

CLARKSTON CITY COUNCIL MINUTES
October 9, 2017

ROLL CALL: Belinda Campbell, Brian Kolstad, Kelly Blackmon, Terry Beadles, John Murray, Skate Pierce excused on motion by KOLSTAD/BEADLES.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the September 25, 2017 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public:

Alice White – 742 13th Street. White gave announcement scheduled candidates forum.

Melyssa Andrews, 11th Street. Andrews had questions on Noble’s Trailer Park.

Attorney Richardson commented that Tri State is a private owner changing the use of their land. It is being monitored and subjected to City Zoning ordinance. Councilmember Murray asked if Tri State had purchased permits from the City for the work. PWD Poole advised that they have purchased a building permit and a demolition permit. Any property abatement issues are not covered by the City, they are the responsibility of the State.

B. From Mayor: Mayor Lawrence reminded everyone of the vacant council position. The application deadline is October 20, 2017. The applications are available online or at City Hall.

C. From Staff or Employees: Chief Cooper reminded Council of the vacant position on the Asotin County EMS Council. He also announced Fire Prevention Week and Month for CFD. Every second grader will visit the station. The department will also be visiting the other schools. In early November there will be a lunch with the firefighters for poster contest winners.

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the October 9, 2017 period of \$588,923.58.

MOTION BY BEADLES/BLACKMON to approve the bills as read. Councilmember Beadles commented on the bill paid out of the street fund for Poe Asphalt on the street resurfacing. He mentioned that Poe did a great job.

Public Safety: Councilmember Beadles reported that Chief Hastings applied for STOP grant to cover victim advocacy expenses. The Police department completed the Levy patrol contract with the Corps of Engineers for the summer. The department has received an agreement with Washington Traffic Safety Commission for traffic emphasis. This grant has been received by the PD for many years to fund extra time for Officers to enforce traffic safety. (Agenda item for Council action). Chief Hastings will participate in an ad for the “Vote Yes for Clarkston” campaign.

Chief Cooper reported to the committee that volunteer retention will be an emphasis for the Fire Department. There will be a committee to research data including surveys, published articles, and reviews. The Chief is reviewing the city classification that changed our city from a 4 to a 5 classification. The areas of concern will be reviewed and addressed for an opportunity to improve our rating. Our 2008 ambulance is in need of an engine repair. Several options are being reviewed. The Chief will select a repair option after additional research.

The Mayor had City Attorney Richardson give direction on protocol for upcoming ballot issues. Attorney Richardson reminded everyone that they cannot endorse a candidate or ballot measure as an official duty of their office. They can make a personal endorsement if worded as such.

Public Works: Councilmember Campbell reported that The City will proceed with demolition of the Beachview Rotary shelter. The Rotary and Avista will work together on a new structure. We will need to revise city ordinances 1582-1590 to fix/update building code, energy code and fire codes. The revision also fixes punitive fines. The property owners at 428 5th St have requested a change in zoning from R2 to service/commercial. Zoning changes around Tri-State Memorial Hospital and Mac's Cycles will expand their lot zoning and change from R2 zoning to commercial zoning. We will begin a comprehensive plan review through Planning and Zoning Commission. There will be a FLAP Grant meeting October 12 @ 10am at the MPO office and October 16 in the Public Works conference room We will be looking at other cities ordinances dealing with building nuisances, dilapidated and unsafe buildings. The Washington State Department of Enterprises, Energy Program will manage the grant money for the response to the energy audit. The audit will focus on our energy needs and savings available to us through upgrades. The Southway Bridge underwater inspection of the west side pier had uncovered a concern that it might be undermined by the river. Follow up inspections have revealed no further change. Inspections will now be conducted every 5 years instead of every year. A Request for Proposal dealing with recycling will be sent for legal review by the end of this week.

Admin Committee: Councilmember Blackmon advised there was no meeting.

Community Development: Councilmember Kolstad advised there was no meeting.

Outside Organizations: Councilmember Campbell advised that the Lodging Tax meeting will be held this Wednesday. Councilmember Kolstad announced that the PTBA will also be meeting on Wednesday.

