

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JUNE 26, 2018**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
June 11, 2018 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public:** (Please limit comments to 3 minutes)
 - B. From the Mayor:**
 - C. From Staff or Employees:**

- 6. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – June 25**
 - B. Public Safety – June 19**
 - C. Public Works – June 19**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 7. PUBLIC HEARING: Walmart Fair Street Entrance**

- 8. PUBLIC HEARING: 2018 & 2019 Six Year Transportation Improvement Programs**

- 9. UNFINISHED BUSINESS:**
 - A. Update on Spare Change for Change (Public Safety)**

- 10. NEW BUSINESS:**
 - A. Resolution 2018-05 – 2018 Six Year Transportation Improvement Program (Public Works)**
 - B. Resolution 2018-06 – 2019 Six Year Transportation Improvement Program (Public Works)**

- 11. COUNCIL COMMENTS:**

- 12. QUESTIONS FROM THE PRESS:**

- 13. EXECUTIVE SESSION: None**

- 14. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
June 11, 2018

ROLL CALL: Russ Evans, Pat Holman Joel Profitt, Skate Pierce, Belinda Larsen, Brian Kolstad. John Murray absent.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson.

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the May 29, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: None

C. From Staff or Employees: PWD Poole distributed a Citizen Survey developed by the Planning & Zoning Commission. The Commission would like to send it to Clarkston residents to get feedback on the planning needs. The survey will be sent out with the monthly utility billing, and will be uploaded to the City website.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Evans reported that the Committee reviewed and approved the bills for payment. Total expenditures for the June 11, 2018 period of \$642,219.51. MOTION BY PIERCE/KOLSTAD to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported that Chief Hastings offered up an idea from the City of Spokane regarding pan handlers. The City has created concrete walls, planters, railings and other obstacles to pan handlers standing on specific entry ways into the City of Spokane, specifically, I-90 onto Division. These barriers are now preventing panhandling from taking place in those areas and also creating a more aesthetic entry to the City. Not sure where funding might come from for those types of improvements but will check with Public Works. The Chief recently attended the Sheriffs and Police Association annual conference and discovered all cities are looking for answers to the pan handling problems. The Police Department is once again issuing Positive Tickets to kids for a positive action. If an officer sees someone picking up trash, wearing a helmet, etc., he might issue the person a "ticket". This ticket is for a one day pass to the Aquatic Center. This is a great program. The youth of today need to be aware that their positive actions are very much appreciated.

Chief Hastings has been in the process of researching the usage of drones in police departments. He feels it may be time for the City of Clarkston Police Department to implement drones for different situations. They can be a great tool in helping to locate a missing child, for example. Because of the territory a drone can cover they can be used for search and rescue operations on the ground or over the waterways, take video of traffic accidents for their reports, gain access to barricaded criminals. With a night vision drone, these same circumstances can be covered. The Chief has researched privacy issues as well. The cost is relatively minimal, possibly up to \$1500, but the benefits can far outweigh the cost of the drone. The department welcomed new veteran Officer Malakowsky last week and will welcome Officer Aguirre on June 21st after his completion of the Police Academy on the 20th.

Chief Cooper and staff went around town and reminded people that they need to knock down weeds and keep grasses mowed as it is getting close to fire season. Chief Cooper also discussed the need for a new ambulance. The Chief is in the process of researching the many different options available and will debrief our committee as he narrows the search. Personnel issues were also discussed.

Public Works: Councilmember Pierce reported that the Committee discussed that the City might need to hold a hearing on the Transportation Improvement Project. The numbers and projects should be in the agenda packet before the meeting. The sidewalk project has commenced and is scheduled to finish September 1st. The Grantham project TAP application is going out Friday (last week). Looking at future retirements, the City will need to set up a succession plan at the WWTP. We must have a level 3 Operator in order for the plant to be in compliance. We need to look into hiring and training one more level 3 operator. Fines levied for failure to do so are extreme. We have a similar situation in the street department, as far as a need to plan for future retirements. The Committee discussed the Port Drive sewer lateral. We have some options: two businesses want to share a 6" sewer lateral, and that is a violation of City ordinance. Further work will be done on this.

P&Z is updating our comprehensive land use plan. We've been discussing Residential Rental Unit Registration. State Law (RCW 59.18.075) requires that we have a 24 hour emergency contact for each rental unit, and are required to inform

landlords of certain police and emergency engagements. We are non-compliant with this requirement right now. There are several other issues we have, where our inability to contact landlords is having an effect on neighbors and the city. We need to figure out how we want to do the sidewalk assessment roll. We recommend no fines, interest or extra charges. Just the cost of the work as a tax lien. We are waiting on an MOU from Costco and Wal-Mart to improve the traffic situation on that block. We're working on a hearing for the addition of a Fair St entrance.

