CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, June 27, 2016

1. **CALL TO ORDER:** **7:00 P.M.**
2. **PLEDGE OF ALLEGIANCE:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES:**
   June 13, 2016 Regular Meeting

5. **COMMUNICATIONS:**
   - A. **From the Public** (Please limit comments to 3 minutes)
   - B. **From the Mayor**
   - C. **From Staff or Employees**

6. **COMMITTEE REPORTS:**
   - A. **Finance – Audit Report on Current Bills**
   - B. **Public Safety – June 21**
   - C. **Public Works – June 21**
   - D. **Administrative/Intergovernmental – June 27**
   - E. **Community Development – June 21**
   - F. **Outside Organizations – Health District, EMS Council, Valley Vision, PTBA, SEWEDA, MPO, Regional Stormwater, Lodging Tax Advisory**

7. **PUBLIC HEARINGS:**
   Public Hearing on 6-Year Transportation Improvement Plan.

8. **UNFINISHED BUSINESS:**
   - A. **Ordinance No. 1567, Budget Amendment, 2nd Reading for Action**

9. **NEW BUSINESS:**
   - A. **Resolution No. 2016-04, Six-Year Transportation Improvement Plan**
   - B. **Resolution No. 2016-05, Surplus Bicycles**
   - C. **Approve Purchase of Portion of Lots 27 & 28, Block 28 for Right of Way**

10. **COUNCIL COMMENTS**

11. **ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

Individuals with disabilities may request reasonable accommodations by calling (509) 769-0131 at least three days prior to meeting.

CLARKSTON CITY COUNCIL MINUTES
May 23, 2016

ROLL CALL: Terry Beadles, Skate Pierce, Belinda Campbell, Kelly Blackmon, Monika Beauchamp, John Murray, Brian Kolstad
Absent/Excused:

STAFF:
Chief Cooper, Chief Hastings, PWD Martin, City Attorney Richardson, Clerk Storey

AGENDA CHANGES: Councilmember Murray added Relay for Life to New Business.

APPROVAL OF: Minutes of the May 23, 2016, Regular Meeting were approved as presented.

COMMUNICATIONS:

A. From the Public:
Richard Hayward, 1480 Terrace Drive, Clarkston.

B. From Mayor:
Mayor Lawrence updated the council on some of the events that are happening around the City. PW Martin said that the WWTP staff put together a demonstration of how the sewer line video camera works for Public Works Day. He said there were over 500 kids who attended the event. He gave kudos to Darin McCall for his work on the project.
Mayor Lawrence announced that the state auditor's office will be starting our audit in about a week. She had Clerk Storey explain what happens during the audit.
Mayor Lawrence said she attended a training on best practices for hiring last week and also attended a hearing at the appellate court related to a city case on marijuana.
Mayor Lawrence commended the new council members on how hard they have been working since they came into office.

C. From Staff:
Chief Hastings reported that our newest office graduated from the police academy last week and started work this week.
Clerk Storey reported that the Annual Report was completed and submitted in May. She gave a brief explanation of what is included and said that Mayor Lawrence had reviewed the report before it was submitted.
Chief Cooper reported that the new brush truck was delivered last week. There are still a couple of issues that need corrected, but that will be done in the fall after fire season.

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for May 31, 2016 of $996.10 and for June 13, 2016 of $927,839.69. MOTION BY BEADLES/KOLSTAD to approve the bills. Motion carried.

Public Safety: Councilmember Pierce reported on the June 7 meeting. Chief Cooper requested permission to apply for an amendment to the brush truck grant to use appx. $1,300 in remaining funds. The city attorney is reviewing the state's lemon law to see if it might apply to an ambulance that has had numerous oil leaks.

Whitcom has detailed a plan to provide police and fire with unlimited licenses for Spillman mobile computers for a onetime payment of $3,600. Cost will be shared between police, fire and ambulance.

Chief Hastings reported on the WA Association of Police Chiefs and Sheriffs conference that he recently attended. Chris Lorz is graduating from the police academy and will be starting work soon.

Public Works: Councilmember Pierce reported on the June 7 meeting. Committee discussed nonconforming use of a property on 5th Street.

are impacted when a property comes off vacancy credit.

PWD Martin is working on the 6-year Transportation Improvement Plan.

There is a potential project to run fiber across Southway Bridge.

The City will be going to bid soon for the Grantham safe routes to school.

The upgrade project for the Sunrise lift station is progressing.

PWD Martin provided information on the International Property Maintenance Code.

Admin Committee: Councilmember Kolstad reported on the June 13 meeting. A noise exemption for the Relay for Life event was discussed. Gambling taxes were discussed.

Community Development: Councilmember Campbell reported on the June 7 meeting. Committee discussed adding chickens to the animal ordinance. Size of coops and other requirements were discussed. City policy that prohibits animals in city parks was discussed for possible changes.

