CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, AUGUST 26, 2019

1. **CALL TO ORDER: 7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES: August 26, 2019 Regular Meeting**

5. **COMMUNICATIONS:**
   - **A. Presentation: Life Saving Recognition Award**
   - **B. Clarkston Fire Department Pinning Ceremony**
   - **C. From the Public:**
   - **D. From the Mayor:**
   - **E. From Staff or Employees:**

6. **COMMITTEE REPORTS:**
   - **A. Finance/Admin – Audit Report on Current Bills – August 26**
   - **B. Public Safety – August 20**
   - **C. Public Works – August 20**
   - **D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **UNFINISHED BUSINESS:**
   - **A. Ordinance 1632, Zone Change – 917 Chestnut Street, 2nd Reading (Public Works)**

8. **CONSENT AGENDA: None**

9. **NEW BUSINESS:**
   - **A. Resolution 2019-14, Surplus Property (Public Safety)**

10. **COUNCIL COMMENTS:**

11. **QUESTIONS FROM THE PRESS:**

12. **EXECUTIVE SESSION: Negotiations**

13. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
August 12, 2019

ROLL CALL: Skate Pierce, Pat Holman, Joel Profitt, Belinda Larsen, Russ Evans and John Murray. Melyssa Andrews absent – unexcused.
STAFF: Chief Baskett, PWD Poole, Clerk Austin.

AGENDA CHANGES: Correct Item A under Communications to Lewis Clark Valley Chamber of Commerce.

APPROVAL OF MINUTES: Minutes of the July 22, 2019 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. Lewis Clark Valley Chamber of Commerce – Kristin Kemak: 2019 Eastern Washington Legislative Tour: Chamber President Kemak advised Council of the upcoming legislative tour. She provided information on the history of the tour, and asked Council to consider contributing to the tour. The requested contribution is $500.00. The tour will be coming to Clarkston on September 15-17, 2019. She shared the agenda for the Tour, and the topics that will be covered. MOTION BY PIERCE/EVANS to approve the $500 expenditure in support of the Legislative Tour. Motion Carried.

B. From the Public: Brian Shinn, Asotin County Commissioner

C. From Mayor: None

D. From Staff or Employees: PWD Poole updated Council on the completion of the 2019 Street Maintenance Project. The Sidewalk Maintenance Project will be late fall or early winter. He reported that the Code Enforcement officer has contacted 7 of the 8 property owners that had been reported as a nuisance. Attorney Richardson advised he had met with the Code Enforcement Officer, and developed a plan to contact the final property owner.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee reviewed the Proclamations for Constitution Week and Childhood Cancer Awareness and reviewed and approved the bills for payment. Total expenditures for the July EOM of $80.14 and the August 12, 2019 period of $518,453.33. MOTION BY EVANS/HOLMAN to approve the bills as read. Motion Carried.

Public Safety: Councilmember Larsen reported on the August 7 meeting. Chief Ryan Baskett reported on small changes in the fire Department including looking at rewriting/revising some current policies and taking a second look at our current reserve program. Chief Baskett would also like to take a closer look at qualifications of drivers for out of area transports. Chief Baskett had his first officers meeting. Some of the discussions included a clearer mission, vision and value statement. He would also like to put the Captains in charge of specific assignments such as operations, EMS, safety training. Chief Baskett is also looking to improve public education and community relations. Chief Hastings began with a report on the National Night Out. First words out were, "it was hot"! Might be why attendance may have been down a bit. Chief Hastings also discussed drone usage. There will be many opportunities for practice and to find what works and what doesn't. A couple of items for the agenda include the contract with Clarkston School

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District for the SRO. Our cost has gone up to have our officer there, but the School Board has already approved this cost. Council will need to approve for the Mayor to sign the contract. We also need to update our jail agreement with Garfield County. Costs have increased for use of their jail as well to $65 a day. Council will need to approve the Mayors signature on this agreement as well.

