

**CLARKSTON CITY COUNCIL MINUTES**  
**May 8, 2017**

ROLL CALL: Skate Pierce, Brian Kolstad, Belinda Campbell, John Murray, Kelly Blackmon & Monika Beauchamp. Councilmember Beadles was excused on a motion by BEAUCHAMP/KOLSTAD.

STAFF: Chief Hastings, Chief Cooper, PWD Martin, Clerk Austin, City Attorney Richardson

**AGENDA CHANGES:** Add approval of Kevin Poole's appointment as Public Works Director starting May 22, to New Business.

**APPROVAL OF MINUTES:** Minutes of the April 24, 2017 Regular Meeting were approved as distributed.

**COMMUNICATIONS:**

**A. From the Public:** No Comments

**B. From Mayor:** Mayor Lawrence reported that there were pamphlets for candidates running for office in the lobby. The Mayor will be traveling to Dayton on Wednesday for a Small Cities Meeting. The Mayor has spoken with Chief Hardin. The estimate on providing Fire and EMS services is not ready for this council meeting.

**C. From Staff or Employees:**

Chief Cooper updated the council on automatic aid between Clarkston Fire, Lewiston Fire, ACFD 1, and Wheatland Fire. The start-up date has been pushed back until May 22. Currently the agencies are waiting for LPD Dispatch to update equip to dispatch multiple agencies. Whitcom already has the capability. All preliminary needs have been completed, except for small scenario exercises, which should be completed by May 22.

PWD Martin – introduced Kevin Poole as new Public Works Director. Poole addressed council, expressing his pleasure in being selected for the position. He said he is excited to get started with plans to use the city's resources in the best possible manner. Mayor Lawrence advised there were nine applicants considered, with Poole rising to the top.

**COMMITTEE REPORTS**

**Finance:** Councilmember Murray reported the bills were reviewed and approved for payment. Total expenditures for the May 8, 2017 period of \$430,298.92. MOTION BY BEAUCHAMP/KOLSTAD to approve the bills as read. Motion carried.

**Public Safety:** Did not meet

**Public Works:** Councilmember Pierce reported on the May 2nd Meeting.

There was a discussion of the Beachview Skatepark. The school district is interested in using the North West corner of Beachview Park for tennis courts for the future School District Bond plan. We discussed the possibility of asking the school district to make 1 or 2 courts multi-purpose (tennis/pickle ball and a wooden backboard for solo practice), to encourage more use.

Sunrise Drive Lift station is functioning with a few more minor items to finish.

Clarkston Free Parking discussion asked Attorney Richardson to finalize some language. Should be an agenda items pending the changes.

TBD Plan should be ready for the council meeting on the 22<sup>nd</sup>.

Waste Water Treatment Plant screw press repair is complete. Director Martin is waiting on the final cost. The claim has been submitted to insurance and reviewed by an adjuster.

Director Martin's replacement has been selected. Kevin Poole awaits council approval.

We were going to send the bike week brackets back to Community Development to find a way to pay for them. Because of the availability of community advertising (Rocking on the River, Dogwood Festival, Asotin/Nez Perce County Fairs, etc.) using tourism dollars should be considered. These events definitely

encourage tourism and hotel stays. Any event could use the brackets for advertising, with council or city approval.

PWD reported he will be meeting with the architect on the School project to go over the plans for new building project.

**Admin Committee:** Did not meet

**Community Development:** Did not meet

**UNFINISHED BUSINESS:**

**A. Clarkston Free Parking Contract.**

Mayor Lawrence advised there were changes to page 3 section 3.2 and 3.3 paragraphs on suggestion from Debi Sellers from WCIA. Councilmember Pierce advised there was a change to paragraph 3.5 page 4 on the City maintaining the lighting. PWD Martin advised it was covered by agreement with Avista. City Attorney Richardson advised that Clarkston Free Parking has not reviewed yet. Attorney Ledgerwood is here. Their insurance currently meets the requested levels of the contract. Attorney Ledgerwood will meet with the Clarkson Free Parking to sign the agreement once it is approved by Council. MOTION BY PIERCE/CAMPBELL. Motion Carried.

**NEW BUSINESS:**

**A. Clearly Telephone Contract (Finance)**

Clerk Austin advised that he was contacted by Kerry Cox of ITC Systems regarding the current contract for City Hall, Police and Fire being expired. This contract will ensure that there is no increase in the cost of the phone lines. This is a continuation of the current contract extending it for 3 years. It also reflects a savings on what the City is currently paying. The County pays 32% of the bills for the Jail's portion of the contract. This are no per call charges on long distance, it is all covered. There is a \$20 one-time fee that will upgrade the hardware and software for the fax lines, to allow for digital service. It will allow for no busy signals on the lines, they will be parked until available. Councilmember Campbell asked if we had checked other providers to get bids for services. Clerk Austin advised that this was actually part of the contract with ITC Systems on our phone services. It is not a separate contract, it is what ITC provides through their service. MOTION BY BEAUCHAMP/KOLSTAD. Councilmember Blackmon abstained as an employee of CenturyLink. Campbell asked how long our contract was with ITC. She wanted to find out if the contracts were concurrent. If we no longer used ITC for phone services, would we be stuck with Clearly? Attorney Richardson advised that it could be checked before the contract was signed. Councilmember Kolstad asked if there had been any concerns with the service. There have been no reports and ITC has been very responsive for a local company. Councilmember Pierce asked if the approval could be concurrent with the ITC contract. Attorney Richardson advised that was at the council's discretion. Councilmember Beauchamp asked about the services that ITC provides, since ITC provides multiple services, it does not need to be concurrent. Motion carried with Blackmon abstaining.

**B. Approval of Kevin Poole's appointment to Public Works Director**

Motion to approve by PIERCE/CAMPBELL. Motion carried.

**COUNCIL COMMENTS:**

Councilmember Murray inquired about the letter from ACFD 1 Chief Hardin. Will the letter be reviewed and discussed in closed session or open session since it is a public document? Attorney Richardson advised that the document can be given out in public, the discussion will be in closed session.

Councilmember Beauchamp thanked the hiring committee for their work on getting a qualified candidate. Councilmember Kolstad stated that he is pleased with new employees that are coming on board, and the effect that they have on the City.

**ADJOURNMENT:**

Meeting adjourned at 7:31p.m.

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Steve Austin, City Clerk

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Monika Lawrence, Mayor

Total Fund Expenditures, 5/8/17	Ck # 63697-64045	\$143,264.46
Payroll, 5/5/17	Ck # 63923-63965	\$287,034.46