

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, AUGUST 13, 2012**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
July 23, 2012 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – 8/7**
 - C. Public Works – 8/1**
 - D. Administrative/Intergovernmental – 8/13**
 - E. Community Development – 8/7**

- 7. UNFINISHED BUSINESS:**
 - A. Joint Meeting with Asotin County**

- 8. NEW BUSINESS:**
 - A. WWTP Upgrade Project – Bid Award (PW)**
 - B. Proclamation – Constitution Week (CD)**

- 9. COUNCIL COMMENTS**
- 10. MEDIA QUESTIONS**
- 11. EXECUTIVE SESSION:**

- 12. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTONCITY COUNCIL MINUTES
July 23, 2012

CALL TO ORDER: Mayor Warren, 7:00 P.M.

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Provost	<input checked="" type="checkbox"/> Baumberger
<input checked="" type="checkbox"/> Smith, absent	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Manchester	

STAFF:

<input checked="" type="checkbox"/> Chief Hastings	<input checked="" type="checkbox"/> Chief Cooper
<input checked="" type="checkbox"/> PWD Martin	<input checked="" type="checkbox"/> Clerk Storey
<input checked="" type="checkbox"/> City Attorney Grow	

AGENDA CHANGES:

APPROVAL OF MINUTES: MOTION BY BEADLES/BLACKMON to approve the minutes of the July 9, 2012 Regular Meeting. Motion carried.

COMMUNICATIONS:

A. From the Public

B. From the Mayor

C. From Staff

PWD Martin reported that we recently completed a survey from the Washington Insurance Ratings Bureau with the result that we were upgraded from a Class 5 to a Class 4. The better rating can help with discounts on insurance.

PWD Martin reported that there is a residence in the city that has been brought to his attention that may have to be condemned. More investigation is needed before a determination can be made.

COMMITTEE REPORTS:

Finance Committee:

Councilmember Provost reported all bills have been audited and approved. MOTION BY PROVOST/BEADLES to authorize payment of the bills, total expenditures for July 23, 2012 of \$113,957.16. Motion carried.

Public Safety: Councilmember Beadles said committee met on July 17. Committee will be making a recommendation on the Quad Cities Task Force Interlocal agreement. National Night Out will be on August 7 at Beachview Park. Committee will make a recommendation to approve application for a Recruitment and Retention grant for the fire department. Chief Cooper presented the draft ambulance budget. The EMS Levy is the agenda for action and Cooper is planning a small rate increase for transports. PWD Martin discussed the WWTP upgrade bids with committee.

Public Works Committee: Councilmember Nash said committee met and discussed the WWTP upgrade bids. The committee is recommending the mayor sign a letter supporting the Port's efforts to locate a new high tech firm in the Port District.

Admin Committee: Councilmember Manchester said committee met on July 23 and discussed the bids for the Wastewater Treatment Plant Upgrade Project.

Community Development: No meeting.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Interlocal Agreement, Quad City Task Force

Chief Hastings said the agreement is essentially the same as the past 20 years. It has been reviewed by the City Attorney. MOTION BY BEADLES/BAUMBERGER to approve the Interlocal agreement. Motion carried.

B. Resolution No. 2012-08, 2013 EMS Levy

MOTION BY BEADLES/BAUMBERGER to approve Resolution No. 2012-08. Chief Cooper explained that the levy was increased to a level that would decrease the subsidy from Current Expense by \$25,000. The levy rate per thousand dollars of property valuation should be about the same as 2012. A small rate increase will be proposed at a later date. Motion carried.

C. Authorization for Grant Application, Fire Dept. Recruitment and Retention

Chief Cooper explained this is another SAFER Grant that is intended for recruitment and retention of volunteers. It covers a four-year period. It will cover costs of training and incidentals for volunteers. Cooper said it is the goal to retain volunteers for an average of 7 years. Our current average is about 5.2 years. There are no matching funds required for this grant. MOTION BY BEADLES/BAUMBERGER to approve the grant application. Motion carried.

D. Letter of Support, Port Grant Application

PWD Martin explained that the Port has requested a letter of support for a possible new manufacturing business that the Port is attempting to bring in. It is anticipated that this business would bring 40+ family wage jobs. MOTION BY NASH/BEADLES to authorize the mayor to sign a letter of support. Motion carried.