Public Works: Councilmember Pierce reported on the August 6 meeting. The Committee reviewed the final draft of the management contract with PUD. The City has a couple issues with wording that needs to be changed. As soon as those changes are made, the committee will recommend that this contract is presented to the full council for approval. Evelyn Williams presented us with concerns about residential code violations. The Committee discussed our process for responding to complaints and code violations. There was one response to our Request for Proposal on the design of the Bridge/Diagonal/2nd St Intersection Improvement Project. The committee recommends we move ahead to the next step of the project. Keller will draft the Scope and Fee agreement to be presented to the full council with a contract from WSDOT for council decision. There is an Ecology Stormwater Grant for 2020 that the City will apply for, Keller is going to do our grant application. The Committee discussed another Ecology Grant, this one for recycling. It's a $60,000 grant with a 25% match. The grant can be used mainly for education. The Committee didn't feel this is a worthy use of our funds and will pass on filing for this grant. The Elm/Diagonal/8th St intersection will have a traffic design study. Crash Data shows that this intersection has a high accident incidence and we will look at fixing it. The 2019 Street maintenance project overlay is done, and seal coating will be completed this week. The sidewalk project is moving forward. The inventory is complete, and Director Poole thinks that we could get a better price if the project is scheduled during the winter months. The Committee discussed grant-funded improvements for Beachview Park. We missed the grant deadline for the St. Joe's Foundation recreation grant. The State of Washington has some recreational grants available, and Avista potentially has grants available. We've been overpaying Latah Sanitation for our Composting Contract. We need to review our contract and assess the amount that we've overpaid. The Sanitation Department has two trucks that are being repaired. The Committee discussed the Bridge St/Confluence Way land lease. Councilmember Murray is looking into the best way to handle the lease. We had a brief discussion on budgetary issues and needed improvements for City Hall. We will try to get the needed improvements budgeted in the next budget cycle.

Outside Organizations: Councilmember Evans reported that the PTBA had 1186 more riders in July over last year. Ridership was lower in June, but overall is ahead for the year to date. Councilmember Larsen advised that the Lodging Tax Committee would be meeting on Wednesday, September 4, 2019 to consider requests for funding.

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY LARSEN/PIERCE to approve the consent items. Motion Carried

A. School Resource Officer Agreement – Clarkston School District (Public Safety)

B. Interlocal Jail Services Agreement – Garfield County Sheriff (Public Safety)

C. Proclamation for Constitution Week – September 17-23, 2019 (Finance/Admin)

D. Proclamation of September 2019 as Childhood Cancer Awareness Month (Finance/Admin)

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NEW BUSINESS: None

COUNCIL COMMENTS: None

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that the Council would be adjourning to Executive Session at 7:32pm to discuss union negotiations. Anticipated length is 5 minutes with action anticipated as a result of the session. Council returned to open session at 7:37 p.m.

MOTION BY PROFITT/LARSEN authorizing the Mayor to sign the collective bargaining agreement with the firefighter's union. Motion carried.

ADJOURNMENT:

Meeting adjourned at 7:38pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures July EOM		$80.14
Total Fund Expenditures 8/12/19	Ck # 68864-68947	$214,844.58
Payroll 7/31/19	Ck # 68830-68857	$303,608.75

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FireFighter
Commissioning Ceremony

Oath

I, *state your name,*

Pledge on my oath /

to execute the duties and responsibilities /

with which I am charged /

as a City Of Clarkston FireFighter Paramedic.

I will strive to protect lives,

conserve property, safeguard the environment

and provide effective Fire and EMS skills,

while performing in the line of duty.

I will hold the public trust in the highest regard

and do hereby pledge to positively contribute

to the City of Clarkston and the fire department's mission.

Commissioning Statement: Chief

By the authority vested in me as Fire Chief, I hereby commission you a

Fire Freighter Paramedic for the City of Clarkston.

August 20th Public Safety Meeting

Fire Chief Baskett discussed plans for updating policies, just not ready to share quite yet. Chief also spoke about members of the department attending career day at Walla Walla Community College.

Chief Hastings gave us a copy of the property destruction list he would like Council to approve. This is an agenda item.

