

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, MAY 22, 2017**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
May 8, 2017 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – May 16**
 - C. Public Works – May 16**
 - D. Administrative/Intergovernmental – May 22**
 - E. Community Development – May 18**

- 7. PUBLIC HEARING:**
 - A. Transportation Benefit District Public Hearing (*Pending)**

- 8. UNFINISHED BUSINESS: None**

- 9. NEW BUSINESS:**
 - A. Authorize Street Closure, Cruzin’ to Clarkston Car Show (Public Safety)**
 - B. Consideration of Proclamation recognizing May as Older Americans Month**

- 10. COUNCIL COMMENTS:**
- 11. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
May 8, 2017

ROLL CALL: Skate Pierce, Brian Kolstad, Belinda Campbell, John Murray, Kelly Blackmon & Monika Beauchamp. Councilmember Beadles was excused on a motion by BEAUCHAMP/KOLSTAD.

STAFF: Chief Hastings, Chief Cooper, PWD Martin, Clerk Austin, City Attorney Richardson

AGENDA CHANGES: Add approval of Kevin Poole's appointment as Public Works Director starting May 22, to New Business.

APPROVAL OF MINUTES: Minutes of the April 24, 2017 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: No Comments

B. From Mayor: Mayor Lawrence reported that there were pamphlets for candidates running for office in the lobby. The Mayor will be traveling to Dayton on Wednesday for a Small Cities Meeting. The Mayor has spoken with Chief Hardin. The estimate on providing Fire and EMS services is not ready for this council meeting.

C. From Staff or Employees:

Chief Cooper updated the council on automatic aid between Clarkston Fire, Lewiston Fire, ACFD-1, and Wheatland Fire. The start-up date has been pushed back until May 22. Currently the agencies are waiting for LPD Dispatch to update equip to dispatch multiple agencies. Whitcom already has the capability. All preliminary needs have been completed, except for small scenario exercises, which should be completed by May 22.

PWD Martin – introduced Kevin Poole as new Public Works Director. Poole addressed council, expressing his pleasure in being selected for the position. He said he is excited to get started with plans to use the city's resources in the best possible manner. Mayor Lawrence advised there were nine applicants considered, with Poole rising to the top.

COMMITTEE REPORTS

Finance: Councilmember Murray reported the bills were reviewed and approved for payment. Total expenditures for the May 8, 2017 period of \$430,298.92. MOTION BY BEAUCHAMP/KOLSTAD to approve the bills as read. Motion carried.

Public Safety: Did not meet

Public Works: Councilmember Pierce reported on the May 2nd Meeting.

There was a discussion of the Beachview Skatepark. The school district is interested in using the North West corner of Beachview Park for tennis courts for the future School District Bond plan. We discussed the possibility of asking the school district to make 1 or 2 courts multi-purpose (tennis/pickle ball and a wooden backboard for solo practice), to encourage more use.

Sunrise Drive Lift station is functioning with a few more minor items to finish.

Clarkston Free Parking discussion asked Attorney Richardson to finalize some language. Should be an agenda items pending the changes.

TBD Plan should be ready for the council meeting on the 22nd.

Waste Water Treatment Plant screw press repair is complete. Director Martin is waiting on the final cost. The claim has been submitted to insurance and reviewed by an adjuster.

Director Martin's replacement has been selected. Kevin Poole awaits council approval.

We were going to send the bike week brackets back to Community Development to find a way to pay for them. Because of the availability of community advertising (Rocking on the River, Dogwood Festival, Asotin/Nez Perce County Fairs, etc.) using tourism dollars should be considered. These events definitely

encourage tourism and hotel stays. Any event could use the brackets for advertising, with council or city approval.

PWD reported he will be meeting with the architect on the School project to go over the plans for new building project.

Admin Committee: Did not meet

Community Development: Did not meet

UNFINISHED BUSINESS: .

A. Clarkston Free Parking Contract.

Mayor Lawrence advised there were changes to page 3 section 3.2 and 3.3 paragraphs on suggestion from Debi Sellers from WCIA. Councilmember Pierce advised there was a change to paragraph 3.5 page 4 on the City maintaining the lighting. PWD Martin advised it was covered by agreement with Avista. City Attorney Richardson advised that Clarkston Free Parking has not reviewed yet. Attorney Ledgerwood is here. Their insurance currently meets the requested levels of the contract. Attorney Ledgerwood will meet with the Clarkson Free Parking to sign the agreement once it is approved by Council. MOTION BY PIERCE/CAMPBELL. Motion Carried.

