

CLARKSTON CITY COUNCIL MINUTES
May 13, 2019

ROLL CALL: Russ Evans, Pat Holman, Skate Pierce, Joel Profitt, Belinda Larsen, John Murray and Melyssa Andrews.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Modify Item J under Consent Agenda for the Fire Chief to sign the Red Flag Agreement. Add Item O, Interlocal Agreement with the Port of Clarkston to Consent Agenda and add Item K, Joint Representation Letter with Foster Pepper to New Business

APPROVAL OF MINUTES: Minutes of the April 22, 2019 Regular Meeting were approved as distributed.

PUBLIC HEARING: Alley Vacation – 700 Block between 6th and 7th Streets

Mayor Lawrence opened the Public Hearing at 7:04 p.m.

PWD Poole presented council the information on the proposed alley vacation. He explained the location and the petition from the adjoining property owners. The property has been surveyed and appraised. Property owners pay 50% of appraised value. The City will retain the alley that runs north and south between 5th and 6th Streets. Only the alley that runs east and west is vacated.

Mayor Lawrence opened the floor to comments from the public.

PUBLIC COMMENT: None

The public hearing was closed at 7:07 p.m.

COMMUNICATIONS:

A. From the Public: Mark Brigham, Port Commissioner
Virginia Copeland, 1404 9th Street
Chuck Dwyer, (Business owner) 1013 Bridge Street
Mark Heuett, (Property Owner) Snake River Avenue, Asotin

B. From Mayor: Mayor Lawrence advised that she had received a letter from a Mr. Belmondo with nice things to say about working with PWD Poole and Inspector Ewing on a building project. She also thanked Greg Kammers for repairing the windmill at Gateway Park.

C. From Staff or Employees: PWD Poole informed Council of temporary and periodic closures on the Southway Bridge for survey and design of the new deck.

D. Presentation from Avista: Mike Tatko: Avista Regional Business Manager Mike Tatko presented Council with an update of the Avista “Smarter Together” program. This includes smart meters to be installed in Asotin County in August. He discussed concerns on RF output. When compared to TV, microwave and cell phone, the smart meters are well below the output compared to these common home items. The only thing that is transmitted in energy usage and is very accurate, detects outage and reports to Avista for quicker response. The program will also allow for end-users to monitor usage online and to adjust mid-month for control of costs. Asotin County customers will be getting a 90-day notice on May 20, June 17, and July 29, with deployment beginning on August 19, 2019. Deployment will continue through the rest of the year, to be completed during 2020.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee discussed the Authorization of the WWTP Vehicle Purchase, the Local Agency Agreement with WSDOT, the Proclamation of May as Older Americans Month, the Cruzin to Clarkston Event Permit, the Interlocal Agreement with the Port, the Letter to Governor Inslee, the Joint Engagement Letter, and reviewed and approved the bills for payment. Total expenditures for the May 13, 2019 period of \$876,777.38 and the April EOM period of \$123.66. MOTION BY ANDREWS/EVANS to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the May 7th meeting. Councilmember Evans asked that the council discuss and vote on giving between \$200-\$250 to the EMS Council to help add blood clotting kits to existing AED kits. The EMS Council will ask for the same monetary donation from Asotin County and the City of Asotin. Councilmember Larsen asked that we add Becky Burger with TNT Fireworks to the agenda with a 10-15 minute presentation. Chief Cooper informed us that grant awards for SCBA's have not been announced as of yet. He hopes to hear from the committee in May but by June at the latest. The next round of grant requests for SCBA's will not be until August or September. Chief Hastings reported to Chief Cooper on the active shooter training last week at TSMH. Chief Cooper also talked to City of Lewiston Fire Department about what their procedures are for an active shooter situation. Chief Cooper may at some point, ask for tactical equipment for his department for firefighter on scene safety. Chief Cooper presented us with the stickers that the fire department places on their equipment to make sure that any equipment that may be inadvertently left at a scene, will be returned to our department. Chief also informed us that testing for Reserve/EMT firefighters was completed last weekend and also for volunteers. Chief will decide possibly later this week.