Chief H also gave us an update from the jail committee. They have met with the selected architect who has experience in designing over 300 jails. He shared 3 D drawings and plans with the committee and also viewed the possible property sites for the jail. The committee has plans for a number of townhall meetings to educate and answer questions the public might have regarding the proposed sales tax. A design for an information pamphlet is currently in the works.

School starts Wednesday so be on the look out for the kids. The police department will have emphasis patrols in the school area to make sure the public is reminded to slow down.

ORDINANCE NO. 1632

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 17.05.080, WHICH ESTABLISHES THE OFFICIAL ZONING MAP OF THE CITY OF CLARKSTON.

WHEREAS, the Planning Commission held a public hearing on July 1, 2019 to consider a request from Father Richard Root and Holy Family Catholic Church on Zoning Map Change Application No. ZC-2019-03 and adopted Findings of Fact, Conclusions of Law and a Recommendation to approve the zone change;

NOW THEREFORE, be it ordained by the City Council of the City of Clarkston as follows:

SECTION 1.0

Clarkston Municipal Code Chapter 17.05.080 is hereby amended as follows:

The property described below is hereby changed from Medium Density Residential (R-2) to Neighborhood Commercial (NC) zoning designation:

A parcel of land, comprised of Lot 2, Block 2, South Clarkston, Asotin County, Washington, located in the South half (1/2) of Section 21, Township 11 North, Range 46 East, Willamette Meridian, City of Clarkston, County of Asotin, State of Washington, according to the recorded plat thereof.

Property is commonly referred to as 917 Chestnut Street.

SECTION 2.0

This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

Dated this ____ day of _____, 2019.

_____
Monika Lawrence, Mayor

ATTEST BY:

_____
Steve Austin, City Clerk

APPROVED AS TO FORM:

_____
Todd Richardson, City Attorney

RESOLUTION NO. 2019-14

A RESOLUTION DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING DISPOSITION OF SAID PROPERTY.

WHEREAS, RCW 35A.11.010 provides authorization for code cities to obtain and dispose of real and personal property; and

WHEREAS, RCW 63.32 authorizes the sale, transfer or exchange or destruction of unclaimed property in the possession of the police department; and

WHEREAS, the Police Department is in possession of unclaimed property per the attached listing; and

WHEREAS, the City Council has deemed said property to be surplus and holding no value. Said property listed for destruction should be disposed of in accordance with RCW 63.32;

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Clarkston, State of Washington, does hereby declare the aforementioned property to be surplus and authorizes the disposal of said property at the discretion of the Police Chief.

DATED this 26th day of August, 2019.

_____

Monika Lawrence, Mayor

_____

Steve Austin, City Clerk

Narrative:

Property for Destruction
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TO: Chief Hastings

FROM: Justin Zeliff, Evidence Officer

I am the custodian of all items of evidence, found and/or safekeeping items that come into the possession of the Clarkston Police Department.

I have reviewed the following property and attached documents and hereby attest they are no longer needed as evidence, there are no matters pending before the courts pertaining to said items and statute of limitations pertaining to the evidential value has expired and/or their legal and proper owners cannot be identified.

I hereby request authorization to dispose of listed items in accordance with RCW 63.32.

All documents/negotiable items will be shredded by the evidence officer at the Clarkston Police Department. All remaining items will be disposed of at the Asotin county Landfill by Justin Zeliff, Evidence Officer, and Officer Jason Ewing #154.

See supplement for list of items to be destroyed.
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DESTRUCT AUTHORIZATION

Requested by _____
Justin Zeliff, Evidence Officer

Approved by _____
Chief Hastings

Witnessed by _____
Officer Jason Ewing #154

Received by _____
Asotin County Landfill

I certify (declare) under penalty of perjury under the laws of the State of Washington that the foregoing information is true and correct.

