

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, JULY 9, 2012**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
June 25, 2012 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – no meeting**
 - C. Public Works – no meeting**
 - D. Administrative/Intergovernmental –**
 - E. Community Development – no meeting**

- 7. UNFINISHED BUSINESS:**

- 8. NEW BUSINESS:**
 - A. Award Certificate of Achievement to David Seward, Eagle Scout**
 - B. Resolution No. 2012-07, Sole Source Supplier (Used Ambulance)**

- 9. COUNCIL COMMENTS**
- 10. MEDIA QUESTIONS**

- 11. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTONCITY COUNCIL MINUTES

June 25, 2012

CALL TO ORDER: Mayor Pro Tem Beadles, 7:00 P.M.

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Provost	<input checked="" type="checkbox"/> Baumberger
<input checked="" type="checkbox"/> Smith	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Manchester	

STAFF:

<input checked="" type="checkbox"/> Chief Hastings	<input checked="" type="checkbox"/> Chief Cooper
<input checked="" type="checkbox"/> PWD Martin	<input checked="" type="checkbox"/> Clerk Storey
<input checked="" type="checkbox"/> City Attorney Grow	

AGENDA CHANGES:

Mayor Warren added Resolution No. 2012-06 to the agenda under New Business. Councilmember Baumberger said this should be addressed after the executive session discussion. The resolution will be handled after executive session.

APPROVAL OF MINUTES: MOTION BY BEADLES/BLACKMON to approve the minutes of the June 11, 2012 Regular Meeting. Motion carried.

COMMUNICATIONS:

A. From the Public

B. From the Mayor

C. From Staff

PWD Martin said he has been approached occasionally by low income residents who are in need of repairs to their sewer lines asking if the city can help. Martin said the city cannot pay for repairs to sewer lines on private property and asked council if they are aware of any programs that exist that could help such persons.

Chief Cooper reminded council and the media that caution should be used when celebrating the 4th of July with fireworks. He encouraged people to attend the Community Spirit show rather than doing their own private display. He also reminded people to clean up their own debris if they choose to shoot their own fireworks. Councilmember Blackmon asked for the definition of legal fireworks. Cooper said that many aerial displays are legal in Washington, but the simple answer is that if they are sold at a fireworks stand in Washington, they are legal.

COMMITTEE REPORTS:

Finance Committee:

Councilmember Provost reported all bills have been audited and approved. MOTION BY PROVOST/BEADLES to authorize payment of the bills, total expenditures for June 11, 2012 of \$155,106.26. Motion carried.

Public Safety: Councilmember Beadles said there are several items that will be covered under New Business. Committee recommends approval of the SRO agreement with the school district. A resolution has been prepared to surplus unclaimed bicycles. Committee will recommend an increase to the budget for fire hydrant additions and authorization to apply for an Assistance to Firefighters grant. Chief Cooper has also asked for authorization to bid on a used ambulance.

Public Works Committee:

Councilmember Baumberger reported the items discussed are on the agenda and will be discussed under New Business.

Admin Committee:

Councilmember Manchester said committee met on June 25 and discussed the letter from the county commissioners requesting a joint meeting. He said Admin committee would recommend the council meet with the commissioners, but that there is more than one issue that could be included in the discussion. Committee recommends that the meeting be a discussion between elected officials and public input not be included. Possible discussion topics and suggested times should be sent to the Commissioners so they can set up a meeting.

Councilmember Nash suggested the council forward a recommendation to the Stormwater Management Team that stormwater fees be reduced to \$3.50 for all entities.

Community Development: Councilmember Beadles said the committee reviewed a request for a certificate of achievement to an Eagle Scout. Committee also discussed a request from Lancer Casino to cap the gambling tax at 6%. Both topics are on the agenda.

UNFINISHED BUSINESS:

A. Ordinance No. 1504, Annex Tri State Hospital Property – 2nd Reading for Action

Ordinance No. 1504 was read by title. MOTION BY NASH/BEADLES to adopt Ordinance No. 1504. Motion carried.

NEW BUSINESS:

A. Certificate of Recognition for Eagle Scout

MOTION BY BEADLES/SMITH authorizing the mayor to issue a certificate of recognition to David Seward for attaining Eagle Scout status. Councilmember Provost suggested he be invited to a council meeting for the presentation. Motion carried.

B. Lancer Casino Request for 6% Gambling Tax Cap

Councilmember Beadles said the owners of Lancer Casino have asked the city to guarantee that the tax rate on card rooms will not increase. They are asking for the cap to enable them to plan their own budgets more easily. Beadles said this council cannot bind future councils to a cap on the tax rate. MOTION BY BEADLES/NASH to send a letter saying this council is committed to leaving the tax rate at 6%. Beadles said this tax is on the gross gambling revenue and we should not single out one business for a tax increase. Councilmember Baumberger clarified that this is basically a motion to do nothing. He suggested we just send a letter instead. The motion was withdrawn. Staff was directed to send a letter stating that the council has no intentions of increasing the tax rate at this time.

C. Resolution No. 2012-05, Surplus Bicycles

Chief Hastings explained that the storage area is filled with unclaimed bicycles. In past years the city has surplused these bicycles and donated them to the Boys & Girls club for distribution to needy children. MOTION BY BEADLES/NASH to approve Resolution No. 2012-05. Motion carried.

