

CLARKSTON CITY COUNCIL MINUTES
October 23, 2017

ROLL CALL: Belinda Campbell, Kelly Blackmon, Terry Beadles, John Murray, Skate Pierce. Brian Kolstad excused on motion by BEADLES/BLACKMON.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson

PRESENTATION BY MAYOR TO LAW ENFORCEMENT OFFICERS: Mayor Lawrence recognized Clarkston Police Officer Tom Sparks and Asotin County Deputy Danny Vargas for saving the lives of two men when their boat capsized on the Snake River. Councilmember Campbell presented the officers with plaques from the City.

AGENDA CHANGES: Add Item "T" under New Business: Report on Single Stream Recycling

APPROVAL OF MINUTES: Minutes of the October 9, 2017 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence reminded everyone of the RCW prohibiting smoking within 25 feet of public building entrances. On Friday the Mayor attended the Clarkston High School Day of Caring. High School students conducted litter control in the neighborhoods around the High School. The School partnered with United Way for the project as part of Homecoming activities. Other students volunteered at St Vincent's and the Boys & Girls Club. The school district plans to make the Day of Caring an annual event. Mayor Lawrence wrote a letter to the editor thanking everyone for partnering in the picking up of the litter.

C. From Staff or Employees: PWD Poole reported that the City of Lewiston and Dustin Johnson from Asotin County had contacted him regarding plans to scrub coat the Southway Bridge to stabilize the surface. It is a joint effort that will cost the City about \$2500. Attorney Richardson commended the Fire Dept Code enforcement and Public Works Department for efforts in cleaning up problem properties in the City.

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the October 23, 2017 period of \$208,219.47. MOTION BY BEADLES/PIERCE to approve the bills as read.

Public Safety: Councilmember Beadles reported that Chief Cooper advised that engine problems have plagued our 2008 Ford ambulance. The Chief spent many hours of research, requesting opinions, and weighing options before purchasing a remanufactured engine. The vehicle will be back in service in the near future. The Chief detailed the GEMT (Ground Emergence Medical Transportation) program. We will participate in this program which will help fund Medicaid reimbursement for emergency transportation services.

Chief Hastings reported that the department recently completed a WCIA audit. The audit reviewed policy and procedures. The audit found the Police Department in compliance. Recent threats at our schools prompted reviews of safety procedures. Debriefings were scheduled to access overviews. Officers will participate in the safety training program "Below 100." The program presents concepts that promote individual officer safety and saving lives. Citizens are utilizing the Rx drop box at the police building. The Chief will review a machine the compacts the drugs for easier disposal. A patrol car is being repaired for body damage due to being struck by a delivery truck.

Public Works: Councilmember Pierce reported that the Freight Corridor grant needs council approval. The Beachview Park Rotary shelter demolition bids will be going out soon. FLAP Grant priorities were discussed with the Corps of Engineers. One area looked at is a pedestrian and bike access from the Interstate Bridge down to our bike path. The plan would use part of Confluence Way and the road down to the parking lot. The temporary dirt path off of the end of the bridge will need to be walled off. The second priority would be access at the end of Highland, where Highland and 2nd Street meet. This included a request for a walking/bike path that allows full access to the handicap accessible fishing pier and the bike path. A third request will be made for an ADA accessible ramp from Beachview Park to the lower area, and a paved walking path around the park with increased parking and restrooms. Finally, a request to extend the bike path along the river from Granite Lake Park to Red Wolf Bridge will be made. Alternately, tying the path to 13th Street was discussed. There was discussion regarding unfit/improperly maintained or substandard structures in the City. We are looking at Community Development Block Grants, to start a program offering low interest loans to encourage repair of substandard housing.

We also need to be able to go after landlords who don't maintain a minimum standard of housing. The CDBG funding program, could help by raising property values, improving homes and weatherizing homes to make them more energy efficient and economical. We are able to pay staffing out of the CDBG funds to enforce and manage the program. The Recycling Request for Proposal is on hold, pending legal review.

Apollo Solutions will be here on 11/1/17 at 11am to tour city buildings for the energy usage review.

Admin Committee: Councilmember Blackmon discussed increasing the costs of business licenses. Fees can be changed by resolution. It is proposed to increase the fees to \$75 per business license with a \$15 processing fee on new licenses. The Mayor's proposal about consolidating committees from five down to three was discussed. There was a discussion on the Mayor's idea to pay councilmembers a "per meeting" stipend. There was also a discussion regarding the budget status being available online.

Community Development: Mayor Lawrence advised there was no meeting.

Outside Organizations: Public Health Pierce/Mayor attended. Budget for 2018 and monthly expenses. Unfunded mandates from State. Asotin County Public Health works hard to provide what they do on a shoestring budget. Councilmember Campbell advised that the Lodging Tax met and Visit LC Valley was the only applicant. Their request was for \$85,000, the same as this year.

UNFINISHED BUSINESS:

A. Ordinance 1584 – Amending Zoning Map – ZC 2017-02 (2nd Reading)

Ordinance read by title. MOTION BY Campbell/Beadles to approve ordinance. Motion carried.