Outside Organizations: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

A. Consideration of Request for street closure – Cruzin to Clarkston Car Show (Public Works)

PWD Poole explained the request to close 6th Street for the Cruzin to Clarkston Car show. Motion by HOLMAN/EVANS to approve the request. Motion Carried.

B. Discussion regarding Walmart Fair Streets Intersection (Public Works)

PWD Poole presented the Council with Walmart's plan to add an additional entrance on Fair Street. He advised that the Planning & Zoning Commission recommends that the City have a public hearing for the citizens to address any concerns. PWD Poole advised that he could make a decision administratively, that a public hearing was not required. Councilmember Larsen asked if Walmart was going to pay for the cost of the entrance. PWD Poole advised that they would pay for the entrance and striping. Councilmember Evans asked if this was in conjunction with adding the two roundabouts. PWD Poole advised that it would help with that project that is being discussed for the 5th & Fair Street intersection. Councilmember Profitt asked how much traffic flow the intersection could handle currently. PWD Poole advised that it could handle 500 cars per hour. Councilmember Kolstad agreed that getting public input was good for the project. Profitt agreed if the City can get the information given out to the public in advance. Councilmembers Larsen and Holman also agreed. PWD Poole advised it would be a quasi-judicial hearing that the Council could make a decision on that evening after hearing testimony. Councilmember Pierce asked the City Attorney if the hearing was considered quasi-judicial, would it be a conflict for Public Works Committee members to make a decision on the project. Attorney Richardson advised that it was not quasi-judicial hearing, and the only concerns would be conflict of interest, but it appears that there are none. The Public Hearing was scheduled for next meeting with the consensus of the Council.

COUNCIL COMMENTS: Councilmember Evans advised that he recently toured the Wastewater Treatment Plant, and advised that he was impressed by the work and maintenance proficiency of the staff. He suggested other councilmembers take the tour.

PRESS QUESTIONS: Tribune reporter Kern Sandaine asked for clarification on the public hearing time and if the roundabout would be part of the hearing. She was advised that the hearing will be held as part of the next regularly scheduled Council Meeting and will not include the discussion on the roundabout at the 5th and Fair intersection.

EXECUTIVE SESSION: The Council went into executive session for litigation at 7:30pm. The session is expected to last 30 minutes. At 7:54pm, Councilmember Pierce advised that the session would be extended by fifteen minutes. Executive session was ended at 8:15pm.

ADJOURNMENT:

Meeting adjourned at 8:15p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 06/11/18	Ck # 66406-66483	\$381,225.92
Payroll 06/05/18	Ck # 66371-66405	\$260,993.59

Public Safety Meeting
06-19-2018

In attendance: Chief Joel Hastings, Pat Holman, Russ Evans, Belinda Larsen

Chief Hastings presented an Unmanned Aerial Device (UAS) (drone) Operations Directive for review by this committee. It includes a purpose and scope, definitions, policy, privacy, use, retention, etc. We will review and give feedback to the Chief. He will likely be able to present to the full Council during one of our July meetings.

There will be the annual fireworks display at Adams Field on the 4th of July.

A now have a new police vehicle on the street

Rock'en on the River will take place on July 28th. Clarkston Police will have extra patrol set up to help if needed.

The jail committee met. They are in the process of trying to come up with a plan to complete a needs assessment. They would like to do this internally as it is very expensive to hire someone externally.

Belinda is meeting with a committee to discuss getting a plan in place to address the panhandling problem. The committee members and Chief were invited to attend.

RESOLUTION NO. 2018-05

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM, 2018-2023

WHEREAS, RCW 35.77.010 requires the City Council of the City of Clarkston to prepare and adopt a comprehensive street program for the ensuing six calendar years; and

WHEREAS, RCW 35.77.010 requires one or more public hearings on the Transportation Improvement Program; and

WHEREAS, the City Council of the City of Clarkston has held the public hearing on the Transportation Improvement Program on June 25, 2018 and prepared a comprehensive six year plan,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

The Six Year Transportation Improvement Program, 2018-2023, which is attached hereto and incorporated herein by this reference is adopted.

DATED this 25th day of June 2018.

