

CLARKSTON CITY COUNCIL MINUTES
August 12, 2019

ROLL CALL: Skate Pierce, Pat Holman, Joel Profitt, Belinda Larsen, Russ Evans and John Murray. Melyssa Andrews absent – unexcused.

STAFF: Chief Baskett, PWD Poole, Clerk Austin.

AGENDA CHANGES: Correct Item A under Communications to Lewis Clark Valley Chamber of Commerce.

APPROVAL OF MINUTES: Minutes of the July 22, 2019 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. Lewis Clark Valley Chamber of Commerce – Kristin Kemak: 2019 Eastern Washington Legislative Tour: Chamber President Kemak advised Council of the upcoming legislative tour. She provided information on the history of the tour, and asked Council to consider contributing to the tour. The requested contribution is \$500.00. The tour will be coming to Clarkston on September 15-17, 2019. She shared the agenda for the Tour, and the topics that will be covered. MOTION BY PIERCE/EVANS to approve the \$500 expenditure in support of the Legislative Tour. Motion Carried.

B. From the Public: Brian Shinn, Asotin County Commissioner

C. From Mayor: None

D. From Staff or Employees: PWD Poole updated Council on the completion of the 2019 Street Maintenance Project. The Sidewalk Maintenance Project will be late fall or early winter. He reported that the Code Enforcement officer has contacted 7 of the 8 property owners that had been reported as a nuisance. Attorney Richardson advised he had met with the Code Enforcement Officer, and developed a plan to contact the final property owner.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee reviewed the Proclamations for Constitution Week and Childhood Cancer Awareness and reviewed and approved the bills for payment. Total expenditures for the July EOM of \$80.14 and the August 12, 2019 period of \$518,453.33. MOTION BY EVANS/HOLMAN to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the August 7 meeting. Chief Ryan Baskett reported on small changes in the fire Department including looking at rewriting/revising some current policies and taking a second look at our current reserve program. Chief Baskett would also like to take a closer look at qualifications of drivers for out of area transports. Chief Baskett had his first officers meeting. Some of the discussions included a clearer mission, vision and value statement. He would also like to put the Captains in charge of specific assignments such as operations, EMS, safety training. Chief Baskett is also looking to improve public education and community relations. Chief Hastings began with a report on the National Night Out. First words out were, "it was hot"! Might be why attendance may have been down a bit. Chief Hastings also discussed drone usage. There will be many opportunities for practice and to find what works and what doesn't. A couple of items for the agenda include the contract with Clarkston School

District for the SRO. Our cost has gone up to have our officer there, but the School Board has already approved this cost. Council will need to approve for the Mayor to sign the contract. We also need to update our jail agreement with Garfield County. Costs have increased for use of their jail as well to \$65 a day. Council will need to approve the Mayors signature on this agreement as well.

Public Works: Councilmember Pierce reported on the August 6 meeting. The Committee reviewed the final draft of the management contract with PUD. The City has a couple issues with wording that needs to be changed. As soon as those changes are made, the committee will recommend that this contract is presented to the full council for approval. Evelyn Williams presented us with concerns about residential code violations. The Committee discussed our process for responding to complaints and code violations. There was one response to our Request for Proposal on the design of the Bridge/Diagonal/2nd St Intersection Improvement Project. The committee recommends we move ahead to the next step of the project. Keller will draft the Scope and Fee agreement to be presented to the full council with a contract from WSDOT for council decision. There is an Ecology Stormwater Grant for 2020 that the City will apply for, Keller is going to do our grant application. The Committee discussed another Ecology Grant, this one for recycling. It's a \$60,000 grant with a 25% match. The grant can be used mainly for education. The Committee didn't feel this is a worthy use of our funds and will pass on filing for this grant. The Elm/Diagonal/8th St intersection will have a traffic design study. Crash Data shows that this intersection has a high accident incidence and we will look at fixing it. The 2019 Street maintenance project overlay is done, and seal coating will be completed this week. The sidewalk project is moving forward. The inventory is complete, and Director Poole thinks that we could get a better price if the project is scheduled during the winter months. The Committee discussed grant-funded improvements for Beachview Park. We missed the grant deadline for the St. Joe's Foundation recreation grant. The State of Washington has some recreational grants available, and Avista potentially has grants available. We've been overpaying Latah Sanitation for our Composting Contract. We need to review our contract and assess the amount that we've overpaid. The Sanitation Department has two trucks that are being repaired. The Committee discussed the Bridge St/Confluence Way land lease. Councilmember Murray is looking into the best way to handle the lease. We had a brief discussion on budgetary issues and needed improvements for City Hall. We will try to get the needed improvements budgeted in the next budget cycle.

Outside Organizations: Councilmember Evans reported that the PTBA had 1186 more riders in July over last year. Ridership was lower in June, but overall is ahead for the year to date. Councilmember Larsen advised that the Lodging Tax Committee would be meeting on Wednesday, September 4, 2019 to consider requests for funding.

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY LARSEN/PIERCE to approve the consent items. Motion Carried

- A. School Resource Officer Agreement – Clarkston School District (Public Safety)
- B. Interlocal Jail Services Agreement – Garfield County Sheriff (Public Safety)
- C. Proclamation for Constitution Week – September 17-23, 2019 (Finance/Admin)
- D. Proclamation of September 2019 as Childhood Cancer Awareness Month (Finance/Admin)

NEW BUSINESS: None

COUNCIL COMMENTS: None

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that the Council would be adjourning to Executive Session at 7:32pm to discuss union negotiations. Anticipated length is 5 minutes with action anticipated as a result of the session. Council returned to open session at 7:37 p.m.

MOTION BY PROFITT/LARSEN authorizing the Mayor to sign the collective bargaining agreement with the firefighter's union. Motion carried.

ADJOURNMENT:

Meeting adjourned at 7:38pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures July EOM		\$80.14
Total Fund Expenditures 8/12/19	Ck # 68864-68947	\$214,844.58
Payroll 7/31/19	Ck # 68830-68857	\$303,608.75