Outside Organizations: Councilmember Murray reported on the Regional Stormwater meeting. He reported on upcoming projects. An "effectiveness study" is being required by DOE. Councilmember Kolstad shared some ride numbers for the new Saturday service. Children can get a free pass for the summer.

UNFINISHED BUSINESS:

A. Ordinance No. 1566, Amend CMC 9.16.030, Discharge of Fireworks – 2nd Reading

Ordinance No. 1566 was read by title. MOTION BY BEADLES/BLACKMON to approve Ordinance No. 1566. Motion carried.

NEW BUSINESS:

A. Mark Green, Owner, Lancer Casino, re: Gambling Taxes

Mark Green, owner of Lancer Casino, addressed the council regarding a potential increase to the gambling tax on card games of 2%. Green explained that slot machines are only allowed in Indian casinos and that is where the big profits are because slots don't require employees like card rooms do. Green said competition from the tribal casinos is making mini-casinos like Lancer difficult to maintain. Revenues have dropped by almost half in the last eight years. He commented that the city taxes on gross revenue. He said Lancer Casino has paid over $500,000 in taxes to the City since 2008. He said every one percent of city tax is 9% of his profit. Green said his business provides 50 jobs in the valley. They also do community outreach and benefits. He said increasing to 8% would take 73% of his net profit. He asked council not to increase the tax rate. He also commented that the proposal to increase minimum wage to $12.50 per hour will cancel out all profit. He asked the council to consider dropping the rate, as the City of Spokane has done. He suggested the city should tax on the net rather than the gross.

B. Approval to Seek Amendment to Fire Dept Grant - Chief Cooper

Chief Cooper explained that there is about $1,300 left in the original grant award from the brush truck purchase. He said his original plan was to spend the funds on fire prevention, but the rules do not allow that. It can, however, be spent on fire equipment and he would like the council to approve his proposal to move forward with the amendment request. The City's match is 5%. MOTION BY BEAUCHAMP/BEADLES to authorize Chief Cooper to expend the balance of the grant on allowable equipment. Motion carried.

C. Appoint Gayla Filler to Planning Commission

MOTION BY PIERCE/KOLSTAD to appoint Gayla Filler to the Planning Commission. Motion carried.

D. Ordinance No. 1567, Budget Amendment – 1st Reading

Ordinance No. 1567 was read by title. Clerk Storey explained that most of the amendment is to adjust beginning and ending balances to actual since the budget is adopted with estimates.

DRAFT

E. Relay for Life

MOTION BY KOLSTAD/CAMPBELL to recognize Relay for Life as a city sanctioned public event which allows for an exemption to the noise ordinance. Motion carried.

COUNCIL COMMENTS:

Councilmember Beadles commented that on a recent trip to Kansas, he read an article about a county that was scammed for $50,000. He reminded people to be cautious.

Councilmember Pierce commented that public comment often is about the lack of activities for kids. He said that Lancer Lanes is a kid friendly place and he appreciates what they do for the community.

Councilmember Campbell agreed that Lancer Lanes is a great place for kids and is family friendly. She also thanked Mayor Lawrence for the job she is doing.

Councilmember Murray commented that he reviewed state law on gambling tax and believes it only provides for the city to tax gross receipts. He said it was originally intended to help fund law enforcement related to gambling. Chief Hastings said they are occasionally called to the casino, but it is not a regular occurrence. He said oversight of the gambling operation is done by the state. Murray said he believes any tax on a single entity that doesn't have a direct impact is an unfair tax.

Councilmember Kolstad agreed with other comments from council. He said he remembers when Lancer was in a state of disrepair and it has been improved a lot over the last few years.

Councilmember Blackmon commented on the closure of Chestnut Beach for the summer. He said it is unfortunate that it is out of commission for the summer. PWD Martin said it is an Army Corp project and the City is not involved.

EXECUTIVE SESSION: Council went into executive session at 8:10 to discuss union negotiations for 15 minutes and no decision is anticipated as a result.

Council returned to open session at 8:25 p.m.

ADJOURNMENT:

Meeting adjourned at 8:25 p.m.

Vickie Storey, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 5/31/16	Ck #61724-25, 20160501-10	$996.10
Total Fund Expenditures, 6/13/16	Ck #61726-28, 61777-61878, 20160601	$623,597.37
Payroll, 5/31/16	Ck #61729-76	$304,242.32

DRAFT

Public Safety Committee

June 21, 2016

Attendance: Chief Hastings, Skate Pierce, Terry Beadles

Skate discussed that the Community Development Committee is researching the idea of a poultry ordinance for the city. Chief Hastings reminded that the control of chickens would be the responsibility of the Animal Control Officer. The enforcement section of the ordinance should be reviewed by the Police Department during draft stages. There should be a registering process to ensure enforcement officers can identify owners of escaped chickens.

Chief Hastings discussed the emphasis of Animal Control Officer educating pet owners of the dangers of leaving pets in hot cars.