E. WWTP Upgrade Bid Results

PWD Martin said the packet includes bid results for the second round of bids for the WWTP upgrade. We are not yet prepared to award a bid as bids are still in the review process. Martin said he is looking for a decision from council as to how many of the bid alternates council is willing to fund and what funding source they want to apply for. Martin said that Williams Brothers appears to be the low bidder. Martin said the WWTP crew has ranked the alternates in order of importance. Martin presented two scenarios; one with the top rated alternate only and one that includes the cost if all alternates were to be funded. Alternate #1 is also the top rated. It replaces old pumps and the electrical system that operate them. . Alternate #2 is a converted building for thickening and is ranked #4 by the crew. . Alternate #3 is adding a second screw press which presses liquids out of the waste. There is currently one screw press, which runs constantly. It would add redundancy and possibly help with capacity in the future. It was ranked #2. Alternate #4 is for turbo blowers, which adds efficiency. It was ranked #3. The last alternate is for drying beds that would be used if we could not take material to EKO for some reason. It was ranked #5 by the crew. Martin said that Stillman Norton of Keller Engineering is here to answer technical questions if there are any.

Tonight's discussion is to address the cost of the alternates and the impact on rate payers. Choosing the full package would mean an increase of about \$4 per month in addition to the 10% rate increases we are already committed to. Martin said that Clerk Storey has been searching for funding. It appears that a DOE construction loan is a good possibility although we would not know for sure until next January or February. Applications are due the first of November and payments don't begin until the project is complete. Issuing bonds now means we would be paying back money we haven't even used yet. Martin said he would be looking for a bid award at the next meeting if council decides the scope of the project.

Councilmember Nash commented that while he understands that the work may need to be done, he is reluctant to put another rate increase on the residents. Martin said that while it is unrelated to this project, the stormwater management team is considering a possible rate reduction. That would relieve some pressure on the Current Expense fund, which is subsidizing stormwater expense now.

Councilmember Provost commented asked Martin what impacts there would be if part of the project were postponed. Martin said that engineering costs are already included if the alternates are done now, but we would incur additional engineering expense if we do any of the alternates at a later date.

Councilmember Beadles asked if the base bid covers all the requirements of the Dept. of Ecology. Martin said it does. The alternates replace older equipment or address redundancy, energy savings or future capacity. Martin said all the alternates are needs, just not necessary to satisfy the DOE requirements for the project.

MOTION BY PROVOST/BEADLES to approve the base bid plus all the bid alternates. Beadles commented that it would not make sense to skip the alternates now and then have to go back out to bid in the near future.

Motion carried. 5-0-1; Baumberger abstained, saying he did not understand.

COUNCIL COMMENTS:

Councilmember Nash asked when the ambulance we recently bid on will be received. Chief Cooper said he has had conversation with the Vashon Island department and they are working out the details of transferring the vehicle.

MEDIA QUESTIONS:

EXECUTIVE SESSION: Litigation

Council went into executive session at 7:28 p.m. to discuss litigation. Anticipated length of session is 10 – 15 minutes and there may be action taken as a result of the session.

Council returned to open session at 7:45 p.m.

MOTION BY BAUMBERGER/BEADLES to authorize staff and legal representation to move forward with attempting to negotiate a settlement with Skyline Contractors, Inc and the involved subcontractors to resolve claims pertaining to the Public Safety Building remodel project. Motion carried.

ADJOURNMENT:

Meeting adjourned at 7:50 p.m.

Vickie Storey, City Clerk

Kathleen A. Warren, Mayor

Total Fund Expenditures 7/23/12	CK#51397-98, 51423-72	\$113,957.16
Total Payroll, 7/15/12	CK #51399-51422	\$121,181.38

Public Safety Committee

August 7, 2012

Present: Chief Hastings, Larry Baumberger, Bill Provost, Terry Beadles

Chief Hastings presented some of the different options for dealing with the medical cannabis combined gardens. Our moratorium on the cannabis garden issue will expire this fall. We will explore our options to protect the city by reviewing ordinances that other Washington cities have implemented.

PUBLIC WORKS

8/2/12

J.Martin, G.Nash

1. We would like to award the WWTP remodel to Williams Bro's. They are the lowest bidders.

AGENDA ITEM

2. It has come to our attention that the trees on 6th St. are not uniform and some are growing wildly. We would like to ask for money for a service to take care of them. This could be a bid item.

3. The last issue with the 6th St. Lighting Project is being worked on. Avista is helping with the lights.

4. A railing will be put up at the handicap ramp at Vernon Park.

5. Some preleveling is being done in preparation for chip sealing.

6. DOE has been reviewing our WWTP project and they have been very impressed with the work that is being done.

Check with Jim to make sure this is right

Community Development Committee

August 7, 2012

Present: George Nash, Tina Davidson, Terry Beadles

We discussed the South Entry Park. We should be able to move this project forward in the fall.

