

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, NOVEMBER 25, 2019**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES: November 12, 2019 Regular Meeting**
- 5. PUBLIC HEARING: 2020 Budget**
- 6. COMMUNICATIONS:**
 - A. From the Public:**
 - B. From the Mayor:**
 - C. From Staff or Employees:**
- 7. COMMITTEE REPORTS:**
 - A. Finance/Admin – Audit Report on Current Bills – November 25**
 - B. Public Safety – November 18**
 - C. Public Works – November 19**
 - D. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**
- 8. UNFINISHED BUSINESS:**
 - A. Ordinance 1633, 2020 Sewer Rates, 2nd Reading (Public Works)**
 - B. Ordinance 1634, 2020 Sanitation Rates, 2nd Reading (Public Works)**
 - C. Ordinance 1635, 2020 Sanitation Cart Rental, 2nd Reading (Public Works)**
- 9. CONSENT AGENDA:**
 - A. Outdoor Advertising Permit - WSDOT (Public Works)**
- 10. NEW BUSINESS: None**
- 11. COUNCIL COMMENTS:**
- 12. QUESTIONS FROM THE PRESS:**
- 13. EXECUTIVE SESSION: None**
- 14. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
November 12, 2019

ROLL CALL: Skate Pierce, Pat Holman, Joel Profitt, Belinda Larsen, Russ Evans, Melyssa Andrews and John Murray.

STAFF: Chief Hastings, Chief Baskett, PWD Poole, Clerk Austin.

AGENDA CHANGES: Add Item D under Consent Agenda: Contract for Conflict Public Defender

APPROVAL OF MINUTES: Minutes of the October 28, 2019 Regular Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: Beverly Miles, 1302 13th Street
Jim Naslund, Naslund Disposal

B. From Mayor: Mayor Lawrence advised that the Red Kettle Kick-off with Salvation Army would be held on Thursday. There will be a contest with the valley High School students at luncheon. She advised that she is collecting money to help Clarkston High School for the contest. She also provided information on a food drive by American Insurance. American Insurance is asking for donations of bags of food for the Asotin County Foodbank. They will also accept personal hygiene item, pet products or monetary donations. Mayor Lawrence spoke with the Port of Clarkston regarding support on the Snake River dams and asked if Council would like a resolution on this. Council requested that a resolution be presented for a vote. Mayor Lawrence also spoke with the Chamber of Commerce regarding a survey of 6th Street businesses getting input on the trees in the downtown area. Most business owners don't realize that the trees are their responsibility. This includes watering and cleaning up the leaves. The survey will help determine a plan for the business owners going forward and is due by November 20, 2019.

C. From Staff or Employees: Attorney Richardson advised that the WSDOT has approved the contract for the re-decking of Southway Bridge Contract, and it will be presented at a future Public Works Committee meeting. Clerk Austin informed Council that the Public Hearing on the Budget will be held at the November 25th Council Meeting. He also advised that the Council needs to set a time for a Budget workshop. Council set the workshop for Thursday November 25th at 5:30pm. PWD Poole met with the Chamber of Commerce regarding the Christmas Parade. He advised that the Southway Bridge construction bid will be published in December to be completed late spring of 2020.

COMMITTEE REPORTS:

Finance/Admin: Councilmember Murray reported that the Committee discussed the Conflict Public Defender Contract (Agenda Item) and reviewed and approved the bills for payment. Total expenditures for the October EOM of \$75.85 and the November 12, 2019 period of \$441,925.41. MOTION BY EVANS/ANDREWS to approve the bills as read. Motion Carried

Public Safety: Councilmember Larsen reported on the November 4th meeting. Chief Baskett advised that there was a Firefighter/Paramedic resignation creating a position to be filled through Civil Service. He also advised that he is working on a contract for providing Ambulance service

to the Asotin County Jail. Chief Hastings spoke about the Neighbors Watch App for phones. It provides alerts to the community on your phone. The Police Department received their new patrol vehicle. Chief Hastings presented a Traffic Safety Commission Traffic Safety Grant application (Agenda Item.) The Police and Fire Departments took part in a competition at Grocery Outlet to provide donations to charity. The City has placed fencing around a house that has been deemed unsafe to keep people out until the County has the foreclosure option.