NEW BUSINESS:

A. Clearly Telephone Contract (Finance)

Clerk Austin advised that he was contacted by Kerry Cox of ITC Systems regarding the current contract for City Hall, Police and Fire being expired. This contract will ensure that there is no increase in the cost of the phone lines. This is a continuation of the current contract extending it for 3 years. It also reflects a savings on what the City is currently paying. The County pays 32% of the bills for the Jail's portion of the contract. This are no per call charges on long distance, it is all covered. There is a \$20 one-time fee that will upgrade the hardware and software for the fax lines, to allow for digital service. It will allow for no busy signals on the lines, they will be parked until available. Councilmember Campbell asked if we had checked other providers to get bids for services. Clerk Austin advised that this was actually part of the contract with ITC Systems on our phone services. It is not a separate contract, it is what ITC provides through their service. MOTION BY BEAUCHAMP/KOLSTAD. Councilmember Blackmon abstained as an employee of Centurylink. Campbell asked how long our contract was with ITC. She wanted to find out if the contracts were concurrent. If we no longer used ITC for phone services, would we be stuck with Clearly? Attorney Richardson advised that it could be checked before the contract was signed. Councilmember Kolstad asked if there had been any concerns with the service. There have been no reports and ITC has been very responsive for a local company. Councilmember Pierce asked if the approval could be concurrent with the ITC contract. Attorney Richardson advised that was at the council's discretion. Councilmember Beauchamp asked about the services that ITC provides, since ITC provides multiple services, it does not need to be concurrent. Motion carried with Blackmon abstaining.

B. Approval of Kevin Poole's appointment to Public Works Director

Motion to approve by PIERCE/CAMPBELL. Motion carried.

COUNCIL COMMENTS:

Councilmember Murray inquired about the letter from ACFD 1 Chief Hardin. Will the letter be reviewed and discussed in closed session or open session since it is a public document? Attorney Richardson advised that the document can be given out in public, the discussion will be in closed session.

Councilmember Beauchamp thanked the hiring committee for their work on getting a qualified candidate. Councilmember Kolstad stated that he is pleased with new employees that are coming on board, and the effect that they have on the City.

ADJOURNMENT:

Meeting adjourned at 7:31p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 5/8/17	Ck # 63697-64045	\$143,264.46
Payroll, 5/5/17	Ck # 63923-63965	\$287,034.46

DRAFT

Public Safety Committee

May 16, 2017

Attendance: Chief Cooper, Chief Hastings, Kerri Sandine, Dick Jones, Mayor Lawrence, Skate Pierce, Belinda Campbell, Terry Beadles

Chief Cooper:

- Discussed the fire auto aid announcement: May 22, at Southway Boat Ramp.
- Presented reserve hours for April 2017.
- The old fire engine housed at Clearwater Paper will be offered for sale to Clearwater Paper. The Chief will present a contract to Clearwater Paper and City Attorney for their approval. The contract will be presented to Council for approval.
- The Civil Service eligibility list was discussed about future hires.

Chief Hastings:

- The Cruzin to Clarkston request for a downtown show on June 24th was presented. *(Agenda item for Council action).
- The PD will participate in a positive enforcement this summer. Patrolman will present Aquatic Center passes to youth as a reward for positive actions.
- Officers will be patrolling the beach and bike path this summer per a contract with the Corps of Engineers.
- The Chief has monthly meetings with the Corps of Engineers dealing with security issues on Corps property.
- Officers are attending EVOC training in Deer Park. This training is to enhance Officer driving skills. Partial funding is provided through a grant from of WCIA.
- We discussed the concept of diagonal parking in downtown Clarkston.

Mayor Lawrence:

- Discussed a recent posting on the fire hall web site by Local 2299 in response to newspaper article. There are inaccurate statements and errors about Public Safety meeting quotes. The Mayor will contact the union about this posting.

CRUZIN TO CLARKSTON
601 3rd St #262
CLARKSTON, WA 99403

April 27, 2017

City of Clarkston
830 5th St
Clarkston, WA 99403

Dear Madam Mayor and Council Members:

The Cruzin to Clarkston car show committee are preparing for our annual Car Show scheduled for June 24, 2017.