Many unclaimed bicycles have accumulated in the police storage facility. A list of the bicycles has been prepared. We recommend that these bicycles be donated to the Valley Boys and Girls Club. (Agenda item for council action)

Clarkston Police Officers recently attended CIT (Crisis Intervention Training). This training is an emphasis on officers dealing with situations that involve mental diseases.

PWC Minutes 6/21/16

Attending: Belinda Larsen, Elaine Goodner, Skate Pierce, Jim Martin and Monika Lawrence

1) Development of TIP(Transportation Improvement Plan) is nearly complete. These projects have been identified as being a top priority.
    a. Southway Bridge resurfacing
    b. US 12/Bridge St at the intersection of 2nd and Diagonal.
    c. Highland redone between 6th and 13th
    d. Wal-Mart Costco intersection reconfiguration
    e. Grantham Safe Routes to Schools project
2) We're looking to replace the current shelter at Beachview Park. We're looking to do this with funds that are already available to us. It is in severe disrepair, and plans to replace it are being formed.
3) Possible restrooms for Vernon Park. Bathrooms can be paid for using the lodging tax. Parking along Park St. is also in the plan.
4) Maple St. storm water project will occur between 7th St and 13th. With a test of a permeable pavement near Arnold Park.

COMMUNITY DEVELOPMENT
06/21/2016
MEETING NOTES

In attendance: Tricia York, Skate Pierce, Belinda Campbell

Drafting an ordinance to allow chickens within the City limits.

ORDINANCE NO. 1567

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING ORDINANCE NO. 1550 WHICH ADOPTED THE 2016 BUDGET, AND AUTHORIZING THE NECESSARY ADJUSTMENTS.

WHEREAS, the City Council has determined that the 2016 budget should be amended to take into account variations in actual revenues and expenditures from those projected at the time of adoption of the 2016 budget, now therefore,

THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Budget Amended. Section 2 of Ordinance No. 1550 passed by the City Council on December 14, 2015, shall be increased and amended as follows:

	EXPENDITURES	OTHER FINANCING USES
CURRENT EXPENSE (001)	29,400	
STREET FUND (103)	137,700	
AMBULANCE / EMS (120)	5,040	
SEWER O & M (400)		5,000
SEWER CONSTRUCTION (405)	43,000	
STORMWATER FUND (409)	8,000	
TOTALS	**223,140**	**5,000**

Section 2. Duties of City Treasurer. The City Treasurer of the City of Clarkston, Washington, is authorized to make the necessary changes to the 2016 budget on or before December 31, 2016, as set forth in attached Exhibit A.

Section 3. Severability Clause. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 4. Effective Date. This ordinance shall be in full force and effect upon the signing hereof by the Mayor, attestation by the City Clerk and publication as required by law.

DATED the 27th day of June, 2016.

Authenticated:

_____
Monika Lawrence, Mayor

_____
Vickie Storey, City Clerk

BUDGET AMENDMENT No 1 - 2016
ORDINANCE NO. 1567

	Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
GENERAL FUND					
001 000 001 308 80 00 00	Unreserved Beg Bal	$ 926,078	$ 135,442	$ 1,061,520	Adjust to Actual
001 000 001 367 11 20 00	Donations - Other	$ -	$ 900	$ 900	Patrol Car Repair
	TTL REVENUES	**$ 926,078**	**$ 135,442**	**$ 1,061,520**	
001 000 040 594 14 64 20	Office Supplies	$ -	$ 5,500	$ 5,500	Business License Software
001 000 050 515 30 41 50	City Attorney	$ 83,300	$ 17,700	$ 101,000	Contract Increase
001 000 050 515 91 41 50	Public Defender	$ 36,000	$ 4,200	$ 40,200	Contract Increase
001 000 110 576 80 35 00	Small Tools & Equipment	$ 3,000	$ 2,000	$ 5,000	ADA Swing
001 999 001 508 80 00 00	Unreserved Ending Balance	$ 372,640	$ 106,042	$ 478,682	Adjust Ending Balance
	TTL EXPENDITURES	**$ 494,940**	**$ 135,442**	**$ 630,382**	
CURRENT EXPENSE RESERVE					
004 000 041 308 80 00 00	Unreserved Beg Bal	$ 555,181	$ 3,530	$ 558,711	Adjust for Actual Beg Bal
004 999 041 508 80 00 00	Unreserved Ending Balance	$ 606,181	$ 3,530	$ 609,711	Adjust End Balance
			$ -		
EMPLOYEE BENEFIT RESERVE					
006 000 042 308 80 00 00	Unreserved Beg Bal	$ 100,306	$ 510	$ 100,816	Adjust to actual
006 999 042 508 80 00 00	Unreserved Ending Balance	$ 110,606	$ 510	$ 111,116	Adjust End Balance
COMMUNITY ENHANCEMENT PROJECTS					
007 000 043 308 80 00 00	Unreserved Beg Bal	$ 38,353	$ 237	$ 38,590	Adjust to actual
007 999 043 508 80 00 00	Unreserved End Bal	$ 38,453	$ 237	$ 38,690	Adjust Ending Balance
NATIONAL NIGHT OUT FUND					
010 000 066 308 80 00 00	Unreserved Beg Bal	$ 3,419	$ 28	$ 3,447	Adjust to actual
010 999 066 508 80 00 00	Unreserved End Bal	$ 3,019	$ 28	$ 3,047	Adjust End Balance
VICTIM RIGHTS FUND					
011 000 051 308 80 00 00	Unreserved Beg Bal	$ 45,686	$ (273)	$ 45,413	Adjust to actual
011 999 051 508 80 00 00	Unreserved End Bal	$ 40,786	$ (273)	$ 40,513	Adjust End Balance
VEHICLE REPLACEMENT FUND					
016 000 220 308 80 00 00	Unreserved Beg Bal	$ 203,020	$ 5,198	$ 208,218	Adjust to actual
016 999 220 508 80 00 00	Unreserved End Bal	$ 246,775	$ 5,198	$ 251,973	Adjust End Balance