D. School Resource Officer Agreement, Clarkston School District

Chief Hastings explained that the city has had an agreement with the Clarkston School District for several years to fund a school resource officer. MOTION BY BEADLES/SMITH to approve the agreement. Councilmember Provost commented that the agreement is the same as past years with an increase for wages and benefits. Motion carried.

E. Bids for Additional Fire Hydrants

Chief Cooper explained that several months ago council approved funds for these additional fire

hydrants in conjunction with a PUD water line project. The original cost estimate was about \$35,000. The actual bid price with tax is \$49,840. Cooper said to meet code requirements for hydrant spacing we need to add these hydrants. He said there is one old hydrant that is still working that is in this plan and could be held if necessary. MOTION BY BEADLES/MANCHESTER to approve the hydrant replacement at the increased amount from Capital Improvement funds. Blackmon said in light of the increased cost he would prefer holding off on the old hydrant. Nash asked if there is enough money in the Capital Replacement Fund to cover this cost. Cooper said there is anticipated to be an ending balance before this expenditure of about \$78,000. Provost said he would prefer to see the old hydrant replaced while the project is being done. Leaving it in knowing that it is in need of replacement could expose the city to liability. Motion carried.

F. Approval for Assistance for Firefighters Grant Application

Chief Cooper said the department plans to request equipment in three different grants. The first would address communication equipment. The second is for a fire engine. The engine is targeted for replacement in 2013 and it seems a good time to apply for grant funding. Third is a regional application with Asotin, Asotin County, Lewiston and Wheatland Fire district for replacement of self-contained breathing apparatus. MOTION BY NASH/BEADLES to approve the application for the three grants. Motion carried.

G. Proposal to Purchase Used Ambulance

Chief Cooper said he has evaluated the preparedness for taking care of the community's needs over the past two years. He is asking for authorization to bid on a used ambulance to bring the fleet to four. It would be available to replace any ambulance that is out of service. Recently, an ambulance was out of service for five days for transmission repairs. This vehicle is a 1999 ambulance with less than 50,000 miles and is located on the west side of the state. Cooper asked for authorization to bid up to \$7,500 to purchase the ambulance. MOTION BY SMITH/NASH authorizing a bid of up to \$7,500. Cooper said the ambulance equipment replacement fund has sufficient funds. MOTION BY BAUMBERGER/BEADLES to amend the motion to allow up to \$10,000. Blackmon asked if the ambulance is suitable for our use. Cooper said it appears to be, although it would have to be equipped. Storey said if the cost is over \$7,500 a sole source resolution would need to be adopted prior to purchase. City Attorney Grow said he would prefer to adopt a resolution and then send the bid out. Motion to amend was withdrawn and the original motion was withdrawn. MOTION BY BAUMBERGER/SMITH authorizing Chief Cooper to place a bid on the used ambulance. Motion carried.

H. Addendum #3, Keller Associates Engineering Services

Action on this item is postponed until after executive session.

I. Resolution No. 2012-06, Reject Bids on WWTP Upgrade

Action on this item is postponed until after executive session.

COUNCIL COMMENTS:

MEDIA QUESTIONS:

James Sargeant, Asotin County, commented that he saw an article regarding the need to meet narrow band communications and wondered if the City was aware. Both the police and fire departments are in compliance now.

EXECUTIVE SESSION: Litigation

Council went into executive session at 7:45 p.m. to discuss potential litigation. Session is anticipated to last 15 – 20 minutes with action to follow.

Council returned to open session at 8:02 p.m.

Resolution No. 2012-06, Rejecting Bids for WWTP Improvements

MOTION BY BAUMBERGER/SMITH to approve Resolution No. 2012-06. Motion carried.

Addendum #3, Keller Associates Engineering Services

MOTION BY BAUMBERGER/BEADLES to approve the addendum to the Keller agreement for engineering services. Motion carried.

ADJOURNMENT:

Meeting adjourned at 8:05 p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

Total Fund Expenditures 6/11/12	CK #51188-51236	\$34,858.55
Total Payroll, 5/31/12 6/15/12	CK #51166-51187	\$120,247.71

CERTIFICATE OF ACHIEVEMENT

This certificate is awarded to

DAVID WILLIAM SEWARD

In Honor and Recognition of achieving the rank of Eagle Scout, the highest award a scout can achieve. The Mayor and City Council of the City of Clarkston recognize the hard work and dedication that is required to reach this level of success within the ranks of Scouting. Thank you for your service to the community. We wish you success in all your future endeavors.



City of Clarkston

Presented June 28, 2012

RESOLUTION NO. 2012-07

A RESOLUTION APPROVING THE SOLE SOURCE PURCHASE OF A USED AMBULANCE.

WHEREAS, the City Council of the City of Clarkston, Washington, recognizes the need to adequately equip the Fire Department; and

WHEREAS, the Fire Chief has found an opportunity to purchase a used ambulance in good condition to add flexibility to the fleet; and

WHEREAS, the City council recognizes that this used ambulance represents good value and is advantageous to the City;

NOW THEREFORE, IT IS HEREBY RESOLVED that:

1. Justification for Sole Source Purchase. Purchase of used equipment is not amenable to the bidding process;
2. Necessity. The used ambulance under consideration represents good value and its purchase would be advantageous to the City.
3. Cost. The purchasing process for this item is by submitting a sealed bid. Minimum bid on the item is \$5,000.

DATED this 9th day of July, 2012.

Kathleen A. Warren, Mayor

Vickie Storey, City Clerk