We would like to request street closure on 6th street from the south end of Elm (leaving Elm open) to the north end of Chestnut (leaving Chestnut open), closing Sycamore as a cross street from 5th to 7th St.

We would need the closure from 7:30 a.m. to 2:00 p.m. on Saturday, June 24, for the Car Show event. We would need to have "no parking" signs available to be put out Friday afternoon down the middle of the street with closing times on them so people know they cannot park on 6th St overnight and during the street closure.

We have contacted the State of Washington and are awaiting their approval. We will contact the street dept. about the signs needed. We would like to request the street lights be on from 7:30 to 2:00 so venders can have power for their equipment.

Enclosed you will find our insurance certificate.

Thank you for your consideration on these matters. We hope to hear from you soon so that we can move forward with our plans.

Sincerely,



Joanne Huntley, member
"Cruzin to Clarkston" Car Show Committee
601 3rd St #262
Clarkston, WA 99403

SPECIAL EVENT PERMIT
Use of City-Owned Property

Name of Organization: Cruzin to Clarkston

Name of Event: Cruzin to Clarkston Car Show

Date of Event: Month June Date 24 Year 2017

Time of Event: From 7:30 am To 2:00pm

Location of Event: 6th St between Chestnut & Elm

Nature of Event: Car Show with sidewalk sales, raffles, Poker Walk

Estimated Attendance: 500-1,000 Estimated Age of Attendees: All ages

Will rights-of-way be used? Yes No

If yes, explain details on back of permit.

Insurance certificate naming the City of Clarkston as an additional insured must be attached to this permit.

I am the authorized representative of the above organization and agree to obey all rules, policies, and ordinances governing the City of Clarkston.

Permittee agrees to protect and hold harmless the City of Clarkston and its agents from all claims, actions, or damages that may occur to or be suffered by a person or property resulting from any act or omission of the Permittee or its agent while on City property, except for those caused by the sole negligence of the City.

Name: Joanne Huntley Title: Committee member

Address: 601 3rd St #262 Phone: 509-295-3987

City: Clarkston State: WA Zip : 99403

Signature: Joanne Huntley Date: April 27, 2017

For Departmental Use Only		
Departmental Clearance:		
Admin: <u> JA </u>	Police: <u> JH </u>	Fire: <u> JMC </u>
Parks: _____	Public Works: <u> [Signature] </u>	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/04/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dovel Insurance 904 6th Street Clarkston, WA 99403	CONTACT NAME: Holly Dovel Karlin
	PHONE (A/C, No, Ext): (509)758-2222 FAX (A/C, No): (509)758-0411
	E-MAIL ADDRESS: holly@dovelinsurance.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Western World Insurance Co
INSURED Cruzin to Clarkston Car Show Deborah Antle Po Box 400 Clarkston, WA 99403	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER: 00000000-11802

REVISION NUMBER: 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP8317216	06/24/2016	06/26/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCL \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CAR SHOW**CERTIFICATE HOLDER**

