

**CLARKSTON TRANSPORTATION BENEFIT DISTRICT
AGENDA
829 5th Street
MONDAY, December 8, 2014**

1. **CALL TO ORDER: 7:30 P.M. (or at conclusion of City Council meeting)**
2. **ROLL:**
3. **AGENDA CHANGES:**
4. **APPROVAL OF MINUTES
November 10, 2014**
5. **PUBLIC HEARING
Public Hearing on the 2014 and 2015 Budgets**
6. **UNFINISHED BUSINESS**
7. **NEW BUSINESS:
A. Ordinance No. TBD-003, 2014 Budget
B. Ordinance No. TBD-004, 2015 Budget**
8. **ADJOURN**

CLARKSTON TRANSPORTATION BENEFIT DISTRICT
November 10, 2014

BOARD:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Provost	<input type="checkbox"/> Baumberger, unexcused
<input checked="" type="checkbox"/> Kolstad	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Manchester	

Motion by Provost/Beadles to make Baumberger's absence unexcused.

STAFF:

Chief Hastings Chief Cooper Clerk Storey City Attorney Grow PWD Martin

CALL TO ORDER: The meeting was called to order at 8:25 p.m. by Chair Blackmon.

AGENDA CHANGES: Nash suggested that a public comment period be added to the agenda.

MINUTES:

MOTION BY NASH/BEADLES to approve minutes of October 13, 2014 meeting. Motion carried.

PUBLIC COMMENT:

Jill Eckberg, 1126 5TH Street, commented that the City has made ATV's street legal, but apparently they will not subject to the license fee. She also commented on unlicensed and junk vehicles in her neighborhood and what she perceives as the lack of action by the city to correct the problem. She believes this fee will unevenly enforced and therefore unfair. Eckberg commented on the funding the city has agreed to provide to repair sidewalks on Bridge Street.

Nash asked if ATV's are exempt from the license fee. There is a list of impacted vehicle types in the agreement with DOL in the packet. Clerk Storey commented that the rules about which vehicles are subject to the fee are set by the state and the city has no control over it. Chief Hastings said he believes there will be a minimal number of ATV owners who will take the necessary steps to license their vehicles for street use.

Kolstad said he feels this fee will be punitive and won't help the way the board expects it to.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Agreement with Department of Licensing to Collect Fees

Motion by Beadles/Provost to approve the agreement with Department of Licensing. Motion carried, 5-1, Kolstad opposed.

B. Discussion of Transportation Plan

PWD Martin said he met with Vice Chair Nash to discuss a transportation plan. This draft is prepared for board review and future adoption. He asked for any input to be provided by November 26 so the plan can be on the agenda for adoption at the December meeting.

BOARD COMMENTS:

Beadles asked if we need to proceed with the code enforcement officer or animal control officer to address vehicle license issues. Martin said there are some issues with the building inspector writing citations. Chief Hastings said the police department usually addresses vehicles on the street and code enforcement handles the junk vehicles on private property. Hastings and Martin agreed to work together to address licensing issues better. Hastings explained that the vehicles Eckberg complains about were

cited, but the Judge dismissed the citations, which happens quite often. He said certain criteria has to be met before the citations can be written. City Attorney Grow added that the City always has the burden of proof.

ADJOURNMENT:

Meeting adjourned at 8:40 p.m.

Vickie Storey, Board Clerk

Kelly Blackmon, Board Chair

DRAFT

**CLARKSTON TRANSPORTATION BENEFIT DISTRICT
ORDINANCE TBD-003**

**AN ORDINANCE OF THE CLARKSTON TRANSPORTATION BENEFIT DISTRICT
ADOPTING A BUDGET FOR 2014**

WHEREAS, the Treasurer of the CLARKSTON Transportation Benefit District (the CTBD) completed and placed on file with the Secretary of the CTBD and with the Board of the CTBD, a budget and estimate of the amount of monies required to meet the general expenses of the CTBD for the fiscal year ending December 31, 2014; and

WHEREAS, neither RCW Chapter 36.73 nor RCW 35.21.225 provide direction regarding how a Transportation Benefit District is to organize its finances or prepare and file a budget; and

WHEREAS, the CTBD has determined that since it was formed in a timeframe that was outside of the ordinary budget cycle, the best course of action to organize its finances and adopt a budget for 2014 is to adopt an annual budget ordinance for the 2014 fiscal year; and

WHEREAS, the Board of the CTBD finds it is in the best interest of the CTBD to adopt the budget at the fund level as set forth below;

**NOW, THEREFORE, THE BOARD OF THE CLARKSTON
TRANSPORTATION BENEFIT DISTRICT, DO ORDAIN AS FOLLOWS:**

Section 1. Adoption of Budget. The budget for the CLARKSTON Transportation Benefit District for the fiscal year 2014 is hereby adopted at the fund level, in its final form and content as set forth in the document entitled 2014 Final Budget, which is on file in the Office of the Secretary of the District, a copy of which is attached hereto. The Treasurer is hereby authorized to make transfers and adjustments to and between individual appropriations within any one fund during the current fiscal year, subject to the provisions of RCW 43.09.210. Estimated resources, including fund balances or working capital for each separate fund, and aggregate totals for all such funds combined for the fiscal year 2014 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2014:

FUND NO.	FUND	EXPENDITURES
103-TBD	Transportation Benefit District Fund	\$5,000

This ordinance shall become effective five (5) days after publication of a summary thereof.

PASSED by the Board of the CLARKSTON Transportation Benefit District at its regular meeting held on December 8, 2014.