Date: _____ Place: _____

Law Supplemental Narrative:

Supplemental Narratives

Seq	Name	Date	Narrative
1	Justin S Zeliff	11:04:30 07/02/19	

List of Items for destruction:

Case Number	Description
15P06151	Black Duffel bag
16P00144	Blue bandana/ satchel
16P00739	Children's guitar (Broken)
16P00929	Black purse
16P01248	Orange knife
16P01279	Crossman BB gun/w BB's
16P01428	LG Cell phone (Broken)
16P01503	Hand light/ knife
16P01734	Black Binder
16P03348	Tan Bag
16P03710	Blue hand light
16P03711	Black Cassette player
16P03829	Camo Ruck sack
16P03868	Gray/Black Backpack
16P04098	CD Case/Scissors/ personal items
16P04014	Backpack Mountain edge
16P04244	Wood Bear
16P04305	Black duffel bag
16P04361	Keys
16P04473	Gas can
16P04509	Gas can,Black tote, Ramp
16P04599	Hatchet
16P04613	Blanket/ radio
16P05194	AT&T cell phone (broken)
16P05283	red/black bag
16P05630	black/brown wallet
16P06045	blue duffel bag
16P06140	kitchen knife
16P06306	Digitech device
16P06333	4 key fobs
16P06546	Duo Glide
16P06891	Black diaper bag
16P06972	Flat Bike tire
16P07290	personal items
16P07321	1 key
16P07352	Green lunch pale
16P07649	counterfeit bill $20
16P07941	Samsung phone (Broken)
16P08168	Toshiba TV (Broken, Won't turn on)
16P08169	Household Items
2017	
17P00110	Purse
17P00182	Toshiba TV (Broken, Screen & plastic)
17P00537	License plate
17P00616	Steak knife
17P00681	Key / Fob
17P01358	Rusty TV mount & Stroller
17P01565	Knife/sword/pouch

17P02177	Black Backpack
17P02511	BB Gun Marksman
17P02595	Pink Child's Toy
17P02719	8 Keys on ring
17P02802	Black Purse
17P03072	Black Backpack
17P03194	Silver/Black IPhone (Broken)
17P03199	Blue Sack
17P03272	3 Keys on ring
17P03356	HP Computer (minor broken plastic & stickers)
17P03905	Keys/ Honda Fob
17P04503	Yellow Child's Drone (Broken)
17P04565	Tan Canvas Bag
17P05068	Black/Silver Backpack
17P05321	Daisy Red Ryder
17P06019	Gray/Green Backpack
17P06166	Camo Backpack
17P06241	Black Backpack
17P06302	Samsung Galaxy (Broken)
17P06587	ATM Card
17P06654	Kitchen knife
17P06943	Silver Samsung (Broken)
17P06949	Yellow Backpack
17P07281	Black/Pink school bag
17P07386	3M modules

2018

18P00092	Black Bag/ Cloths
18P00373	Misc Fishing Equip
18P00374	License plate
18P00764	Check
18P01098	White speaker
18P01536	Dishes
18P01565	Pink Bag
18P01742	Red/black Backpack
18P01997	5 Keys on ring
18P02111	Black Backpack
18P02472	Hand sized scale
18P02887	Visa/ Black key
18P02920	3 tinted beveled glass
18P02921	ZTE Cell Phone (Broken)
18P03313	Black Watch
18P03439	Multiple bags
18P03613	BB gun
18P03625	Broken Printer
18P03751	Brown Suit Case/ Pink backpack/Sleeping bag
18P03895	Black Backpack
18P03954	Black/gray Backpack
18P04112	1 Bullet
18P04160	Broken Microwave
18P04229	fan
18P04629	Keys/ Ford Fob
18P04930	Black Backpack
18P04931	Black Steelers Hat
18P05032	Airsoft Gun
18P05250	Homelite saw(Broken,starter broke/disassembled)
18P05250	Blue rubber kids toy
18P05444	Tan Purse

18P05488	License Plate
18P06026	Cell phone Charger
18P06166	Box/w Hat/Blanket/Cigarette/phone/pill bottle
18P06208	Black Duffel bag/ golf clubs (Broken Clubs)
18P06250	brown leather suit case x2
18P06479	Black/gray Backpack
18P06488	Black/Blue folding knife
18P07107	Multi color backpack