

CLARKSTON CITY COUNCIL MINUTES
January 8, 2018

ROLL CALL: Pat Holman, Russ Evans, Joel Profitt, Skate Pierce, Belinda Campbell, Brian Kolstad, John Murray. Mayor Pro Tem Skate Pierce presiding for Mayor Monika Lawrence excused absence.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin, Attorney Richardson.

AGENDA CHANGES: Change second “D” under New Business to “E.” Add Contract for Tourism Services to Item “F” under New Business. Add Approval of TIB Grant to Item “G” under New Business.

APPROVAL OF MINUTES: Minutes of the December 26, 2017 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Pro Tem Pierce advised that Mayor Lawrence was ill. Pierce reminded councilmembers that if they used their personal devices to conduct City business that they were subject to public records requests.

C. From Staff or Employees: None

COMMITTEE REPORTS

Finance/Admin: Councilmember Murray reported the bills were reviewed and approved for payment. Total expenditures for the January 8, 2018 period of \$277,648.82. MOTION BY KOLSTAD/HOLMAN to approve the bills as read.

Public Safety: Councilmember Pierce reported that the committee met on January 2. The Fire/EMS Department has 38 SCBA bottles that will expire by March. Hopefully we can find used bottles for sale in that time. GEMT (Ground Emergency Medical Transport) application should be completed by the end of January. There will be two new employees starting and there is one who will be leaving. The Assistance for Fire Fighters grants close in February. There are two grants we will go for. One will be for replacing the above mentioned SCBA tanks. The other will be for purchase of a new ambulance (there are very long odds on this one.) A potential increase in user fees was discussed. This will only affect self-pay with private insurance. The increase will only bring in about \$7000 extra.

The Police Department had a quiet New Years Eve. There were even fewer calls than on a regular night. A new car will be purchased. The base price went up, but the total cost is the same, due to the ability to reuse parts from retiring patrol cars. The Police Department is looking at moving to one of two public safety testing organizations for new employee recruitment. There are similar needs in the Fire Department.

Public Works: Councilmember Pierce reported that the Stormwater project pre-construction meeting will be held on January 11, 2018 at 2:00 p.m. The Energy Audit update will be on January 11, 2018 at 11:00 a.m. There was talk about beginning Commercial Doors and Window inspections. Because of the potential of injury to the public, certain windows and large automatic doors should be inspected by the city. On January 17, the City will attend the Lewis Clark Utility Coordinating Council meeting to discuss issues concerning the utility companies and cooperation. Washington Association of Building Officials Conference will be March 14th-16th. There will be necessary continuing education classes for Public Works and city inspector. The Unfit/Unsafe structure ordinance is already in our current city code, with the adoption of the International Property Maintenance code. An ordinance is being drafted to update our building code automatically when the state does. The code also revises our penalty phase to

be more in line with other penalties already in City code and making penalties more likely to be enforced by the court. The ordinance also establishes a new permitting process. The City will have a series of ordinances to enact. All of the ordinances will update current code and get the penalties and permitting processes uniform. There was a discussion on an update of allowed uses in neighborhood commercial zones. The City may also need to make exceptions to our minimum lot size requirements. Many existing properties are smaller than the minimum lot size requirements. In the instance of destruction by fire, the properties are allowed to rebuilt.

Outside Organizations: Councilmember Kolstad advised that the PTBA meeting would be on Wednesday. Councilmember Pierce advised that the EMS Council would be meeting tomorrow morning.

UNFINISHED BUSINESS:

A. Ordinance 1592 – Amending Zoning Map – ZC 2017-06 (2nd Reading)

Ordinance read by title. MOTION BY Campbell/Kolstad to approve ordinance. Motion carried.

NEW BUSINESS:

A. Committee Assignments

Committees were reassigned as follows:

<u>Finance/Admin</u>	<u>Public Works</u>	<u>Public Safety</u>
John Murray	Skate Pierce	Belinda Campbell
Brian Kolstad	Joel Proffitt	Pat Holman
Russ Evans	John Murray	Russ Evans

Outside Committees

LEOFF Disability	Pat Holman
Health District	Skate Pierce
Lodging Tax Advisory, County	Belinda Campbell
Lodging Tax Advisory, City	Belinda Campbell
EMS Council	Russ Evans
Valley Vision	Monika Lawrence, Pat Holman
PTBA	Brian Kolstad
SEWEDA	Joel Proffitt
RTPO	Joel Proffitt
MPO	Monika Lawrence
Volunteer Firefighter Board	Monika Lawrence
Visit L-C Valley	Belinda Campbell
Stormwater	John Murray

B. Appoint Mayor Pro Tem MOTION BY KOLSTAD/MURRAY to nominate Councilmember Pierce. Councilmember Campbell Motioned to close nominations. Motion Carried.

C. Authorization to apply for FEMA AFG SCBA Grant (Public Safety) Chief Cooper advised the council of the grant for SCBA. The grant would provide \$200,000 with a local match of 5%. It is a competitive grant. They City has a good chance of receiving this grant. MOTION BY KOLSTAD/PROFITTT to authorize application. Motion Carried.

D. Authorization to apply for FEMA AFG Vehicle Acquisition Grant (Public Safety) Chief Cooper advised this grant is very competitive with only 12 being approved in our area. MOTION BY KOLSTAD/CAMPBELL to authorize application. Motion Carried.

E. Contract for Professional Services MOTION BY MURRAY/KOLSTAD to approve contract. Motion Carried.

F. Contracts for Tourism Services MOTION BY CAMPBELL/KOLSTAD to approve contract. Motion Carried. Councilmember Proffitt asked if anyone else submitted a request for tourism money. Councilmember Campbell advised that no one else had. Motion Carried.

G. TIB Re-Light Washington Grant PWD Poole advised the grant was approved for 6th Street conversion to LED by Avista. MOTION BY KOLSTAD/CAMPBELL to accept grant. Councilmember Profitt commented that this was great for the City. Councilmember Campbell advised that it was very exciting to hear that this grant was received. Motion Carried.

COUNCIL COMMENTS: Councilmember Kolstad thanked Mayor Pro Tem Pierce for running the meeting.

PRESS QUESTIONS: none

EXECUTIVE SESSION: None.

ADJOURNMENT:
Meeting adjourned at 7:23p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 01/08/18	Ck # 65451-65550	\$277,648.82