

**CLARKSTON CITY COUNCIL MINUTES**  
**Budget Workshop**  
**November 29, 2012**

CALL TO ORDER: Mayor Warren, 7:00 P.M.

COUNCIL:

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|---|--|
| <input checked="" type="checkbox"/> Beadles | <input checked="" type="checkbox"/> Manchester |
| <input checked="" type="checkbox"/> Provost | <input checked="" type="checkbox"/> Blackmon   |
| <input checked="" type="checkbox"/> Nash    | <input checked="" type="checkbox"/> Smith      |
| <input checked="" type="checkbox"/> Warren  |  |

STAFF:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Chief Cooper | <input checked="" type="checkbox"/> Chief Hastings |
| <input checked="" type="checkbox"/> PWD Martin   | <input checked="" type="checkbox"/> Clerk Storey   |

**BUDGET WORKSHOP:**

Mayor Warren called the meeting to order at 6:00 p.m.

Storey recapped the changes made after the November 20 workshop.

The Street Fund has a shortfall of \$113,000. Options to fill the shortfall would be Street Reserve, Current Reserve, eliminate street maintenance or reduce staff. Consensus is to transfer funds from the Street Reserve.

Councilmember Blackmon suggested reducing yardwaste service during the winter months. Martin will research to see what savings might be generated.

PWD Martin presented a proposal to restructure the building permit and land use fees. Revenue would increase an estimated minimum of \$10,000. Martin said permit fees have not been increased since 2004. The adjustment would be accomplished by increasing valuation rates. He presented a comparison with neighboring jurisdictions which indicates that Clarkston is significantly undervalued. Along with the rate proposal Martin is asking to purchase a new building permit program from IWorks. It is a web based program and will allow any document to be attached to the related permit. Total cost of the program would be \$2,500. Rate increases would go into effect January 1 and would offset the cost of the software. Consensus was to add the purchase.

Storey said that there are no other funds with a shortfall. But the ending balance for Current Expense is projected to be a little over \$500,000 which is less than the recommended reserves. Salary and benefit increases slated for 2014 will have a significant impact on that budget.

**ADJOURNMENT:**

Meeting adjourned at 6:30 p.m.

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Vickie Storey, City Clerk

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Kathleen A. Warren, Mayor