Monika Lawrence, Mayor

ATTEST:

Steve Austin, City Clerk

CITY OF CLARKSTON
6 YEAR TIP - 2018 -2023

PROJECT NAME	TOTAL COST	FUNDING SOURCE					
		TBD	STORMWATER	STP	TAP	TIB	OTHER
Grantham Elem Safety Project	724,927	97,865	111,000		211,111		304,951
Clarkston/Asotin Co Transportation Plan	150,000	7,500					142,500
Clarkston Annual Street Maint.	1,200,000	1,200,000					0
Clarkston Sidewalk Repair	510,000	140,000					370,000
Southway Bridge Resurface	500,000	67,500		432,500			0
Bridge St./Diagonal/2nd St. Intersect	1,600,000	216,000		1,384,000			0
Highland Ave. Resurfacing	875,000	11,813				863,188	0
5th St. Walmart & 5th St./Fair	312,000	104,000					208,000
Relight Washington 6th St. Retrofit	17,000	9,850				7,150	0
2014 Stormwater Improvements	540,600		81,090				459,510
Clarkston Stormwater Upgrades	300,000		300,000				
8TH/Poplar, 7th/Poplar Stormwater	140,000		140,000				

TOTAL \$6,869,527 \$1,854,528 \$632,090 \$1,816,500 \$211,111 \$870,338 \$1,484,961

PROJECT NAME	TOTAL COST	FUNDING YEAR					
		2018	2019	2020	2021	2022	2023
Grantham Elem Safety Project	724,927	724,927		724,927			
Clarkston/Asotin Co Transportation Plan	150,000	50,000	100,000				
Clarkston Annual Street Maint.	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Clarkston Sidewalk Repair	510,000	10,000	100,000	100,000	100,000	100,000	100,000
Southway Bridge Resurface	500,000		50,000	450,000			
Bridge St./Diagonal/2nd St. Intersect	1,600,000						
Highland Ave. Resurfacing	875,000			175,000	700,000		
5th St. Walmart & 5th St./Fair	312,000		312,000				
Relight Washington 6th St. Retrofit	17,000	17,000					
2014 Stormwater Improvements	540,600	540,600					
Clarkston Stormwater Upgrades	300,000	50,000	50,000	50,000	50,000	50,000	50,000
8TH/Poplar, 7th/Poplar Stormwater	140,000		140,000				

TOTAL \$6,869,527 \$1,592,527 \$952,000 \$1,699,927 \$1,050,000 \$350,000 \$350,000

RESOLUTION NO. 2018-06

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM, 2019-2024

WHEREAS, RCW 35.77.010 requires the City Council of the City of Clarkston to prepare and adopt a comprehensive street program for the ensuing six calendar years; and

WHEREAS, RCW 35.77.010 requires one or more public hearings on the Transportation Improvement Program; and

WHEREAS, the City Council of the City of Clarkston has held the public hearing on the Transportation Improvement Program on June 25, 2018 and prepared a comprehensive six year plan,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

The Six Year Transportation Improvement Program, 2019-2024, which is attached hereto and incorporated herein by this reference is adopted.

DATED this 25th day of June 2018.

Monika Lawrence, Mayor

ATTEST:

Steve Austin, City Clerk

CITY OF CLARKSTON
6 YEAR TIP - 2019-2024

PROJECT NAME	TOTAL COST	FUNDING SOURCE					
		TBD	STORMWATER	STP	TAP	TIB	OTHER
Grantham Elm Safety Project	724,927	97,865	111,000		211,111		304,951
Clarkston Annual Street Maint.	1,200,000	1,200,000					0
Clarkston Sidewalk Repair	700,000	140,000					560,000
Clarkston/Asotin Co. Trans Plan	100,000	7,500					92,500
Southway Bridge Resurface	500,000	67,500		432,500			0
Bridge St./Diagonal/2nd St. Intersect	1,669,378	225,366		1,444,012			0
Highland Ave. Resurfacing	875,000	11,813				863,188	0
5th St. Walmart & 5th St./Fair	312,000	104,000					208,000
Clarkston Stormwater Upgrades	300,000		300,000				
8TH/Poplar, 7th/Poplar Stormwater	140,000		140,000				
TOTAL	\$6,521,305	\$1,854,044	\$551,000	\$1,876,512	\$211,111	\$863,188	\$1,165,451

PROJECT NAME	TOTAL COST	FUNDING YEAR					
		2019	2020	2021	2022	2023	2024
Grantham Elm Safety Project	724,927	724,927					
Clarkston Annual Street Maint.	1,200,000	200,000	200,000	200,000	200,000	200,000	200,000
Clarkston Sidewalk Repair	700,000	100,000	100,000	100,000	100,000	100,000	100,000
Clarkston/Asotin Co. Trans Plan	100,000	100,000					
Southway Bridge Resurface	500,000	50,000	450,000				
Bridge St./Diagonal/2nd St. Intersect	1,669,378		312,845	1,356,533			
Highland Ave. Resurfacing	875,000				175,000	700,000	
5th St. Walmart & 5th St./Fair	312,000	312,000					
Clarkston Stormwater Upgrades	300,000	50,000	50,000	50,000	50,000	50,000	50,000
8TH/Poplar, 7th/Poplar Stormwater	140,000	140,000					
TOTAL	\$6,521,305	\$1,676,927	\$1,112,845	\$1,706,533	\$525,000	\$1,050,000	\$350,000