NEW BUSINESS:

A. ZC-2017-03 Findings of Fact and Conclusions of Law PWD Poole advised the council on the findings of fact, conclusion of law and recommendation of approval of area commonly known as 1003 Highland. This is the purchase of Noble's Trailer Park by Tri State Memorial Hospital. Councilmember Blackmon asked if just going to be a parking lot. PWD Poole spoke with TSMH. They advised that they will work on master plan. Councilmember Murray asked if the parking lot will take up all the property purchased. PWD clarified that one house and the Asotin County Housing area will remain.

B. Ordinance 1585 – Amending Zoning Map – ZC 2017-03 (1st Reading) Ordinance read by title. Vote will be held at the next council meeting.

C. ZC-2017-04 Findings of Fact and Conclusions of Law PWD Poole advised the council on the findings of fact, conclusion of law and recommendation of approval of rezoning the west area of Mac's Cycle property.

D. Ordinance 1586 – Amending Zoning Map – ZC 2017-04 (1st Reading) Ordinance read by title. Vote at next council meeting.

E. ZC-2017-05 Findings of Fact and Conclusions of Law PWD Poole advised the council on the findings of fact, conclusion of law and recommendation of approval of east area of Mac's Cycle property.

F. Ordinance 1587 – Amending Zoning Map – ZC 2017-05 (1st Reading) Ordinance read by title. Vote at next council meeting.

G. WA State Freight Corridor Grant Application (Public Works) PWD Poole presented the grant proposal for \$916,000 from the State to improve the following areas: Diagonal/Second/Bridge Street intersection and intertie Bridge/5th and 5th/Fair Street traffic lights. The grant proposal was emailed from the State. PWD Poole will need approval from the council if the grant proposal is approved to go forward. Motion by MURRAY/PIERCE to approve application proposal. Councilmember Campbell asked if there was matching fund requirements. PWD Poole advised that there is a match \$183,200. This money could come from TBD funds. Councilmember Murray asked if the project can be completed with only \$1,000,000. PWD Poole advised that this is the third part of the study. The first two parts have been completed. Councilmember Blackmon asked why the City is responsible for this area, since it is State Highway. PWD Poole advised that he contacted the State. Since the area is a beneficial use to our citizens, they are requesting that the City pay a portion. Motion Carried.

H. Regional Stormwater Budget Presentation and Approval PWD Poole presented report from Matt Carlson on the Regional Stormwater Budget. Motion by BEADLES/CAMPBELL to approve. Councilmember Campbell asked if there was a scheduled rate increase. PWD Poole advised that there would be no increase until 2019. Motion Carried.

I. Report on Single Stream Recycling PWD Poole advised on the RFP Cost Analysis. At this time, due to China slowing purchases of single stream recyclables, it may not be the best financial decision to implement a curbside recycling program. The City may need to expand the current program to accept more types of recyclable materials. Councilmember Beadles asked about pursuing recycling of glass and plastic. PWD Poole advised that any glass could be crushed to create drainage aggregate for \$20.00 per cubic yard, and a tipping fee of \$50. Councilmember Murray asked about contaminants in glass. PWD Poole advised of the process of crushing and using the glass, making contaminants not that big of an issue. Councilmember Beadles commented that it would extend the life of the landfill. Councilmember Campbell asked about the current recycle bins that the City uses, to see if we could add plastic to existing bins and add a secondary glass bin at another location. There was discussion on current pick up times of existing recyclable materials, and the capacity of the bins. Councilmember Murray commented on reviewing the cost and market for sale of plastic recyclables. PWD Poole advised that there is approximately \$30-\$40 per ton in revenue for plastic. Mayor Lawrence advised that there would need to be an education program on what types of plastic would be accepted. Murray asked PWD Poole what direction he was requesting to look at. Clerk Austin asked about equipment that would be needed for crushing glass. Would the City need to purchase a machine or use Lewiston's machine? PWD Poole advised that Lewiston's crushing machine would be available for a minimal cost to update. Councilmember Pierce advised that if bins are full all the time, many citizens take cardboard to Lewiston. As a citizen, he would pay more to have curbside recycling. If we are going to expand our current system, we need to improve it to make it worthwhile.

COUNCIL COMMENTS: Councilmember Beadles commended Asotin County and the City on the Regional Stormwater cooperative. Councilmember Campbell gave a shout out to the Fire Department Coats for Kids project. About 90 kids received new coats this year. Councilmember Pierce commented on daytime committee meetings. The meetings are held during the day so that City staff do not have to stay after work, or return later. Pierce also commented that the Southway Roundabout is exceptional. Pierce suggested the Council having work sessions possibly on the first Monday for City Departments, so that the Council can stay informed. PWD Poole mentioned work sessions like Lewiston uses. Mayor Lawrence asked the Council about having a budget work session. A suggested time would be Monday, October 30 at 6pm. Council agreed on the meeting time. The Mayor mentioned having a brief presentation of budget

requests by each Department head. Councilmember Beadles echoed Pierce on improving the City, possibly by changing rental property to individual ownership residences.

PRESS QUESTIONS: Tribune Reporter Sandaine asked if the Mac’s Cycle zoning change would result in more taxes. PWD Poole confirmed that it would. She also requested the locations of the current recycling bins. The locations are at Diagonal and 11th Street, behind Albertsons on Fair Street, on Burns and Maple at Arnold Park. Those sites accept cardboard, newspaper/magazines, and aluminum/tin.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Meeting adjourned at 8:08 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 10/23/17	Ck # 64985-65040	\$81,954.21
Payroll, 10/20/17	Ck # 64967-64983	\$126,265.26