**City Of Clarkston
829 5th St
Clarkston WA 99403**

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

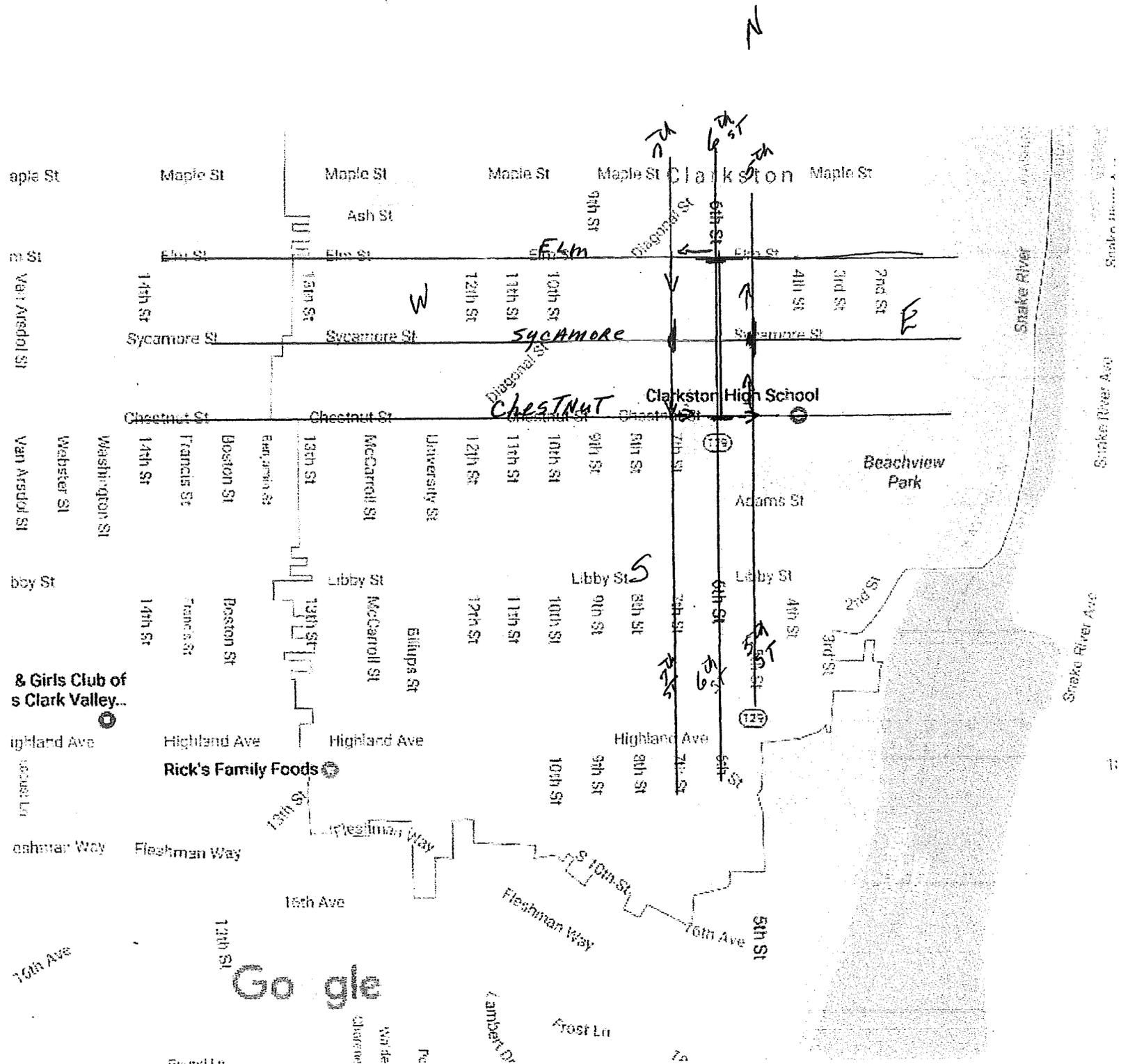
AUTHORIZED REPRESENTATIVE

Holly D. Karlin

(HDK)

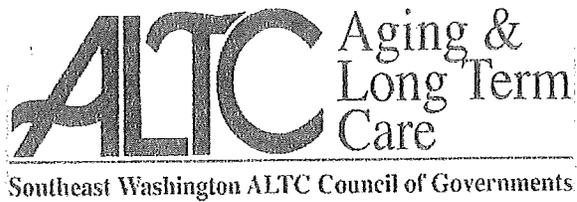
© 1988-2015 ACORD CORPORATION. All rights reserved.

Clarkston - Google Maps



Map data ©2017 Google 1000 ft





Whereas, *the City of Clarkston, Washington* includes a community of older Americans who richly contribute to our community; and

Whereas, *the City of Clarkston, Washington* acknowledges that what it means “to age” has changed – for the better; and

Whereas, *the City of Clarkston, Washington* is committed to supporting older adults as they take charge of their health, explore new opportunities and activities, and focus on independence; and

Whereas, *the City of Clarkston, Washington* can provide opportunities to enrich the lives of individuals of *all* ages by:

- Involving older adults in the redefinition of aging in our community
- Promoting home- and community-based services that support independent living
- Encouraging older adults to speak up for themselves and others; and
- Providing opportunities for older adults to share their experiences

Now therefore, *the City Council of the City of Clarkston, Washington*, hereby proclaims *May 2017* to be Older Americans Month, and urges every resident to take time during this month to acknowledge older adults and the people who serve them as influential and vital individuals who greatly contribute to our community.

Dated this _____ day of _____ 2017

Authorized Signature
City Council of Clarkston, Washington