Chief Hastings - the police department, along with other area departments, participated in EVOG (emergency vehicle) training at LCSC's training facility. Chief Hastings met with the Army Corps to discuss the annual contract and the expectations from each. The contract to focus our patrols a little more heavily on the Corps area will begin Memorial Day weekend and end Labor Day weekend. Chief meets with the Corps on a monthly basis throughout the summer. The Chief, along with other members of the jail committee will be traveling to Skagit County to tour their jail facility. Their facility is the newest in the state and currently maintains 400 beds with the ability to expand to an 800-bed facility when the need arises. MOTION BY ANDREWS/EVANS to add Discussion on donation of funds to EMS Council for Blood-Clotting Kits as Item L. Motion Carried

Public Works: Councilmember Pierce reported on the May 7th meeting. The Committee discussed the Parks Commission with Brad Belmondo. Mr. Belmondo has offered to help us with our Parks commission. There was a discussion with the PUD about the takeover of the WWTP. We have begun the decision and impact discussions. PUD and City representatives will meet with the WWTP union tomorrow (5/8/19). The preliminary discussion has shown that there is no impact on the union, as being absorbed by PUD will benefit them. Management of operations will be done via contract until the first callable date on a bond in December of 2023. After that full transfer of the WWTP will begin. Steve DiJulio of Foster Pepper Law offices is going to provide legal representation for this contract. The committee reviewed the WWTP Pickup purchase authorization. The council will need to approve the purchase of the vehicle by contract through the state authorized dealer. Some vehicle transfers within the Public Works Department will require a public hearing, and others will require resolution passed by the council for transfer. The resolutions will be on the agenda for Monday. PWD Poole provided another update on the alley vacations: There will be a hearing at the Monday meeting. All appraisals and surveys are complete. The Committee is asking the Council to direct the proceeds from the sale of this property are allocated to the Parks Reserve Fund. PWD Poole talked with WSDOT, they're waiting on a couple of documents from the city. After they are received they will complete the funding obligation for the design costs. On the Bridge/2nd/Diagonal Interchange. The Zoning Commission has approved the Comprehensive Land Use Plan Update and associated zoning and ordinance revisions. The City will get the design done for a Stormwater project at the intersections of 7th and 8th on Poplar St. This will provide a shovel-ready project when grant opportunities come available next year. Having the project ready will help in being awarded the grant. Council will be asked to approve a transfer from the Stormwater reserves to cover the costs of the design. The Committee reviewed the 2019 Road Maintenance Projects. There is an estimated cost

of \$229,859 with a budget of \$250,000. The City is going to contract with JUB Engineers for an aquatic easement survey for the Department of Natural Resources for \$4500.

Outside Organizations:

Councilmember Evans reported on the PTBA meeting from May 8th. PTBA Grants for 2 new buses have been awarded and the vehicles are ordered. The Transit Development Plan for 2019-2024 has been completed as well as the 2018 Annual Report. A Public Hearing will be held on August 14th. There were 1246 more boarding in April compared April 2018. Mayor Lawrence advised that the MPO met and discussed regular business and had a presentation on the Clearwater Memorial bridge from Idaho Transportation Department.

UNFINISHED BUSINESS:

A. Ordinance 1616, Zone Change – 919 Highland Avenue, 2nd Reading (Public Works) MOTION BY HOLMAN/PIERCE to adopt the ordinance. Councilmember Murray asked PWD Poole what uses are allowed in Medical Commercial Zone. PWD Poole advised that uses include apartments, small c-stores, gift stores, and restaurants. He advised that there was no restriction on the size of the building. Councilmember Andrews voted Nay. Motion Carried 6-1.

CONSENT AGENDA: MOTION BY HOLMAN/PROFITT to approve the consent items. Motion Carried

- A. Findings of Facts Conclusion of Law – Comprehensive Plan (Public Works)**
- B. Resolution 2019-07 – 2019 Amended Comprehensive Plan (Public Works)**
- C. Findings of Facts Conclusion of Law – ZC 2019-02 Fair Street (Public Works)**
- D. Findings of Facts Conclusion of Law – ZC 2019-02 Poplar Street (Public Works)**
- E. Findings of Facts Conclusion of Law – ZC 2019-02 1303 6th Street (Public Works)**
- F. Findings of Facts Conclusion of Law – ZC 2019-02 1313 6th Street (Public Works)**
- G. Findings of Facts Conclusion of Law – ZC 2019-02 1336 5th Street (Public Works)**
- H. Authorization for Purchase – WWTP Vehicle (Finance/Admin)**
- I. Authorization for Mayor to sign Local Agency Agreement (Finance/Admin)**
- J. Authorization for Fire Chief to sign Red Flag Task Force Agreement (Public Safety)**
- K. Proclamation of May as Older Americans Month (Finance/Admin)**
- L. Authorization of Special Event Permit – Cruzin to Clarkston (Finance/Admin)**
- M. Agreement for Professional Services – Keller Associates (Public Works)**
- N. Agreement for Professional Services – J-U-B Engineers, Inc. (Public Works)**
- O. Interlocal Agreement – Port of Clarkston (Finance/Admin)**