BUDGET AMENDMENT No 1 - 2016
ORDINANCE NO. 1567

	Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
D.A.R.E. FUND					
017 000 063 308 80 00 00	Unreserved Beg Bal	$ 4,726	$ 30	$ 4,756	Adjust to actual
017 999 063 508 80 00 00	Unreserved End Bal	$ 1,976	$ 30	$ 2,006	Adjust End Balance
CDBG FUND					
037 000 170 308 80 00 00	Unreserved Beg Bal	$ 7,354	$ 186	$ 7,540	Adjust to actual
037 999 170 508 80 00 00	Unreserved End Balance	$ 7,354	$ 186	$ 7,540	Adjust End Balance
RESCUE UNIT ONE FUND					
102 000 081 308 80 00 00	Unreserved Reg Bal	$ 6,519	$ 40	$ 6,559	Adjust to actual
102 999 081 508 80 00 00	Unreserved End Bal	$ 5,319	$ 40	$ 5,359	Adjust End Balance
STREET FUND					
103 000 130 308 80 00 00	Unreserved Beg Bal	$ 150,527	$ 16,330	$ 166,857	Adjust to actual
103 000 130 334 03 80 00	TIB Grant	$ -	$ 137,700	$ 137,700	Streetlight Grant
	TTL REVENUES	**$ 150,527**	**$ 154,030**	**$ 304,557**	
103 000 32 595 63 63 00	Streetlight Construction	$ -	$ 137,700	$ 137,700	Streetlight Improvements
103 999 130 508 80 00 00	Unreserved End Bal	$ 53,447	$ 16,330	$ 69,777	Adjust End Balance
	TTL EXPENDITURES	**$ 53,447**	**$ 154,030**	**$ 207,477**	
TBD FUND					
104 000 134 308 10 00 00	Reserved Beg Bal	$ 53,000	$ (1,846)	$ 51,154	Adjust to Actual
104 000 134 508 10 00 00	Reserved End Bal	$ 333,500	$ (1,846)	$ 331,654	Adjust End Balance
STREET DEPT RESERVE					
105 000 133 308 80 00 00	Unreserved Beg Bal	$ 46,214	$ 398	$ 46,612	Adjust to actual
105 999 133 508 80 00 00	Unreserved End Bal	$ 46,414	$ 398	$ 46,812	Adjust End Balance
DRUG ENFORCEMENT FUND					
108 000 064 308 80 00 00	Unreserved Beg Bal	$ 40,181	$ 675	$ 40,856	Adjust to actual
108 999 064 508 80 00 00	Reserved End Bal	$ 22,331	$ 675	$ 23,006	Adjust End Balance
AMBULANCE / EMS					
120 000 084 308 80 00 00	Unreserved Beg Bal	$ 216,154	$ 31,888	$ 248,042	Adjust to actual
120 000 084 522 70 47 10	Electricity, Gas	$ 560	$ 5,040	$ 5,600	Correct Bdgt Error
120 999 084 508 80 00 00	Unreserved Ending Balance	$ 185,334	$ 26,848	$ 212,182	Adjust End Balance

