

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, April 11, 2016**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
March 28, 2016 Regular Meeting**

- 5. PUBLIC HEARING:
Proposed Vacation of Maple Street in Block 27**

- 6. INTERVIEW AND APPOINT NEW COUNCILMEMBER**

- 7. COMMUNICATIONS:**
 - A. From the Public** (Please limit comments to 3 minutes)
 - B. From the Mayor**
 - C. From Staff or Employees**

- 8. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – April 5**
 - C. Public Works – April 5**
 - D. Administrative/Intergovernmental – April 11**
 - E. Community Development – no meeting**
 - F. Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

- 9. UNFINISHED BUSINESS:**

- 10. NEW BUSINESS:**
 - A. Discussion & Recommendation on Maple Street Vacation**
 - B. Resolution No. 2016-03, Sole Source Authorization for Vehicle Exhaust System**
 - C. Interlocal Agreement with Asotin County for Small Works Roster**
 - D. Authorize Street Closure, Cruzin' to Clarkston Car Show**

- 11. COUNCIL COMMENTS**
- 12. EXECUTIVE SESSION: Negotiations & Litigation**
- 13. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
March 28, 2016

ROLL CALL: Terry Beadles, George Nash, Skate Pierce, Belinda Campbell, Brian Kolstad, Kelly Blackmon.

Absent/Excused: Monika Beauchamp (excused on a motion by Beadles/Pierce)

STAFF:

Chief Cooper Clerk Storey City Attorney Richardson PWD Martin

AGENDA CHANGES:

APPROVAL OF: Minutes of the March 14, 2016, Regular Meeting were approved as presented.

COMMUNICATIONS:

A. From the Public:

Peggy Shinn, 945 4th Street.

B. From Mayor: Mayor Lawrence announced that WCIA will be providing council training on April 18.

Mayor Lawrence said she attended the Confluence Waterfront meeting last week. The focus of the meeting was around City of Asotin's desire to reclaim some of the waterfront that the Corp of Engineers now owns.

Mayor Lawrence thanked Councilmember Nash for his service to the council and the city. She presented a certificate of appreciation to Nash.

C. From Staff: PWD Martin reported that he recently received a notice from WSDOT about a new program seeking comments about what improvements the city would like to see DOT do in the City.

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for the March 28, 2016 of \$177,221.64. MOTION BY BEADLES/BLACKMON to approve the bills. Motion carried.

Public Safety: Councilmember Beadles reported on the March 15 meeting. Chief Cooper discussed the hours worked by reserve firefighters. Chief Cooper is working with the city attorney on single source purchase of the vehicle exhaust system. The brush truck is being assembled.

Chief Hastings discussed pending legislation on the use of body cameras. Chief Hastings discussed the use of traffic calming street improvements.

Committee is recommending that the city add July 5th to the days fireworks are legal to discharge.

Public Works: Councilmember Pierce reported on the March 15 meeting. Dan Prasil talked with the committee about making improvements to the skate park.

Committee discussed budgeting funds from TBD tax revenue for sidewalk improvements.

PWD Martin is working with Asotin County on an Interlocal agreement to use their Small Works Roster.

The city is still in negotiations the alley right of way at 628 4th Street.

Admin Committee: Councilmember Blackmon committee met on March 28. There were no items for discussion.

Community Development: Committee met on March 15. Councilmember Campbell said members of the community attended to see about progress on the beekeeping issue.

Tom Ledgerwood and Rick Wasem discussed a proposal to deed the Clarkston Free Parking lots to the city.

Campbell presented a Community Appreciation certificate to Colleen Squires.

Outside Organizations: Councilmember Nash reported on the Health District meeting on March 28. He urged someone from council to volunteer as his replacement on the board. Councilmember Pierce volunteered to serve.

UNFINISHED BUSINESS:

A. Ordinance No. 1561, Ambulance User Fee Increase – 2nd Reading for Action

Ordinance No. 1561 was read by title. MOTION BY BLACKMON/KOLSTAD to adopt Ordinance No. 1561. Motion carried.

