

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, March 28, 2016**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
March 14, 2016 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public (Please limit comments to 3 minutes)**
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – March 15**
 - C. Public Works – March 15**
 - D. Administrative/Intergovernmental – March 28**
 - E. Community Development – March 15**
 - F. Outside Organizations**

- 7. UNFINISHED BUSINESS:**
 - A. Ordinance No. 1561, Ambulance User Fee Increase – 2nd Reading for Action**
 - B. Ordinance No. 1560, Amend Zoning Matrix – 2nd Reading for Action**

- 8. NEW BUSINESS:**
 - A. Michelle Peters, Tourism Report**
 - B. Clarkston Free Parking, Proposal to Deed Parking Lots to City**
 - C. Resolution No. 2016-02, Supporting Funding for Municipal Research & Services Center (MRSC)**

- 9. COUNCIL COMMENTS**

- 10. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES

March 14, 2016

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash
<input checked="" type="checkbox"/> Pierce	<input checked="" type="checkbox"/> Campbell
<input checked="" type="checkbox"/> Kolstad	<input checked="" type="checkbox"/> Blackmon
<input checked="" type="checkbox"/> Beauchamp	

STAFF:

Chief Hastings Chief Cooper Clerk Storey City Attorney Richardson PWD Martin

AGENDA CHANGES: Michelle Peters tourism report was removed as she will not be here tonight. Mayor Lawrence added litigation to the executive session.

APPROVAL OF: Minutes of the February 22, 2016, Regular Meeting were approved as presented.

COMMUNICATIONS:

A. From the Public:

Brian Shinn, 945 4th Street, Asotin County Commissioner, addressed the council about fireworks.
Kevin Nolette, 928 16th Street.
Tom Martin, 421 11th Street

B. From Mayor: Mayor Lawrence congratulated the Clarkston High School basketball team. Mayor Lawrence reported that she and Councilmember Campbell have been attending the legislative phone calls to support the city's needs. She has also attended Planning Commission meetings and attended the Fire District board meeting.

C. From Staff:

COMMITTEE REPORTS

Finance: Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for February 29, 2016 bills of \$1,383.19 and the March 14, 2016 of \$425,006.58. MOTION BY BEADLES/KOLSTAD to approve the bills. Motion carried.

Public Safety: Councilmember Beadles reported on the March 1 meeting. Chief Hastings discussed the use of body cameras, which the department plans to begin using soon.

The annual agreement with the Corp of Engineers is on the agenda for approval.

Chief Cooper presented information on increasing ambulance rates. Committee recommends a 5% increase, which is on the agenda. Chief Cooper is working on the purchase of an exhaust system for the fire station. New designs of turnout gear was discussed.

Public Works: Councilmember Pierce reported on the March 1 meeting. Officials met with Sunshine Disposal to discuss curbside recycling. More analysis is needed. The stormwater capacity grant is on the agenda for the mayor's signature.

There is an ordinance on the agenda to correct an omission in the zoning matrix.

PWD Martin will talk with the Lion's Club about assisting with repairs to the barbecue area at Beachview as they are looking for a project. Beekeeping will be handled by Community Development.

Collier Electric is requesting a vacation of Maple Street. A hearing needs to be scheduled.

Discussed the sidewalk ordinance and how repairs might be funded. Legal opinion suggests that language requiring property owners to make repairs should be removed. The city needs to establish a roster for consultants. The alley encroachment at 628 4th Street is still in negotiation. The Department of Commerce will be presenting a planning seminar on May 17. Bridge Street improvements were discussed. Committee plans to put together a packet to present to WSDOT.

Admin Committee: Councilmember Blackmon reported on the March 1 meeting. Committee

discussed the process for replacing Councilmember Nash.

Community Development: Committee met on March 1. Councilmember Campbell said two requested permission to have a beehive at their residence. They were told that the City is reviewing the code on that topic. Tom Martin will present sample designs to the committee for community awards certificates.

Outside Organizations: Councilmember Nash reported on the Stormwater meeting held on March 1. Routine business was conducted.

Mayor Lawrence reported she attended the Planning Commission meeting. She said there have been no city residents attending regarding beekeeping. She asked Janet Marugg if she could provide information about how many Clarkston residents attended the informational class. The Mayor said she is in favor of beekeepers being certified.

Councilmember Kolstad said he attended a PTBA meeting. Plans for Saturday service is moving forward.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Michelle Peters, Tourism Report

Peters was not able to attend. The report will be rescheduled.

B. Contract with Corp of Engineers for Greenbelt Patrol

Chief Hastings explained that we have contracted to patrol the bike path for several years. This agreement has been updated to reflect current wages. MOTION BY BEADLES/KOLSTAD to approve the contract with the Corp of Engineers. Motion carried.

C. Ordinance No. 1561, Ambulance User Fee Increase – 1st Reading

Ordinance No. 1561 was read by title.

D. Stormwater Capacity Grant, Authorize Mayor's Signature

PWD Martin explained that this grant is provided by Department of Ecology. The City's grant is \$50,000 and is pooled with Asotin County and City of Asotin. MOTION BY NASH/PIERCE to authorize the mayor to sign the agreement. Motion carried.

E. Ordinance No. 1560, Amend Zoning Matrix - 1st Reading

Ordinance No. 1560 was read by title. PWD Martin that this ordinance corrects an error in a previous amendment to the matrix.