BUDGET AMENDMENT No 1 - 2016
ORDINANCE NO. 1567

	Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
EMS RESERVE					
121 000 082 308 80 00 00	Unreserved Beg Bal	$ 102,147	$ 394	$ 102,541	Adjust to actual
121 999 082 508 80 00 00	Unreserved End Balance	$ 39,547	$ 394	$ 39,941	Adjust End Balance
LODGING TAX FUND					
130 000 211 308 80 00 00	Unreserved Beg Balance	$ 553,694	$ 4,900	$ 558,594	Adjust to actual
130 999 211 508 80 00 00	Unreserved End Balance	$ 547,444	$ 4,900	$ 552,344	Adjust End Balance
MUNICIPAL CAPITAL IMPROVEMENT					
306 000 240 308 80 00 00	Unreserved Beg Bal	$ 206,925	$ (2,511)	$ 204,414	Adjust to actual
306 999 240 508 80 00 00	Unreserved End Bal	$ 270,214	$ (2,511)	$ 267,703	Adjust End Balance
SEWER O & M FUND					
400 000 140 308 80 00 00	Unreserved Beg Bal	$ 722,458	$ 45,920	$ 768,378	Adjust to Actual
400 000 140 597 35 00 40	Trf to 406	$ 340,000	$ 5,000	$ 345,000	
400 999 140 508 80 00 00	Unreserved End Bal	$ 750,858	$ 40,920	$ 791,778	Adjust end balance
EQUIPMENT RESERVE FUND					
401 000 141 308 80 00 00	Unreserved Beg Bal	$ 96,074	$ 412	$ 96,486	Adjust to actual
401 999 141 508 80 00 00	Unreserved End Bal	$ 116,524	$ 412	$ 116,936	Adjust end balance
SEWER LINE RESERVE					
402 000 142 308 80 00 00	Unreserved Beg Bal	$ 499,131	$ 2,829	$ 501,960	Adjust to actual
402 999 142 508 80 00 00	Unreserved End Balance	$ 521,631	$ 2,829	$ 524,460	Adjust End Balance
SEWER CAPITAL REPLACEMENT					
403 000 143 308 80 00 00	Unreserved Beg Bal	$ 81,384	$ 361	$ 81,745	Adjust to actual
403 999 143 508 80 00 00	Unreserved End Balance	$ 101,684	$ 361	$ 102,045	Adjust End Balance
SEWER RESERVE FUND					
404 000 144 308 80 00 00	Unreserved Beg Bal	$ 119,265	$ 1,917	$ 121,182	Adjust to actual
404 999 144 508 80 00 00	Unreserved End Balance	$ 119,865	$ 1,917	$ 121,782	Adjust End Balanced
SEWER CONSTRUCTION					
405 000 145 308 10 00 00	Reserved Beg Bal	$ 400,177	$ (8,158)	$ 392,019	Adjust to Actual
405 000 145 594 35 63 00	Improvements to Prop	$ 350,000	$ (7,000)	$ 343,000	Adjust for avail funds
405 000 145 594 35 63 10	Design Engineering	$ -	$ 50,000	$ 50,000	Design, Lift Station

BUDGET AMENDMENT No 1 - 2016
ORDINANCE NO. 1567

	Account Description	Adopted Bdgt	Amendment	Amended Bdgt	Explanation
405 000 145 508 10 00 00	Reserved End Balance	$ 51,177	$ (51,158)	$ 19	Adjust End Balance
SEWER REVENUE BOND					
406 000 146 308 10 00 00	Reserved Beg Bal	$ 348,000	$ (3,000)	$ 345,000	Adjust to actual
406 000 146 308 80 00 00	Unreserved Beg Balance	$ 9,610	$ (8,257)	$ 1,353	Adjust to actual
406 000 146 397 35 00 40	Transfer from 400	$ 340,000	$ 5,000	$ 345,000	
406 000 146 508 80 00 00	Unreserved End Balance	$ 10,545	$ (6,257)	$ 4,288	Adjust End Balance
PWTF LOAN					
407 000 147 308 80 00 00	Unreserved Beg Bal	$ 27,875	$ 169	$ 28,044	Adjust to Actual
407 999 147 508 80 00 00	Unreserved End Balance	$ 10,375	$ 169	$ 10,544	Adjust End Balance
SRF LOAN					
408 000 148 308 80 00 00	Unreserved Beg Bal	$ 2,708	$ 669	$ 3,377	Adjust to Actual
408 999 148 508 80 00 00	Unreserved End Balance	$ 3,003	$ 669	$ 3,672	Adjust End balance
STORMWATER FUND					
409 000 049 308 80 00 00	Unreserved Beg Balance	$ 40,083	$ (10,706)	$ 29,377	Adjust to Actual
409 000 049 531 10 45 10	Rent	$ -	$ 2,000	$ 2,000	Correct Bdgt Error
409 000 049 531 10 47 30	Landfill	$ -	$ 6,000	$ 6,000	Street Sweepings
409 999 049 508 80 00 00	Unreserved End Balance	$ 35,988	$ (18,706)	$ 17,282	Adjust end Balance
SANITATION O & M FUND					
410 000 150 308 80 00 00	Unreserved Beg Bal	$ 48,105	$ 11,738	$ 59,843	Adjust to actual
410 999 150 508 80 00 00	Unreserved End Balance	$ 23,195	$ 11,738	$ 34,933	Adjust End Balance
SANITATION EQUIPMENT RESERVE					
411 000 151 308 80 00 00	Unreserved Beg Bal	$ 1,360	$ 6	$ 1,366	Adjust to actual
411 999 151 508 80 00 00	Unreserved End Bal	$ 21,410	$ 6	$ 21,416	Adjust End Balance

TOTAL REVENUES	$ 138,600
TOTAL EXPENDITURES	$ 223,140
Other Rev	$ 5,000
Other Exp	$ 5,000

City of Clarkston
Public Works Director
829 5th St.
(509) 758-1662
(509) 769-6019fax

Memo

To: *Council*

From: *James E. Martin, PWD*

CC: *Mayor Lawrence*

Date: *June 23, 2016*

Re: *6 YR. Transportation Improvement Plan (TIP)*

It is that time of year when we submit our possible projects to the MPO. The MPO accumulates all the local projects and submits them to our respective states as an important part of the funding process.

