

CLARKSTON CITY COUNCIL MINUTES
January 14, 2019

ROLL CALL: Russ Evans, Pat Holman, Belinda Larsen, Skate Pierce, Joel Profitt, John Murray and Melyssa Andrews.

STAFF: Chief Hastings, Chief Cooper, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Item D, Stormwater Notice of Intent and Item E, Contract for Tourism Services to New Business, and Executive Session for Negotiations.

APPROVAL OF MINUTES: Minutes of the December 20, 2018 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: None

B. From Mayor: Mayor Lawrence advised that the Public Safety & Public Works Committees will meet on January 22, 2019 at 4pm.

C. From Staff or Employees: Clerk Austin updated Council on the Email Migration project.

D. Economic Impact and Needs Assessment Study: Port of Clarkston/CEDA Wanda Keefer from the Port of Clarkston and Deb Smith from Clearwater Economic Development Association outlined the proposed Economic Needs and Impact study. The cost of the study would be shared by local entities with a grant match. CEDA would be responsible for the Grant writing and administration. The Port and CEDA are currently soliciting funds from both private and government agencies. The City of Clarkston is being asked to provide a \$2000 match. Attorney Richardson explained that his research into the study determined that if Clarkston were to contribute, it would not be considered a gift of public funds. Councilmember Murray asked which entity will provide the report and service. Keefer said it would be a steering committee of the partners, and the committee would like to have representation from City. Councilmember Larsen asked if there would need to be an interlocal agreement. Attorney Richardson advised that it could be an informal interlocal agreement. Keefer advised that at this time, they would like to receive a letter of commitment that will show support for the grant. She advised that the interlocal agreement could be worked on at a later date. Councilmember Pierce asked if any private sponsors had been secured at this time. Keefer advised that there has only been one smaller sponsor, but the group will be approaching larger sponsors such as Walmart, Costco, Valcon, etc. Pierce confirmed that with the local government match, there has been \$17,000 of the needed \$50,000 committed so far. Keefer advised that they are close to announcing a very significant sponsor that will increase that amount significantly. Councilmember Murray asked what funds the City would use for the money source. Clerk Austin advised that we could discuss that, but it is possible we could use our convention center funding. Keefer advised that the City would have 6 or 7 months to provide the \$2000 match. However, the group would like letter of support within a month. Mayor Lawrence advised that it could be an item for the next Council Meeting.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee discussed the Contract for Tourism Services, the Stormwater Notice of Intent, bids for redesign of the City website and approved the bills for payment. Total expenditures for the December, 2018 Open period of \$223,385.58, the October – December End of Month Periods of \$618.17, and the January 14, 2019 period of \$681,208.36. MOTION BY ANDREWS/ EVANS to approve the bills as read. Motion Carried

Public Safety: Mayor Lawrence advised that the Committee did not meet.

Public Works: Mayor Lawrence advised that the Committee did not meet.

Outside Organizations: Councilmember Proffit attended the SEWEDA meeting. It was the first meeting of the year and they discussed projects for 2019, and there is nothing new to report at this time. Councilmember Evans attended the EMS Council meeting. They discussed the Asotin EMS levy, the Texting 911 project, Asotin County Fire District building excavation, an update from Lewiston EMS, a Tri State active shooter exercise, and the County-wide disaster plan. Evans also attended the PTBA Meeting. The 5th Street bus stop project will be starting soon. Reports on rider usage continue to increase. There were over 1000 more riders in December 2018 than in December 2017.

UNFINISHED BUSINESS:

A. Ordinance 1614, Amend 13.24 Street and Alley Vacation 2nd Reading (Public Works)
MOTION BY PIERCE/LARSEN to approve the ordinance. Motion Carried

CONSENT AGENDA: None

NEW BUSINESS:

A. Appointment of Standing Committees & Outside Organization Representatives
Mayor Lawrence advised that the Council Committees would be assigned by seniority, with Councilmember Larsen starting her selection followed by Pierce, Murray, Proffit, Evans, Holman and Andrews. All committees and representatives to outside organizations remained the same as 2018. Committee Chairs will be decided at the first committee meeting. Councilmember Pierce was nominated for Mayor ProTem on a MOTION BY PROFITT/HOLMAN. Motion Carried.

B. Authorization of 2019 EMS Trauma Grant (Public Safety) Chief Cooper advised this is a grant offered annually and is an automatic amount provided by the state. The City needs to sign and let the State know what the funds are going to be used for. Each year we budget to include these funds in the Rescue 1 fund for equipment purchases. MOTION BY EVANS/HOLMAN to approve the ordinance. Motion Carried

C. Discussion on 2019 Legislative Agenda (Finance/Admin) Councilmember Murray explained the recommended list of items that AWC provided for the City to submit to the State Legislature. Councilmember Pierce asked if anyone would be available to attend the Legislative phone calls. Mayor Lawrence advised that she would try to attend, as did Councilmember Murray. Mayor Lawrence reminded the Council that they can contact the legislators any time to receive updates or to voice concerns, or express opinions. Councilmember Andrews asked if there could be an addition to discuss panhandling and homelessness on the legislative agenda. Mayor Lawrence advised that panhandling is covered by free speech. Chief Hastings advised that panhandling can be limited on private property, and the County has a homelessness task force that meets regularly.

D. Stormwater Notice of Intent (Finance/Admin) MOTION BY ANDREWS/EVANS to authorize the Mayor to sign the Notice. Motion Carried

E. Contract for Tourism Services (Finance/Admin) MOTION BY LARSEN/PROFFIT to authorize the Mayor to sign the Notice. Motion Carried

COUNCIL COMMENTS: Councilmember Larsen acknowledged City Attorney Richardson for all the hard work he provides to the City. County Commissioner Shinn advised they met with the Public Lands Commissioner regarding a Rural Economic Development Grant through SEWEDA. There will be some news forthcoming as the County partners with the program. Shinn also discussed the Governor's budget

including \$1.1 Billion towards orca protection including \$750,000 to remove existing dams. He advised that there was a meeting scheduled on Thursday at 11:30am at Red Lion to discuss the Columbia River system port viability. Councilmember Larsen advised that Kristin Meira is an engaging presenter, and is very knowledgeable. Councilmember Pierce congratulated Shinn on his retirement from his private sector employment.

PRESS QUESTIONS: None

EXECUTIVE SESSION: Mayor Lawrence advised that Negotiations with the Fire Union would be discussed. There will be no decisions made. The session is expected to last 5 minutes. The session began at 8:00p.m. An extension of 5 minutes was requested at 8:05p.m. The session ended at 8:10p.m.

ADJOURNMENT:

Meeting adjourned at 8:10 p.m.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, Dec Open Period	Ck # 67616-67686	\$223,385.58
Total Fund Expenditures Oct-Dec EOM		\$618.17
Total Fund Expenditures 1/14/19	Ck # 67687-67741	\$381,195.57
Payroll 1/4/19	Ck # 67578-67609	\$300,012.79