F. Resolution No. 2016-01, Set Hearing Date for Street Vacation Request

Resolution No. 2016-01 was read by title. PWD Martin explained that Collier Electric has purchased the Bruneel fire building. A permit application for expansion revealed that the existing building encroaches into the right-of-way on Maple Street. Collier is requesting the north half of Maple Street be vacated. MOTION BY PIERCE/BEAUCHAMP to approve Resolution No. 2016-01 setting a public hearing for April 11. Motion carried.

COUNCIL COMMENTS:

Councilmember Campbell said she did a ride-along with a police officer. She said it was a real eye opening experience.

Councilmember Nash congratulated the Clarkston basketball team on the state championship. He also thanked Kevin Nolette for his assistance with a recent fire.

Councilmember Kolstad reminded people to keep their vehicles locked to deter car prowls.

Councilmember Beauchamp said she is glad to see the police department taking training on sexual assault.

EXECUTIVE SESSION: Council went into executive session at 7:40 for ten minutes to discuss union negotiations and litigation. No decisions will be made as a result of the session. Council returned to open session at 7:50.

ADJOURNMENT:

Meeting adjourned at 7:50 p.m.

Vickie Storey, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 2/28/16	Ck # 61096, 20160201-04	\$1,383.19
Total Fund Expenditures, 3/14/16	Ck # 61097-99, 61149-61249	\$140,013.28
Payroll, 2/29/16	Ck #61100-48	\$284,993.30

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Public Safety Committee

March 15, 2016

Attendance: Chief Hastings, Chief Cooper, Skate Pierce, Dick Jones, Terry Beadles

Chief Cooper discussed the hours worked by reserve fire fighters. Compensation to reserve fire fighters was presented. With the anticipated retirement of two career firefighters, two reserves could be hired which would change the demographics of reserve work hours.

Chief Cooper will meet with City Attorney Richardson to discuss the single source purchase of the fire vehicle exhaust removal system.

The Chief and Fire Staff have been addressing specifications on the fire brush truck that will be soon be assembled.

Chief Hastings discussed pending state legislation on using police body cameras.

Staffing levels at the Police Department have improved. Officers have returned to duty that were absent due to medical leave.

The Chief discussed the use of traffic calming improvements for city streets.

The committee would like to recommend that the city add the 5th of July to our days of firework discharge allowed in the ordinance. This change would coincide with the limitations of fireworks discharge that the County Commissions have proposed.

Public Works Committee

March 15, 2015

Attendance: Skate Pierce, Monika Beauchamp, Belinda Campbell, Elaine Goodner and Jim Martin

1. Dan Prasil came and spoke to PWC about the possibility of work being done to the Beachview skate park. Plans and blueprints are already done. There is interest in doing a DIY skate park, with improvements done in small increments as funds are raised. Grindline, a skate park construction company, and the Tony Hawk Foundation have been contacted for legal and financial assistance.
2. Sidewalk repair. At the recommendation of our clerk, money should be allocated for this through the budget, from the new sale tax funds. The money set aside can be used as matching funds for grants to repair sidewalks and curbs. This allows us to get the most out of our money.
3. Jim Martin is going to approach the county about using their consultants roster to speed up our selection process for small works.
4. Ongoing negotiations with the parcel of land at 628 4th St.

COMMUNITY DEVELOPMENT MEETING
03/15/2016

In attendance: Council members Belinda Campbell, Skate Pierce, Monika Beauchamp, Community at Large member Tricia York, Public Works Director Jim Martin.

Mr. and Mrs. Lee Flerchinger stopped by again to check on how the new bee ordinance is progressing. We explained the process with planning and zoning, drafting ordinance, readings for both, approvals, etc. I will keep in touch with them to give them updates and any new information.

Tom Ledgerwood and Rick Wasem gave a presentation on the Clarkston Free Parkings proposal to deed the parking areas to the city. In exchange, the Clarskston Free Parking group would lease the lots back from the city. Mr. Ledgerwood and Mr. Wasem will give the details in their presentation at the 3/28/16 council meeting.

RESOLUTION NO. 2016-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON,
EXPRESSING SUPPORT FOR ADEQUATE FUNDING OF THE MUNICIPAL RESEARCH
AND SERVICES CENTER

WHEREAS, for over 80 years, the Municipal Research and Services Center (MRSC) has provided comprehensive and objective guidance on complex legal and policy issues to local governments in Washington, including the City of Clarkston; and

WHEREAS, MRSC has been a trusted and dedicated provider to the City of Clarkston in guidance, analysis, answers, and assistance on a wide variety of legal issues such as public records, purchasing and contracting, governmental operations, statutory information and updates, and financial management and reporting; and

WHEREAS, the City of Clarkston relies on MRSC for substantive advice, research, legal opinions and information through direct contact with MRSC staff and through MRSC's website; and

WHEREAS, MRSC efficiently provides information and resources to all cities, and thus saves public funds statewide; and

WHEREAS, the City of Clarkston's use of MRSC resources saves public funds within the City for other uses because MRSC provides research and advice on issues the City of Clarkston would otherwise need to pay city attorneys or outside counsel to provide, which is more costly and less efficient for many common issues that local governments deal with; and

WHEREAS, defunding MRSC will deprive the City of Clarkston and many other cities of important, useful, and valuable legal services, and would cause the City of Clarkston to incur new and increased costs to obtain the same advice and services from city attorneys or outside counsel;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, THAT:

Section 1. The City of Clarkston supports continued full funding of MRSC from the state budget.

Section 2. The City Council authorizes City staff to take action in accordance with this resolution to support full funding of MRSC from the state budget.

Adopted this day of _____ March, 2016.

Attest:

Monika Lawrence, Mayor

Vickie Storey, City Clerk

Todd Richardson, City Attorney