We request approval on the Proclamation of Constitution Week (Agenda Item).

Tina will be working on updating a comprehensive plan for her agency. She will be including projects and upgrades that Clarkston foresees as a future possibility.

BRIAN SHINN
COMMISSIONER, FIRST DISTRICT

JIM JEFFORDS
COMMISSIONER, THIRD DISTRICT



P.O. BOX 250
ASOTIN, WASHINGTON 99402-0250
PHONE (509) 243-2060
FAX (509) 243-2005

DON BROWN
COMMISSIONER, SECOND DISTRICT

VIVIAN BLY
CLERK OF THE BOARD/BENEFITS

August 6, 2012

City of Clarkston
829 5th St.
Clarkson WA 99403

Clarkston City Council and Mayor Warren:

Thank you for your response to the Asotin County Board of Commissioners inquiry to meet regarding long-term and stable funding for the Asotin County Family Aquatic Center (ACFAC). We are pleased that you are interested in participating in a joint meeting.

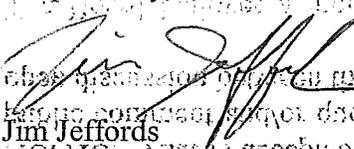
The Board understands the Council would like to discuss several items of mutual interest including the ACFAC. That is acceptable to us. We also realize you are not interested in the meeting being open to public comment and/or questions. That is acceptable to us as well. The meeting would basically be an open discussion between the two entities with the public invited to observe the dialogue.

The Board believes a moderator/facilitator would be beneficial for this type of meeting. The Valley Chamber of Commerce may still be willing to facilitate a forum such as this which would allow for an appropriate, calm and clear conversation involving our two organizations.

The Board would also need to know, in advance, what other topics you wish to discuss aside from the ACFAC. We also need you to provide several evening dates the Council would be available in the near future for a meeting lasting perhaps up to two hours.

Thank you for your time and consideration. Commissioners Brown, Shinn and I are looking forward to hearing from you concerning our requests mentioned above along with a mutually acceptable time and date for this important meeting.

Respectfully,


Jim Jeffords
Asotin County Commission Chairman

8/8/12
Rec'd

City of Clarkston
Public Works Director
829 5th St.
(509) 758-1662
(509) 769-6019fax

Memo

To: Council

From: James E. Martin, PWD

CC: Mayor Warren

Date: Aug. 8, 2012

Re: WWTP Bid Award

Public Works, and, I'm sure the Department of Ecology appreciates Council's position relating to the need to award the WWTP project to the lowest bidder with all the alternates included in the project. Enclosed is a letter of recommendation from Keller Associates that echo's our desire to award the project bid to William's Bros. Construction from Spokane. A review of their qualifications and phone calls to those jurisdictions that have a history with them have provided glowing references.

They appear to substantially meet all the requirements of the bidding process and possess the expertise and experience to complete the work in an organized and professional manner.

The total bid award would be \$13,569,341.00 to William's Bros. Construction. Thank you for your consideration.


Jim



KELLER
associates

131 SW 5th Avenue, Suite A • Meridian, ID 83642
208.288.1992 phone • 208.288.1999 fax • www.kellerassociates.com

August 7, 2012

Mr. Jim Martin
City of Clarkston
829 5th Street
Clarkston, WA 99403

Re: **Recommendation to Award for the 2012 Wastewater Treatment Plant Improvements**

Dear Mr. Martin:

I am writing you to summarize our evaluation and recommendation to award the City of Clarkston 2012 Wastewater Treatment Plant Improvements Project. Six bids were received with base bids ranging from \$12,102,205.00 to \$13,055,841.68 (see attached Bid Results Form). Williams Brother Construction out of Spokane, Washington is the low bidder with a base bid amount of \$12,102,205.00. We have reviewed their bid forms and find their bid to be responsive to the requirements of our bid documents.

The base project consists of the construction of headworks, screening and lift station, grit removal, process basins (anoxic and aeration), secondary clarifier, UV system, electrical/control building, addition of dewatering equipment, and other plant modifications and improvements as specified.

Williams Brother Construction's cost for the additive bid items is as follows: Bid item #1 is \$307,361.00 this amount includes replacing recycle and wasting pumps that are past their useful life expectancy. Bid item #2 in the amount of \$654,897 is to add thickening to the solids handling process. By reducing the amount of water that goes to the aerobic digester, the thickening option provides both flexibility and additional capacity for the solids process. Bid item #3 is for an additional screw press. It provides redundancy for the dewatering of sludge. Bid item #4 is to use turbo blower technology instead of centrifugal blowers. The turbo blowers are a newer more energy efficient technology. Bid item #5 is to rehabilitate the drying beds particularly the cracking pavement. If the City has the funds we would recommend awarding all the bid additive items. The items provide needed upgrades (item #1 and #5), increased solids handling capacity (item #3 and #4), and a better technology (item #4). If sufficient funds are not available we would rank them in the order they are listed in terms of importance, however item #4 is a good value and should be considered in lieu of the relatively small increase.

