

CLARKSTON CITY COUNCIL MINUTES
March 25, 2019

ROLL CALL: Russ Evans, Pat Holman, Skate Pierce, Joel Profitt, John Murray and Melyssa Andrews.
Belinda Larsen excused on a MOTION BY PIERCE/ANDREWS.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Personnel to Executive Session.

APPROVAL OF MINUTES: Minutes of the March 11, 2019 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: Jason Waits, 929 8th Street
Robert Dunn, 929 8th Street
Rose Bunch, 1845 Solar Hills Drive
Virginia Copeland, 1404 9th Street
Scott Ferguson, 15th Street in the County

B. From Mayor: Mayor Lawrence informed Council that she had received an invitation to the Citizens Climate Lobby: Bridging the Climate Divide at the University of Idaho. If any Councilmembers would like to attend it will be held on April 19-20.

C. From Staff or Employees: PWD Poole advised that he wanted to respond to Copeland's remarks. Poole advised that he did not direct Huett to contact Copeland. He advised that the Planning & Zoning Commission had a hearing to discuss the potential zone change and that there will be a hearing before the City Council on this zone change soon.

D. WSDOT Presentation on Bridge/Diagonal/2nd Street Interchange: PWD Poole introduced Bill Preston, regional manager of local programs for Washington State Department of Transportation (WSDOT). Preston advised that his involvement in the process is just starting at the request of PWD Poole. He advised that US 12 is a local controlled highway. Because it is a state highway, WSDOT will have a say in the redesign and construction of the project. WSDOT is responsible for "back of curb to back of curb" not including the sidewalks. He advised it will be the job of WSDOT to ensure that the Federal dollars are requested and utilized. He advised that there was a public comment period that the MPO went through when they developed the STIP. In order to undertake this project, the City needs to have a Certification Acceptance (CA) program. The City of Clarkston has asked WSDOT to be the CA. When an agreement is made, and obligation of Federal funds occur, then the CA will make sure that the Federal funds are available to the City. This project requires a 13.5% City match to the Federal funds. Preston will work with PWD Poole to get a prospectus approved. Then there will be a local agency agreement that outlines the amount of money that will be used at each phase. There will be an Request for Proposal (RFP) to select consultant, with WSDOT CA to oversee the RFP. After a consultant is selected, WSDOT will step back while the City decides what design will be used for the improvements. WSDOT Local programs will advocate for the City but will have to also ensure that WSDOT requirements are met. Preston will be involved with the environmental documentation (NEPA) approval. This will be happening at the same time as the design. The City will have to determine the level of Public involvement in the process. He advised that a successful plan gets the affected parties involved early, so that they can be advocates for the project. Plans will ultimately have City and WSDOT approval. Any right-of-way (ROW) purchase cannot be handled until the environmental review is completed and NEPA documentation is done. Local Programs has a right-of-way expert that deals with the Uniform Location Act. Most consultants don't have a ROW expert in-house and will have a sub-contractor to handle ROW. The final step before the construction phase is right-of-way certification. This will bring in WSDOT oversight again to verify the process. Finally, there will have to be construction obligation prior to going to ad, otherwise there will be no Federal funding. WSDOT CA review will mostly be by phone or by electronic document review. WSDOT will try to ensure that the process will go smoothly, and that the City will not lose Federal funding.

Councilmember Murray asked if the public input during the design phase is completely the responsibility of the City. Preston advised that although there may have been some comments on the creation of the STIP, it would be the responsibility of the City to get any additional input. Murray asked how the public comment during design phase could be incorporated in design. Preston advised that everyone does it differently, but it can be incorporated. He advised that information could be gathered through public meetings, flyers, door-to-door, and stakeholder meetings. The City will have to decide what process to use. It is important to address that: 1) you are hearing them, 2) any fatal flaw is addressed, and 3) any options that the City wants to share is being provided. Councilmember Andrews asked if there was government funding to maintain the intersection after the project is completed. Preston advised that this was a unique situation, where the City owns the project, but not the road. There will be no Federal maintenance, WSDOT takes over the maintenance once the project is complete. Mayor Lawrence asked if there were any questions for Preston from the press. Lewiston Tribune Reporter Sandaine advised she would get the answers from PWD Poole. Councilmember Evans thanked Preston for the presentation. Councilmember Proffitt concurred.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee reviewed and approved the bills for payment. Total expenditures for the March 25, 2019 period of \$168,691.19. MOTION BY ANDREWS/EVANS to approve the bills as read. Motion Carried