B. Ordinance No. 1560, Amend Zoning Matrix – 2nd Reading for Action

Ordinance No. 1560 was read by title. MOTION BY BEADLES/PIERCE to adopt Ordinance No. 1560. PWD Martin explained that one land use was left out of the matrix on a previous amendment. Motion carried.

NEW BUSINESS:

A. Michelle Peters, Tourism Report

Michelle Peters, President of Visit Lewis-Clark Valley, gave a presentation on tourism in the valley. She said they are working with some of the cruise companies to get people into the downtown areas while they are in port. She said the cruise and motor coach tours are increasing. We are seeing an increase in international tourists, especially from Germany and Australia. Peters talked about some of the places that she advertises. She said that visitor dollars spent in the valley last year are estimated at \$32 million.

B. Clarkston Free Parking, Proposal to Deed Parking Lots to City

Tom Ledgerwood, secretary of Clarkston Free Parking, addressed the council about the organization called Clarkston Free Parking. The organization owns several parking lots and the members (downtown businesses) pay monthly dues to maintain the property. Ledgerwood said most of the money goes to taxes and stormwater fees. They propose to deed the property to the City and then lease them back for the amount the city would lose in property tax and the cost of stormwater fees. Currently that expense would be about \$2,300, leaving about \$3,000 to maintain the lots. Clarkston Free Parking would carry liability insurance on the property.

Councilmember Nash said it would be good to be able to have a small pocket park with public restrooms. Ledgerwood said he thinks that would be possible.

Ledgerwood said if the council is interested in proceeding, the Clarkston Free Parking board would need to meet and vote. Councilmember Beadles asked if there is a possibility the city could sell the property at some future date. Ledgerwood said it is not the intent to give them to the city so they can sell the property.

Community Development Committee will be the lead for the agreement.

C. Resolution No. 2016-02, Supporting Funding for Municipal Research & Services Center

Resolution No. 2016-02 was read by title. MOTION BY BEADLES/KOLSTAD authorizing Mayor Lawrence to sign the resolution. Mayor Lawrence said she plans to send this resolution to our legislators and to MRSC. Motion carried.

COUNCIL COMMENTS:

Mayor Lawrence reported the city has received four applications for Nash's council position. The applicants are Sheila McDougall, Melyssa Andrews, Richard Hayward II and Lee Flerchinger.

Councilmember Nash thanked the City, staff and mayor and council for the experience of serving on council.

Councilmember Beadles said he appreciates having the opportunity of working with Nash.

Councilmember Campbell thanked Colleen Squires for her contributions to the community.

ADJOURNMENT:

Meeting adjourned at 7:55 p.m.

Vickie Storey, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 3/28/16	Ck #61272-61320, Feb2016Excise	\$42,513.28
Total Fund Expenditures,		
Payroll, 3/15/16	Ck #61250-61271	\$134,708.36

DRAFT

CITY OF CLARKSTON STREET VACATION APPLICATION

ATTACHMENT PAGE 1 OF 2

DESCRIPTON OF REQUEST:

Vacate a portion of Maple Street adjacent to the applicants existing building as shown on the attached drawing. Requesting to vacate 85'-0" on Maple Street, fronting Block 27, Lots 3,4 and a portion of 13.

