

**CITY OF CLARKSTON
CITY COUNCIL AGENDA
829 5th Street
MONDAY, FEBRUARY 8, 2016**

- 1. CALL TO ORDER: 7:00 P.M.**
- 2. PLEDGE OF ALLEGIANCE:**
- 3. AGENDA CHANGES:**
- 4. APPROVAL OF MINUTES:
January 25, 2015 Regular Meeting**

- 5. COMMUNICATIONS:**
 - A. From the Public** (Please limit comments to 3 minutes)
 - B. From the Mayor**
 - C. From Staff or Employees**

- 6. COMMITTEE REPORTS:**
 - A. Finance – Audit Report on Current Bills**
 - B. Public Safety – February 2**
 - C. Public Works – February 3**
 - D. Administrative/Intergovernmental – February 8**
 - E. Community Development – February 2**

- 7. UNFINISHED BUSINESS:**

- 8. NEW BUSINESS:**
 - A. Proclamation – National Bicycle Month**
 - B. Alive After Five Street Closure Request**
 - C. Ordinance No. 1558, Amend CMC 2.14, Civil Service, Fire, 1st Reading**
 - D. Ordinance No. 1559, Amend CMC 2.16, Civil Service, Police, 1st Reading**

- 9. COUNCIL COMMENTS**
- 10. ADJOURN:**

Time limits for addressing the council have been established by council direction. Presentations are limited to 15 minutes and public comments are limited to 3 minutes per person, per topic.

CLARKSTON CITY COUNCIL MINUTES
January 25, 2016

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Mayor Lawrence.

COUNCIL:

<input checked="" type="checkbox"/> Beadles	<input checked="" type="checkbox"/> Nash	<input checked="" type="checkbox"/> Campbell
<input checked="" type="checkbox"/> Pierce	<input checked="" type="checkbox"/> Kolstad	
<input checked="" type="checkbox"/> Blackmon	<input checked="" type="checkbox"/> Beauchamp	

STAFF:

Chief Hastings Chief Cooper Clerk Storey City Attorney Richardson PWD Martin

AGENDA CHANGES:

APPROVAL OF MINUTES:

The minutes of the January 11, 2016, Regular Meeting and the January 14, 2016 Special Meeting were approved as distributed.

COMMUNICATIONS:

A. From the Public: The following persons addressed the council:

Tom Martin, 421 11th Street, Clarkston
Alice White, 742 13th Street, Clarkston
Sandy Fromdahl, 1759 6th Ave, Clarkston
Robert Huebner, 1203 Chestnut Street, Clarkston

B. From the Mayor:

Mayor Lawrence reminded council that they need to be recognized before they speak. She also suggested that reports be given for outside committees that councilmembers serve on.

C. From Staff:

PWD Martin addressed the concerns about the sign at Holy Family Church. He said the sign code does not address digital signage and suggested that Public Works Committee be assigned to review the sign code and that council might want to consider a moratorium on digital signs until the code can be updated. Mayor Lawrence said she spoke with a representative of the church and they are planning to take steps to work with the neighborhood.

COMMITTEE REPORTS:

Finance: Councilmember Blackmon reported that committee has reviewed the bills. MOTION BY BEADLES/BLACKMON to approve the bills for the December 31, 2015 open period for \$591,647.24 and for January 25, 2016 for \$188,327.72. Motion carried. Beadles is the chair of Finance Committee.

Public Safety: Councilmember Beadles reported on the January 19 meeting. Chief Hastings discussed an ordinance that would give the Fire Chief authority to impose a temporary ban on fireworks in drought situations. The City is also working with Asotin County to adopt consistent regulations.

Committee recommends authorizing Chief Hastings to order a patrol vehicle.

Chief Hastings said the department will be ordering new service hand guns. A training outline was presented. The department will share some training with area law enforcement agencies. Chief Hastings discussed the STOP grant.

Chief Cooper discussed reserve firefighter hours and demonstrated a thermal imaging camera.

Councilmember Kolstad will also join the committee.

Public Works: Councilmember Nash reported on the January 20 meeting. Committee discussed

an alley encroachment issue that was first discussed in 2010.

Data review on the Walmart Costco traffic study will cost about \$800. Committee decided to use the International Property Maintenance Code rather than develop additional regulations for addressing substandard properties.

