

CLARKSTON TRANSPORTATION BENEFIT DISTRICT
AGENDA
829 5th Street
MONDAY, October 13, 2014

1. **CALL TO ORDER:** 7:30 P.M. (or at conclusion of City Council meeting)
2. **ROLL:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES**
September 8, 2014
5. **UNFINISHED BUSINESS**
6. **NEW BUSINESS:**
 - A. Resolution No. TBD-2014-03, Authorizing transactions at Twin River National Bank
 - B. Loan Agreement between City and TBD
7. **ADJOURN**

CLARKSTON TRANSPORTATION BENEFIT DISTRICT
September 8, 2014

BOARD:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Beadles | <input checked="" type="checkbox"/> Nash |
| <input checked="" type="checkbox"/> Provost | <input checked="" type="checkbox"/> Baumberger |
| <input checked="" type="checkbox"/> Kolstad | <input checked="" type="checkbox"/> Blackmon |
| <input checked="" type="checkbox"/> Manchester | |

STAFF:

- Chief Hastings Chief Cooper Clerk Storey City Attorney Grow PWD Martin

CALL TO ORDER: The meeting was called to order at 7:30 p.m. by Chair Blackmon.

AGENDA CHANGES:

MINUTES:

MOTION BY NASH/BEADLES to approve minutes of August 25 special meeting. Motion carried.

UNFINISHED BUSINESS:

A. Ordinance No. TBD 002, Establishing Vehicle License Fee - 2nd Reading for Action

Ordinance No. TBD 002 was read by title. MOTION BY BEADLES/BAUMBERGER to approve Ordinance TBD 002.

Nash said he does not want to impose this fee, but it appears there is no other way to fund street maintenance. Blackmon said he would prefer to explore other funding options before approving this. Beadles said there was discussion on enforcement at previous meetings. There are always people who don't follow the law. He commented that traffic seems to be increasing and maintaining the streets is necessary. He doesn't feel that a sales tax would be supported. Kolstad said he called to see what it would cost to register his car in Idaho. He said it would be about \$40 and registering in Washington is about \$72. He said adding another \$20 will encourage people to find ways around licensing in Clarkston. Other members said they pay \$43.50 for renewal.

Nash said he would be willing to repeal this fee if a better source of funding was found. Motion carried, 5-2, Kolstad and Blackmon opposed.

NEW BUSINESS:

A. Interlocal Agreement with WCIA for Insurance Coverage

Clerk Storey reported that since the TBD is a separate legal entity, it has to have insurance coverage separate from the City. WCIA offered coverage for \$2,500 annually, which would be prorated for the remainder of this year. MOTION BY BAUMBERGER/BEADLES to approve the Interlocal agreement with WCIA. Motion carried, 6-1, Kolstad opposed.

B. Proposal for Financials Software

Storey said the TBD needs to purchase software to track the finances and provide reporting. There is a software package available from Vision Municipal Services similar to the City's financial software for \$3,200. There would be a small annual fee for software maintenance, appx. \$300. MOTION BY BAUMBERGER/NASH to authorize purchase of the software from Vision. Motion carried, 6-1, Kolstad opposed.

ADJOURNMENT:

Meeting adjourned at 7:42p.m.

Vickie Storey, Board Clerk

Kelly Blackmon, Board Chair

**CLARKSTON TRANSPORTATION BENEFIT DISTRICT
RESOLUTION TBD-2014-03**

**A RESOLUTION PERTAINING TO FUNDS OF THE
CLARKSTON TRANSPORTATION BENEFIT DISTRICT AT
TWIN RIVER NATIONAL BANK, CLARKSTON, WASHINGTON**

BE IT RESOLVED BY THE BOARD OF THE CLARKSTON TRANSPORTATION BENEFIT DISTRICT AS FOLLOWS:

1) That all funds of the Clarkston Transportation Benefit District (the TBD) on deposit, or to be deposited at Twin River National Bank, Clarkston, Washington, may be withdrawn on checks, drafts or other devices of debit given or signed in the name of the TBD by the Clarkston TBD Board Chairman or the TBD Treasurer and additional staff as authorized by the Board Chairman, each of whom is authorized to draw and accept drafts and to collect, discount, negotiate, endorse and assign in the name of the TBD; and all such paper as aforesaid, including checks payable to the order of one or more of said persons and to bearer, shall be honored by the bank and charged to the account of the TBD. Endorsement for deposit may be made by rubber stamp and bind the TBD to the same effect as though signed by the properly authorized officers.

2) This resolution shall be effective immediately upon passage and shall remain in effect until written notice of the revocation of the same by the Board of the TBD and a certified copy of the resolution revoking this authority shall be received by said bank.

PASSED by the Board of the Clarkston Transportation Benefit District at its regular meeting held on October 13, 2014.

APPROVED:

Kelly Blackmon, District Board Chair

ATTEST:

Vickie Storey, District Secretary

Loan Agreement between Clarkston Transportation District and the City of Clarkston

This loan agreement is between the City of Clarkston (City) and the Clarkston Transportation Benefit District (TBD).

The Clarkston TBD was formed by Clarkston Ordinance No. 1525, adopted on May 27, 2014.

The TBD is funded by a fee imposed on vehicle license renewals. Funds from the license tab fee will not begin flowing into the TBD account for approximately six to eight months. In the interim, the TBD will incur expenses related to its formation and operation.

The Clarkston City Council adopted Resolution No. 2014-14 on October 13, 2014, which authorizes the City to enter into a short term loan agreement with the TBD to provide operating funds until the license tab fees generate enough revenue for the TBD to operate.

A loan in the amount of \$5,000 is authorized with the following terms and conditions:

1. The sum of \$5,000 shall be loaned to the Clarkston Transportation District from the City's General Fund.
2. The loan shall bear interest at a rate equal to the rate of return on investments with the Washington State Local Governments Investment Pool, which is currently 0.10%.
3. Said loan shall be repaid to the City by the Clarkston TBD, both principal and accrued interest, on or before December 31, 2015.

Signed this _____ day of October, 2015.

City of Clarkston

Clarkston TBD

Kathleen A. Warren, Mayor

Kelly Blackmon, Board Chair

Attest:

Vickie Storey, City Clerk

Vickie Storey, Board Secretary