UNFINISHED BUSINESS:

A. Ordinance 1583 – Budget Amendment (2nd Reading)

Ordinance read by title. MOTION BY BEADLES/KOLSTAD to approve ordinance. Motion carried.

NEW BUSINESS:

A. WEMS Agreement (Public Safety) Chief Hastings presented an agreement from the Washington State Traffic Commission. These funds are to reduce accidents in the state. The focus is on impaired, distracted, seatbelt, and a flex area determined by local issues. The amount of funding is \$3375. There is no match requirement. It will be used for overtime for Officers to conduct focused enforcement patrols. MOTION BEADLES/KOLSTAD for Mayor Lawrence to sign the agreement. Councilmember Murray asked where the flex funding will be used. Chief Hastings advised that speeding will be the focus of the \$1000 in flex funding. Councilmember Kolstad asked if the emphasis enforcement will be where the radar machine will be set up. Chief Hastings advised that would be a good indication of where the focus will be. Motion Carried.

B. ZC-2017-02 Findings of Fact and Conclusions of Law PWD Poole advised the council on the findings of fact, conclusion of law and recommendation of approval. Councilmember Blackmon mentioned that the location had been used as Chiropractor office for 29 years. Councilmember Murray noted that there were three buildings. PWD Poole advised of the location of driveway and the handicap parking. Murray asked if the surrounding owners were notified by mail. Poole advised that anyone within 300 feet received notices and the property was also posted.

C. Ordinance 1584 – Amending Zoning Map – ZC 2017-02 (1st Reading) Vote will be after 2nd Reading at October 23, 2017 council meeting.

D. WA State Department of Enterprise Services Presentation on Energy Audit PWD Poole introduced Kirstin Wilson from WA State DES to give presentation on energy audit. Wilson advised that the state will be involved through the Engineers Office in Spokane. There would be an Interlocal agreement to provide project management of the grant for City of Clarkston. She advised that there are 2 methods of procuring energy services. The first is that the City can issue an RFP and manages the process. The other is an RFQ selection process managed by DES. The State has fourteen

firms that are approved through this selection process. The first step of the process is a preliminary audit agreement. This is at no cost to the city. Apollo Solutions and DES will audit the buildings and identify areas that would save the City energy in the form of electricity, natural gas, water, and sewer. The audit will look at all of these resources. From the results more narrow and finite possibilities will be identified. The determination after that audit will be the first time that the City has to commit to any funding. If there is no viable project, there will be no cost. If there is a project identified, the plan is reviewed and any audit fees are included. The project has three guarantees: not to exceed cost; a minimum energy savings; and equipment performance. Past projects have shown that 95% of the time there is no problem with the guarantees. This process is easier when managed through DES. Councilmember Murray asked if Clarkston School District had completed this project. Wilson advised that they had between 7-8 years ago. Murray asked if they had substantial savings. Wilson advised that they had savings in the cost of services. Councilmember Beadles commented that one of the vendors, McInstry, had projects with WSU. Wilson advised that they have projects totaling \$70,000,000 at the university. One of these projects had a performance guarantee issue. The vendor, McInstry is paying \$1,000,000 to implement a new solution. Mayor Lawrence asked what the DES role is after the project. The vendor and DES retain measurements of the project for at least a year. From these measurements, the energy savings is calculated. There is direct measurement both pre and post installation. MOTION BY BEADLES/BLACKMON to proceed with Energy Audit. Councilmember Campbell asked for clarification. Wilson advised that this would be the Interagency Agreement. Motion Carried.

COUNCIL COMMENTS: Councilmember Beadles commended Asotin County on Southway Roundabout completion. Councilmember Kolstad gave kudos to PWD Poole on the Walmart interchange. Councilmember Campbell thanked DOT for completing the Bridge Street project. Mayor Lawrence clarified it was a State Project not a City project.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 7:52 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 10/9/17	Ck # 64901-64966	\$303,217.76
Payroll, 10/5/17	Ck # 64857-64894	\$285,705.82