I've made some adjustments to last years' TIP. The resurfacing of the Southway Bridge is really our top priority and was not identified on the last submittal. Some rearrangement of projects has occurred based on practicality. The reconfiguration of the intersection of Bridge / Diagonal / 2nd Streets is very important but further study of the entire surrounding area is warranted. We will be approaching the MPO with a proposal to do a detailed traffic study of that area with traffic modeling to see what effects projects will have overall when dealing with Bridge and Diagonal, 2nd and Fair, 3rd and Fair and the Walmart / Costco entrances on 5th.

We feel it very important to look at the overall needs to make the proper corrections the first time and not piecemeal the projects one at a time. This will give us the opportunity to involve WSDOT on a higher level and insure that what occurs is the best possible solution.

Keep in mind that the only funding really locked in at this time are the design funds for the Grantham School Safety Improvements and our agreement to participate in the design funding required for the Southway Bridge resurfacing. This 6 YR. TIP is our method of informing all involved as to our transportation funding needs.

Thank you for your help with its' annual adoption.

Jim

h:\jim\corr2016\2016 6yrtip.doc

RESOLUTION NO. 2016-04

A RESOLUTION OF THE CITY OF CLARKSTON, WASHINGTON, APPROVING A SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM, 2017-2022

WHEREAS, RCW 35.77.010 requires the City Council of the City of Clarkston to prepare and adopt a comprehensive street program for the ensuing six calendar years; and

WHEREAS, RCW 35.77.010 requires one or more public hearings on the Transportation Improvement Program; and

WHEREAS, the City Council of the City of Clarkston has held the public hearing on the Transportation Improvement Program on June 27, 2016 and prepared a comprehensive six year plan,

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Clarkston, Washington, as follows:

The Six Year Transportation Improvement Program, 2017-2022, which is attached hereto and incorporated herein by this reference is adopted.

DATED this 27th day of June 2016.

_____
Monika Lawrence, Mayor

ATTEST:

_____
Vickie Storey, City Clerk

h:\vickie\documents\resoluti\2016-04, 6 yr tip.doc

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Clarkston
County: Asotin
MPO/RTPO: LCV MPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	1		WA-09061	06/27/16	06/27/16		2016-04	05	C P T	0.300	CE	No
		Southway Bridge Pavement Rehabilitation										
		Southway Bridge										
		SR-129 & Bridge Approach to Idaho Approach										
		Remove existing concrete deck and replace with new concrete	0204									

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017		0		0	50,000	50,000
P	CN	2019		0		0	2,000,000	2,000,000
			Totals	**0**		**0**	**2,050,000**	**2,050,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	50,000	0	0	0	0
CN	0	0	2,000,000	0	0
Totals	**50,000**	**0**	**2,000,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Clarkston
County: Asotin
MPO/RTPO: LCV MPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	2	2nd St./ US-12 Reconfiguration 2nd St. / US-12 5th St. to Confluence Way Reconfigure 2nd St. & US-12 with additional lanes, new pavement markings & signalization.	WA-07035	06/27/16	06/27/16		2016-04	03	C G P S T W	0.250	CE	Yes

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2017	STP(U)	100,000		0	15,000	115,000
P	RW	2018	STP(U)	110,000		0	17,000	127,000
P	CN	2019	STP(U)	388,000		0	66,000	454,000
			Totals	**598,000**		**0**	**98,000**	**696,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	115,000	0	0	0	0
RW	0	127,000	0	0	0
CN	0	0	454,000	0	0
Totals	**115,000**	**127,000**	**454,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Clarkston
County: Asotin
MPO/RTPO: LCV MPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	3	Grantham Elementary Safe Routes, Poplar St. & Surrounding Area Poplar 12th St. to 13th St. Sidewalk & safety improvements around elementary school	WA-07043	06/27/16	06/27/16		2016-04	21	C G P S T W	0.250	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2017	TAP(R)	42,655		0	0	42,655
P	CN	2020		0	TIB	384,000	96,000	480,000
			Totals	**42,655**		**384,000**	**96,000**	**522,655**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	42,655	0	0	0	0
CN	0	0	0	480,000	0
Totals	**42,655**	**0**	**0**	**480,000**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Clarkston
County: Asotin
MPO/RTPO: LCV MPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	4	Highland Ave. Resurfacing Highland Ave. SR-129 (6th St.) to 13th St. Grind and overlay total width with improved ADA ramps & sidewalk repair in areas.	WA-07038	06/27/16	06/27/16		2016-04	05	C G P S T W	0.680	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2018		0	TIB	157,500	17,500	175,000
P	CN	2019		0	TIB	630,000	70,000	700,000
			Totals	**0**		**787,500**	**87,500**	**875,000**