Public Works: Councilmember Pierce reported on the November 5th meeting. The committee discussed a memorial sign for victims of drunk driving. There is a request that the sign(s) be placed at the intersection of 6th and Chestnut Streets. There will be an MOU that the sign will be revisited in 10 years. If anyone on council has any concerns or objections, direct them to Director Poole. Otherwise he will handle it administratively. The Committee discussed dumpster bid results. Rule Steel of Meridian, Idaho was the low bidder. The Committee recommends awarding the bid to them. We reviewed additional information on the sanitation budget request. Director Poole prepared the information requested by Council. He also provided further information on the Waste Water Treatment/ Sewage budget request. As with Sanitation, our reserves haven't grown in years. Putting us at serious financial risk in the event of an emergency. The Annual Lighted Christmas Parade is scheduled for December 7th from 4-7PM. The Chamber has taken care of all necessary permits and insurance. We need to approve the permit. The Committee discussed the sidewalk program for 2019-2020. The focus will be on the Parkway neighborhood. The work will include adding ADA ramps and repairing bad sidewalks. The City portion of expenses will be budgeted from the TBD fund. The livestock discussion sent to P&Z for a recommendation is scheduled to be discussed 11/18/19. The TSMH dialysis traffic impact analysis third party review recommended some changes. The changes have been forwarded to the architects. We reviewed data from our traffic safety report that will help the City put together our traffic safety plan. There is a meeting on 11/7/19 with the quad-cities municipalities to see if there's any interest in starting a regional recycling program. The Southway Bridge Construction Project will go for bid in December.

Outside Organizations: None

UNFINISHED BUSINESS: None

CONSENT AGENDA: MOTION BY LARSEN/PROFITT to approve consent items. Motion Carried

- A. **Bid Award for Sanitation Dumpsters (Public Works)**
- B. **Washington Traffic Safety Commission Traffic Emphasis Grant (Public Safety)**
- C. **Special Event Permit – Lighted Christmas Parade (Public Works)**
- D. **Contract for Conflict Public Defender (Admin/Finance)**

NEW BUSINESS:

- A. **Ordinance 1633, 2020 Sewer Rates, 1st Reading (Public Works)**
Vote will be at next meeting.
- B. **Ordinance 1634, 2020 Sanitation Rates, 1st Reading (Public Works)**
Vote will be at next meeting.
- C. **Ordinance 1635, 2020 Sanitation Cart Rental, 1st Reading (Public Works)**
Vote will be at next meeting.

COUNCIL COMMENTS: Councilmember Pierce asked PWD Poole if Naslund currently paid a franchise fee. PWD Poole advised that they do not, but probably should. Councilmember Larsen commended the department heads. She advised that they make the Councilmembers' jobs easier and help things go smoothly. Councilmember Andrews wished a belated happy Veterans Day to all veterans and thanked them for their service. Commissioner Shinn was allowed to make a comment on the letter in support of the Snake River dams. He advised that the five southeast Washington Counties met with firm collecting data and provided input. There will be a Public Meeting on January 7, 2020. The public can give written comment and there will be summary report given at that time of all of the info that they received.

PRESS QUESTIONS: None

EXECUTIVE SESSION: None

ADJOURNMENT:

Meeting adjourned at 7:45pm.

Steve Austin, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures 11/12/19	Ck # 69362-69433	\$138,089.17
October EOM		\$75.85
Payroll 11/05/19	Ck # 69333-69358	\$303,386.24

Public Works Committee Notes 11-19-19

Attending: Mayor Lawrence, Steve Austin, Kevin Poole and Skate Pierce

- 1) We had a discussion with representatives from Naslund disposal.
- 2) We need to pass the permit for the existing billboard.
We also have an RFP draft for the static billboard replacement.
- 3) We received a letter from P&Z in response to our request about the livestock/pygmy goat issue.
- 4) We reviewed a draft RFP for annual maintenance on the HVAC system in City Hall.
- 5) We reviewed the consultants roster and discussed the bid award process and how we select smaller design projects.

