

CLARKSTON CITY COUNCIL MINUTES
October 8, 2018

ROLL CALL: Russ Evans, Pat Holman, Belinda Larsen, Joel Profitt, Skate Pierce. John Murray and Melyssa Andrews excused on a MOTION BY HOLMAN/PIERCE.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson.

AGENDA CHANGES: None

APPROVAL OF MINUTES: Minutes of the September 24, 2018 Regular Meeting were approved as presented.

COMMUNICATIONS:

A. From the Public: Duane Shears, 920 9th Street

B. From Mayor: Mayor Lawrence advised that the grant application filed with the Secretary of State Office to organize our records was awarded to Clarkston. There were 170 applicants statewide. The work on the records will have to be completed by May 2019. The Mayor spoke to the Council regarding the duties of the Mayor Pro Tem, as well as the rules for when the Mayor can cast a vote.

C. From Staff or Employees: Chief Cooper expressed appreciation to Mr. Shears for addressing the Council with his concerns. Cooper also advised of a press release on an open house at the Fire Station set for October 20, 2018. The open house will include public education for adults and children. The Council was invited to see the Department demonstrating a live house fire using a model house, fire hose target knockdown, and other activities.

D. Presentation of Phase 3 Digital Report – Michelle Peters, Visit Lewis Clark Valley. Michelle Peters presented an update on progress of tourism in the LC Valley. She is projecting that Lodging Tax Revenue will increase 12% over last year. The Council was updated on recent tourism focused businesses and activities that have been started in Clarkston. Visit LC Valley publishes a digital e-newsletter that is sent to 12,000 recipients monthly.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Evans reported that the Committee discussed the Grant acceptance letter and reviewed and approved the bills for payment. Total expenditures for the October 8, 2018 period of \$413,880.56. MOTION BY PIERCE/EVANS to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen advised that the Committee met on October 2nd. Chief Cooper explained the continuing process for acquiring grants. As we were turned down on the last FEMA Assistance for Firefighters grant request, the Chief will continue to look at ways to improve on the grant application. The next grant will be for just the SCBAs. We will need about 26 units. It's a complete kit that includes the mask and the high pressure tanks. Ben Schuster and the Chief will continue to explore options and will present us with more information at our next council meeting. Chief Cooper gave us more information regarding fireworks and related information which includes cause and affect numbers. City Attorney Richardson provided guidance on sole source purchase of a demo ambulance. A resolution is being prepared for Council consideration at the next meeting. The seller is holding the ambulance for CFD. Once we approve the purchase, Chief and one other department personnel will head to Oregon to pick it up. The Chief will, with a checklist, examine the ambulance that it is all that it was advertised as being and return to Clarkston. Ground Emergency Medical Transportation (GEMT) – Chief Cooper discussed that we will need to repay the departments and organizations that originally hired consultants and got this program under way. Our cost of the original \$570,000 plus that it took to get things off the ground is roughly \$4,000. This number was determined based on call volume. By all indications, this will be a very, very good investment. Also, along those same lines, our contract with Systems Design is getting ready to expire. Systems Design is the company we contract with for billing of our ambulance services. Currently, our fees are determined 5 and a half % of the billing costs. We are one of the very few

who pay this way. Chief is reviewing to determine if their suggestion of per call cost would be to our advantage. At this point in time, it looks like it would be. Chief will make his recommendations at a later date. The City of Clarkston Fire Department will hold an open house on Saturday, October 20th. The time is to be determined (1-3pm) but I would encourage everyone to attend. There will be a fire extinguisher demonstration, puppet show, C.P.R. review/demonstration and a live house fire.

Public Works: Mayor Lawrence advised that Public Works did not meet.

Outside Organizations: Councilmember Larsen reported on the Asotin County Lodging Tax Commission meeting. The only applicants for funding was Visit LC Valley and the Asotin County Fair. Councilmember Profitt advised that the SEWEDA Meeting had been postponed.

UNFINISHED BUSINESS:

A. Ordinance 1605, Zone Change – 422 Highland Ave, 2nd Reading (Public Works) MOTION BY PROFITT/HOLMAN to approve the ordinance. Larsen asked for clarification that the area was on south corner at the entry into Clarkston. PWD Poole advised that it was, on the northbound entrance into town. Councilmember Profitt asked if this was just voting on zone change, and not the type of business. PWD Poole advised that was correct. Vote was 3-2 Councilmember Larsen and Pierce voted Nay. Motion failed.

B. Ordinance 1606, Ambulance User Fees, 2nd Reading (Public Safety) MOTION BY LARSEN/EVANS to approve the ordinance. Motion carried.

NEW BUSINESS:

A. Resolution 2018-08, Sole Source Ambulance Purchase (Public Safety) Chief Cooper explained the purchase information. MOTION BY HOLMAN/LARSEN to approve the resolution. Motion carried.

B. Washington State Archives Organizing the File Room Grant Acceptance Letter (Finance/Admin) Mayor Lawrence presented the letter for approval. MOTION BY EVANS/PROFITT to authorize the Mayor to sign the acceptance letter. Motion carried.

COUNCIL COMMENTS: Councilmember Larsen thanked Chief Hastings for the work to purchase a drone for the department and Chief Cooper for the work to purchase the replacement ambulance.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Executive Session for Negotiations began at 7:50pm. The Mayor advised that there are no decisions that are anticipated to be made, and the session is expected to last 30 minutes. An extension of 10 minutes was requested at 8:20pm. Council returned to session at 8:30pm.

ADJOURNMENT:

Meeting adjourned at 8:30 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 10/8/18	Ck # 67108-67167	\$119,001.30
Payroll 10/5/18	Ck # 67075-67107	\$294,879.26