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	175,000	0	0	0
CN	0	0	630,000	0	0
Totals	**0**	**175,000**	**630,000**	**0**	**0**

Washington State Department of Transportation

Six Year Transportation Improvement Program From 2017 to 2022

Agency: Clarkston
County: Asotin
MPO/RTPO: LCV MPO Y Inside N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	5	5th St. Walmart / Costco Intersection reconfiguration 5th Street Fair St. to 500 ft. N. of Fair St. Reconfigure traffic flow with raised traffic barriers and pavement markings	WA-07032	06/27/16	06/27/16		2016-04	21	C G P S T W	0.090	CE	No

Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2020		0		0	20,000	20,000
			Totals	0		0	20,000	20,000

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	0	0	0	20,000	0
Totals	0	0	0	20,000	0

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Clarkston	640,655		1,171,500	2,351,500	4,163,655

RESOLUTION NO. 2016-05

A RESOLUTION DECLARING BICYCLES SURPLUS AND AUTHORIZING DISPOSITION OF SAID PROPERTY.

WHEREAS, RCW 63.32.50 provides for disposal of unclaimed bicycles by donation to charity; and

WHEREAS, the City of Clarkston is in possession of 38 miscellaneous bicycles and scooters per the attached list, which have been determined to be unclaimed after attempts to locate the rightful owners; and

WHEREAS, the City Council has deemed said property to be surplus and believes the best means of disposal is to donate the bicycles to a nonprofit organization for distribution to the needy, per RCW 63.32.050; and

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Council of the City of Clarkston, State of Washington, does hereby declare the aforementioned property to be surplus and authorizes the Chief of police to donate the listed bicycles to the Valley Boys and Girls Club for distribution to needy children.

DATED this 27th day of June, 2016.

_____
Monika Lawrence, Mayor

Attest:

_____
Vickie Storey, City Clerk

Incident
Incident Number: 16P02646 Nature: Other Calls
Case Number: Image:
Address= 830 5TH ST
City: CLARKSTON State: WA ZIP: 99403
Area: CPDA CLARSKTON POLI Contact: LaWanna

Complainant
Numbr: 236907
Last: CLARKSTON POLICE DEPARTMENTFst: Mid:
DOB: / / SSN: - - Adr= 830 Fifth St
Race: Sx: Tel: (509)758-1680 Cty: CLARKSTON ST: WA ZIP: 99403

Details
Offense Codes: Reported: Observed:
Circumstances:
Rspndg Officers: LaWanna Finch
Rspnsbl Officer: Agency: CPD CAD Call ID:
Received By: LaWanna Finch Last RadLog:
How Received: T Telephone Clearance:
When Reported: 11:58:57 05/04/16 Disposition: ACT Disp Date: 05/04/16
Occurrd between: 11:58:57 05/04/16 Judicial Sts:
and: 11:58:57 05/04/16 Misc Entry: Bike Donate
MO:

Narrative
Narrative: (See below)
Supplement: (See below)

= = = =

Narrative:

REQUEST AUTHORIZATION FOR BICYCLE DONATION:

I am the custodian of all properties, items of evidence and found property submitted to the Clarkston Police Department. I have reviewed the following property documents and hereby attest they are bicycles, scooters, and/or other misc items that have gone unclaimed and/or their proper owners cannot be identified.

I hereby request request authorization to dispose of listed items in accordance with RCW 63.62.50 by donating them to the Valley Boys And Girls Club.

33 Bikes and 5 Scooters

This action is pending receipt of Resolution from the Clarkston City Council.

Requested by: _____
LaWanna Finch, Evidence Officer

Approved by: _____
Joel Hastings, Chief of Police

Witnessed by: _____

Date: _____

Law Supplemental Narrative:

Supplemental Narratives

Seq	Name	Date	Narrative
1	LaWanna Finch	12:40:50 05/05/16	

Attached list of items to be donated:

Case #	Tag#	Description
15P02655	04332	PNK MONGOOSE FREESTYLE
15P02660	UNK	BLU RALEIGH 4.0 BMX
15P02780	2870	RED PALOMAR 26"
15P02990	4347	WHI/PLE MONGOOSE BMX
15P03173	3322	YEL/BLU SCHWINN
15P03501	04667	PNK/BLK MONGOOSE LEDGE
15P03528	047370	PLE/GRN MAGNAM GIRLS 10 SPEED
15P03643	4303	SIL/BLU TREK MULTIRACK 7100
15P03656	4379	ONG/TAN FREESTYLE BMX THRUSTER
15P04010	4345	BLU NEXT 26" ALTRA SHOCK
15P04249	4397	PLE/WHI HUFFY TRAIL RUNNER
15P04249	4399	WHI/BLK THRUSTER GS22054
15P04622	3759	BRO SCHWINN
15P04689	4017	COM/RED HORIZON
15P04884	4394	BLU MOUNTAIN SPORT LIMITED
15P04926	4393	WHI/PLE HUFFY GIRLS/CELEBRATE
15P05355	3472	BLK MOJAVE GULCH
15P05471	3440	YEL/COM WESTERN FLYER
15P05633	4009	BLK/RED MONARCH
15P06087	3967	PLE ROADMASTER MT FURY
15P06377	4362	RED/SIL SCHWINN FIESTA
15P06412	4343	PNK/GRY NEXT MOUNTAIN
15P06467	4360	GRN/WHI ROADMASTER 24" MT BIKE
15P06498	4353	BLK/SIL MAGMA
15P06610	4338	RED/YEL HUFFY FUEL
15P06653	4289	BLK SCHWINN
15P06877	4377	GRY ZEPHYR (DAMAGED SEAT & HANDLEBARS)
15P06950	4357	GRN HUFFY MT BIKE
15P07396	000776	BLU KENT BMX
15P07595	4364	PLE NEXT TIARA
15P07634	4668	BLU DIAMOND BACK EDEWOOD
15P07748	4367	BLU MOONGOOSE MT BIKE
16P00376	4373	BLK/RED ROADMASTER GRANITE PEAK

SCOOTERS:

15P03603	4317	RED SCHWINN SCOOTER
15P03703	4390	RED RAZOR SCOOTER
15P05160	4398	BLU/SIL ELECTRIC RAZOR SCOOTER
15P05613	3330	BLK/GRN UNK BRAND SCOOTER
15P07595	4322	GRN/BLU KIXI RAZO SCOOTER

After recording, return to:

Todd S. Richardson
CLARKSTON CITY ATTORNEY
604 Sixth Street
Clarkston, Washington 99403

WARRANTY DEED

Reference numbers of related documents:

GRANTORS: **CATHLIN STEWART and AVRIL STEWART**

GRANTEE: **CITY OF CLARKSTON**

PARCEL #: **1001280280000**

ABBREVIATED LEGAL DESCRIPTION: **PTNS OF LOTS 27 AND 28, BLOCK 28, CLARKSTON, ASOTIN COUNTY, WASHINGTON.**

THIS INDENTURE made this ____ day of _____, 2016, by and between **CATHLIN STEWART and AVRIL STEWART,** parties of the first part, hereinafter referred to as "Grantors", who have stated their current mailing address to be 628 Fourth Street, Clarkston, Washington 99403; and **THE CITY OF CLARKSTON,** party of the second part, hereinafter referred to as "Grantee", who have stated their current mailing address to be 829 Fifth Street, Clarkston, Washington 99402.

WITNESSETH, That

The said Grantors, for and in consideration of the sum of TWO THOUSAND, SIX HUNDRED AND FIFTY-FIVE ($2,655.00) DOLLARS, and other good and valuable consideration, lawful money of the United States of America to them in hand paid by the said Grantee, the receipt of which is hereby acknowledged, have granted, bargained and sold,

and by these presents do grant, bargain, sell, convey and confirm unto the said Grantee, and to its heirs and assigns forever, all of the following described real property, situated in the County of Asotin, State of Washington to-wit:

> That part of Lots 27 and 28 of Block 28 of Clarkston, Asotin County, Washington, more particularly described as follows: Commencing at the Southeast corner of said Lot 27, said point being on the West right-of-way line of 4th Street; thence North along said right-of-way line a distance of 21.00 feet; thence West 21.94 feet to the true place of beginning, said point being a point of curve; thence around a curve to the left with a radius of 130.00 feet for a distance of 102.10 feet; thence S. 45○00'W.,9.00 feet to a point of curve; thence around a curve to the left with a radius of 30.00 feet for a distance of 13.99 feet to a point on the East right-of-way line of a platted alley; thence North 7.69 feet along said right-of-way line; thence N. 45○00'E., 68.67 feet along said right-of-way line; thence East 57.00 feet to the true place of beginning.

TOGETHER With all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and all estate, right, title and interest in and to said property, as well in law as in equity of the said Grantors.

TO HAVE AND TO HOLD All and singular the above mentioned and described premises, together with the appurtenances, unto the said Grantee, and to its heirs and assigns forever.

The said Grantors WARRANT to the Grantee that they are lawfully seized of the above described real property in fee simple, that the same is free and clear of any and all encumbrances of every kind and description, except as herein specified, and that the Grantors have lawful right to convey the said property.

IN WITNESS WHEREOF the undersigned has hereunto set their hand and seal the day and year hereinabove first written.

_____
CATHLIN STEWART, Grantor

_____
AVRIL STEWART, Grantor

STATE OF WASHINGTON)
) ss
County of Asotin)

On this _____ day of _____, 2016, before me, the undersigned, a notary public in and for said state, personally appeared CATHLIN STEWART and AVRIL STEWART, known or identified to me to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

_____
Notary Public in and for said State
Residing at:_____
My Commission expires:_____