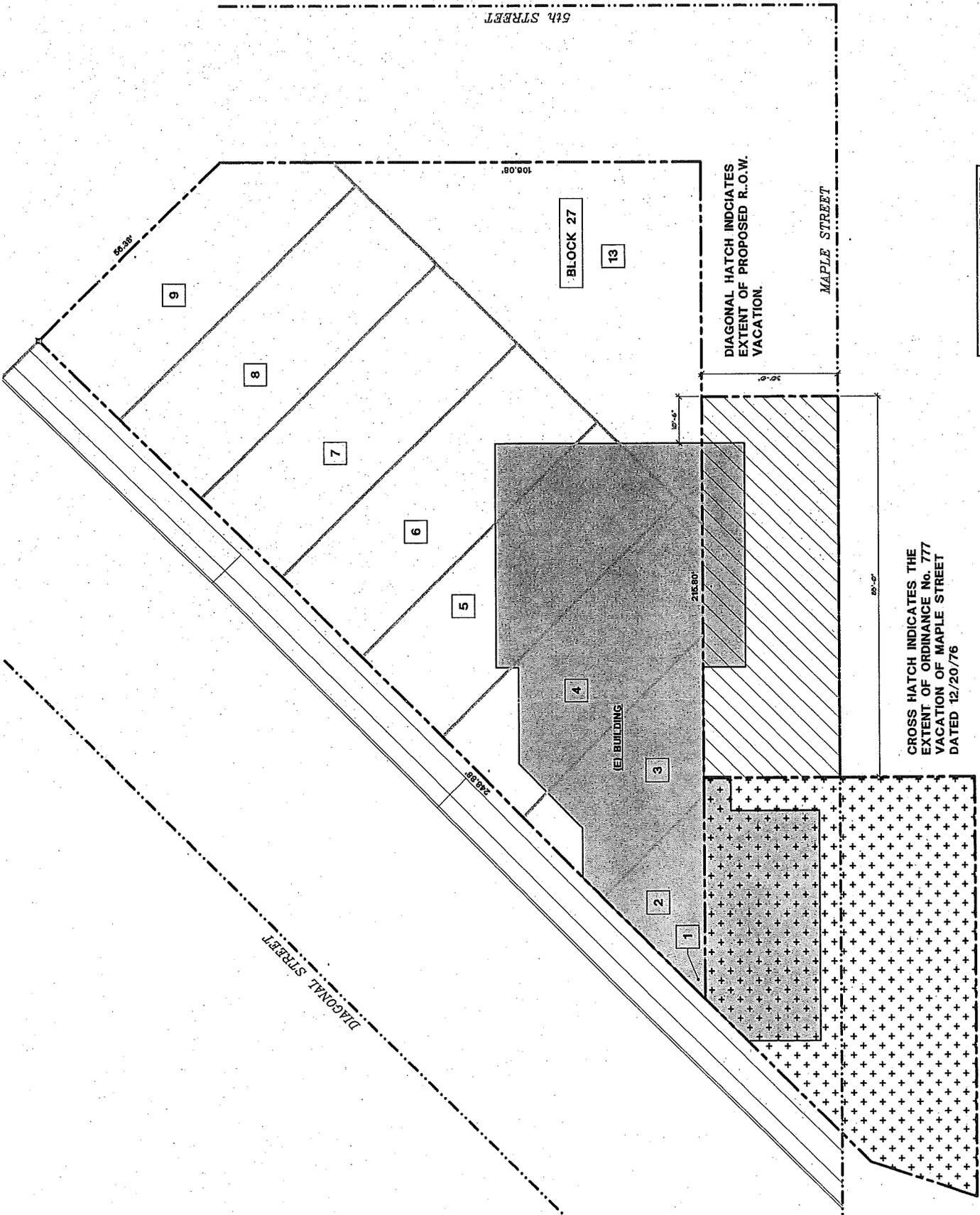
THE REASONS FOR THE VACATION ARE:

The existing building encroaches on the public right-of-way.

PUBLIC BENEFITS TO BE DERIVED FROM THE VACATION ARE:

The existing building will not encroach on the public right-of-way. Will bring existing building into compliance with current building code and zoning ordinances in regard to setback requirements.

PRELIMINARY ONLY NOT FOR CONSTRUCTION



CROSS HATCH INDICATES THE EXTENT OF ORDINANCE No. 777 VACATION OF MAPLE STREET DATED 12/20/76

DIAGONAL HATCH INDICATES EXTENT OF PROPOSED R.O.W. VACATION.