NEW BUSINESS:

A. WWTP White Paper (Public Works) PWD Poole introduced Director Tim Simpson, Commissioner Don Nuxoll, and Finance Director Bob Sischo. Poole explained the advantages and disadvantages of transferring to PUD. Commissioner Nuxoll advised Council that the PUD is only willing to explore management of the WWTP if it will be an advantage to the customers, PUD and the City. Councilmember Andrews asked who would cover administrative costs for City staff. Nuxoll advised that PUD would take on the administrative tasks. It would consist of a management contract until the bonds could be refinanced. Councilmember Murray asked Clerk/Treasurer Austin about the City's overhead administrative costs. Austin advised that those costs can be billed to PUD for payment. Councilmember Profitt advised that this would be the best thing for City of Clarkston.

B. Letter to Jay Inslee regarding Dam Breaching (Finance/Admin) Motion to table PIERCE/ANDREWS. Motion Carried

C. Ordinance 1617, Zone Change – Fair Street, 1st Reading (Public Works) 1st Reading, Motion will be at next meeting.

D. Ordinance 1618, Zone Change – Poplar Street, 1st Reading (Public Works) 1st Reading, Motion will be at next meeting.

- E. Ordinance 1619, Zone Change – 1303 6th Street, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- F. Ordinance 1620, Zone Change – 1313 6th Street, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- G. Ordinance 1621, Zone Change – 1336 5th Street, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- H. Ordinance 1622, Alley Vacation – Block 18, Lot 11-12, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- I. Ordinance 1623, Alley Vacation – Block 18, Lot 23-24, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- J. Ordinance 1624, Alley Vacation – Block 18, Lot 33-34, 1st Reading (Public Works)** 1st Reading, Motion will be at next meeting.
- K. Joint Engagement Letter – Foster Pepper.** Atty Richardson explained the role of Foster Pepper in representing both the PUD and the City of Clarkston in negotiations for the management and ownership of the WWTP. He also discussed how this agreement would provide a cost-savings to both entities. MOTION BY LARSEN/ANDREWS for Mayor to sign engagement letter. Motion Carried.
- L. Discussion on donation of funds to EMS Council for Blood-Clotting Kits (Public Safety)** MOTION BY LARSEN/EVANS to provide up to \$250 for the EMS Council to purchase blood clotting kits to include in existing AED units. Councilmember Evans advised that the kits are \$40 each and will be for locations such as the schools, Costco and Walmart. He advised that the funds might be taken from Ambulance fund. Chief Cooper advised he missed the Public Safety discussion. However, he advised that the Ambulance Fund could cover up to \$250 and would work with EMS council for proper placement of the City’s kits. MOTION by PIERCE/EVANS to amend to motion to include the funding through the Ambulance Fund. Amendment Carried. Motion as amended carried.

Point of Order: MOTION BY PIERCE/MURRAY to approve minutes of April 22, 2019 meeting as distributed. Motion carried. (Error – Minutes had been approved.)

COUNCIL COMMENTS: Councilmember Andrews commented that she is not against new business but voted “no” because of voting “no” on the coffee shop, so it would be unfair. Councilmember Evans advised that the coffee shop had more of a traffic problem than this project. Councilmember Pierce commented that he believed that the Council voted wrong on the coffee shop, as it shouldn’t have been a vote about traffic, but zoning per the Comprehensive Plan.

PRESS QUESTIONS: Tribune Reporter Sandaine asked for clarification that Andrews was the “nay” vote.

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 8:29pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 5/13/19	Ck # 68361-68448	\$568,102.47
Payroll 5/05/19	Ck # 68329-68357	\$308,674.91