Kelly Blackmon, District Board Chair

ATTEST:

Vickie Storey, District Secretary

**Clarkston TRANSPORTATION BENEFIT DISTRICT
2014/2015 BUDGET**

Fund	Account Number	Description	2013 Appropriated	2014 Appropriated	Memo
	REVENUE				
103-TBD	103 000 000 308 10 00 00	Beginning Fund Balance, Reserved	\$ -	\$ 50.00	
	103 000 000 308 80 00 00	Beginning Fund Balance, Unreserved	\$ -	\$ -	
	103 000 000 344 90 00 00	TBD License Fees	\$ -	\$ 30,000.00	\$20 License fee collected by state
	103 000 000 361 11 00 00	TBD Investment Interest	\$ -		
	103 000 000 391 60 00 00	Loan from City of Clarkston	\$ 5,000.00	\$ -	Short term loan for start up costs
	TOTAL TBD FUND REVENUE		\$ 5,000.00	\$ 30,000.00	
	EXPENSE				
	103 000 000 508 10 00 00	Ending Fund Balance, Reserved			
	103 000 000 508 80 00 00	Ending Fund Balance, Unreserved	\$ -		
	ADMIN				
	103 000 000 514 23 41 00	Professional Services - Staff	\$ 300.00	\$ 1,000.00	
	103 000 000 515 10 41 00	Professional Services - Attorney	\$ 200.00	\$ 200.00	
	ROADWAY				
	103 000 000 542 30 31 00	Supplies	\$ 200.00	\$ 300.00	
	103 000 000 542 30 35 00	Sm Tools & Equipment	\$ 2,000.00	\$ -	
	103 000 000 542 30 41 10	Prof. Svcs -IT	\$ 1,400.00	\$ 300.00	
	103 000 000 542 30 41 20	Prof Svcs - Other			
	103 000 000 542 30 41 80	Advertising	\$ 150.00	\$ 200.00	
	103 000 000 542 30 46 00	Insurance	\$ 700.00	\$ 2,500.00	
	103 000 000 542 30 48 00	Maintenance	\$ -	\$ -	
	103 000 000 542 30 49 00	Misc - Refunds	\$ -	\$ -	
	OTHER NON EXPENDITURES				
	103 000 000 591 47 78 00	Loan Payment to City of Clarkston	\$ -	\$ 5,000.00	
	DEBT SERVICE				
	103 000 000 592 42 00 00	Interest on Loan	\$ -	\$ 100.00	
	TOTAL TBD FUND EXP		\$ 4,950.00	\$ 9,600.00	
	Beginning Fund Balance		\$ -	\$ 50.00	
	Total Revenue		\$ 5,000.00	\$ 30,000.00	
	Total Expenditures		\$ 4,950.00	\$ 9,600.00	
	Ending Fund Balance		\$ 50.00	\$ 20,450.00	

**CLARKSTON TRANSPORTATION BENEFIT DISTRICT
ORDINANCE TBD-004**

**AN ORDINANCE OF THE CLARKSTON TRANSPORTATION BENEFIT DISTRICT
ADOPTING A BUDGET FOR 2015**

WHEREAS, the Treasurer of the CLARKSTON Transportation Benefit District (the CTBD) completed and placed on file with the Secretary of the CTBD and with the Board of the CTBD, a budget and estimate of the amount of monies required to meet the general expenses of the CTBD for the fiscal year ending December 31, 2015; and

WHEREAS, neither RCW Chapter 36.73 nor RCW 35.21.225 provide direction regarding how a Transportation Benefit District is to organize its finances or prepare and file a budget; and

WHEREAS, the CTBD has determined that since it was formed in a timeframe that was outside of the ordinary budget cycle, the best course of action to organize its finances and adopt a budget for 2015 is to adopt an annual budget ordinance for the 2015 fiscal year; and

WHEREAS, the Board of the CTBD finds it is in the best interest of the CTBD to adopt the budget at the fund level as set forth below;

**NOW, THEREFORE, THE BOARD OF THE CLARKSTON
TRANSPORTATION BENEFIT DISTRICT, DO ORDAIN AS FOLLOWS:**

Section 1. Adoption of Budget. The budget for the CLARKSTON Transportation Benefit District for the fiscal year 2015 is hereby adopted at the fund level, in its final form and content as set forth in the document entitled 2015 Final Budget, which is on file in the Office of the Secretary of the District, a copy of which is attached hereto. The Treasurer is hereby authorized to make transfers and adjustments to and between individual appropriations within any one fund during the current fiscal year, subject to the provisions of RCW 43.09.210. Estimated resources, including fund balances or working capital for each separate fund, and aggregate totals for all such funds combined for the fiscal year 2015 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the fiscal year 2015:

FUND NO.	FUND	EXPENDITURES
103-TBD	Transportation Benefit District Fund	\$9,600

This ordinance shall become effective five (5) days after publication of a summary thereof.

PASSED by the Board of the CLARKSTON Transportation Benefit District at its regular meeting held on December 8, 2014.

Kelly Blackmon, District Board Chair

ATTEST:

Vickie Storey, District Secretary

**Clarkston TRANSPORTATION BENEFIT DISTRICT
2014/2015 BUDGET**

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	Beginning Fund Balance		\$ -	\$ 50.00	
	Total Revenue		\$ 5,000.00	\$ 30,000.00	
	Total Expenditures		\$ 4,950.00	\$ 9,600.00	
	Ending Fund Balance		\$ 50.00	\$ 20,450.00	