Public Safety: Councilmember Evans reported on the March 19th meeting. The Asotin County Jail Committee met with the Public Safety Committee. County Commissioner Jim Jeffords presented the committee with a proposed 126 cell jail to be built on County property. They are proposing Asotin County; the City of Asotin and the City of Clarkston enter into a partnership that would ask the citizens of our community to approve a 3/10 of 1% sales tax to build a new jail facility. This committee will be presenting to the entire Council their proposal in time to submit the sales tax question in May to be placed on the August ballot. The Committee thanks Commissioner Jeffords and his committee for the time and dedication in undertaking this task of trying to build a new facility that will house a population of roughly 126 inmates over the current facility built for 14 inmates that is currently trying to provide for an average of 50. The new jail would also be able to house inmates from other local cities or counties at a reasonable cost.

Public Works: Councilmember Pierce reported on the March 19th meeting. Bill Larson came to discuss a renewal on a lease at 100 Bridge Street. Mr. Larson's father had the lease previously, it was inherited by Larson, and it expired in February. The City is the owner of the property in question. The Council now needs to decide how to proceed. Director Poole recommends that we have a discussion in executive session on how to proceed with this real estate. The committee agrees and recommends a discussion with the full Council. There was an Alley vacation update. The surveyor and appraiser are working on the property. Once we receive the legal descriptions of the property, we will move ahead. The Bridge/Diagonal/2nd Street project is now in the phase where we can now send out a Request for Proposal for the design of the project. The Committee received an update on the Southway Bridge resurfacing project. The Intergovernmental Agreement has been signed by three of the four entities. The RFP for design is being evaluated now. There was an update on the WWTP Filter Building Design. Keller Engineers met onsite for a discussion on the design with PWD Poole and the WWTP employees. The City is looking at switching to a slurry seal instead of the traditional chip seal on our roads. Discussions with the City of Lewiston have shown that the slurry seal has been more effective and less expensive. Director Poole gave us an update on 1513 8th Street abatement. The City should have a court date in May to mitigate the property. There will need to be a check on the property to make sure there are no additional liens. Building Inspector Ewing recently went to a conference. There will be a new International Builders Code set of regulations to be adopted in July of 2020. Next year's conference will be all about the changes in the 2018 regulations and the new ones that will be adopted in 2020. There's a Community Development Block Grant informational conference this Thursday in Moses Lake. Director Poole is planning to attend to see if and how Clarkston can take advantage of this program.

Outside Organizations: Councilmember Evans reported on the PTBA on March 13th. PTBA is working on getting a bus stop at 4th Street in Asotin. The fixed routes were down by 247 riders in February due to the

weather and snow. Councilmember Pierce reported on today’s Board of Health meeting. There was a discussion on the food program to issue permits to restaurants for food handlers. There will be a change to structure of permit fees based on risk. There was a presentation on Anti Vaping by a group from Lincoln Middle School. The Health Department is moving ahead with the syringe exchange program. On the fourth Thursday of each month the WIC program will be opened up in Clarkston near the Post Office.

UNFINISHED BUSINESS: None

CONSENT AGENDA: None

NEW BUSINESS: None

COUNCIL COMMENTS: Councilmember Evans advised that he took CPR class from Clarkston Firefighter Babino last Saturday. It was very thorough and informative. Councilmember Pierce spoke regarding the fireworks ordinance. He advised that public comments will help shape the ordinance being written. Mayor Lawrence advised that there is a draft, but there will be a public hearing before Council votes. Pierce asked if the County has a separate lid to enact the sales tax for the jail proposal. Shinn advised that there was room for the County to impose the full requested 3/10 of 1%. Councilmember Andrews thanked the Boy Scouts for attending last week.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that the Council would be going into executive session to discuss Real Estate and a Personnel issue at 7:55pm. No decisions will be made during the session. The session is expected to last 10 minutes. At 8:05pm a five minute extension was requested. The session ended at 8:10pm.

ADJOURNMENT:

Meeting adjourned at 8:10pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 3/25/19	Ck # 68120-68165	\$30,208.71
Payroll 3/20/19	Ck # 68108-68119	\$138,482.48