

**CLARKSTON CITY COUNCIL MINUTES**  
**November 14, 2016**

ROLL CALL: Belinda Campbell, John Murray, Kelly Blackmon, Skate Pierce, Terry Beadles, Brian Kolstad; Beauchamp was excused on a motion and second by Blackmon/Kolstad. Motion carried...

**STAFF:**

Chief Cooper, Chief Hastings, PWD Martin, City Attorney Richardson, Clerk Storey

**AGENDA CHANGES:** Remove DOE Award Presentation. Add grant application approval for Fire Dept. to New Business.

**APPROVAL OF:** Minutes of the October 24, 2016, Regular Meeting were approved as presented.

**COMMUNICATIONS:**

**A. From the Public:**

**B. From Mayor:**

Mayor Lawrence announced that the annual Christmas parade is on December 3. She will be judging. Mayor Lawrence shared that we had our annual WCIA audit. They reviewed contracts and had a few suggestions, but no mandatory requirements.

Mayor Lawrence announced that there will be a workshop on November 15 at 7:00 to discuss fire department organization & staffing.

A budget workshop will be held on November 17 at 7:00.

**From Staff:**

**COMMITTEE REPORTS**

**Finance:** Councilmember Beadles reported the bills were reviewed and approved for payment. Total expenditures for October 31, 2016 of \$645.38 and for November 14, 2016 of \$488,471.70. MOTION BY BEADLES/KOLSTAD to approve the bills as read. Motion carried.

**Public Safety:** Councilmember Beadles reported on the November 1 meeting. Chief Hastings said Halloween was reasonably quiet for the department. Chief Hastings presented the STOP grant application. Committee recommends approval and it is on the agenda for consideration.

Chief Cooper presented a memo regarding future Fire Department Organization, Staffing and Services Options. There was discussion of the document.

The Fire Dept. will be testing for volunteers in the near future.

**Public Works:** Councilmember Pierce reported on the November 1 meeting.

Committee is compiling information on curbside recycling. This process will take some time.

The engineering agreement with TD&H for Grantham School Safety project is under legal review.

PWD Martin is meeting with the other entities responsible for the Southway Bridge to explore funding.

The City has received a request for a new streetlight at the north end of 5<sup>th</sup> Street from Eye Care Specialists because of concerns for employee safety in their parking lot. PWD Martin advised them they should consider installing lighting in their parking lot.

Discussion on updating our transportation plan in order to access TBD funds for projects and maintenance. PWD Martin is working on a draft.

Discussion on the skate park and potential liability issues. Committee is considering doing a survey through the high school to determine the level of use.

Discussed the possibility of moving the Farmer's Market to Vernon Park.

**Admin Committee:** Councilmember Blackmon said committee met this evening and discussed a grant for the fire department which has been added to the agenda for consideration. Committee discussed decreasing the gambling tax for card rooms and the possibility to recoup the revenue through an increase to the business license fees

**Community Development:** No meeting.

**Outside Organizations:**

**UNFINISHED BUSINESS:**

**A. Ordinance No. 1573, Repeal CMC 2.44, Personnel Rules, 2<sup>nd</sup> Reading for Action**

Ordinance No. 1573 was read by title. MOTION BY BLACKMON/PIERCE to adopt Ordinance No. 1573. Motion carried.

**NEW BUSINESS:**

**A. Michelle Peters, Tourism Update**

Michelle Peters, Visit Lewis Clark Valley, updated the council on tourism results for the year. Peters provided a report showing visitor spending and volume for 2015. She said tourism continues to grow each year. She said about 10% of the workforce in Asotin County is employed in the hospitality industry. The visitor bureau operates with funding from lodging tax revenue from City of Clarkston and Asotin County, private funding and advertising sales in the visitor guide. The cruise boat industry is continuing to grow with another boat added this year. Peters said lodging tax revenue is up about 11% over last year.

**B. Lodging Tax Committee Recommendation for Funding**

Councilmember Campbell said the committee met on October 17 and reviewed two applications for funding. The first application was from the Rotary Club for the Rivers and Ridges Ride. The funding request was for \$3,750 and was recommended for funding by the committee.

The second request was from Visit LC Valley for \$85,000. The committee recommended this amount for funding.

**C. Authorize Street Closures for Christmas Parade**

PWD Martin asked council to approve the request for street closure for the annual Christmas parade on December 3. MOTION BY CAMPBELL/BEADLES to authorize street closure once staff has received the hours and traffic plan. Motion carried.

**D. Resolution No. 2016-12, Joint Powers Agreement for MPO**

Mayor Lawrence explained that when the MPO was formed the council at that time approved the joint powers agreement by motion, but there was no resolution formalizing the action. This resolution will formalize the agreement that was approved in 2005. MOTION BY BEADLES/CAMPBELL to approve Resolution No. 2016-12. Motion carried.

**E. Authorize STOP Grant Application**

Chief Hastings said this is the same grant the City has been receiving for several years that funds the Victim Witness Advocate. The grant is for \$15,150. The City's match is in the form of office space, equipment and supervision. MOTION BY CAMPBELL/BAEDLES to approve the grant application. Motion carried.

**F. Authorize Grant Application to Replace SCBA's**

Chief Cooper explained the grant would purchase new breathing apparatus and air bottles for firefighting. It requires a 5% match. MOTION BY BLACKMON/KOLSTAD to authorize the grant application. Motion carried.

**COUNCIL COMMENTS:**

**EXECUTIVE SESSION:**

Council went into executive session at 7:40 p.m. to discuss union negotiations. Anticipated length of session is ten minutes. Action is expected as a result of the session.

Council returned to open session at 7:51 p.m.

MOTION BY PIERCE/KOLSTAD to approve the proposed settlement agreement with the Public Works bargaining unit. Motion carried.

**ADJOURNMENT:**

Meeting adjourned at 7:53 p.m.

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Vickie Storey, City Clerk

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Monika Lawrence, Mayor

Total Fund Expenditures, 10/31/16	Ck # 62705, 20161002-03	\$645.38
Total Fund Expenditures, 11/14/16	Ck #62706-10, 62749-62836	\$212,054.09
Payroll, 10/31/16	Ck # 62711-62748	\$276,417.61