ORDINANCE NO. 1633

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.06.060,
WHICH ESTABLISHES SEWER COLLECTION AND DISPOSAL CHARGES

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON,
WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 14.06 is hereby amended as follows:

14.06.060 Rates – Sanitary Sewer.

(a) The city council shall establish, by ordinance, rates for sewer service as provided in RCW 35.67.190.

(b) The following rates are hereby established, effective January 1, 2020:

Classification	Monthly Base Charge	Monthly Sewer Charge per 100 Cubic Feet of Water Consumed	Average Monthly Rate by Classification
Residential	\$15.86	\$3.35	\$37.54
Commercial	\$30.54	\$3.35	\$75.07

(c) The following accounts shall be billed at a rate equivalent to the monthly average for their classification:

1. Greenhouses
2. Accounts not connected to the public water system.

(d) Automatic car washes shall be charged three (3) times the commercial average.

(e) Properties outside the corporate limits that have not fully participated in a City ULID shall have a rate 50% greater than the rate charged for similar service inside the City’s corporate limits.

SECTION 2.0

This ordinance shall be in full force and effect as of January 1, 2020 upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this 25th day of November, 2019.

Monika Lawrence, Mayor

Authenticated:

Steve Austin, City Clerk

ORDINANCE NO. 1634

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.18, WHICH ESTABLISHES REGULATIONS FOR GARBAGE COLLECTION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

Clarkston Municipal Code Chapter 14.18 is hereby amended as follows:

14.18.060 Rates.

1. The city council shall establish, by ordinance, rates for sanitation service as provided in RCW 35.92.020.

2. The following rates are hereby established, effective January 1, 2020:

(a) The following charges shall apply to properties using City provided garbage carts and serviced one time per week. These carts are numbered and owned by the City. Carts will be assigned to the property address by that number. The following rates shall also permit the pickup of yard waste (grass clippings, vegetation, and leaves) that is placed in a City provided 96-gallon mobile cart. The 96-gallon yard waste container is numbered and owned by the City and will be assigned to the property address by that number. The property owner shall be responsible for damages to the cart (either yardwaste or solid waste) caused by misuse or neglect. Multi-unit residential properties larger than a four-plex, commercial properties with the exception of churches (and only upon written request to the City), and persons providing lawn care service for a fee, as evidenced by a city business license, are not subject to the City’s yardwaste program.

Classification	35 Gal Container	64 Gal Container	96 Gal Container	Each additional Yardwaste Container
Residential	\$20.00	\$25.72	\$31.22	\$7.94
Multi-Residential -Per unit	\$20.00	\$25.72	\$31.22	\$7.94
Commercial	\$21.95	\$29.56	\$37.33	N/A
Churches w/yardwaste	\$24.05	\$31.60	\$39.36	\$7.78
Extra Can / Garbage	\$ 7.94	\$14.06	\$22.06	

(b) Dumpster Charges – All accounts using bins of one cubic yard or greater shall be charged according to the following schedule:

SANITATION RATES-DUMPSTERS							
	CHARGE	2X/WK	3X/WK	4X/WK	5X/WK	6X/WK	XTRA P.U.
1 CY	\$42.94	\$85.88	\$128.82	\$171.76	\$214.70	\$257.64	\$9.89
1.5 CY	\$64.42	\$128.84	\$193.26	\$257.68	\$322.10	\$386.52	\$13.49
2 CY	\$85.88	\$171.76	\$257.64	\$343.52	\$429.40	\$515.28	\$19.78
3 CY	\$128.82	\$257.64	\$386.46	\$515.28	\$644.10	\$772.92	\$29.67
4 CY	\$171.76	\$343.52	\$515.28	\$687.04	\$858.80	\$1,030.56	\$39.56
5 CY	\$214.70	\$429.40	\$644.10	\$858.80	\$1,073.50	\$1,288.20	\$49.45
6 CY	\$257.64	\$515.28	\$772.92	\$1,030.56	\$1,288.20	\$1,545.84	\$59.34
10 CY	\$429.40	\$858.80	\$1,288.20	\$1,717.60	\$2,147.00	\$2,576.40	\$98.90

3. Standby Charges:

(a) Owners or managers of residential and commercial properties may apply to the city for suspension of service prior to the time the premises become unoccupied. Application shall be made on forms provided by

the city. Upon approval, the sanitation service shall be suspended and the regular charge for the service shall be suspended and replaced with a service/standby charge until the premises are reoccupied.

