

**CLARKSTON CITY COUNCIL MINUTES**  
**June 22, 2020**

ROLL CALL: Skate Pierce, Belinda Larsen, John Murray, Russ Evans, Pat Holman, Melyssa Andrews and Steven Ebert joined telephonically. Murray excused on MOTION BY HOLMAN/ANDREWS. Motion carried.

STAFF: Chief Hastings, Chief White, PWD Poole, Clerk Austin.

**AGENDA CHANGES:** Add Discussion on Special Event Permit: Cruzin to Clarkston to Item B under New Business.

**APPROVAL OF MINUTES:** Minutes of the June 8, 2020 Regular Meeting were approved as distributed on a MOTION BY ANDREWS/EVANS. Motion Carried.

**COMMUNICATIONS:**

**A. From the Public:** None

**B. From the Mayor:** Mayor Lawrence advised that she has received letters supporting the Police Department and also public records requests regarding department activities.

**C. From Staff or Employees:** Clerk Austin advised that the 2019 Annual report was submitted to the state by the deadline. In the process of compiling information, the state provided a new actuarial spreadsheet that showed that the City's liability for LEOFF 1 was approximately \$5,845,000 for 2019. Clerk Austin also gave an update on the waiving of the late fees for utility payments. The City has not seen a problem with waiving late fees for utility payments. The City has about 45 habitual non-payment or late payment properties that have been liened, but this is not due to the COVID 19 pandemic. PWD Poole informed Council that the Southway Bridge repaving project was underway, as well as the street maintenance project. He also gave an update on condemned property in the City. Attorney Richardson updated Council on the foreclosure of property procedures. He advised that there has been interest in purchasing both condemned properties and that would be beneficial to the City. Councilmember Larsen asked PWD Poole if the downtown sidewalks were the responsibility of the City or the individual property owners. PWD Poole advised that sidewalks from the back of the curb are the property owner's responsibility. Attorney Richardson added that the RCW and City Code make it the responsibility of the owner. Larsen asked if the City has a plan in place if the trees are removed. PWD Poole advised that there has been discussion to remove the trees, but it would be at the discretion of Council to replace or pave the area where the trees are removed. PWD advised that they needed to be able to accommodate ADA accessibility and is focusing the sidewalk program on ADA ramps. Mayor Lawrence advised that the City is showing progress replacing non-ADA sidewalks. Attorney Richardson advised that the City has been contacted by groups looking at or even targeting the City over ADA compliance. However, the City is in good shape with PWD Poole and Clerk Austin taking strides with continued compliance of ADA standards. Chief White updated Council on the plan of action for the 4<sup>th</sup> of July from the Fire Department. Chief Hastings also gave an update on the Police Department plans for educating the public on the new laws. He advised that with July 4<sup>th</sup> on Saturday, every available officer will be working. There will be a public fireworks show, with no public gathering allowed at the site. A handout was provided to Council and will also be posted at the fireworks stands.

**COMMITTEE REPORTS:**

**Finance/Admin:** Did not meet. Total expenditures for the June 22, 2020 period of \$208,091.42. MOTION BY ANDREWS/EBERT to approve the bills as read. Motion Carried

**Public Safety:** Mayor Lawrence advised that the Committee met on June 15, 2020 via telephone. The minutes were included in the packet.

**Public Works:** Mayor Lawrence advised that the Committee met on June 16, 2020 via telephone. The minutes were included in the packet.

**Outside Organizations:** Councilmember Evans attended the PTBA meeting. The minutes were included in the packet.

**UNFINISHED BUSINESS:** None

**CONSENT AGENDA:** MOTION BY HOLMAN/LARSEN to approve the Consent Agenda. Motion Carried

- A. **Contract Amendment – Washington State Patrol (Public Works)**
- B. **Resolution 2020-05, Surplus Bicycles (Public Safety)**

**NEW BUSINESS:**

**A. Repair Estimate – Mike’s Pole Barns:** PWD Poole explained this was a budgeted item for later in the year. However, the need for repair of the building at the WWTP is needed due to recent wind damage. PWD Poole advised that the deductible if submitted to insurance was \$25,000 which means the City would pay the full amount anyway. MOTION BY PIERCE/EVANS to approve repair estimate. Councilmember Evans asked if there were additional bids. PWD Poole advised that the contractor was selected off of the Small Works Roster. Larsen confirmed with PWD Poole when the structure was built. Motion Carried

**B. Discussion on Special Event Permit: Cruzin to Clarkston:** Mayor Lawrence advised that a special event permit was received for July 25, 2020. Attorney Richardson advised that the event would be allowed under Phase 4. It is the same weekend as the Seaport River Run, which has the potential to have a larger crowd than in the past. If we are in Phase 3, there would be limitations to the event. They City may qualify for Phase 4 as early as July 1. Cruzin to Clarkston has applied, and the City needs to determine if we will allow the event depending on which phase we are in. Mayor Lawrence advised that Phase 3 gatherings have to be less than 50 in attendance. The permit is a request for 500 – 100 attendance. She spoke with Joann Huntley to determine required lead time if the event has to be canceled. Huntley advised between a week to two weeks would be needed. Attorney Richardson advised it would cover a five block area and would have to comply with Health Department. He recommended provisional approval in compliance with the Health Department. MOTION FOR APPROVAL CONTINGENT UPON COMPLIANCE WITH HEALTH DEPARTMENT RECOMMENDATIONS BY LARSEN/HOLMAN. Motion Carried 5-1 in favor. Evans voted Nay.

**COUNCIL COMMENTS:** Councilmember Larsen commented on the public letter regarding the Police Department written by Chief Hastings. Mayor Lawrence advised a nice letter was published in the paper regarding Chief Hastings. Councilmember Holman advised PWD Poole that the Seaport Striders running club is having problems with overgrown weeds. PWD Poole advised him that was on Army Corps property. Councilmember Ebert commented on teens walking the levee

path between the bridge and beach didn't feel safe with all the homeless congregating along the path. Chief Hasting advised the Department is doing Corps patrol. He will pass the concern on to the patrol officers.

**PRESS QUESTIONS:** None

**EXECUTIVE SESSION:** None

**ADJOURNMENT:**

Meeting adjourned at 7:47pm

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Steve Austin, City Clerk

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Monika Lawrence, Mayor

Total Fund Expenditures 6/22/20	Ck # 70728-70778	\$62,736.65
Payroll 6/19/20	Ck # 70715-70727	\$145,354.77