Committee feels that the beekeeping topic should be handled by Community Development.

Committee recommends appointing Elaine Goodner to Public Works.

A grant for Maple Street stormwater improvements has been submitted.

Admin Committee: Councilmember Blackmon reported that he is the committee chair. Meeting time will be unchanged.

Discussed the sign code and suggested that the entire code be reviewed to see what is obsolete and might need to be updated or revised. Admin Committee will take the lead.

Community Development: Committee met on January 19. Belinda Campbell was appointed chairperson. Changes to the agenda were discussed. Discussed possibility of doing video of committee meetings and council meetings. Discussed mobile food stands. Discussed possible improvements to Bridge and 6th Streets. Sidewalks and curbs are crumbling and some buildings are in need of improvement. Committee would like to see the entrances to Clarkston improved aesthetically. Discussed the possibility of hiring a grant writer/administrator. PWD Martin explained that Bridge Street and 6th Street are both state highways and the City has limited ability to make changes, although he has heard the state has identified funding to resurface Bridge Street.

UNFINISHED BUSINESS:

NEW BUSINESS:

A. Authorize Purchase of Patrol Vehicle

MOTION BY BEADLES/BEAUCHAMP authorizing Chief Hastings to purchase a patrol vehicle. Motion carried.

B. Proposed Purchase of Alley Right of Way

PWD Martin said this first came up in 2010, when the owners of the property at 628 4th Street wanted to sell the property that the alley has encroached on. Martin asked for permission to negotiate the purchase of the affected property at no more than the amount of the appraisal. MOTION BY NASH/BEAUCHAMP to authorize Martin to negotiate to purchase the property in question. Motion carried.

C. Appoint Elaine Goodner to Public Works Committee

MOTION BY NASH/PIERCE to appoint Elaine Goodner to Public Works Committee. Motion carried.

COUNCIL COMMENTS:

Councilmember Nash congratulated the Clarkston basketball team on their season.

Nash said he attended a Health Department meeting. They have been working on updating regulations on septic systems.

Councilmember Kolstad reported on the PTBA. He said they had a good year with no accidents. He commended the staff on the work they are doing.

Consensus to add outside committee reports at the end of standing committee reports.

ADJOURN:

Meeting adjourned at 7:41 p.m.

Vickie Storey, City Clerk

Monika Lawrence, Mayor

Total Fund Expenditures, 12/31/15	60663,64, 60715-17, 60790-60849, 960644	\$307,846.44
Total Fund Expenditures, 1/25/16	60766, 60850-96, dec2015 excise	\$57,317.92
Payroll, 12/31/15	60665-60713	\$283,800.80
Payroll, 1/15/16	60767-60789	\$188,327.72

DRAFT

Public Safety Committee

February 2, 2016

Attendance: Chief Hastings, Chief Cooper, Skate Pierce, Brian Kolstad, Alice White, Dick Jones, Terry Beadles

There was an appointment; Terry as Chair for Public Safety Committee.

Chief Hastings reported that the department received the WASPC grant for purchase of a radar unit.

Nally Broadcasting is requesting street closures for 2016 Alive After Five events. Dates will be June 2nd, July 7th, and August 4th. (Agenda item for Council action).

Chief Hastings presented a copy of a fireworks ordinance that we could use for temporary ban on fireworks during a drought condition. Discussion and action will be presented in the future. There will be a Town Hall meeting by the County Commissions on fireworks; Wednesday, 2/17/16 at 6:30PM at the Annex. Mayor, Council, Fire Chief and Police Chief are invited to attend.

The Chief discussed the services of Lexipol. Lexipol provides updates on policy changes for law enforcement agencies.

Chief Cooper discussed the changes in the near future for Fire Department staffing due to retirements. There was also discussion about staffing on out of area ambulance transports.

Ambulance fees will be reviewed for an adjustment.

Public Works Committee
Feb. 3, 2016

Attendance: J. Martin, A. White, G. Nash, M. Beauchamp, B. Campbell, E. Goodner

- 1) Clarkston Stormwater Project (agenda item)
Preliminary grant disbursement released. Ranked #2 in the Stormwater category.
\$540,600.00 with \$81,090 local match.
Capital reserves would be used.
- 2) Sign Code: Review other jurisdictions codes
- 3) Walmart / Costco Entrance: MPO may pay. Meeting with Policy Board on Feb. 10th 4 pm.
- 4) Beekeeping & food stands under review
- 5) Rotary Cover: need to contact Michelle Bly to check status.
- 6) Recycling: Desire for curb side is building momentum. Long process to establish program and determine costs.
- 7) TSMH: Placed no parking signs to improve 12th & Highland intersection.