(b) No credit for suspension of service shall be given unless the premises remain unoccupied for 30 consecutive days.

(c) Service/standby charges shall take effect the month in which the property owner/manager makes application to the city, provided the property has been vacant for 30 consecutive days. For those properties vacant 15 days or less at the time application is made but anticipated to be vacant 30 consecutive days or more, the effective date shall be the first of the month following application.

(d) Upon re-occupancy, the regular charge shall be re-established. The owner shall notify the city of the re-occupancy.

(e) Service/standby charges for qualifying properties under this section shall be \$5.00 per month for residential and commercial properties.

4. Non-resident Charges. All accounts located outside Clarkston's city limits shall be charged at a rate of 50% greater than charges for identical service within the city limits.

5. Fees for Transporting Roll-off Containers. The charges for pickup and dumping of commercial roll-off units shall be:

Classification	Charges
Compaction Units	\$180.00 per trip
Demolition Units	\$180.00 per trip
Rent for 20 yd. Roll-off	\$35.00 per week
Rent for containers up to 5 c.yd.	\$25.00 per month
Tipping fees	Actual based on weight tickets

6. No later than November of each year the City Council shall review the rates for all classifications of service and adjust the rates as necessary to ensure that operating expenses of the utility are met. Rate changes shall be set by ordinance and become effective on January 1 of each year.

SECTION 2.0

This ordinance shall be in full force and effect as of January 1, 2020 upon the signing hereof by the Mayor, authentication by the City Clerk and publication as required by law.

DATED this 25th day of November, 2019.

Monika Lawrence, Mayor

Authenticated:

Steve Austin, City Clerk

ORDINANCE NO. 1635

AN ORDINANCE AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 14.18, WHICH ESTABLISHES REGULATIONS FOR GARBAGE COLLECTION

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1.0

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1. The city council shall establish, by ordinance, rates for sanitation service as provided in RCW 35.92.020.

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Classification	35 Gal Container	64 Gal Container	96 Gal Container	Each additional Yardwaste Container
Residential	\$20.00	\$25.72	\$31.22	\$7.94
Multi-Residential -Per unit	\$20.00	\$25.72	\$31.22	\$7.94
Commercial	\$21.95	\$29.56	\$37.33	N/A
Churches w/yardwaste	\$24.05	\$31.60	\$39.36	\$7.78
Extra Can / Garbage	\$7.94	\$14.06	\$22.06	
<i>Cart Rental Fee</i>	<i>\$1.50</i>	<i>\$1.60</i>	<i>\$1.70</i>	<i>\$1.70</i>

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DATED this 25th day of November, 2019.

Monika Lawrence, Mayor

Authenticated:

Steve Austin, City Clerk



Washington State Department of Transportation

All Outdoor Advertising Permits will automatically terminate on December 31st of each year. Signs maintained under permits not renewed will become illegal signs, and the Department will initiate proceedings as authorized by RCW 47.42.080 to remove the illegal signs. Our records indicate you hold the permit(s) listed below which must be renewed.

1. Verify the information listed for each sign and make any necessary corrections.
2. Sign the Renewal Notice where indicated.
3. If no corrections are required, only the top portion of the Renewal Notice needs to be returned.
4. Return Renewal Notice to:
Washington State Department of Transportation
PO Box 47344
Olympia, WA 98504-7344

Signature of WSDOT Representative validates and acknowledges receipt for renewal until December 31st of the year shown.

For Year	Date Due
2020	12/31/2019

CITY OF CLARKSTON
829 5TH ST
CLARKSTON WA 99403

Signature of Sign Owner or Maintainer certifies renewal for existing sign(s) authorized under original application and located on property for which owner's permission has been obtained.

Sign
Here 

Inventory Number	Permit Number	Non-conforming?	State Route	Couplet / Spur	Mile Post	Size	Total Sq. Ft.
5012143405A	688		012		434.05	12 x 24	288
5012143405B	689		012		434.05	12 x 24	288

Total Inventory 2