PROPERTY LINE INFORMATION PROVIDED BY OTHERS. THE OWNER SHALL VERIFY LOCATION OF ALL PROPERTY LINES AND THE LOCATION OF THE BUILDING ON THE SITE.

SITE PLAN
 NOT TO SCALE (N.T.S.)



EDU & PSYCHOLOGICAL SERV 629 6TH ST

VALLEY COMMERCIAL BANK 504 DIAGONAL ST

WASHINGTON STATE HIGHWAYS DIAGONAL

UHLENKOTT, RICHARD A ETAL 629 DIAGONAL ST

WU, JIAN X 508 DIAGONAL

A THOUSAND HILLS, LLC 518 DIAGONAL ST

UHLENKOTT, RICHARD A ETAL 635 5TH ST

A THOUSAND HILLS, LLC 520 DIAGONAL ST

BEARDSLEY, ELEANOR A 509 DIAGONAL ST

Diagonal St

WASHINGTON STATE HIGHWAYS DIAGONAL

COLLIER, BRYAN T

UHLENKOTT, RICHARD A ETAL

COLLIER, BRYAN T 517 DIAGONAL

Maple St

5th St

WASHINGTON STATE HIGHWAYS DIAGONAL

LAM, LINDA 701 6TH ST

PLUNKETT, DENNIS J 415 MAPLE ST

EAGLES FRATERNAL ORDER 505 MAPLE ST

GOODNEP TRUS MAP

BRACY, PENNEY 708 5TH ST

SR 129

LAM, LINDA

HASSELSTROM, NICK 712 5TH ST

BARNETT PROP INVESTMENT LLC 719 5TH ST

LAM, LINDA 715 6TH ST

PRING, JOHN A III

PRING, JOHN A III 717 6TH ST

Public Safety Committee

April 5, 2016

Attendance: Chief Cooper, Skate Pierce, Dick Jones, Terry Beadles

Chief Cooper presented information about the purchase of vehicle exhaust power vent system for the fire station. Included in the discussion was the need for a brand specific specification for the system. The system will be compatible with our mutual aid neighboring fire stations. The committee requests council action on this purchase. (Agenda item for council action).

The building of the Fire Department brush truck was discussed.

Discussion steps were presented on the subject of Automatic Aid for fire responses with mutual aid fire departments. This concept will provide additional benefits and safety in fire responses.

The committee approved the request from the "Cruzin to Clarkston" car show committee for a street closure, subject to WA Dot approval and our Fire and Police approval. This closure will be scheduled for June 25, 2016 on 6th Street. (Agenda item for council action).

Councilmember Pierce discussed moving the changes in our fireworks ordinance forward. This will include adding July 5th to days for discharge of fireworks and authorizing the Fire Chief to suspend all fireworks discharge during adverse conditions. These changes will allow our fireworks ordinance to be comparable to Asotin County fireworks ordinance.

The Chief presented the Protection Class Report for Clarkston from Washington Surveying and Rating Bureau. The discussion addressed improving some of the lower scores on the report.

Public Works Committee

April 5, 2016

Attendance: Skate Pierce, Belinda Campbell, Elaine Goodner and Jim Martin

1. Skate park liability was discussed. How we should proceed when a small project is ready to be installed. Should city employees or volunteers do work. One piece of equipment is ready to be installed
2. Since there was no Community Development committee meeting, and all members are also on the PWC, we discussed the beekeeping ordinance. We are going to proceed using the Clarkston Municipal Code dealing with animals. No zoning changes are required. This can be done as a simple ordinance. Speeding up the process by weeks.
3. Traffic counts show a 907% increase in traffic @ the intersection of 3rd and Fair St. if we were to implement the current traffic flow plan. We need an extensive review and remodel of the traffic routing in the WalMart and CostCo area. Keller and Associates will present the traffic report to the MPO policy board.
4. Consultant roster, interlocal agreement is available for action at the next council meeting.
5. Director Martin responded to the State DOT questionnaire about the necessary repairs to HWY12/Bridge St. Hopefully this spurs the state into action to repair our roads, curbs and hopefully sidewalks.
6. Traffic calming ideas for Riverview Blvd. and 8th St off of Fleshman Way were discussed.
7. Potential questions for the prospective council members were discussed.

