location, consumption for preselected 2 month period (January and February 2019) a total consumption, average consumption, type of structure, i.e. (residential, multi-family, or commercial), the number of units, and a value of what a bill would be when calculated at the specific rates for residential and/or commercial customers.

II.

That for and in exchange of providing the services above agreed that the City shall pay the District the sum of \$150.00 per hour for computer time, based on actual hours used, and for District personnel at \$25.00 per hour, plus any overhead for developing the sewer evaluation report. The District shall submit an invoice for services.

III.

That the term of this agreement shall be until December 31, 2019

DATED this _____ day of _____, 2019.

CITY OF CLARKSTON

PUBLIC UTILITY DISTRICT
NO. 1 OF ASOTIN COUNTY



**Local Agency Federal Aid
Project Prospectus**

Federal Aid Project Number	Prefix STPUS	Route	()	Date	
Local Agency Project Number		(WSDOT Use Only)		DUNS Number	
				Federal Employer Tax ID Number	

Agency Clarkston	CA Agency <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other			
Project Title Bridge Street / Diagonal Street / 2nd Street Int		Start Latitude N		Start Longitude W	
Project Termini From-To 433.74 434.10		End Latitude N		End Longitude W	
Project Termini From-To 433.74 434.10		Nearest City Name Clarkston Washington		Project Zip Code (+4) 99403	
Begin Mile Post	End Mile Post	Length of Project .36	Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad		
Route ID	Begin Mile Point	End Mile Point	City Number	County Number 02	County Name Asotin
WSDOT Region South Central Region	Legislative District(s) 9th		Congressional District(s) 5th		Urban Area Number 26

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
				Month	Year
P.E.	\$177,300	\$35,300	\$142,000	Feb	2019
R/W	\$135,500	\$15,500	\$120,000	Feb	2020
Const.	\$1,356,500	\$182,500	\$1,174,000	May	2022
Total	\$1,669,300	\$233,300	\$1,436,000		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width	Number of Lanes 4
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The intersection of Bridge Street / 2nd Street / Diagonal Street is a 5-way intersection with 5-way stop light.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

Improvement on signal and controls on Bridge Street / Diagonal Street / 2nd Street intersection. Intertie (coordinate) Bridge Street / 5th Street traffic signal. Reconfigure 2nd Street lane travel.

Local Agency Contact Person Kevin Poole	Title Public Works Director	Phone 509 758-1662
Mailing Address 826 5th Street	City Clarkston	State Zip Code WA 99403

Project Prospectus	By _____ Approving Authority
	Title Public Works Director Date