

**CLARKSTON CITY COUNCIL MINUTES**  
**December 12, 2016**

ROLL CALL: Belinda Campbell, John Murray, Kelly Blackmon, Skate Pierce, Terry Beadles, Brian Kolstad, Monika Beauchamp

**STAFF:**

Chief Cooper, Chief Hastings, PWD Martin, City Attorney Richardson, Clerk Storey

**AGENDA CHANGES:**

**APPROVAL OF:** Minutes of the November 17 & November 30 Budget Workshops and the November 28, 2016, Regular Meeting were approved as presented.

**COMMUNICATIONS:**

**A. From the Public:**

**B. From Mayor:**

Mayor Lawrence said she sent a letter to the Corp of Engineers regarding the water quality at Swallows Park. Mayor Lawrence said the new personnel policy books have been distributed. Mayor Lawrence reported that we received 9 applications for the Clerk/Treasurer position. The Building Inspector is retiring in February and that job has been posted also.

Mayor Lawrence asked council if they want to change the sick leave cash out policy for non-represented employees. This topic will be added to Unfinished Business for further discussion. Mayor Lawrence said that research on a merit pay system indicates that it can be a complicated process and would require that a policy be developed. Also, in considering developing a pay range she encountered some complications because only two of the employees have some wiggle room between their salary and the people they supervise. This topic will be added to Unfinished Business for discussion.

**From Staff:**

**COMMITTEE REPORTS**

**Finance:** Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for November 30, 2016 of \$420.70 and for December 12, 2016 of \$778,105.58. MOTION BY BEADLES/MURRAY to approve the bills as read. Motion carried.

**Public Safety:** Councilmember Beadles reported on the December 6 meeting. Chief Hastings discussed the Christmas parade. There are issues with the signage. He will work with the Chamber to clarify expectations. Officers will be participating in the "Shop with a Cop" event funded by Wal-Mart. A newly hired patrol officer brings the department to full staff. Officers are required to complete 24 hours of in service training annually. The department will meet this goal.

Chief Cooper discussed the upcoming meeting with Chief Myklebust and Chief Hardin on December 9. Cooper discussed the effect of the retroactive pay increase to the fire and ambulance budgets. It appears the City will receive about \$80,000 in GEMT funding to help offset low Medicaid reimbursement. Cooper reported that two reserves may qualify for medical insurance due to the number of hours worked. Chief Cooper is working on the "Fire Standards of Cover" as required by the State.

**Public Works:** No meeting.

**Admin Committee:** Councilmember Kolstad said there is nothing to report.

**Community Development:** Councilmember Campbell reported on the December 1<sup>st</sup> meeting. Committee talked about aspects of the bicycling world. Jeff Smith discussed bicycle awareness month in May. He asked the City to consider using flag banners, possibly on 6<sup>th</sup>, Diagonal or Bridge. Campbell will

talk about the cost with the MPO.

Gregory Raye discussed the tourism aspect of bicycling. He said bicyclists from around the country pass through our community and bring tourism dollars.

**Outside Organizations:** Mayor Lawrence attended the Valley Vision reception. The director of operations for Brunswick (Thunderjet) was the speaker. Mayor Lawrence attended the Port meeting where the boat docks were discussed. Mayor Lawrence attended the MPO meeting. The Fleshman Way interchange is going out for bid and is expected to start construction in early 2017. Mayor Lawrence attended a meeting to discuss aesthetics of the area around the boat docks at the Port. The appearance of the dumpsters as the cruise boats passengers disembark has been a concern.

**UNFINISHED BUSINESS:**

**A. Ordinance No. 1575, 2016 Budget Amendment, 2<sup>nd</sup> Reading for Action**

Ordinance No. 1575 was read by title. MOTION BY BEADLES/BLACKMON to adopt Ordinance No. 1575. Motion carried.

**B. Ordinance No. 1576, Sewer Rates, 2<sup>nd</sup> Reading for Action**

Ordinance No. 1576 was read by title. MOTION BY BEAUCHAMP/BEADLES to adopt Ordinance No. 1576. Motion carried.

**C. Ordinance No. 1577, Sanitation Rates, 2<sup>nd</sup> Reading for Action**

Ordinance No. 1577 was read by title. MOTION BY BEADLES/BLACKMON to adopt Ordinance No. 1577. Motion carried.

**D. Cash Out of Unused Sick Leave for Exempt Employees**

Council discussed eliminating the payout of sick leave for exempt employees hired in the future, but did not want to affect the current employees. Direction to prepare a resolution to change that policy for the next meeting.

**E. Salary Range for Management Employees**

Mayor Lawrence said she had originally thought that a salary range should be developed for management positions as employees are replaced. She found that offering merit increases would require that a policy be developed and followed. The consensus was to leave the pay system as it currently.

**NEW BUSINESS:**

**A. Ordinance No. 1575, Adopting the 2017 Budget – 1<sup>st</sup> Reading**

Ordinance No. 1575 was read by title

**B. Ordinance No. 1574, Amending CMC 5.44, Gambling Tax - 1st Reading**

Ordinance No. 1574 was read by title.

**C. Contract for Services, The Wesley Group**

MOTION BY BEADLES/KOLSTAD to approve the contract with Wesley for 2017. Motion carried.

**D. City Attorney Contract, Todd Richardson**

MOTION BY BEADLES/BLACKMON to approve the 2017 contract with Richardson. Motion carried.

**E. Public Defender Contract, Neil Cox**

MOTION BY CAMPBELL/BEADLES to approve the 2017 contract with Cox. Motion carried..

**F. Victim/Witness Coordinator Contract, Dawn Berreth**

MOTION BY BEADLES/BLACKMON to approve the 2017 contract with Berreth. Motion carried.

**G. Agreement for Janitorial Services, Diane Ash**

MOTION BY CAMPBELL/BEADLES to approve the contract with Ash. Motion carried.

**H. Intergovernmental Cooperation Agreement with Asotin County Fire District**

MOTION BY BEADLES/KOLSTAD to approve the agreement with Asotin County Fire District. Chief Cooper said this is a renewal of an existing agreement with an added section that provides for automatic aid for structure fires. Motion carried.

**I. Resolution No. 2016-15, Legislative Priorities**

Resolution No. 2016-15 was read by title. MOTION BY MURRAY/KOLSTAD to approve Resolution No. 2016-15. Motion carried.

**COUNCIL COMMENTS:**

Councilmember Pierce thanked the fire department for offering to shovel snow for residents who are unable to do so. The Festival of Trees Christmas tree that the firefighter's wives decorated won best of show.

**ADJOURNMENT:**

Meeting adjourned at 7:55 p.m.

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Vickie Storey, City Clerk

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Monika Lawrence, Mayor

Total Fund Expenditures, 11/30/16	Ck # 20161102-03	\$420.70
Total Fund Expenditures, 12/12/16	Ck #62896, 62933-63021, 20161201	\$467,701.92
Payroll, 11/30/16	Ck # 62897-62932	\$310,403.66