I appreciate your efforts on this important bid process. If you have any questions concerning this matter, feel free to contact me.

209090/2/12-303

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July 17, 2012
Mr. Jim Martin / City of Clarkston
Page 2 of 2

Sincerely,

KELLER ASSOCIATES, INC.

A handwritten signature in cursive script, appearing to read "L. S. Rupp".

Larry Rupp, P.E.
Project Manager

Enclosures
cc: File



Clarkston WWTP Re-Bid
 Bid Opening Results
 2:00 PM, July 12, 2012

Rank	Contractor	Base Bid	Additive Bids					Total
			#1	#2	#3	#4	#5	
1	Williams Brother Construction	\$ 12,102,205.00	\$ 307,361.00	\$ 654,897.00	\$ 420,705.00	\$ 27,284.00	\$ 56,889.00	\$ 13,569,341.00
4	Williams Charles West	\$ 12,781,750.00	\$ 284,875.00	\$ 612,750.00	\$ 413,875.00	\$ 89,225.00	\$ 48,375.00	\$ 14,230,850.00
5	RSCI	\$ 13,058,778.00	\$ 226,288.00	\$ 634,358.00	\$ 440,535.00	\$ 52,030.00	\$ 57,943.00	\$ 14,469,932.00
3	Apollo Inc.	\$ 12,536,900.47	\$ 291,325.00	\$ 685,850.00	\$ 414,950.00	\$ 82,560.00	\$ 58,050.00	\$ 14,069,635.47
6	McClure and Sons Inc.	\$ 13,055,841.68	\$ 328,950.00	\$ 785,825.00	\$ 441,825.00	\$ 86,000.00	\$ 58,050.00	\$ 14,756,491.68
2	Hoffman-Northwest J.V.	\$ 12,642,000.00	\$ 299,818.00	\$ 546,100.00	\$ 420,325.00	\$ 84,925.00	\$ 49,450.00	\$ 14,042,618.00

Proclamation of Constitution Week September 17 - 23, 2012

WHEREAS: THE CONSTITUTION OF THE UNITED STATES OF AMERICA, THE GUARDIAN OF OUR LIBERTIES, EMBODIES THE PRINCIPLES OF LIMITED GOVERNMENT TO A REPUBLIC DEDICATED TO RUN BY LAW; AND

WHEREAS: SEPTEMBER 17, 2012, MARKS THE TWO HUNDRED TWENTY-FIFTH ANNIVERSARY OF THE FRAMING OF THE CONSTITUTION OF THE UNITED STATES OF AMERICA BY THE CONSTITUTION CONVENTION, AND

WHEREAS: IT IS FITTING AND PROPER TO ACCORD OFFICIAL RECOGNITION TO THIS MAGNIFICENT DOCUMENT AND ITS MEMORABLE ANNIVERSARY, AND IT TO TH PATRIOTIC CELEBRATIONS WHICH WILL COMMEMORATE IT, AND

WHEREAS: PUBLIC LAW 915 GUARANTEES THE ISSUING OF A PROCLAMATION EACH YEAR BY THE PRESIDENT OF THE UNITED STATES OF AMERICA DESIGNATING SEPTEMBER 17 THROUGH 23 AS CONSTITUTION WEEK,

NOW, THEREFORE, I KATHLEEN WARREN BY VIRTUE OF THE AUTHORITY VESTED IN ME AS MAYOR IN THE CITY OF CLARKSTON DO HEREBY PROCLAIM THE WEEK OF SEPTEMBER 17-23 AS

CONSTITUTION WEEK

AND ASK OUR CITIZENS TO REAFFIRM THE DEALS THE FRAMERS OF THE CONSTITUTION HAD IN 1787 BY VIGILANTLY PROTECTING THE FREEDOMS GUARANTEED TO US THROUGH THIS GUARDIAN OF OUR LIBERTIES, REMEMBERING THAT LOST RIGHTS MAY NEVER BE REGAINED.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND CAUSED THE SEAL OF THE CITY TO BE AFFIXED THIS _____ DAY OF _____ IN THE YEAR OF OUR LORD TWO THOUSAND ELEVEN.

SIGNED _____ SEAL ATTEST: