

CLARKSTON CITY COUNCIL MINUTES
May 26, 2020

ROLL CALL: Skate Pierce, Belinda Larsen, John Murray, Russ Evans, Pat Holman, Melyssa Andrews and Steven Ebert joined telephonically.

STAFF: Chief Hastings, Chief White, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Discussion on 2020 Sidewalk Project to Item D under New Business.

APPROVAL OF MINUTES: Minutes of the May 11, 2020 Regular Meeting were approved as distributed on a MOTION BY MURRAY/EVANS. Motion Carried

PUBLIC HEARING: 2020 CDBG Grant Application

Mayor Lawrence opened the public hearing at 7:04pm. PWD Poole presented Council with a background on the Grant Application process. Councilmember Larsen asked for the cost to the City if the grant was awarded. PWD Poole advised that there would only be a soft match of staff time. PWD Poole introduced Dodd Snodgrass from CEDA and Deb Snyder with Habitat for Humanity. Snodgrass provided Council with the requirements for the CDBG application. Snyder presented the role of Habitat in administrating the grant and serving as general contractor on the project.

At 7:15pm, Mayor Lawrence opened the floor for public comment.

PUBLIC COMMENT:

None

The public hearing was closed at 7:16 p.m.

COMMUNICATIONS:

A. From the Public: None

B. From the Mayor: Mayor Lawrence read a letter she received from a rental property owner commending the Police Department for the services they provide.

C. From Staff or Employees: PWD Poole advised he was in contact with Lewiston on starting the Recreation Mobile Vehicle for services at the City parks on June 18. He advised that they have discussed the Phase 2 requirements with the program director. If a plan is provided, it will be given to County Health Department to see the recreation program is able to be offered in Clarkston. He also advised that bathrooms at the parks are now closed, but under Phase 2 there is the ability to open again but will leave it to Council to decide.

COMMITTEE REPORTS:

Finance/Admin: Did not meet. Total expenditures for the May 26, 2020 period of \$196,062.25. MOTION BY MURRAY/ANDREWS to approve the bills as read. Motion Carried

Public Safety: Did not meet.

Public Works: Mayor Lawrence advised that the Committee met on May 19, 2020 via telephone. The minutes were included in the packet.

Outside Organizations: Councilmember Evans provided minutes in the agenda packet of the PTBA and Visit LC Valley meetings.

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY PIERCE/LARSEN to approve the Consent Agenda.
Motion Carried

- A. **Resolution 2020-04, CDBG Grant Application (Public Works)**
- B. **Award of 2020 Street Maintenance Project – Poe Asphalt (Public Works)**

NEW BUSINESS:

A. Grant Application – Grantham Safe Routes to School (Public Works) PWD Poole provided Council with the information on the shovel ready project. The total cost is \$903,542 with no match requirement, but he believes the application will be more competitive if a match is included. PWD suggested using the federal match rate of 13.5% which would be a cost of \$121,979. The funds for the match would come from TBD reserves. He advised that he will need approval to go apply and would like to know the match rate to include. Councilmember Larsen commented that she likes the Safe Routes Program but wanted to know if we used the TBD funds for this if would affect other projects like the Southway Bridge resurfacing. PWD Poole advised that there was sufficient reserves to cover the projects. Councilmember Andrews asked for confirmation on the match amount. MOTION BY LARSEN/ANDREWS to approve the grant application with the 13.5% match. Motion Carried

B. Grant Application – National Fitness Challenge (Public Works) PWD Poole provided Council with the information on the grant and the City match portion. Councilmember Larsen asked if the equipment would be located in the area where the wading pool had been previously. PWD Poole confirmed that location. Clerk Austin asked for the total cost of the project. PWD Poole advised there was \$142,000 for equipment, \$30,000 from this grant. \$60,000 in construction costs. The RCO grant would add an additional \$175,000 with a 20% match of \$35,000 from the City. Mayor Lawrence asked if the grant from RCO could be funded at a lower amount, or would it be for the total request. PWD Poole advised it would be the full amount less the match. Clerk Austin asked where the match would come from. PWD Poole advised that there was \$16,000 budgeted this year for the purchase of a picnic shelter. He advised he wanted to use those funds with an additional \$16,000 next year. Mayor Lawrence advised that the City would allow CHS to use the equipment for athletic activities. MOTION BY EVANS/PIERCE to approve the grant application. Motion Carried

C. Grant Application Authorization – Recreation & Conservation Office (Public Works) PWD Poole provided Council with the information on the grant and the City match portion. MOTION BY PIERCE/LARSEN to approve the grant application. Motion Carried

D. Discussion on 2020 Sidewalk Project (Public Works) PWD Poole provided Council with the information and the costs for the 2020 Sidewalk Project. He advised that the total cost budgeted was \$280,000 total. He advised that the rate per square foot would be around \$10.00. So far there are 47% voluntary residences requesting to participate. The City’s portion will focus on ADA ramps, curb and gutter. His engineer’s estimate for the project right now is \$210,000. PWD Poole advised that the City is ready to send out notifications to property owners giving the option to participate by paying the full amount, using a payment plan or not paying and having a lien placed on the property. Councilmember Evans asked if would be helpful to go door to door

not notify the property owners. PWD Poole advised a letter would be better. Mayor Lawrence asked if the property owner can choose not to participate. Clerk Austin advised that per the Clarkston Municipal Code, after a property owner is notified of a problem sidewalk they are required to replace or fix the sidewalk. Councilmember Larsen asked if the project could be postponed for a year because people will be hurting for the next six months. PWD Poole advised we had already delayed a year in these areas and the City needs the ADA ramps. He advised the property would only be liened if there was no payment made. Clerk Austin asked PWD Poole to provide Council with the price per sidewalk section. PWD Poole advised each concrete section is 16 yards of concrete for a total of \$160. Evans advised it sounded like a good deal to him. Councilmember Pierce advised we should go forward. Councilmember Andrews advised she agreed with Larsen that the project is needed but she wasn't sure if the residents can afford it. Councilmember Murray advised if the property owner could afford it last year, they should be able to afford it this year. Councilmember Holman advised the project should go forward. Councilmember Ebert agreed that the City should proceed. The consensus of Council is to go forward with the project.

COUNCIL COMMENTS: Councilmember Holman asked if there was a restriction on yard sales. Mayor advised that those questions should be directed to the health department. She advised that in Phase 2 there is still limitation of gatherings of five people or less. It is up to them to keep safe distance. Chief Hastings advised Holman if they don't receive a response from the health department then have them contact him. Councilmember Murray asked if there was going to be a decision made on opening the park bathrooms. There was unanimous consensus to open the bathrooms in the parks.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 8:11pm on MOTION BY MURRAY/ANDREWS. Motion Carried

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 5/26/20	Ck # 70578-70624	\$50,503.59
Payroll 5/20/20	Ck # 70564-70577	\$145,558.66