RESOLUTION NO. 2016-03

A RESOLUTION APPROVING THE SOLE SOURCE PURCHASE OF A VEHICLE EXHAUST SYSTEM FOR THE FIRE STATION.

WHEREAS, the City Council of the City of Clarkston, Washington recognizes the importance of mutual aid in the emergency services; and

WHEREAS, the City's mutual aid partners, City of Lewiston and Asotin County Fire District, have expressed their desire that the City's vehicle exhaust system be compatible with theirs in order allow vehicles from all jurisdictions to temporarily park in any facility.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

1. Justification for Sole Source Purchase. Both Lewiston and Asotin County Fire District use the MagneGrip Vehicle Exhaust System sold through Weidner Fire. Because of mutual aid cooperation between agencies, the City desires the ability to have a system that is interchangeable with our partners.
2. Necessity. The City has received an Assistance for Firefighter grant that will pay 95% of the cost to install a vehicle exhaust removal system to reduce exposure to vehicle exhaust.
3. Cost. The Quoted cost of the system is \$53,776.15

DATED this 11th day of April, 2016.

Monika Lawrence, Mayor

Attest:

Vickie Storey, City Clerk

Approved as to Form:

Todd Richardson, City Attorney

CITY OF CLARKSTON

InterOffice Memorandum

DEPARTMENT: FIRE

DATE: April 1, 2016

TO: Mayor Lawrence and City Councilors

FROM: Steve Cooper, Fire Chief *Steve*

SUBJECT: Purchase of Vehicle Exhaust Removal System for Fire Station

Assistance for Firefighter grant will pay 95% of the cost to install a vehicle exhaust removal system in the fire station (\$52,381 federal share and \$2,619 local share). The purpose of the system is to capture and remove exhaust from vehicles parked in the station – an important feature because vehicle exhaust contains cancer causing carcinogens.

The design includes hoses suspended from suction rails mounted to the station ceiling that connect with magnetic connections installed on vehicle exhaust pipes – when a vehicle starts a fan in the exhaust removal systems automatically activates and pumps the vehicle exhaust through the hoses into the duct system that vents the exhaust outside the structure. The hose travels on a trolley to the doorway of the station where it automatically disconnects from the vehicle and is left dangling from the suction rail. When a vehicle returns to the station a firefighter/EMT must reconnect the hose to the vehicle exhaust then the vehicle is backed into its position in the station. A copy of an informational flyer is attached for your review.

Purchase may be completed identifying this as a sole source purchase. Clarkston, Lewiston and Asotin County Fire District 1 (ACFD1) share mutual aid agreements that can result in apparatus from Departments temporarily parked in fire stations of other Fire Departments.

Our Department expects vehicles from other Departments to utilize the exhaust removal system in Clarkston's fire station to prevent spewing vehicle exhaust into the station. Both Lewiston and ACFD1 have expressed their desire that our vehicles connect to their station's vehicle exhaust removal systems when we park in their stations to eliminate the introduction of cancer causing vehicle exhaust – letters from both of those Departments are attached. This is only possible if we install the same system in our station that ACFD1 and Lewiston have installed in their stations.

I request approval to complete this purchase as a sole source purchase because of the importance of being able to utilize the exhaust removal systems in stations where we may temporarily park and the importance of having mutual aid responders from Lewiston and ACFD1 utilize the exhaust removal system in Clarkston fire station. The connection between the exhaust system and the vehicle exhaust is unique to this manufacturer.