General Discussion:

Will review need for additional signing for Highland X-walks in the area of Tri-State Hospital.

Need to review speed limit signs on 13th Street for possible missing sign.

Committee agreed to change meeting schedule to 3 pm on the 1st and 3rd Tuesdays of each month.

City of Clarkston
Public Works Director
829 5th St.
(509) 758-1662
(509) 769-6019fax

Memo

To: Council
From: James E. Martin, PWD
CC: Mayor Lawrence
Date: Feb. 3, 2016
Re: Clarkston Stormwater Project (Maple St.)

In the past, the Council had approved match money for our anticipated Stormwater project on Maple Street from 7th to 13th Streets and some improvements around Grantham School and Arnold Park. Unfortunately, the grant application was unsuccessful. Our consultant, Keller Associates was bound and determined to make up for that and upgraded the application and resubmitted. The preliminary funding information has been provided from Ecology and I am happy to say that our project (2nd submittal) was ranked 2nd in the State for stormwater related projects and 9th overall. We can expect to receive official notice this summer.

That being said, I am requesting that we move forward with the much needed stormwater improvements that will include the installation of catch basins, drywells and some new technology using pervious paving that will allow stormwater to infiltrate into underground infiltrators. The Engineer's estimate for the project is \$540,600.00 leaving a match of \$81,090.00 for the City. Additional good news is that we qualify for a hardship based on our area that decreased the match from \$135,150.00.

The funds would be taken from our Stormwater capital reserves that we have on hand for just this type of project. We currently have over \$500K in that fund. It will be good to provide projects funded by our stormwater utility as it was intended. I am bringing this before Council now so we can be just that much more prepared when we do get the official grant notice later this year.

Thanks for your consideration,

Jim



COMMUNITY DEVELOPMENT

02/02/2016

Present: Belinda Campbell, Monika Beauchamp, Skate Pierce, Jim Martin

Items of discussion:

Beekeeping/Apiaries – Jim Martin presented to the committee possible recommendations for an ordinance to update the current City of Clarkston code. Some considerations before the committee were, setbacks, fencing, hive registration, water source, non-commercialized areas, and certification of keepers to name a few. Committee members were asked to give their input to Mr. Martin in a timely manner in order to keep the process moving forward.

Espresso and food stands – Discussion was centered around what the current standards are and recommendations as to what we can do to enhance the possibilities for food stands, carts, trucks. Some of the questions related to these businesses that will need to be addressed include location, size of stand, cart or truck, seating, parking, lot size, signage, setbacks, covered areas, restrooms, etc. More discussion will take place in regards to these questions and more.

Also discussed were the handicap accessible wheelchair swings for Beachview Park. This has been approved and all that is needed now is to order the equipment.



PROCLAMATION - THE CITY OF CLARKSTON

National Bicycle Month

Whereas, the bicycle is viable and environmentally sound form of transportation and an excellent form of recreation and enjoyment; and

Whereas, thousands of Idahoans, the residents of Clarkston, and it's visitors will experience the joys of bicycling through educational programs, races, commuting events, trail work days, helmet promotions, charity events, or by simply getting out and going for a ride; and

Whereas, the Clearwater & Snake River National Recreation Trail and connecting street and roads within Clarkston attracts hundreds of bicyclists each year, providing economic, health, and scenic benefits to the citizens of Clarkston; and

Whereas, these bicycling activities and attractions have great potential to have a positive impact on Clarkston's economy and tourism industry and to stimulate economic development by making the city attractive to businesses and citizens who enjoy the out of doors and healthy lifestyles; and

Whereas, creating bicycle-friendly communities has been shown to improve citizen's health, well-being, and quality of life, to boost community spirit, to improve traffic safety, and to reduce pollution and congestion; and

Whereas, May has been declared National Bicycle Month since its initial establishment in 1956, and is so again in 2016; and

Whereas the League of American Bicyclists, the Lewis Clark Bicycling Alliance (LCBA), bicycle clubs, schools, parks and recreation departments, police departments, hospitals, companies and civic groups throughout Clarkston are encouraged to promote bicycling as a leisure activity as well as an environmentally-friendly alternative to the automobile during the month of May 2016; and

Whereas, the education of bicyclists and motorists as to the proper and safe operation of bicycles is important to ensure the safety and comfort of all users; and

Now, therefore, be it resolved that the members of the Clarkston City Council hereby recognize the month of May 2016 as **National Bicycle Month**; and

Be it further resolved that the Clarkston City Council urges all who support bicycling to participate in the events planned and urges all road users to share the road safely with bicyclists.

Signed this XXX day of XXX, 2016

Monika Lawrence, Mayor



January 29, 2016

Officer John Morbeck
Clarkston Police Department
830 5th Street
Clarkston, Wa. 99403

Re: Alive After Five 2016

Nelly Broadcasting is requesting street closures for our 2015 events.

We are preparing for another fantastic season of Alive After Five. We have selected the first Thursday of each month, June, July and August. The dates will be June 2nd, July 7th and August 4th. The event will include retailers, crafters and other artists, music and food.

We are working with the WSDOT on the closure of 6th Street (highway 129) from the south side of Elm to the North side of Chestnut. We need the road closed from 3:30pm to 9:30pm on the event dates listed above.

Please feel free to contact me with any questions or concerns at 208.305.3602.

Sincerely,

Darcy Nelly
Nelly Broadcasting

ORDINANCE NO. 1558

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 2.14, ADDING SECTION 2.14.050, RELATING TO THE APPOINTMENT OF THE SECRETARY AND CHIEF EXAMINER TO THE CIVIL SERVICE COMMISSION.

WHEREAS, the City Council finds it desirable to open the position of Secretary and Chief Examiner to all qualified persons; and

WHEREAS, the City Council finds is cost effective to share expenses for training by appointing the same person as Secretary and Chief Examiner as appointed by the Asotin County Civil Service Commission when possible;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.0 Clarkston Municipal Code 2.14 is hereby amended to add section 2.14.050 as follows:

2.14.050 Secretary and Chief Examiner.

The commission shall appoint a secretary and chief examiner, who shall keep the records of the commission, preserve all reports made to it, superintend and keep a record of all examinations held under its direction, and perform such other duties as the commission may prescribe. The secretary and chief examiner shall be appointed as a result of competitive examination, which examination shall be open to all qualified persons as the commission may decide. The secretary and chief examiner may be subject to suspension, reduction or discharge in the same manner and subject to the same limitations as are provided in the case of members of the police department.

Section 2.0 This Ordinance shall take effected and be in force five days after its passage, approval and publication, as required by law.

PASSED by the City Council the _____ day of _____, 2016.

Monika Lawrence, Mayor

ATTEST:

Vickie Storey, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

Published _____

ORDINANCE NO. 1559

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, AMENDING CLARKSTON MUNICIPAL CODE CHAPTER 2.16, ADDING SECTION 2.16.060, RELATING TO THE APPOINTMENT OF THE SECRETARY AND CHIEF EXAMINER TO THE CIVIL SERVICE COMMISSION.

WHEREAS, the City Council finds it desirable to open the position of Secretary and Chief Examiner to all qualified persons; and

WHEREAS, the City Council finds is cost effective to share expenses for training by appointing the same person as Secretary and Chief Examiner as appointed by the Asotin County Civil Service Commission when possible;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CLARKSTON, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1.0 Clarkston Municipal Code 2.16 is hereby amended to add section 2.16.060 as follows:

2.16.060 Secretary and Chief Examiner.

The commission shall appoint a secretary and chief examiner, who shall keep the records of the commission, preserve all reports made to it, superintend and keep a record of all examinations held under its direction, and perform such other duties as the commission may prescribe. The secretary and chief examiner shall be appointed as a result of competitive examination, which examination shall be open to all qualified persons as the commission may decide. The secretary and chief examiner may be subject to suspension, reduction or discharge in the same manner and subject to the same limitations as are provided in the case of members of the police department.

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PASSED by the City Council the _____ day of _____, 2016.

Monika Lawrence, Mayor

ATTEST:

Vickie Storey, City Clerk

APPROVED AS TO FORM:

Todd Richardson, City Attorney

Published _____