The question of sole source purchase of this system has been researched by City Attorney Todd Richardson and he finds it is allowable if the City Council approves it by resolution.

Information from the vendor is attached – a statement that they are providing the best possible pricing, a letter identifying this vendor as the exclusive distributor for the exhaust removal system and a price quote.

Attachments

Copy: T. Richardson
V. Storey

INTERLOCAL AGREEMENT CREATING AND MAINTAINING A SHARED ROSTER FOR ENGINEERING AND ARCHITECTURAL SERVICES AND SMALL WORKS

This Interlocal Agreement is made and entered into pursuant to Chapters 35A.11.040 and 39.34 of the Revised Code of Washington, by and between Asotin County, Washington, a political subdivision of the State of Washington, acting by and through its' Board of County Commissioners (herein after referred to as "COUNTY") and the City of Clarkston, (herein after referred to as "CLARKSTON") a code city of the State of Washington.

The purpose of this agreement is to provide for the creation and maintenance of a roster of eligible firms to provide professional engineering and architectural consulting along with small works.

1) ESTABLISHMENT OF ROSTER

The roster is established and administered by Asotin County in accordance with the applicable State laws. The County compiles information collected in response to the advertisement and makes the information available to the City of Clarkston for consideration.

2) ADMINISTRATION

The administration of the provisions of this Agreement shall be undertaken by joint and combined efforts of the County Engineer and the City.

3) TERM OF AGREEMENT

This Agreement is for an indefinite term, subject to cancellation by either party hereto upon 90 days advance written notice to the other.

4) MANNER OF FINANCING

Payment for the costs associated with the tasks defined in Section 1 of this Agreement shall be shared equally by both parties of the Agreement. The County shall invoice the City for one half the associated costs with an invoice indicating said costs. Each of the parties hereto shall provide for the financing of its own personnel, equipment and municipal expenses, other than as expressly provided herein.

5) OWNERSHIP OF FACILITIES

There are no facilities or properties to be acquired or purchased as a result of this agreement.

6) EFFECTIVE DATE

This agreement shall become effective upon the execution hereof by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and dated that is hereafter shown alongside the signatures of their respective authorized officers.

ASOTIN COUNTY, WASHINGTON

CITY OF CLARKSTON, WASHINGTON

Brian Shinn, Chairman

Monika Lawrence, Mayor

Jim Fuller, Vice Chair

Jim Jeffords, Member

Attest:

Attest:

Vivian Bly, Clerk of the Board

City Clerk

Approved as to form:

Approved as to form:

Benjamin Nichols
Prosecuting Attorney
WSBA #23006

City Attorney

CRUZIN TO CLARKSTON
PO BOX 400
CLARKSTON, WA 99403

March 21, 2016

City of Clarkston
830 5th St
Clarkston, WA 99403

Dear Madam Mayor and Council Members:

The Cruzin to Clarkston car show committee are preparing for our 13th annual Car Show scheduled for June 25, 2016.

We would like to request street closure on 6th street from the south end of Elm (leaving Elm open) to the north end of Chestnut (leaving Chestnut open), closing Sycamore as a cross street from 5th to 7th St.

We would need the closure from 8:00 a.m. to 3:30 p.m. on Saturday, June 25, for the Car Show event. We would need to have "no parking" signs available to be put out Friday afternoon down the middle of the street with closing times on them so people know they cannot park on 6th St overnight and during the street closure.

We have contacted the State of Washington and are awaiting their approval. We will contact the street dept. about the signs needed. We would like to request the street lights be on from 7:30 to 3:00 so vendors can have power for their equipment.

Insurance has been applied for and we will present a certificate of ins. as soon as we have one.

Thank you for your consideration on these matters. We hope to hear from you soon so that we can move forward with our plans.

Sincerely,



Joanne Huntley, member
"Cruzin to Clarkston" Car Show Committee
PO Box 400
Clarkston, WA 99403